

QLife Network
QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Tuesday July 20, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of June 15, 2010 QLife Regular Board Meeting Minutes
5. Financial Reports
 - a. June Financial Reports
 - b. List of Disbursements since Last Meeting
6. Reports
 - a. City Council/County Commission approval of IGA amendment
 - i. Young needs to be added to signature card
 - b. Aristo Operational Management Report – John Amery
 - i. Status of Wi Fi RFP
 - ii. Status of redundancy/bisector project
 - iii. Other activities/issues
7. Next Meeting Dates:

Regular Board Meeting August 17, 2010 4pm
8. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Tuesday June 15, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

Meeting was called to order at 4pm by Vice Chair Dan Spatz

Roll Call

In attendance: Bill Lennox, Dan Spatz, Brian Ahier

Absent: Dan Ericksen, Erick Larson

Staff: Nolan Young, Izetta Grossman, John Amery, Keith Mobley

Approval of Agenda

It was moved by Ahier and seconded by Lennox to approve the agenda as submitted. The motion carried unanimously, 2 absent.

Approval of May 18, 2010 QLife Regular Board Meeting Minutes

It was moved by Lennox and seconded by Ahier to approve the minutes of the May 18, 2010 Board meeting as submitted. The motion carried unanimously, 2 absent.

Larson arrived at 4:08pm

Financial Reports

Young reviewed the May financial report.

Public Hearing regarding Fiscal Year 2010-11 QLife Budget

Spatz opened the public hearing regarding the QLife Budget for FY 2010-11. Hearing no testimony the hearing was closed.

Action Items

Ahier moved to Adopt Resolution 10-002 Adopting the QualityLife Intergovernmental Agency Budget for Fiscal Year 2010-11, Making Appropriations, and Authorizing Expenditures. Lennox seconded the motion. The motion passed unanimously, 1 absent.

Young reviewed Resolution 10-003. It was moved by Lennox and seconded by Ahier to Adopt Resolution 10-003 Authorizing Transfers of funds between Categories of the QLife Capital Fund Making Appropriations and Authorizing Expenditures for the Fiscal Year Ending June 30, 2010. The motion passed unanimously, 1 absent.

Young reviewed Resolution 10-004. It was moved by Larson and seconded by Ahier to Adopt Resolution 10-004 Setting Forth Corrective Measures for Items Identified by the Secretary of State Audit Division as Non-Compliant with Municipal Audit Law within the Audit Report for FY 08-09. The motion passed unanimously, 1 absent.

Mobley reviewed the amendment to Section 2.2.3 of the Intergovernmental agreement. It was moved by Larson and seconded by Ahier for the board of directors of the QualityLife Intergovernmental Agency to request that the Wasco County Board of Commissioners and the City Council of The City of The Dalles approve the following amendment to section 2.2.3 of the Intergovernmental Agreement:

2.2.3 Secretary/Treasurer. The Secretary/Treasurer shall keep the minutes and the official records of the IGA and perform such other duties required of a Secretary/Treasurer. The Secretary/Treasurer shall be responsible for the fiscal administration of all funds of the IGA. ~~The Secretary/Treasurer and either the President or the Vice~~

~~President shall act as co-signers of checks drawn upon the accounts of the IGA.~~ The Secretary/Treasurer may delegate the administrative functions of her or his office to another person or persons who need not be on the Board. *All checks drawn upon the accounts of the IGA are required to have two co-signers. The co-signers may be any of the following: the Secretary/Treasurer, the President, the Vice President, or the person selected by the board of directors to serve as manager or administrator for the IGA.*

The intent is for there to be enough signers on the account that administration can process checks in a timely manner. The motion passed unanimously, 1 absent.

Reports

Aristo Operational Management Report – John Amery reported that there was a cut at the Upper Elevation Reservoir site. Outage affected 1 customer (about 3 doctors) for about 5 hours. Young reported that the insurance company had already contacted QLife with a claim number. As soon as all invoices are received, they will be forwarded to the insurance company for payment.

Amery reported on the status of the WiFi Grant. He submitted the design information to Young prior to the meeting. Young has not had a chance to review it. He felt the project could be completed within the dollar amount indicated by the grantee. The Board expressed concern about the timeline. Mobley volunteered to help with getting the agreements from the building owners and any other way he could. The Board accepted his offer asking Amery and Mobley to work together to expedite the process.

The next step would be for Young to review the information from Amery and make sure the RFP is prepared.

Mobley told the board of an opportunity to sponsor the Oregon Connection Summit Oct 20-21 in Hood River. Young stated that QLife has \$500 in advertising that could be used for this purpose if the Board so desired. Mobley stated that there would be booth space available at the show if QLife wanted to take advantage of that opportunity. It was moved by Ahier and seconded by Larson to authorize Mobley to purchase the sponsorship for QLife. The motion passed unanimously, 1 absent.

Next meeting Date:

Regular Board Meeting July 20, 2010 4pm

Adjourn

Being no further business the meeting was adjourned at 4:50pm

Respectfully submitted by/

Izetta Grossman, Recording Secretary

Attest:

Erick Larson, Secretary/Treasurer

TO: Qlife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **June, 2010**

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for June 2010 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

100% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	July 1, 2009 to June 30, 2010 (preliminary)		
	Budget	Actual	Percentage
Beginning Balance	\$ 41,466	\$ 29,492	71.1% * see below
Revenues	\$ 484,700	\$ 476,092	98.2%
Expenditures	\$ 286,860	\$ 187,424	65.3%
Transfers to Capital/Debt Fund	\$ 239,306	\$ 239,306	100.0%
Cash at Month End	\$ 38,356.05		

** The Beginning Balance figures used here have been audited.*

Exceptions:

- 1) **Beginning Balance:** The audited beginning balance of \$29,492 is \$11,974 less than the budgeted estimate for this fiscal year. The budgeted Beginning Balance was increased in an attempt to reflect a \$22,000 interfund loan from the QLife Capital Fund made in June 2009. However, this budget change was incorrect and the actual anticipated Beginning Balance should not have been changed from the original \$19,446.00. With this in mind, **the audited actual Beginning Balance is \$10,046 over the original estimate or 151.6% .**
- 2) **Revenues:**
 - a. \$35,969.28 in “E-Rates” have been received as revenue and paid out this fiscal year.
 - b. The \$22,000 interfund loan was repaid to the Capital Fund in September 2009.
 - c. For the year we have exceeded projected customer user fees by 5% (\$15,965).
- 3) **Expenditures:**
 - a. The “Outside Plant Maintenance” line item is currently over-expended by \$17,039.08 due to moving the maintenance and service connections for the 1st Street LID project.

- b. The "Pole Connection" line item is currently over-expended by \$1,482.48, due to an unanticipated PUD requirement to purchase a bond for pole connections. This will be an annual recurring cost.
 - c. The Engineering (101%) and the Network System Management (128%) line items have exceeded budget because of the activities this year, including two City projects (NW 1st Street LID & the East Gateway project) that have required QLife involvement because of the presence of fiber in the construction zones.
 - d. At this time all but \$1,749.52 of the Materials & Services Category has been expended. We still have about \$13,000 in invoices to be applied to FY09/10. This will place us about \$11,000 or \$12,000 over budget in this category.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2009 to June 30, 2010 (preliminary)</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 204,026	\$ 207,755	101.8%	* see below
Transfers In	\$ 239,306	\$ 239,306	100.0%	
Revenues	\$ 93,000	\$ 71,534	76.9%	
Expenditures	\$ 536,332	\$ 362,495	67.6%	
Cash at Month End	\$ 146,660.45			

** The Beginning Balance figures used here have been audited.*

Exceptions:

- 1) Beginning Balance: The audited beginning balance of \$207,755 is \$3,729 more than the estimate for this fiscal year. The budgeted Beginning Balance was decreased in an attempt to reflect a \$22,000 interfund loan to the QLife Capital Fund made in June 2009. However, this budget change was incorrect and the actual anticipated Beginning Balance should not have been changed from the original \$226,026.00. With this in mind, **the audited actual Beginning Balance is \$18,271 less than the original estimate or 91.9% of the budget.** This was expected because more than that amount was spent on projects that carry over into this year, which reduces the amount to be spent this year.
- 2) Revenues:
 - a. The \$22,000 interfund loan was repaid by the Operations Fund in September 2009.
 - b. The \$50,000 Enterprise Zone Payment was received in January 2010.
- 3) Expenditures:
 - a. No categories were overexpended after the budget amendment was adopted June 15, 2010. .
- 4) Budget Changes: Resolution No. 10-001, making some budget adjustments to reflect certain project estimates that have been revised or added since the budget was adopted, was adopted by the Board at their meeting on December 15, 2009. Resolution No 10-003 was adopted on June 15, 2010 moving \$5,000 from Capital Outlay to Materials and Services to cover unanticipated Engineering expenses.

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** \$REV	***** ESTIMATED	***** ACTUAL	***** \$REV	***** ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		3,461	.00	41,466	29,491.42	71	41,466	11,974.58	
300 **		3,461	.00	41,466	29,491.42	71	41,466	11,974.58	
300 ***	BEGINNING BALANCE	3,461	.00	41,466	29,491.42		41,466	11,974.58	
340	CHARGES FOR SERVICES								
341 90 00	GENERAL GOVERNMENT	0	.00	0	.00		0	.00	
341 **	GENERAL GOVERNMENT	0	.00	0	.00		0	.00	
344	UTILITY SERVICES								
344 10 00	UTILITY SERVICE CHARGES	29,668	35,405.00	119	371,915.00	105	355,950	15,965.00-	
344 15 00	LSN CREDITS	5,500	5,500.00	100	60,500.00	92	66,000	5,500.00	
344 20 00	CONNECT CHARGES	193	.00	2,250	6,525.52	290	2,250	4,275.52-	
344 **	UTILITY SERVICES	35,361	40,905.00	116	438,940.52	104	424,200	14,740.52-	
340 ***	CHARGES FOR SERVICES	35,361	40,905.00	424,200	438,940.52		424,200	14,740.52-	
360	OTHER REVENUES								
361 00 00	INTEREST REVENUES	49	45.95	94	822.59	165	500	322.59-	
361 **	INTEREST REVENUES	49	45.95	94	822.59	165	500	322.59-	
369 00 00	OTHER MISC REVENUES	0	360.00	0	360.00		0	360.00-	
369 20 00	E-RATE REIMBURSEMENT	5,000	.00	60,000	35,969.28	60	60,000	24,030.72	
369 **	OTHER MISC REVENUES	5,000	360.00	7	36,329.28	61	60,000	23,670.72	
360 ***	OTHER REVENUES	5,049	405.95	60,500	37,151.87		60,500	23,348.13	
390	OTHER FINANCING SOURCES								
392 00 00	SALE OF FIXED ASSETS	0	.00	0	.00		0	.00	
392 **	SALE OF FIXED ASSETS	0	.00	0	.00		0	.00	
390 ***	OTHER FINANCING SOURCES	0	.00	0	.00		0	.00	
	FUND TOTAL QUALITYLIFE AGENCY FUND	43,871	41,310.95	526,166	505,583.81		526,166	20,582.19	

DEPT/DIV 6000 OLIFE/
 *****CURRENT*****
 BUDGET ACTUAL %EXP BUDGET ACTUAL %EXP

		DEPT/DIV 6000 OLIFE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****EXP*****		*****ENCUMBER*****		*****UNENCUMBER*****	
		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER	BUDGET	UNENCUMBER BALANCE
66	EXPENSE-ACCOUNT												
660	FINANCIAL OPERATIONS												
02	MATERIALS & SERVICES												
31	10 ADMINISTRATIVE	1674	.00	0	20000	8604.87	43	20000			.00	20000	11395.13
15	COUNTY	424	.00	0	5000	.00	0	5000			.00	5000	5000.00
20	OUTSIDE PLANT MAINTENANCE	1337	.00	0	16000	33039.08	207	16000			.00	16000	17039.08
90	OTHER SERVICES	0	.00	0	0	.00	0	0			.00	0	.00
32	10 AUDIT	487	.00	0	5800	5600.00	97	5800			.00	5800	200.00
20	LEGAL SERVICES	600	165.00	28	7200	3225.00	45	7200			.00	7200	3975.00
34	10 ENGINEERING SERVICES	1624	440.00	27	19400	19516.95	101	19400			.00	19400	116.95
30	NETWORK SYSTEM MANAGEMENT	3275	11601.50	354	39300	50420.65	128	39300			.00	39300	11120.65
50	SPECIAL STUDIES & REPORTS	0	.00	0	0	.00	0	0			.00	0	.00
43	10 BUILDINGS AND GROUNDS	174	.00	0	2000	81.50	4	2000			.00	2000	1918.50
25	NETWORK EQUIPMENT	387	.00	0	4600	1614.80	35	4600			.00	4600	2985.20
40	OFFICE EQUIPMENT	0	.00	0	0	.00	0	0			.00	0	.00
71	SPL UTILITY EQUIPMENT	0	.00	0	0	.00	0	0			.00	0	.00
86	LINE MNTNCE & SUPPLIES	0	.00	0	0	.00	0	0			.00	0	.00
87	UTILITIES LOCATES	87	7.35	8	1000	234.15	23	1000			.00	1000	765.85
44	10 OFFICE SPACE RENTAL	261	.00	0	3132	2349.00	75	3132			.00	3132	783.00
52	10 LIABILITY	462	.00	0	5500	5164.00	94	5500			.00	5500	336.00
30	PROPERTY	25	.00	0	300	.00	0	300			.00	300	300.00
53	20 POSTAGE	24	.00	0	200	64.03	32	200			.00	200	135.97
30	TELEPHONE	56	.00	0	650	330.00	51	650			.00	650	320.00
40	LEGAL NOTICES	37	156.75	424	1000	176.00	44	1000			.00	1000	224.00
54	00 ADVERTISING	87	607.25	698	1000	607.25	61	1000			.00	1000	392.75
57	10 PERMIT	37	.00	0	400	.00	0	400			.00	400	400.00
58	10 TRAVEL, FOOD & LODGING	74	.00	0	800	.00	0	800			.00	800	800.00
50	TRAINING AND CONFERENCES	24	.00	0	200	.00	0	200			.00	200	200.00
70	MEMBERSHIPS/DUES/SUBSCRIP	25	.00	0	300	65.00	22	300			.00	300	235.00
80	SCHOLARSHIPS	0	.00	0	0	.00	0	0			.00	0	.00
60	10 OFFICE SUPPLIES	49	.00	0	500	21.98	4	500			.00	500	478.02
69	50 MISCELLANEOUS EXPENSES	49	.00	0	500	418.44	84	500			.00	500	81.56
60	POLE CONNECTION FEES	500	.00	0	6000	7482.48	125	6000			.00	6000	1482.48
70	RIGHT OF WAY FEES	899	1062.15	118	10678	10095.30	95	10678			.00	10678	582.70
80	ASSETS <\$5000	0	.00	0	0	.00	0	0			.00	0	.00
02	** MATERIALS & SERVICES	12678	14040.00	111	150860	149110.48	99	150860			.00	150860	1749.52
03	CAPITAL OUTLAY												
74	20 TELECOMMUNICATIONS EQUIP	1674	.00	0	20000	2344.00	12	20000			.00	20000	17656.00
78	50 FIXED ASSET RECLASS ACCT	0	.00	0	0	.00	0	0			.00	0	.00
03	** CAPITAL OUTLAY	1674	.00	0	20000	2344.00	12	20000			.00	20000	17656.00
05	OTHER	0	.00	0	0	.00	0	0			.00	0	.00
87	00 DEPRECIATION EXPENSE	0	.00	0	0	.00	0	0			.00	0	.00
05	** OTHER	0	.00	0	0	.00	0	0			.00	0	.00
660	** ** FINANCIAL OPERATIONS	14352	14040.00	98	170860	151454.48	89	170860			.00	170860	19405.52
66	** ** EXPENSE-ACCOUNT	14352	14040.00	98	170860	151454.48	89	170860			.00	170860	19405.52

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		17,004	.00		204,026	207,754.92	102	204,026	3,728.92-
300 **		17,004	.00		204,026	207,754.92	102	204,026	3,728.92-
300 ***	BEGINNING BALANCE	17,004	.00		204,026	207,754.92		204,026	3,728.92-
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00		0	.00
331 90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	1,750	9,439.89	539	21,000	21,533.87	103	21,000	533.87-
344 20 00	CONNECT CHARGES	1,750	9,439.89	539	21,000	21,533.87	103	21,000	533.87-
344 **	UTILITY SERVICES	1,750	9,439.89	539	21,000	21,533.87	103	21,000	533.87-
340 ***	CHARGES FOR SERVICES	1,750	9,439.89	539	21,000	21,533.87		21,000	533.87-
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369 00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369 10 00	ENTERPRISE ZONE PAYMENT	4,174	.00		50,000	50,000.00	100	50,000	.00
369 **	OTHER MISC REVENUES	4,174	.00		50,000	50,000.00	100	50,000	.00
360 ***	OTHER REVENUES	4,174	.00		50,000	50,000.00		50,000	.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	1,837	.00		22,000	.00		22,000	.00
391 40 00	IF PMI FROM OTHER FUNDS	1,837	.00		22,000	.00		22,000	.00
391 90 01	OLIVE OPERATING FUND	19,944	19,964.10	100	239,306	239,306.00	100	239,306	.00
391 **	OPERATING TRANSFERS IN	21,781	19,964.10	92	261,306	239,306.00	92	261,306	22,000.00
393	PROCEEDS- LT LIABILITIES								
393 10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	21,781	19,964.10	92	261,306	239,306.00	92	261,306	22,000.00
	FUND TOTAL OLIVE CAPITAL FUND	44,709	29,403.99	79	536,332	518,594.79		536,332	17,737.21

DETAIL BUDGET REPORT BY CATEGORY
 100% OF YEAR LAPSED

FUND 601 QLIIFE CAPITAL FUND
 BA ELE OBJ ACCOUNT
 SUB SUB DESCRIPTION

DEPT/DIV 6000 QLIIFE/
 *****CURRENT*****
 BUDGET ACTUAL \$EXP BUDGET ACTUAL \$EXP

*****YEAR-TO-DATE*****
 BUDGET ACTUAL \$EXP ENCUMBR. ANNUAL UNENCUMB. %
 BUDGET ACTUAL \$EXP BUDGET BALANCE BDTG

66	EXPENSE-ACCOUNT																			
660	FINANCIAL OPERATIONS																			
34	10 MATERIALS & SERVICES	6000	.00	0	17000	14132.75	83	.00	17000	2867.25	83									
90	ENGINEERING SERVICES	2263	.00	0	20000	20000.00	100	.00	20000	2000.00	100									
43	86 OTHER SERVICES	174	.00	0	2000	.00	0	.00	2000	2000.00	0									
53	40 LINES MNTNCE & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0									
57	10 LEGAL NOTICES	0	.00	0	0	.00	0	.00	0	.00	0									
02	** PERMIT	8437	.00	0	39000	34132.75	88	.00	39000	4867.25	88									
03	** MATERIALS & SERVICES																			
03	CAPITAL OUTLAY																			
72	20 BUILDINGS	174	.00	0	2000	.00	0	.00	2000	2000.00	0									
74	10 COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0									
20	TELECOMMUNICATIONS EQUIP	5925	1336.00	23	142487	36964.75	26	.00	142487	105522.25	26									
76	10 PRIMARY	4174	.00	0	50000	880.00	2	.00	50000	49120.00	2									
20	SECONDARY	9889	11012.13	111	84848	95792.75	113	.00	84848	10944.75	113									
30	POLE MAKE READY COSTS	424	.00	0	5000	.00	0	.00	5000	5000.00	0									
03	** CAPITAL OUTLAY	20586	12348.13	60	284335	133637.50	47	.00	284335	150697.50	47									
04	DEBT SERVICE																			
79	50 LOAN PRINCIPAL PAYMENTS	11892	13517.45	114	142693	145439.58	102	.00	142693	2746.58	102									
51	CRB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	0									
60	LOAN INTEREST PAYMENTS	4337	4274.70	99	52033	49285.42	95	.00	52033	2747.58	95									
90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0									
04	** DEBT SERVICE	16229	17792.15	110	194726	194725.00	100	.00	194726	1.00	100									
660	** FINANCIAL OPERATIONS	45252	30140.28	67	518061	362495.25	70	.00	518061	155565.75	70									
66	** EXPENSE-ACCOUNT	45252	30140.28	67	518061	362495.25	70	.00	518061	155565.75	70									
DIV	6000 TOTAL *****	45252	30140.28	67	518061	362495.25	70	.00	518061	155565.75	70									
DEPT	60 TOTAL *****	45252	30140.28	67	518061	362495.25	70	.00	518061	155565.75	70									
	QLIIFE																			

FUND 601 OLIFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****YEAR-TO-DATE*****		*****		ANNUAL UNENCUMB.		%	
BA	ELE	OBJ	ACCOUNT	CURRENT	ACTUAL	%EXP	BUDGET	%EXP	BUDGET	BALANCE	BDGT
SUB	SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	%EXP	BUDGET	BALANCE	BDGT
60	**	**	OLIFE FUND								
600	**	**	OTHER USES								
			05 OTHER	.00	.00	0	0	.00	0	.00	0
			84 15 RSRV FOR SYS IMPROVEMENTS	.00	.00	0	0	.00	0	.00	0
			20 RSRV FOR CO EXPANSION	.00	.00	0	0	.00	0	.00	0
			05 ** OTHER	.00	.00	0	0	.00	0	.00	0
600	**	**	OTHER USES	.00	.00	0	0	.00	0	.00	0
60	**	**	OLIFE FUND	.00	.00	0	0	.00	0	.00	0
66	**	**	EXPENSE-ACCOUNT								
660	**	**	FINANCIAL OPERATIONS								
			05 OTHER	.00	.00	0	18271	.00	18271	18271.00	0
			88 00 CONTINGENCY	.00	.00	0	0	.00	0	.00	0
			89 00 UNAPPROPRIATED ENDING BAL	.00	.00	0	18271	.00	18271	18271.00	0
			05 ** OTHER	.00	.00	0	0	.00	0	.00	0
660	**	**	FINANCIAL OPERATIONS	.00	.00	0	18271	.00	18271	18271.00	0
66	**	**	EXPENSE-ACCOUNT	.00	.00	0	18271	.00	18271	18271.00	0
DIV	9500	TOTAL	*****	.00	.00	0	18271	.00	18271	18271.00	0
DEPT	95	TOTAL	*****	.00	.00	0	18271	.00	18271	18271.00	0
			OTHER USES	.00	.00	0	18271	.00	18271	18271.00	0
FUND	601	TOTAL	*****	30140.28	362495.25	68	536332	.00	536332	173836.75	68
			OLIFE CAPITAL FUND	44736	30140.28	67	536332	362495.25	68	173836.75	68

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND:	<u>OPERATING 600</u>		
FISCAL YEAR:	2009-2010		
PERIOD DETAIL	FROM:	6/15/2010 TO:	7/14/2010
Revenue:	Billed as of 6/20/10		35,405.00
	Non Reoccurring		9,439.89
	QLife Monthly Billings		
TOTAL:			44,844.89
Expenditures:			
The Dalles Chronicle	Budget notices		264.00
Oregon Telecomm Conf	Sponsorship		500.00
N America Numbering Plan	Annual		25.00
Commstructure	Crestline Cut		440.00
Gorge.net	Phone		30.00
TOTAL:			1,259.00

FUND:	<u>CAPITAL 601</u>		
FISCAL YEAR:	2009-2010		
PERIOD DETAIL	FROM:	6/15/2010 TO:	7/14/2010
Revenue:			
TOTAL:			
Expenditures:			
Columbia River Bank	Commercial Loan/Interest		11,494.11
Mt. Hood Econ Alliance	Loan Payment		3,683.30
MCEDD	Loan Payment		3,514.88
MCEDD	Loan Payment		2,783.16
TOTAL:			21,475.45

LSN CREDITS

5500

QLife Network
QualityLife Intergovernmental Agency

INVOICE SUMMARY	6/23/10	
TOTAL CUSTOMERS INVOICED		3
TOTAL AMOUNT INVOICED	\$9,439.89	

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	6/20/10	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$35,405.00	

Aristo
Technical Management Report
By
John Amery
7/15/2010

1. Redundancy Project – **Update 7/15 – Eric Orton is scheduled to drive to The Dalles for Project planning**

- Electronics – We have been reviewing electronics options for the redundancy project. We have found a manufacturer that offers greater functionality than our current vendor, and still should fall in the budgetary range first budgeted for this project. New functionalities should include:
 - 10 gigabit connections
 - Layer 3 routing
 - More redundancy (proprietary but faster) options
 - Built in Power Supply redundancy to DC plant with Batteries
 - Free support and firmware upgrades through EOL (usually around 5 years)
 - I am still working with a vendor to try to work out some of the details, but, am very happy at this point with the listed functionalities / prices of new equipment.
 - At some point I will probably want to purchase a small quantity of these units to test more vigorously before completely implementing.
 - Our Engineer has been working on engineering drawings for the project, and are nearly completed.

2. Bisector Project – **Update 7/15 – Eric Orton is scheduled to drive to The Dalles for Project planning**

We are currently leaning towards replacing our current fiber optic bisector cable with a new larger bisector cable instead of adding a second fiber. This is due to new engineering requirements from the PUD for adding additional fiber optic lines on our current path. We feel it will be easier and less expensive to simply replace our current line.

- UPDATE - Our engineer is re-visiting the required engineering study for PUD which would allow us to add an additional fiber line for the bi-sector project.
- We will coordinate with any current customers along this path for a planned outage during nighttime.

3. Potential Risky underground work under Qlife Fiber – **New Item**

- A contractor is going to be installing a new water main under Qlife fiber optic cable by the entrance into MCMC hospital. I have put my partner Brian Adams on standby with his Fiber Splicing Unit. In the event there is an outage, Brian should be able to have a temporary fix in place within 3 hours. We will then call in Northsky for the permanent solution.