

QLife Network
QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

**Tuesday April 28, 2009
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room
Directly after Budget Meeting**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approval of March 17, 2009 Minutes QLife Regular Board Meeting**
- 5. Financial Reports**
 - a. March Financial Reports**
 - b. List of Disbursements since Last Meeting**
- 6. Reports**
 - a. Aristo Operational Management Report – John Amery**
 - b. Bisector Project Progress**
 - c. Redundancy Project Progress**
- 7. Next Meeting Dates:**

Regular Board Meeting May 26, 2009 3:30pm
- 8. Adjourn**


QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Tuesday March 17, 2009
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room
3:30 pm

Call to Order

The meeting was called to order by President Dan Ericksen at 3:40pm

Roll Call

In attendance: Board members: Erick Larson, Brian Ahler, Dan Spatz. Staff: Nolan Young, Keith Mobley, John Amery, Izetta Grossman.

Approval of Agenda

Young asked to add Action Item: The Dalles Area Utility Commission Membership. It was moved by Spatz and seconded by Larson to approve the Agenda as amended. The motion carried unanimously, 1 absent.

Approval of February 24, 2009 Minutes QLife Regular Board Meeting

It was moved by Larson and seconded by Spatz to approve the minutes of the February 24, 2009 Board meeting. The motion carried unanimously, 1 absent.

Financial Reports – reviewed by Young, no questions.

- a. **February Financial Reports**
- b. **List of Disbursements since Last Meeting (billing not yet done)**

Action Items

- a. **Adopt FY 2009-10 Financial Priorities Policy** - it was moved by Spatz and 2nd by Ahler to adopt the FY 2009-10 Financial Priorities Policy as presented.
- b. **The Dalles Area Utility Council Membership** - Young explained this council is a group that included the City, County, NWC PUD, Chenoweth Water, Embarq, NW Natural Gas that gets grants for the Call before you dig program. QLife has been invited to join. Membership is \$40/year and requires attendance at a monthly meeting. Young suggested that Jim Schwinof be asked to represent QLife at these meetings, as he is the person who handles the "dig tickets" for QLife. It was the consensus of the Board to join and ask Jim Schwinof to attend the meetings.

Reports

- a. **Aristo Operational Management Report** – Amery reported that the fiber repair costs were close to \$40,000. He doesn't have everything in yet. He brought a case to show the fiber.
- b. **Bisector Project/Redundancy Project Progress** – Amery reported he is still working on cutting construction costs. Eric Orton is on vacation and when he returns they will get together to review options.
- c. **Dan Spatz** reported on Broadband stimulus package meeting that he attended while in Washington DC with the Outreach Team. The focus is on underserved areas, education, healthcare, law enforcement and business development. Link Shadley is working on draft ideas. The specific guidelines for proposals have not been established. The large telecom companies are going after the \$7 billion.

The board asked that the following ideas be passed on to Link:

1. Expand the Qlife area of service
2. Wireless cloud
3. Maupin Education Service
4. Fringe area expansion
5. Law enforcement

Next Meeting Dates:

Budget Committee Meeting April 28, 009 3:30 pm

Regular Board Meeting April 28, 2009 directly following in the Budget Committee meeting

Adjourn

Being no further business the meeting was adjourned at 4:23pm

Submitted by

Izetta Grossman

Recording Secretary

Signed: _____
Erick Larson, Sec/Tres

TO: Qlife Board
Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – March 31, 2009

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for March 2009 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

75% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2008 to March 31, 2009</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 61,943	\$ 63,842	103.0%
Revenues	\$ 484,748	\$ 328,543	67.8%
Expenditures	\$ 222,844	\$ 91,039	40.8%
Transfers to Capital/Debt	\$ 323,847	\$ 250,385	77.3%
Cash at Month End	\$22,254.07		

Exceptions:

- 1) Beginning Balance: The audited beginning balance of \$63,842 is \$1,899 more than the estimate for this fiscal year.
- 2) Revenues:
 - a. Customer Revenue is 95% of where it should be after seven months. This is not a concern as we had budgeted a 10% increase in customer revenue this year, and we are negotiating with some new customers.
 - b. Our Accounts Receivables is \$29,291. We have a few customers that are historically in the 30 day late area. We have been successful in bringing all but one of our customers current, and continue efforts to encourage keeping these accounts up to date.

3) Expenditures:

- a. The 100% expended for audit fees reflects that all audit services for the year have been completed and paid in full.
- b. The 112% expended for legal fees is the \$5,000 for outside legal advice on federal requirements. We will amend this line item only if necessary to meet budget in the Materials & Services category.
- c. The 1,294.72 over expenditure in the Network Equipment line item is due to a new maintenance contract for equipment that is now off the warranty.
- d. The \$375 expended from the unbudgeted permits line item reflect past and current annual federal licenses that we were unaware of until recently. In the future we will budget for these permits. We will amend this line item only if necessary to meet budget in the Materials & Services category.

4) Budget Changes: No budget changes have been made to this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2008 to March 31, 2009</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 113,480	\$ 94,224	83.0%
Transfers In	\$ 323,847	\$ 250,385	77.3%
Revenues	\$ 71,000	\$ 58,344	82.1%
Expenditures	\$ 508,327	\$ 196,080	38.6%
Cash at Month End	\$ 206,424.81		

Exceptions:

- 1) Beginning Balance: The audited beginning balance of \$94,224 is 19,256 less than the estimate for this fiscal year. We can compensate for this shortage by decreasing the funds for the wireless project from \$65,000 to \$45,744.
- 2) Revenues:
 - a. We received the full \$50,000 Enterprise Zone payment in January.
- 3) Expenditures:
 - a. The 'Lines Maintenance & Supplies' line item is at 100% because we have purchased all of the surplus fiber cable approved by the Board.
- 4) Budget Changes: No budget changes have been made to this fiscal year.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** \$REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** \$REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		5,161	.00	46,449	63,841.66	137	51,943	1,898.66-	
300 **		5,161	.00	46,449	63,841.66	137	61,943	1,898.66-	
300 ***	BEGINNING BALANCE	5,161	.00	46,449	63,841.66		61,943	1,898.66-	
330	INTERGOVERNMENTAL REVENUE								
331 90 00	FEDERAL REVENUES	0	.00	0	.00	0	0	.00	
331 **	FEDERAL REVENUES	0	.00	0	.00	0	0	.00	
334 90 00	STATE GRANTS	0	.00	0	.00	0	0	.00	
334 **	STATE GRANTS	0	.00	0	.00	0	0	.00	
337 90 00	LOCAL GOVERNMENT REVENUES	0	.00	0	.00	0	0	.00	
337 **	LOCAL GOVERNMENT REVENUES	0	.00	0	.00	0	0	.00	
330 ***	INTERGOVERNMENTAL REVENUE	0	.00	0	.00	0	0	.00	
340	CHARGES FOR SERVICES								
341 80 00	GENERAL GOVERNMENT	29,652	29,135.00	98	266,958	252,285.99	355,950	103,664.01	
341 90 00	COPIES, PLANE, ORD'S ETC	5,504	11,002.00	300	49,536	43,009.00	87	56,043	23,039.00
341 **	MISC SALES AND SERVICES	187	1,896.00	1014	1,683	3,245.00	193	2,250	596.00-
341 ***	GENERAL GOVERNMENT	0	.00	0	.00	.00	0	0	.00
344 **	UTILITY SERVICES	35,353	42,026.00	-19	318,177	298,540.99	94	424,248	125,707.01
345 10 00	UTILITY SERVICE CHARGES	29,652	29,135.00	98	266,958	252,285.99	355,950	103,664.01	
345 15 00	LSN CREDITS	5,504	11,002.00	300	49,536	43,009.00	87	56,043	23,039.00
345 20 00	CONNECT CHARGES	187	1,896.00	1014	1,683	3,245.00	193	2,250	596.00-
345 90 00	DELINQUENT ACCT INTEREST	0	.00	0	.00	.00	0	0	.00
345 **	UTILITY SERVICES	35,353	42,026.00	-19	318,177	298,540.99	94	424,248	125,707.01
345 10 00	OTHER LINE CHARGES	0	.00	0	.00	.00	0	0	.00
345 20 00	SENIOR RATE ASSISTANCE	0	.00	0	.00	.00	0	0	.00
345 30 00	UNCOLLECTIBLE ACCOUNTS	0	.00	0	.00	.00	0	0	.00
345 40 00	ROADSET DISCOUNT FEES	0	.00	0	.00	.00	0	0	.00
345 **	ROADSET CHARGES	0	.00	0	.00	.00	0	0	.00
345 ***	OTHER LINE CHARGES	0	.00	0	.00	.00	0	0	.00
340 ***	CHARGES FOR SERVICES	35,353	42,026.00		318,177	298,540.99	424,248	125,707.01	

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** \$REV	***** ESTIMATED	***** ACTUAL	***** %REV	***** ESTIMATE	***** UNREALIZED BALANCE
360	OTHER REVENUES								
361	INTEREST REVENUES	41	114.32	279	369	567.93	154	500	67.93-
361	INTEREST REVENUES	41	114.32	279	369	567.93	154	500	67.93-
269	OTHER MISC REVENUES	0	.00		0	435.00		0	435.00-
20 00	OTHER MISC REVENUES	5,000	.00		45,000	28,999.44	64	60,000	31,000.56
20 00	3-RATE REIMBURSEMENT								
269	OTHER MISC REVENUES	5,000	.00		45,000	29,434.44	65	60,000	30,565.56
360	OTHER REVENUES	5,041	114.32		45,369	30,002.37		60,000	30,497.63
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	45,555	42,140.32		409,995	392,385.02		516,591	154,305.98

FUND	EA	SUB	OBJ	DESCRIPTION	*****CURRENT*****		*****YEAR-TO-DATE*****		ENCUMBR.	ANNUAL BUDGET	UNENCUMBR. BALANCE	% BDRT
					BUDGET	ACTUAL	BUDGET	ACTUAL				
610	02	**	**	AIRPORT	0	.00	0	.00	.00	0	.00	0
610	02	**	**	MATERIALS & SERVICES	0	.00	0	.00	.00	0	.00	0
610	02	**	**	ASSETS < 95000	0	.00	0	.00	.00	0	.00	0
610	02	**	**	MATERIALS & SERVICES	0	.00	0	.00	.00	0	.00	0
610	02	**	**	AIRPORT	0	.00	0	.00	.00	0	.00	0
610	02	**	**	AIRPORT	0	.00	0	.00	.00	0	.00	0
650	650			EXPENSE-ACCOUNT								
650	650			FINANCIAL OPERATIONS								
650	650			MATERIALS & SERVICES								
650	650			ADMINISTRATIVE	1666	30	0	14924	4205.03	28	15793.97	21
650	650			OUTSIDE PURCH MAINTENACE	416	30	0	3744	.00	0	5000.00	0
650	650			COUNTY	1333	12922.50	969	11997	13138.50	110	2861.50	82
650	650			OTHER SERVICES	0	.00	0	.00	.00	0	.00	0
650	650			ADUIT	465	30	0	4194	5500.00	134	5600.00	100
650	650			LEGAL SERVICES	600	495.00	93	5400	8030.00	149	1200.00	112
650	650			ENGINEERING SERVICES	1616	660.00	41	14544	2574.00	18	19400.00	13
650	650			NETWORK SYSTEM MANAGEMENT	3275	30	0	29475	14771.00	50	39300.00	38
650	650			SPECIAL STUDIES & REPORTS	0	.00	0	.00	.00	0	.00	0
650	650			BUILDINGS AND GROUNDS	166	30	0	1494	.00	0	2000.00	0
650	650			NETWORK EQUIPMENT	166	30	0	1494	.00	0	1294.72	155
650	650			OFFICE EQUIPMENT	0	.00	0	.00	.00	0	.00	0
650	650			SPEL UTILITY EQUIPMENT	0	.00	0	.00	.00	0	.00	0
650	650			LINE MNTNCE & SUPPLIES	0	.00	0	.00	.00	0	.00	0
650	650			UTILITIES LOCATES	83	30	0	747	112.35	15	997.55	11
650	650			OFFICE SPACE RENTAL	261	30	0	2345	1565.00	57	3132.00	50
650	650			LIABILITY	462	30	0	4158	4763.00	115	1556.00	86
650	650			PROPERTY	22	30	0	198	280.00	141	787.00	86
650	650			AUTOMOTIVE	0	.00	0	.00	.00	0	5.00	102
650	650			NOAET CHARGES	0	.00	0	.00	.00	0	.00	0
650	650			POSTAGE	16	30	0	144	105.00	73	95.00	53
650	650			TELEPHONE	54	30	0	486	435.54	90	213.46	67
650	650			LEGAL NOTICES	23	30	0	297	.00	0	600.00	0
650	650			PUBLIC EDUCATION/INFO	0	.00	0	.00	.00	0	.00	0
650	650			ADVERTISING	83	30	0	747	.00	0	1000.00	0
650	650			PERMIT	0	.00	0	.00	.00	0	375.00	0
650	650			TRAVEL, FOOD & LODGING	83	30	0	747	375.00	0	808.95	19
650	650			TRAINING AND CONFERENCES	33	30	0	297	191.95	26	400.00	0
650	650			MEMBERSHIPS/DUES/SUBSCRIP	25	30	0	325	.00	0	300.00	0
650	650			OFFICE SUPPLIES	41	30	0	369	80.80	23	419.10	15
650	650			SPECIAL DEPT SUPPLIES	0	.00	0	.00	.00	0	.00	0
650	650			MISCELLANEOUS EXPENSES	41	30	0	369	400.00	108	100.00	80
650	650			SOLE CONNECTION FEES	500	30	0	4500	5419.44	120	589.56	90
650	650			MATERIALS & SERVICES	11441	14077.50	123	102969	62039.81	60	72072.47	48
650	650			CAPITAL OUTLAY	0	.00	0	.00	.00	0	.00	0

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		ANNUAL UNENCUMB.		%	
SUB	DESCRIPTION	BUDGET	ACTUAL	SEXP	BUDGET	ACTUAL	SEXP	BUDGET	ENCUMB.	BUDGET	BALANCE	SEGT	
60	QUALITYLIFE AGENCY FUND												
600	ACCOUNT												
05	OTHER USES												
81 91	CAPITAL FUND	26987	27820.58	103	242883	250385.22	103		.00	323847	73461.78	77	
83 00	OTHER TRANSFERS	0	.00	0	0	.00	0		.00	0	.00	0	
10	ISS E-RATE	5000	.00	0	45000	28599.44	54		.00	60000	31000.56	48	
88 00	CONTINGENCY	453	.00	0	4077	.00	0		.00	5437	5437.00	0	
89 00	UNAPPORTIONED ENDING BAL	0	.00	0	0	.00	0		.00	0	.00	0	
05 **	OTHER	32440	27820.58	86	291960	279384.66	96		.00	389284	109899.34	72	
600 **	OTHER USES	32440	27820.58	86	291960	279384.66	96		.00	389284	109899.34	72	
60 **	QUALITYLIFE FUND	32440	27820.58	86	291960	279384.66	96		.00	389284	109899.34	72	
DIV 9500	TOTAL *****	32440	27820.58	86	291960	279384.66	96		.00	389284	109899.34	72	
DEPT 95	TOTAL *****	32440	27820.58	86	291960	279384.66	96		.00	389284	109899.34	72	
FUND 600	TOTAL *****	45547	41898.09	92	409323	344424.47	83		3294.72	546651	201971.91	63	

City of The Dalles

FUND 601 Q-LIFE CAPITAL FUND

ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	***** \$REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** \$REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		9,456	.00		85,104	94,224.31	111	113,480	19,255.69
300 **		9,456	.00		85,104	94,224.31	111	113,480	19,255.69
300 ***	BEGINNING BALANCE	9,456	.00		95,104	94,224.31		113,480	19,255.69
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00		0	.00
331 90 00	FEDERAL GRANTS-MTSC	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
334	STATE GRANTS								
334 11 00	OREGON INVESTMENT BOARD	0	.00		0	.00		0	.00
334 12 00	LOWER JOHN DAY PARTNERSHP	0	.00		0	.00		0	.00
334 30 00	OREGON SPN2	0	.00		0	.00		0	.00
334 90 00	STATE GRANTS, OTHER	0	.00		0	.00		0	.00
334 **	STATE GRANTS	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
341	GENERA. GOVERNMENT	0	.00		0	.00		0	.00
341 80 00	COPIES, PLANS, ORD'S ETC	0	.00		0	.00		0	.00
341 **	GENERAL GOVERNMENT	0	.00		0	.00		0	.00
344	UTILITY SERVICES								
344 15 00	LSN CREDITS	0	.00		0	.00		0	.00
344 20 00	CONNECT CHARGES	1,750	450.00	26	15,750	8,344.52	53	21,000	12,655.48
344 **	UTILITY SERVICES	1,750	450.00	26	15,750	8,344.52	53	21,000	12,655.48
340 ***	CHARGES FOR SERVICES	1,750	450.00		15,750	8,344.52		21,000	12,655.48
360	OTHER REVENUES								
361	INTEREST REVENUES	0	.00		0	.00		0	.00
361 00 00	INTEREST REVENUES	0	.00		0	.00		0	.00
361 **	INTEREST REVENUES	0	.00		0	.00		0	.00
369	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369 10 00	ENTERPRISE ZONE PAYMENT	4,156	.00		37,494	50,000.00	133	50,000	.00
369 **	OTHER MISC REVENUES	4,156	.00		37,494	50,000.00	133	50,000	.00
360 ***	OTHER REVENUES	4,156	.00		37,494	50,000.00		50,000	.00

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
FUND 601	QUALIFE CAPITAL FUND								
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	26,987	27,820.58	103	242,983	250,385.22	103	323,847	73,461.78
	QUALIFE OPERATING FUND								
391	OPERATING TRANSFERS IN	26,987	27,820.58	103	242,983	250,385.22	103	323,847	73,461.78
393	PROCEEDS LT LIABILITIES	0	00	0	0	-30	0	0	.00
	LOAN/BOND PROCEEDS								
393	PROCEEDS- LT LIABILITIES	0	00	0	0	.00	0	0	.00
300	OTHER FINANCING SOURCES	25,987	27,820.58		242,083	250,385.22		323,847	73,461.78
	FUND TOTAL QUALIFE CAPITAL FUND	42,359	28,270.58		381,231	402,954.05		508,327	105,372.95

FUND 601 OLIPE CAPITAL FUND		DEPT/DIV 6000 OLIPE/		*****CURRENT*****		*****YEAR-TO-DATE*****							
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR	ANNUAL BUDGET	UNENCUMBR. BALANCE	% BDDGT
SUB	SVE	DESCRIPTION											
66		EXPENSE-ACCOUNT											
660		FINANCIAL OPERATIONS											
	02	MATERIALS & SERVICES											
	34	10 ENGINEERING SERVICES	416	.00	0	3744	.00	0	0	.00	5000	5000.00	0
		90 OTHER SERVICES	416	.00	0	3744	.00	0	0	.00	5000	5000.00	0
	43	86 LINES MNTNCE & SUPPLIES	2333	.00	0	20597	.00	27891.22	133	.00	28000	108.78	100
	53	40 LEGAL NOTICES	0	.00	0	0	.00	0	0	.00	0	0	0
	57	10 PERMIT	0	.00	0	0	.00	0	0	.00	0	0	0
	02	** MATERIALS & SERVICES	3165	.00	0	28485	.00	27891.22	98	.00	38000	10106.78	73
	03	CAPITAL OUTLAY											
	71	10 LAND/RIGHTS OF WAY	0	.00	0	0	.00	0	0	.00	0	0	0
	72	20 BUILDINGS	106	.00	0	1494	.00	0	0	.00	2000	2000.00	0
	74	10 COMPUTER EQUIPMENT	0	.00	0	0	.00	0	0	.00	0	0	0
	76	10 TELECOMMUNICATIONS EQUIP	14183	3143.93	22	127647	4247.93	3	3	.00	170200	165252.07	3
		20 PRIMARY	4166	.00	0	3744	.00	492.88	1	.00	5000	49507.12	1
		20 SECONDARY	3083	2627.93	92	27747	16869.38	61	61	55.13	37000	20074.89	46
		30 FOLE MAKE READY COSTS	416	.00	0	3744	.00	0	0	.00	5000	5000.00	0
	03	** CAPITAL OUTLAY	22014	316.00	1	198126	21610.79	11	11	55.13	264200	242534.08	8
	04	DEBT SERVICE											
	79	50 LOAN PRINCIPAL PAYMENTS	4583	3244.45	71	42147	38410.81	91	91	.00	55198	17787.19	58
		51 CR PRINCIPAL PAYMENTS	7124	3243.54	115	54116	64503.04	101	101	.00	65491	20987.55	76
		60 LOAN INTEREST PAYMENTS	4370	3509.42	92	39330	43664.18	111	111	.00	52441	8776.52	93
		90 LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	0	.00	0	0	0
	04	** DEBT SERVICE	16177	15177.41	94	145593	146578.03	101	101	.00	194130	47551.97	76
	660	** FINANCIAL OPERATIONS	41356	15493.41	38	372204	196080.04	53	53	55.13	496330	300194.83	40
	66	** EXPENSE-ACCOUNT	41356	15493.41	38	372204	196080.04	53	53	55.13	496330	300194.83	40
	DIV	6000 TOTAL *****	41356	15493.41	38	372204	196080.04	53	53	55.13	496330	300194.83	40
	DEF	60 TOTAL *****	41356	15493.41	38	372204	196080.04	53	53	55.13	496330	300194.83	40

FUND 601 OLIVE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****	
EA	ELE OBJ	ACCOUNT	DESCRIPTION	BUDGET	SUB	ACTUAL	\$EXP	BUDGET	\$EXP	ACTUAL	\$EXP
66	**	**	EXPENSE-ACCOUNT	999	05	00	0	8991	0	0	0
			FINANCIAL OPERATIONS								
			OTHER								
			88 00 CONTINGENCY	999	05	.00	0	8991	.00	0	.00
			89 00 UNAPPORTIONED ENDING BAL	0		.00	0	0	.00	0	.00
			05 ** OTHER	999	05	.00	0	8991	.00	0	.00
			660 ** ** FINANCIAL OPERATIONS	999	05	.00	0	8991	.00	0	.00
			66 ** ** EXPENSE-ACCOUNT	999	05	.00	0	8991	.00	0	.00
			DIV 9500 TOTAL *****	999	05	.00	0	8991	.00	0	.00
			DEPT 95 TOTAL *****	999	05	.00	0	8991	.00	0	.00
			OTHER USES	999	05	.00	0	8991	.00	0	.00
			FUND 601 TOTAL *****	42355		15493.41	37	381195	196080.04	51	55.13
			OLIVE CAPITAL FUND								

ANNUAL BUDGET	ENCUMBR.	UNENCUMB BALANCE	% BDC
11997.00	.00	11997.00	0
0	.00	.00	0
11997.00	.00	11997.00	0
11997.00	.00	11997.00	0
11997.00	.00	11997.00	0
11997.00	.00	11997.00	0
11997.00	.00	11997.00	0
11997.00	.00	11997.00	0
508327	55.13	312191.83	39

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND:	<u>OPERATING 600</u>			
FISCAL YEAR:	2008-2009			
PERIOD DETAIL	FROM:	2/22/2009 TO	3/21/2009	31,476.00
	FROM:	3/22/2009 TO:	4/21/2009	30,486.00
Revenue:	Billed as of			
	QLife Monthly Billings			
TOTAL:				61,962.00
Expenditures:				
3/9/2009 Coburn Electric	Install Cat 5 (LSN pass through)			\$316.00
3/19/2009 NorthSky	Fiber repair project			\$12,922.50
3/27/2009 NorthSky	Fiber repair project			13,999.57
4/15/2009 City of The Dalles	Rent/services			3,652.37
3/30/2009 Embarq	Pole Rent (2003-2008) and 2009			957.66
4/2/2009 Aristo	Dec - March retainer +			19,918.25
4/2/2009 Keith Mobley	Legal Services			330.00
TOTAL:				52,096.35

FUND:	<u>CAPITAL 601</u>			
FISCAL YEAR:	2008-2009			
PERIOD DETAIL	FROM:	3/22/2009 TO:	4/21/2009	
Revenue:				
TOTAL:				
Expenditures:				
4/3/2009 Columbia River Bank	Commercial Loan/Interest			11,494.11
Mt. Hood Econ Alliance	Loan Payment			3,683.30
4/13/2009 Commstructures	OSP Project			2,200.00
4/6/2009 Aristo	Redundancy Build out			690.00
TOTAL:				18,067.41

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	4/20/09	
TOTAL CUSTOMERS INVOICED		1
TOTAL AMOUNT INVOICED		\$316.00

QLife Network

Qualitylife Intergovernmental Agency

INVOICE SUMMARY	4/20/09	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$29,420.00	

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	4/20/09	
TOTAL CUSTOMERS INVOICED		1
TOTAL AMOUNT INVOICED		\$750.00

Commstructure Consulting, LLC
 16348 Wittke Court
 Oregon City, OR 97045



INVOICE

Date	Invoice #
4/9/2009	2009-138

Bill To

Q-Life
 313 Court Street
 The Dalles, OR 97058
 Attn: Nolan Young

Project No. / PO No.	Project	Terms
Work Order #3	On-Call Technical Consulting Services	Net 30

Item	Description	Qty	Rate	Amount
OSP Project Manager	OSP Project Manager 10th & Hostetler Management / Locate Wire Project Design	6	110.00	660.00
OSP Project Manager	OSP Project Manager Locate Wire Project Design	6	110.00	660.00
CAD Drafter II	CAD Drafting	11	80.00	880.00
Progress Invoice through April 3, 2009				
<p>APPROVED FOR PAYMENT (601) ACCT# <u>6001.6000.660.34.10</u> DATE <u>4/13/09</u> BY <u>nyk</u> AMT <u>\$ 2200.</u></p>				

Thank you for the opportunity to provide you with Technical Consulting Services.	Total	\$2,200.00
--	--------------	------------

Balance Due	\$2,200.00
--------------------	------------

City of The Dalles
 Invoice to QLife
 1st Quarter 2009

1. RENT AT CITY HALL

Jan, Feb, March (\$261 x 3)

\$783.00

2. CITY SERVICES

A. Jan, Feb March 2009

\$2,869.37

Detail: Billed Services

MONTH	FINANCIAL	SECRETARIAL	OTHER	ADMIN	TOTAL
Jan-09	\$342.51	\$157.13		\$ 196.55	\$696.19
Feb-09	\$374.85	\$172.30	\$45.92	\$ 904.13	\$1,497.20
Mar-09	\$271.18	\$225.65	\$61.22	\$ 117.93	\$675.98
TOTAL:	\$988.54	\$555.08	\$107.14	\$ 1,218.61	\$2,869.37

Total: 3,652.37

Acct# 600.6000.660.44.10

Amount \$783.00

Approved by _____

[Signature]

Acct# 600.6000.660.31.10

Amount \$2,869.37

Approved by _____

[Signature]



EMBARQ™

Invoice No: 0103901071
Bill Date: 03/24/09
Payment Due Date: 04/18/09
CBO: MISC

PLEASE MAKE CHECK PAYABLE TO:

QLIFE
NOLAN YOUNG
313 COURT ST

EMBARQ
PO BOX 219061
KANSAS CITY MO 64121-9061

THE DALLES OR 97058

FOR INQUIRIES CALL 1-541-387-9460

FEDERAL EIN: 93-0243730

DESCRIPTION	AMOUNT
POLE RENT 2003 THRU 2008 NOT PREVIOUSLY BILLED \$813.12 (SEE ATTACHED) POLE RENT 2009 BILLED IN ADVANCE (11 POLES @ \$13.14/PL) \$144.54	\$957.66

APPROVED FOR PAYMENT
 ACCT# 600 6000.660.69.60
 DATE 3/30/09 BY [Signature]
 AMT \$957.66

Aristo Networks
 710 East 2nd Street
 Suite #3
 The Dalles, OR 97058

Invoice

DATE	INVOICE #
12/16/08	293

BILL TO
QLIFE 313 Court Street The Dalles, OR 97058

APPROVED FOR PAYMENT
 ACCT# 600,6000.660,34.30
 DATE 4/2/09 BY [Signature]
 AMT 6513.50

P.O. NO.	TERMS	PROJECT
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Dec 2008 Monthly Retainer	2,000.00	2,000.00
7	O2t # 2060881 Issues with one of their routes. OTDR Traces, Coordination with Erik Orton, Communication with LSN. - 12/16/08	69.00	483.00
1	Analysis and communication with Erik Orton regarding Fiber problems	69.00	69.00
5	Onsite @ O2. OTDR Testing Technician: John Amery Date: 12/17/08 6:00pm - 11:00 pm	143.00	715.00
4	Analysis of Gustavson OTDR plus communication with Erik Orton Technician: John Amery Date: 12/21/08 10:00am - 2:00pm	69.00	276.00
2	Onsite @ O2. OTDR Testing @ O2 Technician: John Amery Date: 12/21/08 10:00pm - 12:00 pm	143.00	286.00
3	Coordination with O2, LSN, and Northsky for pre-planning of opening of case and fiber inspections.	69.00	207.00
5	Working with northsky, physically inspect fiber at possible problem areas. Technician: John Amery Date: 12/30/08 12:00pm - 5:00pm	69.00	345.00
		Total	

Aristo Networks
 710 East 2nd Street
 Suite #3
 The Dalles, OR 97058

Invoice

DATE	INVOICE #
12/16/08	293

BILL TO
QLIFE 313 Court Street The Dalles, OR 97058

P.O. NO.	TERMS	PROJECT
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
12.5	Planned opening of case @ 10th and hostetler Technician: John Amery Date 12/30/08 5:00pm - 5:30am Dropping the case, and OTDR shoots from O2 Facility	143.00	1,787.50
5	Communication with customers and Erik Orton about findings from previous nights tests	69.00	345.00
		Total	\$6,513.50

Aristo Networks

Invoice

710 East 2nd Street
Suite #3
The Dalles, OR 97058

DATE 4/2/09 INVOICE # 304

BILL TO
QLIFE
313 Court Street
The Dalles, OR 97058

P.O. NO.	TERMS	PROJECT
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	Jan 2009 Monthly Retainer	2,000.00	2,000.00
5	Email communications with Brian, O2, and Erik Orton regarding fiber issue. Technician: John Amery Date: 1/1/09 - 1/7/09	69.00	345.00
6.25	Switchover of O2 circuit to re-route an alternate way Work during business hours 1/1/09 - 1/8/09 Technician: Brian Adams	69.00	431.25
8.5	Switchover of O2 Circuit to re-route an alternate way Work during after hours 1/1/09 - 1/8/09 Technician: Brian Adams	143.00	1,215.50
3	Pre-planning for tests and cut of fiber during forecasted below 20 degree weather evening	69.00	207.00
7	Fiber cut and testing during freezing temperatures Technician: John Amery 10:00pm - 5:00am 1/25/09-1/26/09	143.00	1,001.00
APPROVED FOR PAYMENT ACCT# <u>600.6000.660.34.30</u> DATE <u>4/6/09</u> BY <u>[Signature]</u> AMT <u>\$5199.75</u>			
		Total	\$5,199.75

Aristo Networks

710 East 2nd Street
Suite #3
The Dalles, OR 97058

Invoice

DATE	INVOICE #
4/2/09	305

BILL TO
QIIFI 313 Court Street The Dalles, OR 97058

P.O. NO.	TERMS	PROJECT
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	Feb 2009 Monthly Retainer	2,000.00	2,000.00
0.5	Working w/Nolan Checking out availability of fibers for Embarrq Dmarq Technician: John Amery	69.00	34.50
1.5	Work with Dick Johnson, State and LSN regarding state connection Technician: John Amery Date: 2/26 9:30am - 11:00	69.00	103.50

APPROVED FOR PAYMENT
ACCT# 1000.6000.660.34.30
DATE 4/6/09 BY [Signature]
AMT \$ 2138

Total \$2,138.00

Aristo Networks
 710 East 2nd Street
 Suite #3
 The Dalles, OR 97058

Invoice

DATE	INVOICE #
4/2/09	306

BILL TO
QLIFE 313 Court Street The Dalles, OR 97058

P.O. NO.	TERMS	PROJECT
	Due on receipt	

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	March 2009 Monthly Retainer	2,000.00	2,000.00
10	Coordination and Preparation with Northsicy, Erik Orton, and Customers regarding upcoming Fiber Replacement	69.00	690.00
13	Replacement of Fiber at 10th and Weber location Technician: John Amery Date: 3/8/09 - 3/9/09 Time: 5:00pm - 6:00am	143.00	1,859.00
6	Pickup, analysis and research of bad fiber optic cable. 3/13 - 3/30 Technicians: John Amery and Jeff Lee	69.00	414.00
8	OTDR Testing of Qlife Fibers (Maintenance Project) Technician: Jason Frederick 3/20/09 1:00pm - 5:00pm 3/27/09 1:00pm - 5:00pm	69.00	552.00
10	Redundancy Buildout Project Technician: John Amery	69.00	690.00
8	Coordination with LSN and Center for Living on two potential Center for Living locations: Site walk throughs with Kelly and Estimates. 3/15 - 3/31/09	69.00	552.00

APPROVED FOR PAYMENT
 ACCT# 600.6000.660.34.30
 DATE 4/6/09 BY [Signature]
 AMT \$6067-

APPROVED FOR PAYMENT
 ACCT# 601.6000.660.76.60
 DATE 4/6/09 BY [Signature]
 AMT \$690.00

Total \$6,757.00

LAW OFFICE OF KEITH A. MOBLEY

P.O. Box 537, Dufur, OR 97021

By Appointment Only

Phone/Fax: 541-467-2248 E-Mail: mobley@ortelco.net

STATEMENT OF ACCOUNT

April 1, 2009

Re: /QLife/1099-09

TO PROFESSIONAL SERVICES:

Mon Mar 30, 09 - Time Entry - 0.30 hours

e-mail from Nolan with recommendation on request from LS Networks, review board member comments, respond to Nolan; e-mail request from Frontier Learning Network, Rob Myers;

Wed Mar 25, 09 - Time Entry - 0.50 hours

review legislative update from Special Districts Association of Oregon; copy of e-mail from Nolan to Link Shadley re broadband economic stimulus opportunities;

Tue Mar 17, 09 - Time Entry - 1.00 hours

QLife Board meeting;

Wed Mar 11, 09 - Time Entry - 0.20 hours

e-mail with board packet;

Mon Mar 2, 09 - Time Entry - 0.20 hours

e-mail from Crowe office, reminder to Izetta re 499A report deadline;

AND to all other activities, telephone, e-mail and correspondence in connection with the conduct of this matter.

TOTAL TIME: 2.20 hours

FOR LEGAL SERVICES:

\$ 330.00

APPROVED FOR PAYMENT
ACCT# 600.6000.660.32.20
DATE 4/2/09 BY [Signature]
AMT \$330



COLUMBIA RIVER BANK

www.columbia

910 01 04 00263
STATEMENT OF ACCOUNT • RETAIN FOR YOUR RECORDS

APPROVED FOR PAYMENT

ICCT# 601.6000.660 79.57

DATE 4/3/09 BY MJ

AMT \$ 7,986.56

APPROVED FOR PAYMENT

ICCT# 601.6000.660 79.60

DATE 4/3/09 BY MJ

AMT \$ 3,507.55

CITY OF THE DALLES
313 COURT ST
THE DALLES OR 97058



40-21

LOAN: 94873

AS OF: 03/30/09

* LOAN PAYMENT *

PAGE 1

LOAN TYPE:	NON PROFIT & GOV AG	MATURITY DATE:	05/13/18
PRINCIPAL BALANCE:	1,010,174.84	ORIGINAL LOAN DATE:	05/13/08
CURRENT RATE:	5.0000	ORIGINAL LOAN AMOUNT:	1,079,978.00
INTEREST THRU 03/30/09:	1,683.62	INTEREST PAID 2009:	12,942.09
ONE DAY'S INTEREST:	140.30	DATE OF LAST PAYMENT:	03/19/09
		LAST PAYMENT AMOUNT:	11,494.11

COLLATERAL / PROPERTY: UNSECURED

DATE PAYMENT DUE: 04/13/09

PRINCIPAL DUE: 7,986.56

INTEREST DUE: 3,507.55

TOTAL AMOUNT DUE: * 11,494.11 *

ADD ADDITIONAL LATE CHARGE OF 574.70 IF NO PAYMENT IS RECEIVED BY 04/24/09

* * PLEASE RETURN THIS PORTION WITH YOUR PAYMENT * *

LOAN PAYMENT NOTICE

TOTAL AMOUNT DUE: 11,494.11

ADDITIONAL PRINCIPAL: _____

ADDITIONAL PAYMENT: _____

CITY OF THE DALLES
313 COURT ST
THE DALLES OR 97058

AMOUNT ENCLOSED: \$ _____

DATE PAYMENT DUE: 04/13/09

LOAN TYPE: NON PROFIT & GOV AG

LOAN NUMBER: 94873

REGULAR PAYMENT T/C: 325

COLUMBIA RIVER BANK

P O BOX 8880

VANCOUVER WA 98666

See reverse for important information

24 Hour Customer Service Center

☎ Telebanking ☎

Toll Free 1-888-600-8762 Ext. 100

Member FDIC

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	3/20/09	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$31,476.00	



P.O. BOX 118
 HOOD RIVER, OREGON 97031
 INC. (541) 354-1163 • FAX (541) 354-1160

CUSTOMER #: QLIFE
 INVOICE #: S09050
 INVOICE DATE: 03/06/09
 DUE DATE: 03/16/09

BILL TO:
 Q LIFE
 313 COURT STREET
 THE DALLES, OR 97058

JOB: S09050
 Q LIFE/CAT 5 CABLE

DESCRIPTION	QUANTITY	PRICE	AMOUNT
INSTALL CAT 5 CABLE IN CONDUIT			
LABOR			
03/02/09 CHRIS	2.00	79.000	158.00
03/03/09 PAUL	2.00	79.000	158.00
TOTAL LABOR:			316.00
		NET DUE:	316.00

TERMS: 1 1/2% PER MONTH WILL BE CHARGED ON OVERDUE ACCOUNTS
 ACCOUNTS MAY BE PAID BY VISA OR MASTERCARD! THANK YOU!

Pass through to LSN my

APPROVED FOR PAYMENT
 ACCT# 601.6000.660.76.20
 DATE 3/9/09 BY [Signature]
 AMT \$316

NBC NORTH SKY COMMUNICATIONS

A QUANTA SERVICES COMPANY

P.O. BOX 87550
VANCOUVER, WA 98687
(360) 254-6920

Please Remit Payment to:
NORTH SKY COMMUNICATIONS
C/O BANK OF AMERICA
P.O. BOX 846310
DALLAS, TX 75284-6310

INVOICE

DATE	NUMBER
3/17/2009	18771

Page Number 1

BILL TO
Qlife Network Attn: Nolan Young 313 Court ST THE Dalles, OR 97058

JOB INFORMATION
Job Number 13338700086 Q-Life Network Cable Replacement 10th & Hostetler The Dalles, OR

Customer P.O. No.	Payment Terms	North Sky Contract No.	
	Net 30 Days	38700086	1.5% Charge for Late Payments

Work Completed - 3/17/2009

Description	Quantity	Rate	Amount
Journeyman/Lineman	47.00	75.00	3,525.00
Groundman/Flagger	133.00	45.00	5,985.00
Pick-up	47.00	15.00	705.00
Per Diem	12.00	90.00	1,080.00
Line Truck	46.50	35.00	1,627.50
<p>APPROVED FOR PAYMENT ACCT# <u>000.6000.660.31.20</u> DATE <u>3/19/09</u> BY _____ AMT <u>\$12922.50</u></p>			

Customer Approval: _____ Date: ____/____/____	Invoice Gross	12,922.50
Company Approval: _____ Date: ____/____/____	Retainage	.00
	Sub Total	12922.5
	Tax	.00
	Invoice Total	12,922.50

NSC NORTH SKY COMMUNICATIONS

A QUANTA SERVICES COMPANY

P.O. BOX 87550
VANCOUVER, WA 98687
(360) 254-6920

Please Remit Payment to:
NORTH SKY COMMUNICATIONS
C/O BANK OF AMERICA
P.O. BOX 846310
DALLAS, TX 75284-6310

INVOICE

DATE	NUMBER
3/23/2009	19092

Page Number 1

BILL TO
Qlife Network Attn: Nolan Young 313 Court ST THE Dalles, OR 97058

JOB INFORMATION
Job Number 13338700081 Q-Life Network The Dalles, OR

Customer P.O. No.	Payment Terms	North Sky Contract No.	
	Net 30 Days	38700081	1.5% Charge for Late Payments

Work Completed 3/23/2009

Description	Quantity	Rate	Amount
Section Throw 144 cnt fiber	85.00	75.00	6,375.00
Isolate Trouble in Fiber	68.00	75.00	5,100.00
Supply Material/Fiber Throw	1.00	2,524.57	2,524.57
<p>APPROVED PAYMENT ACCT: 600.6000.660.31.20 DATE: 3/27/09 1 MJ AMT: \$13,999.57</p>			

Customer Approval: _____ Date: ___/___/___	Invoice Gross	13,999.57
Company Approval: _____ Date: ___/___/___	Retainage	.00
	SubTotal	13999.57
	Tax	.00
	Invoice Total	13,999.57