# QLife Network

## QualityLife Intergovernmental Agency

#### **AGENDA**

#### **QLife Regular Board Meeting**

## Tuesday December 21, 2010 4PM The Dalles City Hall, 313 Court Street 2nd Floor Conference Room

- Call to Order
- 2. Roll Call
- 3. Approval of Agenda
- 4. Approval of November 30, 2010 QLife Regular Board Meeting Minutes
- 5. Financial Reports
  - a. Audit Report
  - b. November Financial Reports
  - c. List of Disbursements since Last Meeting
- Discussion Items
  - a. Board Member Appointments and Terms Keith Mobley
- 7. Reports
  - a. Status of WiFi RFP
  - b. Aristo Operational Management Report John Amery
    - i. Status of redundancy/bisector project
    - ii. Other activities/issues
- 8. Next Meeting Dates:

Regular Board Meeting January 18, 2011 4pm

9. Adjourn



## QualityLife Intergovernmental Agency

#### **MINUTES**

#### **QLife Regular Board Meeting**

Tuesday November 30, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order by President Dan Ericksen at 4:04pm

Roll Call

In attendance: Bill Lennox, Dan Spatz, Brian Ahier

Staff: Keith Mobley, Nolan Young, Izetta Grossman, John Amery

Approval of Agenda

It was moved by Ahier and seconded by Lennox to approve the Agenda as submitted. The motion carried unanimously, 1 absent

Approval of October, 2010 QLife Regular Board Meeting Minutes

It was moved by Spatz and seconded by Lennox to approve the minutes of the 10/19/10 QLife Regular Board meeting. The motion carried unanimously, 1 absent.

Financial Reports

Young reviewed the financial reports for October 2010. There were no questions

#### Action Items

It was moved by Spatz and seconded by Lennox to reappoint Dave Karlson to QLife Budget Committee (term expiring 6/30/12). Motion carried unanimously, 1 absent.

#### Discussion Items

- a. Survey of Broadband Coverage and Internet Availability
- b. Wasco County Broadband Plan
- c. Development of a QLife 10 year Strategic Action Plan

Young presented the idea of pursuing the A, B, C creation of survey/plans. These items would require budget consideration in the next Fiscal Year in order to hire someone to complete these items.

#### Larson arrived at 4:08pm

After much discussion regarding which item was needed first, second, third it was the consensuses of the Board to have Mobley create a plan of action and then work on RFP for projects. Mobley will bring plan of action back to the board in January.

d. Airport Industrial Park Fiber Optic System

Young presented the concept of QLife looking into providing fiber to the 7-10 industrial lots being developed at the Columbia Gorge Regional Airport in Dallesport. They are anticipating that grant funds will cover the costs. After some discussion on who else has fiber over the river it was the consensus of the Board to remain open to this opportunity. Mobley reminded the Board that providing fiber over the river changes QLife to an interstate provider (more reports and fees). Mobley will research the implications and options for connection.

#### Reports

Status of WiFi RFP – Young reported that the Pre-Bid Meeting would be held on Dec 22<sup>nd</sup> at 10am in the Council Chambers if anyone wanted to attend. Google will review proposals and City Council is scheduled to award the contract on January 24<sup>ln</sup>.

Aristo Operational Management Report – John Amery

Status of redundancy/bisector project – the negotiations with St. Mary's fell through, however there is a public easement at that site. Commsutructures is working with PUD for the study PUD requires for QLife running another line. Eric Orton of Commsturctures feels that everything will be fine. Study should be completed on 12/17 and an RFP ready for the work by 12/10. Amery estimated that the work would be completed by the end of February 2011.

Amery reported that due to a potential new customer additional work might be required at Big Eddy. He is scheduling west side loop work at the same time as the Bisector Project to save funds.

Amery informed the Board that the new electronic will allow 10 gig sales. He prefers lit fiber to dark fiber as dark fiber is difficult to trouble shoot. Ahier asked when would we know the pricing. Larson asked for a report on the pros/cons of 10 gig service with pricing by the February meeting.

Ericksen and Lennox don't know who will be the County QLife representatives after January when they both go off the commission. Ericksen would like to stay on the Board but the decision is up to the new commission.

**Next Meeting Dates:** 

Regular Board Meeting December 21, 2010 4pm

Adjourn

Being no further business the meeting was adjourned at 5pm

Respectfully submitted by/ Izetta Grossman, Recording Secretary

Attest:		
	Erick Larson, Secretary/Treasurer	



## AGENDA STAFF REPORT

QLife

MEETING DATE	AGENDA LOCATION	AGENDA REPORT #

**TO:** QLife Board of Directors

FROM: Kate Mast, Finance Director

THRU: Nolan K. Young, City Manager

DATE: December 13, 2010

ISSUE: Presentation of FY 09/10 Audit by Dickey & Tremper

**BACKGROUND:** Rob Tremper, of Dickey & Tremper, LLC, will be presenting their audit findings to the Board at the regular QLife meeting at 4:00 PM on Tuesday, December 21, 2010. This audit was of the QLife books as of the June 30, 2010, the end of fiscal year 200-2010.

The good news is that there were no material errors found in the QLife books for the fiscal year audited. There is no bad news.

BUDGET IMPLICATIONS: None.

#### **ALTERNATIVES:**

A. Staff Recommendation: Move to accept the FY10/11 Audit as presented.

TO: Olife Board

Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE - November, 2010

#### **BANKING:**

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

42% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

#### Operations (600):

#### **BUDGET COMPARISONS**

BODGET COMPARISONS	July 1, 201			
	Budget	Actual	Percentage	
Beginning Balance	\$ 83,913	\$ 77,950	92.8%	* see below
Revenues	\$ 554,850	\$ 196,389	35.4%	
Expenditures	\$ 312,686	\$ 31,624	10.1%	
Transfers to Capital/Debt Fund	\$ 326,077	\$ 148,217	45.5%	

Cash at Month End \$ 51,852.06

#### Exceptions:

1) <u>Beginning Balance</u>: \* The Beginning Balance figures used here are estimated and have NOT been audited. If the actual audited beginning balance is indeed less than budgeted, we have sufficient contingency to cover the shortfall.

#### 2) Revenues:

a. Customer user fees are at 41.4% for the year.

#### 3) Expenditures:

- a. E-Rates in the amount of \$3,064.32 have been received and paid out to date this fiscal year.
- 4) <u>Budget Changes</u>: No budget changes have been made to this fund this fiscal year.

#### **CAPITAL (601):**

#### **BUDGET COMPARISONS**

	July 1, 2010 to November 30, 2010					
	Budget	Actual	Percentage			
Beginning Balance	\$ 145,576	\$ 138,832	95.3%	* see below		
Transfers In	\$ 326,077	\$ 148,217	45.5%			
Revenues	\$ 71,000	\$ 8,762	12.3%			
M&S / Capital Outlay Exp.	\$ 350,704	\$ 11,509	3.3%			
Debt Expenditures	\$ 191,949	\$ 91,064	47.4%			

Cash at Month End \$ 190,780.16

#### Exceptions:

- 1) <u>Beginning Balance</u>: \* The Beginning Balance figures used here are estimated and have NOT been audited. If the actual audited beginning balance is indeed less than budgeted, we have sufficient contingency to cover the shortfall.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

#### PREPARED 12/02/2010, 10:20:20 PROGRAM: GM259L City of The Dalles REVENUE REPORT 42% OF YEAR LAPSED PAGE ACCOUNTING PERIOD 05/2011

ty of 1	rhe :	Dalles		42% OF	YEAR LA	APSED			ACCOUNTING F	PERIOD 05/2011
IND 600	_	ALITYLIFE AGENCY FUND ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ***** ACTUAL	***** %REV	****** YE	EAR-TO-DATE *** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300		BEGINNING BALANCE								
00 0	00		6,992	.00		34,960	.00		83,913	83,913.00
00 *	* *		6,992	.00		34,960	.00		83,913	83,913.00
00 1	***	BEGINNING BALANCE	6,992	.00		34,960	.00		83,913	83,913.00
40 41 90 0	00	CHARGES FOR SERVICES GENERAL GOVERNMENT MISC SALES AND SERVICES	0	.00		0	.00		0	.00
41 *	* *	GENERAL GOVERNMENT	0	.00		0	.00		0	.00
10 0 15 0 20 0	00	UTILITY SERVICES UTILITY SERVICE CHARGES LSN CEDITS CONNECT CHARGES	35,483 5,500 187	34,710.00 .00	98	177,415 27,500 935	176,140.00 16,500.00 450.00	99 60 48	425,800 66,000 2,250	249,660.00 49,500.00 1,800.00
44 *	* *	UTILITY SERVICES	41,170	34,710.00	84	205,850	193,090.00	94	494,050	300,960.00
40 *	***	CHARGES FOR SERVICES	41,170	34,710.00		205,850	193,090.00		494,050	300,960.00
60 61 00 0	00	OTHER REVENUES INTEREST REVENUES INTEREST REVENUES	66	46.06	70	330	234.66	71	800	565.34
61 1	* *	INTEREST REVENUES	66	46.06	70	330	234.66	71	800	565.34
69 00 0 20 0		OTHER MISC REVENUES OTHER MISC REVENUES E-RATE REIMBURSEMENT	0 5,000	.00		0 25,000	.00 3,064.32	12	0 60,000	.00 56,935.68
69 *	* *	OTHER MISC REVENUES	5,000	.00		25,000	3,064.32	12	60,000	56,935.68
60 *	***	OTHER REVENUES	5,066	46.06		25,330	3,298.98		60,800	57,501.02
90 92 00 0	00	OTHER FINANCING SOURCES SALE OF FIXED ASSETS SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
92 1	* *	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
90 1	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TO	DTAL	QUALITYLIFE AGENCY FUND	53,228	34,756.06		266,140	196,388.98		638,763	442,374.02

PREPARED 12/02/2010, 10:20:28 DETAIL BUDGET REPORT BY CATEGORY
PAGE 2
PROGRAM: GM267C 42% OF YEAR LAPSED ACCOUNTING PERIOD 05/2011
City of The Dalles

EXPENSE-ACCOUNT		O QUALITYLIFE AGENCY FUND	DEPT	/DIV 6000	QLIFE/						17171171717	
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13 10 ADMINISTRATIVE												
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90 OTHER SERVICES												0
2 10 AUDIT								-				0
20 LEGAL SERVICES		+						_				0
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30 PROPERTY 25 .00 0 125 .00 0 .00 300 300.00 53 20 POSTAGE 16 .00 0 80 .00 0 .00 200 200.00 30 TELEPHONE 40 30.00 75 200 182.00 91 .00 480 298.00 40 LEGAL NOTICES 33 .00 0 165 240.00 146 .00 400 160.00 54 00 ADVERTISING 83 204.02 246 415 403.27 97 .00 1000 596.73 57 10 PERMIT 33 .00 0 165 .00 0 .00 400 400.00 596.73 57 10 PERMIT 33 .00 0 165 .00 0 .00 400 400.00 596.73 57 10 PERMIT 33 .00 0 0 165 .00 0 .00 400 400.00 596.73 57 10 PERMIT 33 .00 0 0 165 .00 0 .00 400 400.00 596.73 57 10 PERMIT 5.00 50 TRAINING AND CONFERENCES 16 .00 0 80 150.00 188 .00 200 50.00 70 MEMBERSHIPS/DUES/SUBSCRIP 16 .00 0 80 150.00 188 .00 200 50.00 70 MEMBERSHIPS/DUES/SUBSCRIP 16 .00 0 80 .00 0 .00 200 200.00 80 SCHOLARSHIPS 166 .00 0 830 .00 0 .00 0 .00 200 200.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 0 .00 200 2000.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 0 .00 200 2000.00 60 50 MISCELLANEOUS EXPENSES 41 .00 0 0 205 230.95 113 .00 500 269.05 60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <\$5000 0 0 .00 0 0 .00 0 0 .00 0		10 OFFICE SPACE RENTAL	261	.00	-							25
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30 TELEPHONE 40 30.00 75 200 182.00 91 .00 480 298.00 40 LEGAL NOTICES 33 .00 0 165 240.00 146 .00 400 160.00 54 00 ADVERTISING 83 204.02 246 415 403.27 97 .00 1000 596.73 57 10 PERMIT 33 .00 0 165 .00 0 .00 400 400 400.00 596.73 57 10 PERMIT 33 .00 0 165 .00 0 .00 400 400 .00 596.73 57 10 PERMIT 33 .00 0 165 .00 0 .00 400 400.00 596.73 57 10 PERMIT 33 .00 0 0 165 .00 0 .00 400 400.00 50 TRAINING AND CONFERENCES 16 .00 0 80 150.00 188 .00 200 50.00 70 MEMBERSHIPS/DUES/SUBSCRIP 16 .00 0 80 150.00 188 .00 200 200 .00 80 SCHOLARSHIPS 166 .00 0 80 .00 0 .00 200 200.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 200 200.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 200 200.00 60 50 MISCELLARBOUS EXPENSES 41 .00 0 0 80 .00 0 .00 200 200.00 60 50 MISCELLARBOUS EXPENSES 41 .00 0 0 .00 50 .00 200 200.00 60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <55000 0 0 .00 0 0 .00 0 .00 0 .00 200 2000.00 62 ** MATERIALS & SERVICES 15463 3520.32 23 77315 28559.91 37 .00 185686 157126.09 0 .00 0												0
40 LEGAL NOTICES 33 00 0 165 240.00 146 00 400 160.00 54 00 ADVERTISING 83 204.02 246 415 403.27 97 00 1000 596.73 57 10 PERMIT 33 00 0 165 00 0 00 400 400.00 58 10 TRAINING AND CONFERENCES 16 00 0 165 00 0 00 400 400.00 50 TRAINING AND CONFERENCES 16 00 0 80 00 0 00 400 400.00 70 MEMBERSHIPS/DUES/SUBSCRIP 16 00 0 80 00 0 00 200 200.00 80 SCHOLARSHIPS 166 00 0 80 00 0 00 200 200.00 80 SCHOLARSHIPS 166 00 0 80 00 0 00 200 200.00 69 50 MISCELLANEOUS EXPENSES 16 00 0 80 00 0 00 200 200.00 69 50 MISCELLANEOUS EXPENSES 41 00 0 205 230.95 113 00 500 269.05 60 POLE CONNECTION FEES 633 00 0 3165 1600.00 51 00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 00 12774 8531.10 80 ASSETS <\$5000 0 0 00 0 0 00 0 0 00 12774 8531.10 80 ASSETS <\$5000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0					-			_				0
54 00 ADVERTISING												38
57 10 PERMIT			33	.00	-							60
58 10 TRAVEL, FOOD & LODGING 33 .00 0 165 .00 0 .00 400 400.00 50 TRAINING AND CONFERENCES 16 .00 0 80 150.00 188 .00 200 50.00 70 MEMBERSHIPS/DUES/SUBSCRIP 16 .00 0 80 .00 0 .00 200 200.00 80 SCHOLARSHIPS 166 .00 0 80 .00 0 .00 200 200.00 80 SCHOLARSHIPS 166 .00 0 80 .00 0 .00 200 200.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 200 200.00 60 50 MISCELLANEOUS EXPENSES 41 .00 0 205 230.95 113 .00 500 269.05 60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <55000 0 0 .00 0 0 .00 0 .00 0 .00 12774 8531.10 80 ASSETS <55000 0 0 .00 0 0 .00 0 .00 0 .00 0 830 .00 12774 8531.10 80 ASSETS <55000 0 0 .00 0 0 .00 0 .00 0 .00 185686 157126.09 80 .00 12774 8531.10 80 ASSETS COLLARS & SERVICES 15463 3520.32 23 77315 28559.91 37 .00 185686 157126.09 80 .00 0 .0			83	204.02								40
50 TRAINING AND CONFERENCES 16 .00 0 80 150.00 188 .00 200 50.00 70 MEMBERSHIPS/DUES/SUBSCRIP 16 .00 0 80 .00 0 .00 200 200.00 80 SCHOLARSHIPS 166 .00 0 830 .00 0 .00 200 200.00 80 SCHOLARSHIPS 166 .00 0 830 .00 0 .00 200 200.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 200 200.00 60 50 MISCELLANEOUS EXPENSES 41 .00 0 205 230.95 113 .00 500 269.05 60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <\$5000 0 0 0.00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0	57	10 PERMIT	33									0
## NUMBERSHIPS/DUES/SUBSCRIP 16	58	10 TRAVEL, FOOD & LODGING	33	.00		165		_				0
80 SCHOLARSHIPS 166 .00 0 830 .00 0 .00 2000 2000.00 60 10 OFFICE SUPPLIES 16 .00 0 80 .00 0 .00 200 200.00 69 50 MISCELLANEOUS EXPENSES 41 .00 0 205 230.95 113 .00 500 269.05 60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <\$5000 0 .00				.00	-		150.00					75 0
60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <\$5000 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 .							.00					0
60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <\$5000 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 0 .00 0 .					0	830						0
60 POLE CONNECTION FEES 633 .00 0 3165 1600.00 51 .00 7600 6000.00 70 RIGHT OF WAY FEES 1064 1041.30 98 5320 4242.90 80 .00 12774 8531.10 80 ASSETS <\$5000 0 .00 0 0 .00 185686 157126.09    03 CAPITAL OUTLAY 74 20 TELECOMMUNICATIONS EQUIP 1666 .00 0 8330 .00 0 0 .00 20000 20000.00 78 50 FIXED ASSET RECLASS ACCT 0 .00 0 0 .0					0	305						46
70 RIGHT OF WAY FEES												21
80 ASSETS <\$5000												33
02 ** MATERIALS & SERVICES 15463 3520.32 23 77315 28559.91 37 .00 185686 157126.09  03 CAPITAL OUTLAY 74 20 TELECOMMUNICATIONS EQUIP 1666 .00 0 8330 .00 0 .00 20000 20000.00 78 50 FIXED ASSET RECLASS ACCT 0 .00 0 0 .00 0 .00 0 .00 03 ** CAPITAL OUTLAY 1666 .00 0 8330 .00 0 .00 0 .00 20000 20000.00  05 OTHER 87 00 DEPRECIATION EXPENSE 0 .00 0 0 .00 0 .00 0 .00 0 .00 05 ** OTHER 0 .00 0 0 0 .00 0 .00 0 .00 0 .00 060 ** ** FINANCIAL OPERATIONS 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09												0
03 CAPITAL OUTLAY 74 20 TELECOMMUNICATIONS EQUIP 1666 .00 0 8330 .00 0 .00 20000 20000.00 78 50 FIXED ASSET RECLASS ACCT 0 .00 0 0 .00 0 .00 0 .00 03 ** CAPITAL OUTLAY 1666 .00 0 8330 .00 0 .00 20000 20000.00  05 OTHER 87 00 DEPRECIATION EXPENSE 0 .00 0 0 .00 0 .00 0 .00 05 ** OTHER 0 0 .00 0 0 .00 0 .00 0 .00 060 ** ** FINANCIAL OPERATIONS 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09					-	-		-		-		•
74 20 TELECOMMUNICATIONS EQUIP 1666 .00 0 8330 .00 0 .00 20000 20000.00 78 50 FIXED ASSET RECLASS ACCT 0 .00 0 0 .00 0 .	02	MAIERIALS & SERVICES	12463	3320.32	23	//313	26559.91	37	.00	103000	13/120.03	15
78 50 FIXED ASSET RECLASS ACCT 0 .00 0 0 .00 0 .												
03 ** CAPITAL OUTLAY 1666 .00 0 8330 .00 0 .00 20000 20000.00  05 OTHER  87 00 DEPRECIATION EXPENSE 0 .00 0 0 .00 0 .00 0 .00  05 ** OTHER 0 0 .00 0 0 .00 0 .00 0 .00  660 ** ** FINANCIAL OPERATIONS 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09												0
05 OTHER 87 00 DEPRECIATION EXPENSE 0 .00 0 0 .00 0 .00 0 .00 0 .00 05 ** OTHER 0 0 .00 0 0 .00 0 .00 0 .00 0 .00 660 ** ** FINANCIAL OPERATIONS 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09			•			_						0
87 00 DEPRECIATION EXPENSE 0 .00 0 0 .00 0	03	** CAPITAL OUTLAY	1666	.00	0	8330	.00	0	.00	20000	20000.00	0
05 ** OTHER 0 .00 0 .00 0 .00 0 .00 0 .00 0 .00 660 ** ** FINANCIAL OPERATIONS 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09	05	OTHER										
660 ** ** FINANCIAL OPERATIONS 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09	87	00 DEPRECIATION EXPENSE	0	.00	0	0	.00	0		0		0
	05	** OTHER	0	.00	0	0	.00	0	.00	0	.00	0
	660 **	** FINANCIAL OPERATIONS	17129	3520.32	21	85645	28559.91	33	.00	205686	177126.09	14
66 ** ** EXPENSE-ACCOUNT 17129 3520.32 21 85645 28559.91 33 .00 205686 177126.09			17129	3520.32	21	85645	28559.91	33	.00	205686	177126.09	14

PROGRAM:	12/02/2010, 10:20:28 GM267C The Dalles				REPORT BY ( YEAR LAPSEI				ACCOUNT	PAGE ING PERIOD 0:	
FUND 600 BA ELE OB SUB SU		DEPT ********CU BUDGET	/DIV 6000 RRENT**** ACTUAL	****	************	*YEAR-TO-DAT ACTUAL	E****** %EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
66 660 05	EXPENSE-ACCOUNT FINANCIAL OPERATIONS OTHER										
DIV 6000	TOTAL ******	17129	3520.32	21	85645	28559.91	33	.00	205686	177126.09	14
DEPT 60	TOTAL ******* QLIFE	17129	3520.32	21	85645	28559.91	33	.00	205686	177126.09	14

PREPARED 12/02/2010, 10:20:28	DETAIL BUDGET REPORT BY CATEGORY	PAGE 4
PROGRAM: GM267C	42% OF YEAR LAPSED	ACCOUNTING PERIOD 05/2011

ity of	f The Dalles										
	00 QUALITYLIFE AGENCY FUND OBJ ACCOUNT	DEP				*YEAR-TO-DAT	E*****		ANNUAL	UNENCUMB.	 %
UB 	SUB DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
0	OLIFE FUND										
	62 IF PMT TO OTHER FUNDS	0	.00	0	0	.00	0	.00	0	.00	0
	91 QLIFE CAPITAL FUND	27173	29643.36	109	135865	148216.80	109	.00	326077	177860.20	46
83	10 ESD E-RATE	5000	.00	0	25000	3064.32	12	.00	60000	56935.68	5
05	** OTHER	32173	29643.36	92	160865	151281.12	94	.00	386077	234795.88	39
06	CONTINGENCY / UAFB										
88	00 CONTINGENCY	3916	.00	0	19580	.00	0	.00	47000	47000.00	0
89	00 UNAPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0
06	** CONTINGENCY / UAFB	3916	.00	0	19580	.00	0	.00	47000	47000.00	0
00 **	** OTHER USES	36089	29643.36	82	180445	151281.12	84	.00	433077	281795.88	35
) **	** QLIFE FUND	36089	29643.36	82	180445	151281.12	84	.00	433077	281795.88	35
V 95	500 TOTAL ******										
		36089	29643.36	82	180445	151281.12	84	.00	433077	281795.88	35
EPT	95 TOTAL ******										
	OTHER USES	36089	29643.36	82	180445	151281.12	84	.00	433077	281795,88	35
JND 60	00 TOTAL ******										
	QUALITYLIFE AGENCY FUND	53218	33163.68	62	266090	179841.03	68	.00	638763	458921.97	28

#### PREPARED 12/02/2010, 10:20:20 PROGRAM: GM259L City of The Dalles REVENUE REPORT 42% OF YEAR LAPSED PAGE 2 ACCOUNTING PERIOD 05/2011

City of The Dalles

UND 6	01 QI	LIFE CAPITAL FUND ACCOUNT	******	CURRENT ****	****	******* VF	AR-TO-DATE ***	****	ANNUAL	UNREALIZED
ACCO	UNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		BEGINNING BALANCE								
	0 0 0		12,131	.00		60,655	.00		145,576	145,576.00
300	**		12,131	.00		60,655	.00		145,576	145,576.00
300	***	BEGINNING BALANCE	12,131	.00		60,655	.00		145,576	145,576.00
330 331		INTERGOVERNMENTAL REVENUE FEDERAL REVENUES								
90	0 0 0	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331	**	FEDERAL REVENUES	0	.00		0	.00		0	.00
330	***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340 344		CHARGES FOR SERVICES UTILITY SERVICES								
20	0 0 0	CONNECT CHARGES	1,750	.00		8,750	8,761.25	100	21,000	12,238.75
144	**	UTILITY SERVICES	1,750	.00		8,750	8,761.25	100	21,000	12,238.75
40	***	CHARGES FOR SERVICES	1,750	.00		8,750	8,761.25		21,000	12,238.75
360 369		OTHER REVENUES OTHER MISC REVENUES								
0.0	00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10	00	ENTERPRISE ZONE PAYMENT	4,166	.00		20,830	.00		50,000	50,000.00
69	**	OTHER MISC REVENUES	4,166	.00		20,830	.00		50,000	50,000.00
60	***	OTHER REVENUES	4,166	.00		20,830	.00		50,000	50,000.00
390 391		OTHER FINANCING SOURCES OPERATING TRANSFERS IN								
	000	IF PMT FROM OTHER FUNDS QLIFE OPERATING FUND	0 27,173	.00 29,643.36	109	0 135,865	.00 148,216.80	109	0 326,077	.00 177,860.20
91	**	OPERATING TRANSFERS IN	27,173	29,643.36	109	135,865	148,216.80	109	326,077	177,860.20
193 10	00	PROCEEDS- LT LIABILITIES LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
93	**	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
90	***	OTHER FINANCING SOURCES	27,173	29,643.36		135,865	148,216.80		326,077	177,860.20
FUND	TOTAL	QLIFE CAPITAL FUND	45,220	29,643.36		226,100	156,978.05		542,653	385,674.95

PREPARED 12/02/2010, 10:20:28 DETAIL BUDGET REPORT BY CATEGORY
PAGE 5
PROGRAM: GM267C 42% OF YEAR LAPSED ACCOUNTING PERIOD 05/2011

FUND	601	QLIFE CAPITAL FUND J ACCOUNT B DESCRIPTION	DEPT	DIV 6000	QLIFE/		+VEAB TA - DAG	PE+++++		A ATAILTA T	UNENCUMB.	%
SUB	SUI	B DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	
		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
	2	MATERIALS & SERVICES										
3			833	.00	0		4770.00	115	.00	10000	5230.00	
	70	CUSTOMER CONNECT COSTS	0	.00	0	0	.00	0	.00	0	.00	
	90	OTHER SERVICES	0	0.0	0	0	.00	0	.00	2000	.00	
4.	3 86	LINES MNTNCE & SUPPLIES	166	.00	0				.00	2000	2000.00	0
5	3 40	LEGAL NOTICES	0	.00	0	0	.00		.00	0	.00	0
5	7 10	LEGAL NOTICES PERMIT MATERIALS & SERVICES	0	.00	0	0	.00	0		•		
0:	2 **	MATERIALS & SERVICES	999	.00	0	4995	4770.00	96	.00	12000	7230.00	40
		CAPITAL OUTLAY										
7	2 20	BUILDINGS COMPUTER EQUIPMENT	166	.00	0		.00	0	.00	2000	2000.00	
7	4 10	COMPUTER EQUIPMENT	166 0	.00	0	0		0	.00	0	.00	0
	20	TELECOMMUNICATIONS EQUIP	92.07	.00	0	46035	4468.00	10	.00	110487	106019.00	
7	6 10	PRIMARY SECONDARY	4166	1322.25	32	20830	1322.25	6		50000	48677.75	3
	20	SECONDARY	3125	30.00	1	15625	948.50		.00	37500	36551.50	
	30	POLE MAKE READY COSTS	416	.00	0	2080	.00			5000		
0	3 **	CAPITAL OUTLAY	17080	1352.25	8	85400	6738.75	8	.00	204987	198248.25	3
	4	DEBT SERVICE										
7	9 50	LOAN PRINCIPAL PAYMENTS	12251	11457.31	94	61255	68012.92	111	.00	147014	79001.08	46
	51	CRB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	60	CRB PRINCIPAL PAYMENTS LOAN INTEREST PAYMENTS LOAN RESERVE-FUT DEBT PAY	3744	3720.10	99	18720	23051.54	123	.00	44935	21883.46	51
	90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
0	4 **	DEBT SERVICE	15995	15177.41	95	79975	91064.46	114	.00	191949	100884.54	47
660 *	* **	FINANCIAL OPERATIONS	34074	16529.66	49	170370	102573.21	60	.00	408936	306362.79	25
66 *	* **	EXPENSE-ACCOUNT	34074	16529.66	49	170370	102573.21	60	.00	408936	306362.79	25
DIV	6000	TOTAL ******										
,			34074	16529.66	49	170370	102573.21	60	.00	408936	306362.79	25
DEPT	60	TOTAL ******										
		QLIFE	34074	16529.66	49	170370	102573.21	60	.00	408936	306362.79	25

PREPARED 12/02/2010, 10:20:28	DETAIL BUDGET REPORT BY CATEGORY	PAGE 6
PROGRAM: GM267C	42% OF YEAR LAPSED	ACCOUNTING PERIOD 05/2011

City of The Dalles											
FUND 601 QLIFE CAPITAL FUND BA ELE OBJ ACCOUNT			r/DIV 9500 JRRENT****		USES/ *********YEAR-TO-DATE******				ANNUAL	UNENCUMB.	* *
SUB SUB		BUDGET	ACTUAL		BUDGET	ACTUAL	%EXP	ENCUMBR.		BALANCE	BDG
0	OLIFE FUND										
00	OTHER USES										
_	RSRV FOR SYS IMPROVEMENTS	8333	.00	0	41665	.00	0	.00	100000	100000.00	0
20	RSRV FOR CO EXPANSION	1666	.00	0	8330	.00	Ō	.00	20000	20000.00	0
05 **	OTHER	9999	.00	0	49995	.00	0	.00	120000	120000.00	0
00 ** **	OTHER USES	9999	.00	0	49995	.00	0	.00	120000	120000.00	0
0 ** **	QLIFE FUND	9999	.00	0	49995	.00	0	.00	120000	120000.00	0
50	EXPENSE-ACCOUNT FINANCIAL OPERATIONS CONTINGENCY / UAFB										
88 00	CONTINGENCY	1143	.00	0	5715	.00	0	.00	13717	13717.00	0
89 00	UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0
06 **	CONTINGENCY / UAFB	1143	.00	0	5715	.00	0	.00	13717	13717.00	0
50 ** **	FINANCIAL OPERATIONS	1143	.00	0	5715	.00	0	.00	13717	13717.00	0
5 ** **	EXPENSE-ACCOUNT	1143	.00	0	5715	.00	o	.00	13717	13717.00	0
IV 9500	TOTAL *****										
		11142	,00	0	55710	.00	0	.00	133717	133717.00	0
	TOTAL ******	11142	0.0	0	55710	.00	0	0.0	133717	133717.00	0
	OTHER USES	11142	.00	0	55/10	.00	0	.00	133/1/	133/1/.00	U
	TOTAL ******** OLIFE CAPITAL FUND	45216	16529.66	37	226080	102573.21	45	.00	542653	440079.79	19

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND:

**OPERATING 600** 

FISCAL YEAR:

2010-11

PERIOD DETAIL

FROM:

11/21/2010 TO:

12/14/2010

Revenue:

Billed as of

QLife Monthly Billings

BILLING IS DONE on the 20th

TOTAL:

Expenditures:

Commsturctures Technical 1,870.00
Keith Mobley Legal 345.00
One Call Dig Tickets 6.48
NorthSky US Cellular 750.00

TOTAL: 2,971.48

FUND: CAPITAL 601

FISCAL YEAR: 2010-11

PERIOD DETAIL FROM: 11/21/2010 TO: 12/14/2010

Revenue:

TOTAL:

Expenditures:

Columbia River BankCommercial Loan/Interest11,494.11Mt. Hood Econ AllianceLoan Payment3,683.30J Rose Construction19th Street conduit install MCMC870.00TennesonSt Mary's916.00NorthSkyNoaNet WA3,070.00

TOTAL:

20,033.41

**LSN CREDITS** 

5500



### Quality Life Intergovernmental Agency

TO: QualityLife Intergovernmental Agency Board

FROM: Nolan Young, Administrator W

DATE: December 14, 2010

**SUBJECT:** Downtown Wi Fi Project

AT the QLife Board meeting on December 21, 2010 there is a report scheduled for the Downtown Wi Fi Project. I will unable to attend that meeting so I am submitting a written report. At the meeting, if the Board wishes to they can discuss any issues and identify any questions and Izetta will provide me that information when I return.

Currently the request for proposals is out on the street. We have five potential proposers who attended the mandatory pre-bid meeting. Bids are due at 2pm on December 22, 2010. After receiving the bids the City of The Dalles and Google will review the proposals, conduct interviews if needed, and make a recommendation to the City Council by January 11<sup>th</sup>. City Council will consider award of the contract at their January 24<sup>th</sup> meeting.

On January 11<sup>th</sup> the City Council will approve the final grant agreement with Google. Google is requiring that the City be the recipient of the grant funds. The intention is that the City will work with QLife for the operation of the system and QLife will take over the system once the 3-year restricted grant period has expired.

Google has agreed to increase the amount for the construction of the project and the 3-year maintenance/operation (internet connection) to \$130,000. Google is unwilling to pay for the additional fiber connections that are proposed to help create a robust network. The QLife board has already budgeted \$15,000 for a Wi Fi project. There is a separate line item in the proposals for the fiber build outs. If the amount exceeds \$15,000 (estimated at approximately \$30,000) then we will need to ask the QLife Board at their January 18<sup>th</sup> meeting to appropriate a portion of the \$100,000 in reserve for system development to this project.

If you have any questions, you can email me, or discuss it at the meeting and I will email a response after Izetta has shared your concerns with me.

Through Cooperation of the City of The Dalles and Wasco County 313 Court Street, The Dalles, Oregon 97058 541/296-5481

# Aristo Technical Management Report By John Amery 12/14/2010

#### 1. Redundancy Project -

- Planned Dates:
  - Dec. 1<sup>st</sup> Commstructure Engineering to complete new engineering drawings based upon new site location.- **COMPLETE**
  - Cement Pad to be completed by End of Year.
  - Bisector load balance study to be completed by 12/17 Waiting for Report
  - RFP ready to send out by 12/10 DELAYED- Hope to have update by Mtg.
  - RFP responses due by 12/22
  - Scheduled maintenance window for winning bidder's fiber termination last week of January 2011.
- Waiting for updated demo electronics for testing purposes

#### 2. Portable UPS – New Item

- I would like Qlife to consider purchasing two portable generators for a total of \$6,500.
- It is possible that we may have a customer that is willing to pay \$100 / month for Qlife to provide Backup Generator services.
- We currently have \$100k in reserve.
- 3. Freeway Overpass low cable No Update
  - We are still waiting for PUD to raise their power lines so that we can raise our fiber cable over the freeway.

#### 4. BPA (Big Eddy) - No update

- We are developing a cost analysis for a re-design of our fiber plant at Big Eddy
- 5. Issues with fiber on West side of loop No Update
  - Before winter (and cold temperatures) we plan to perform another physical audit of the fiber on the west side of our loop. We will be looking for the extruded support member we have seen in the past.
  - If possible I would like to schedule at least part of this work with the bisector project in order to save money.