

# QLife Network

## QualityLife Intergovernmental Agency

### AGENDA

<b>QLife Regular Board Meeting</b>
------------------------------------

Tuesday August 25, 2009  
The Dalles City Hall, 313 Court Street  
**2<sup>nd</sup> Floor Conference Room**  
**3:30 pm**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of July 28, 2009 Minutes QLife Regular Board Meeting
5. Financial Reports
  - a. July Financial Reports
  - b. List of Disbursements since Last Meeting
6. Action Items
  - a. Approval of Secondary Line to Lone Pine area
  - b. Wire locate improvements – Erik Orton
7. Discussion Item
  - a. Renewal of Service Agreements
8. Reports
  - a. Grant update - Nolan
  - b. Aristo Management Report – John Amery
9. Next Meeting Dates:  
Regular Board Meeting September 22, 2009 3:30 pm
10. Adjourn

# QLife Network

## QualityLife Intergovernmental Agency

### MINUTES

#### QLife Regular Board Meeting

Tuesday July 28, 2009  
The Dalles City Hall, 313 Court Street  
**2<sup>nd</sup> Floor Conference Room**  
**3:30 pm**

#### Call to Order

Meeting was called to order at 3:43pm by President Dan Ericksen

#### Roll Call

In attendance: Erick Larsen, Dan Spatz  
Staff: Nolan Young, Izetta Grossman, Keith Mobley, Jared Cobb (Admin. Intern)  
Absent: Bill Lennox, Brian Ahier

#### Approval of Agenda

It was moved by Larson and seconded by Spatz to approve the agenda as presented.  
Motion passed unanimously, 2 absent.

#### Approval of June 23, 2009 Minutes QLife Regular Board Meeting

It was moved by Larson and seconded by Spatz to approve the minutes of the June 23, 2009 QLife Board meeting as submitted. The motion carried unanimously, 2 absent.

#### Financial Reports

Young reviewed the June Financial reports. He noted that while these reports are through June 30<sup>th</sup> there are still some outstanding year-end bills that are not reflected in this report. He also noted that the Capital Fund is a little lower than anticipated; this was due to starting the grant writing process.

#### Discussion Item

a. Lone Pine Secondary Line – Young explained that the current policy for line extensions is for QLife to participate up to 50% of the expense not to exceed the revenue from a 3-year contract. It would be beneficial for QLife to be in that new development to service MCMC Waters Edge facility, however it would not be cost effective for MCMC. With State offices and ODOT in that general area and the potential retail development at Lone Pine Young asked the Board to consider footing the costs of expanding into this area. This would allow QLife to be ready when new opportunities present themselves in the area. Young reported that QLife does have the funds for the project, and recommends moving forward. MCMC is a charter member of QLife and removed barriers regarding the NOANET debt early on. Ericksen agreed, stating that QLife has been an opportunistic business and this opportunity was one that should be moved on. Larson asked it would be appropriate for him to vote on the opportunity. Young stated no vote needed at this time, if the Board is comfortable getting bids and making a decision at the next meeting. It was the consensus of the Board for Young to move forward, reporting to MCMC that QLife will look at variances for this project. Larson asked if conversations with the developer had taken place. Young reported that Eric Orton is having on going conversations to make sure opportunities are not missed.

#### Reports

- a. Grant update – Young reported one grant with the Dept of Ag was submitted. The ARRA grant NTIA is on track 9/15 deadline. The Dalles itself doesn't completely meet the census, however all of Wasco County does. Young was asked if for the \$20K match for the Ford Foundation grant project, if QLife could support the whole state. Young felt this was a little aggressive at this time. The Board agreed.

- b. Aristo Report – In the absence of John Amery, Young reported on the packet loss to Qnect.net during last week's power outage. The contractor who took out the power lines also took out QLife lines in that area. LSN has contracted for more rack space.

Next Meeting Dates:

Regular Board Meeting August 25, 2009 3:30 pm

Adjourn

Being no further business the meeting was adjourned at 4:05pm

Respectfully submitted:

Izetta Grossman  
Recording Secretary

Attested:

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Erick Larson, Sec/Tres

TO: Qlife Board  
Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – July 31, 2009

**BANKING:**

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for July 2009 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

8% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

**Operations (600):**

BUDGET COMPARISONS

	<u>July 1, 2009 to July 31, 2009</u>			
	<b>Budget</b>	<b>Actual</b>	<b>Percentage</b>	
Beginning Balance	\$ 41,466	\$ 29,492	71.1%	* see below
Revenues	\$ 484,700	\$ 37,559	7.7%	
Expenditures	\$ 286,860	\$ 1,977	0.7%	
Transfers to Capital/Debt	\$ 239,306	\$ 21,755	9.1%	
Cash at Month End	\$35,528.14			

*\* The Beginning Balance figure used here is estimated – audited figures are not yet available.*

Exceptions:

- 1) Beginning Balance: The calculated beginning balance of \$29,000 is \$12,466 less than the budgeted estimate for this fiscal year. The budgeted Beginning Balance was increased in an attempt to reflect a \$22,000 interfund loan from the QLife Capital Fund made in June 2009. However, this budget change was incorrect and the actual anticipated Beginning Balance should not have been changed from the original \$19,446.00. With this in mind, **the estimated actual Beginning Balance is \$10,025 over the original estimate – 1.51%.**
- 2) Revenues:
  - a.

3) Expenditures:

a.

4) Budget Changes: No budget changes have been made to this fiscal year.

**CAPITAL (601):**

**BUDGET COMPARISONS**

	<u>July 1, 2009 to July 31, 2009</u>			
	<b>Budget</b>	<b>Actual</b>	<b>Percentage</b>	
Beginning Balance	\$ 204,026	\$ 207,755	101.8%	* see below
Transfers In	\$ 239,306	\$ 21,755	9.1%	
Revenues	\$ 93,000	\$ 0	0.0%	
Expenditures	\$ 536,332	\$ 29,741	5.5%	
Cash at Month End	\$ 177,770.10			

*\* The Beginning Balance figure used here is estimated – audited figures are not yet available.*

Exceptions:

1) Beginning Balance: The calculated beginning balance of \$207,755 is 3,729 more than the estimate for this fiscal year. The budgeted Beginning Balance was decreased in an attempt to reflect a \$22,000 interfund loan to the QLife Capital Fund made in June 2009. However, this budget change was incorrect and the actual anticipated Beginning Balance should not have been changed from the original \$226,026.00. With this in mind, **the estimated actual Beginning Balance is \$18,271 less than the original estimate – 91.9%**. This was expected because more than that amount was spent on projects that carry over into this year, which reduces the amount to be spent this year.

2) Revenues:

a. .

3) Expenditures:

a. .

4) Budget Changes: No budget changes have been made to this fiscal year.

City of The Dalles

FUND 600	QUALITY LIFE AGENCY FUND	ACCOUNT	DESCRIPTION	***** ESTIMATED		***** CURRENT ACTUAL		***** %REV		***** YEAR-TO-DATE ACTUAL		***** %REV		ANNUAL ESTIMATE	UNREALIZED BALANCE
				ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV						
300			BEGINNING BALANCE												
300		00 00		3,455	.00		3,455			.00			41,466	41,466.00	
300	**			3,455	.00		3,455			.00			41,466	41,466.00	
300	***		BEGINNING BALANCE	3,455	.00		3,455			.00			41,466	41,466.00	
330			INTERGOVERNMENTAL REVENUE												
331		90 00	FEDERAL REVENUES	0	.00		0			.00			0	.00	
331	**		FEDERAL REVENUES	0	.00		0			.00			0	.00	
331	***		FEDERAL REVENUES	0	.00		0			.00			0	.00	
334		90 00	STATE GRANTS	0	.00		0			.00			0	.00	
334	**		STATE GRANTS, OTHER	0	.00		0			.00			0	.00	
334	***		STATE GRANTS	0	.00		0			.00			0	.00	
337		90 00	LOCAL GOVERNMENT REVENUES	0	.00		0			.00			0	.00	
337	**		LOCAL GOVT REV-PARTNERS	0	.00		0			.00			0	.00	
337	***		LOCAL GOVERNMENT REVENUES	0	.00		0			.00			0	.00	
340			CHARGES FOR SERVICES												
341		80 00	GENERAL GOVERNMENT	0	.00		0			.00			0	.00	
341	**		GENERAL GOVERNMENT	0	.00		0			.00			0	.00	
341	***		GENERAL GOVERNMENT	0	.00		0			.00			0	.00	
344		10 00	UTILITY SERVICES	29,662	29,420.00	99	29,662			29,420.00	99		355,950	326,530.00	
344	**		UTILITY SERVICE CHARGES	29,662	29,420.00	99	29,662			29,420.00	99		355,950	326,530.00	
344	***		UTILITY SERVICE CHARGES	29,662	29,420.00	99	29,662			29,420.00	99		355,950	326,530.00	
344		15 00	LSN CREDITS	5,500	5,500.00	100	5,500			5,500.00	100		66,000	60,500.00	
344	**		CONNECT CHARGES	5,500	5,500.00	100	5,500			5,500.00	100		66,000	60,500.00	
344	***		CONNECT CHARGES	5,500	5,500.00	100	5,500			5,500.00	100		66,000	60,500.00	
344		20 00	DELINQUENT ACCT INTEREST	187	.00		187			.00			2,250	2,250.00	
344	**		DELINQUENT ACCT INTEREST	187	.00		187			.00			2,250	2,250.00	
344	***		DELINQUENT ACCT INTEREST	187	.00		187			.00			2,250	2,250.00	
344		90 00	UTILITY SERVICES	0	.00		0			.00			0	.00	
344	**		UTILITY SERVICES	0	.00		0			.00			0	.00	
344	***		UTILITY SERVICES	0	.00		0			.00			0	.00	
345			OTHER LINE CHARGES												
345	**		OTHER LINE CHARGES	0	.00		0			.00			0	.00	
345	***		OTHER LINE CHARGES	0	.00		0			.00			0	.00	
340			CHARGES FOR SERVICES	35,349	34,920.00		35,349			34,920.00			424,200	389,280.00	
340	**		CHARGES FOR SERVICES	35,349	34,920.00		35,349			34,920.00			424,200	389,280.00	
340	***		CHARGES FOR SERVICES	35,349	34,920.00		35,349			34,920.00			424,200	389,280.00	

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREVALUED BALANCE
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
360	OTHER REVENUES								
361	INTEREST REVENUES	41	85.67	209	41	85.67	209	500	414.33
361	INTEREST REVENUES	41	85.67	209	41	85.67	209	500	414.33
369	OTHER MISC REVENUES	0	.00		0	.00		0	.00
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
20 00	E-RATE REIMBURSEMENT	5,000	2,553.60	51	5,000	2,553.60	51	60,000	57,446.40
369	OTHER MISC REVENUES	5,000	2,553.60	51	5,000	2,553.60	51	60,000	57,446.40
360	OTHER REVENUES	5,041	2,639.27		5,041	2,639.27		60,500	57,860.73
360	OTHER REVENUES	5,041	2,639.27		5,041	2,639.27		60,500	57,860.73
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	43,845	37,559.27		43,845	37,559.27		526,166	488,606.73

FUND	BA E	OBJ	DESCRIPTION	DEPT/DIV	6000	QTYPE/	BUDGET	CURRENT	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	OBJ	DESCRIPTION	ACTUAL	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	EDGT					
61		AIRPORT															
610		AIRPORT															
00		*****															
69	80	ASSETS < \$5000	0	.00	0	0	0	0	.00	0	.00	0	0	.00	0	.00	0
00	**	*****	0	.00	0	0	0	0	.00	0	.00	0	0	.00	0	.00	0
610	**	AIRPORT	0	.00	0	0	0	0	.00	0	.00	0	0	.00	0	.00	0
61	**	AIRPORT	0	.00	0	0	0	0	.00	0	.00	0	0	.00	0	.00	0
66		EXPENSE-ACCOUNT															
660		FINANCIAL OPERATIONS															
00		*****															
31	10	ADMINISTRATIVE	1666	.00	0	1666	.00	0	.00	0	20000	20000.00	0	0	20000.00	0	
15		COUNTY	416	.00	0	416	.00	0	.00	0	5000	5000.00	0	0	5000.00	0	
20		COURSE PLANT MAINTENANCE	1333	.00	0	1333	.00	0	.00	0	15000	15000.00	0	0	15000.00	0	
90		OTHER SERVICES	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
32	10	AUDIT	483	.00	0	483	.00	0	.00	0	5800	5800.00	0	0	5800.00	0	
20		LEGAL SERVICES	600	.00	0	600	.00	0	.00	0	7200	7200.00	0	0	7200.00	0	
34	10	ENGINEERING SERVICES	1516	.00	0	1516	.00	0	.00	0	13400	13400.00	3	0	18740.00	0	
30		NETWORK SYSTEM MANAGEMENT	3275	.00	0	3275	.00	0	.00	0	39300	39300.00	0	0	39300.00	0	
50		SPECIAL STUDIES & REPORTS	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
43		BUILDINGS AND GROUNDS	166	.00	0	166	.00	0	.00	0	2000	2000.00	0	0	2000.00	0	
25		NETWORK EQUIPMENT	383	.00	0	383	.00	0	.00	0	4600	3410.00	26	0	3410.00	0	
40		OFFICE EQUIPMENT	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
71		SPL UTILITY EQUIPMENT	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
85		LINES MNTNCE & SUPPLIES	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
87		UTILITIES LOCATES	83	.00	0	83	.00	0	.00	0	1000	1000.00	0	0	1000.00	0	
44	10	OFFICE SPACE RENTAL	261	.00	0	261	.00	0	.00	0	3132	3132.00	0	0	3132.00	0	
52	10	LIABILITY	458	.00	0	458	.00	0	.00	0	5500	5500.00	0	0	5500.00	0	
30		PROBEPY	25	.00	0	25	.00	0	.00	0	300	300.00	0	0	300.00	0	
50		AUTOMOTIVE	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
53	10	NOANET CHARGES	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
20		POSTAGE	16	.00	0	16	.00	0	.00	0	200	200.00	0	0	200.00	0	
30		TELEPHONE	54	.00	0	54	.00	0	.00	0	650	620.00	5	0	620.00	0	
40		LEGAL NOTICES	33	.00	0	33	.00	0	.00	0	400	400.00	0	0	400.00	0	
60		PUBLIC EDUCATION/INFO	0	.00	0	0	.00	0	.00	0	400	400.00	0	0	400.00	0	
54	00	ADVERTISING	83	.00	0	83	.00	0	.00	0	1000	1000.00	0	0	1000.00	0	
57	10	PERMIT	33	.00	0	33	.00	0	.00	0	400	400.00	0	0	400.00	0	
58	10	TRAVEL, FOOD & LODGING	66	.00	0	66	.00	0	.00	0	800	800.00	0	0	800.00	0	
50		TRAINING AND CONFERENCES	16	.00	0	16	.00	0	.00	0	200	200.00	0	0	200.00	0	
70		MEMBERSHIPS/DUES/SUBSCRIP	25	.00	100	25	.00	100	.00	0	300	275.00	4	0	275.00	0	
60	10	OFFICE SUPPLIES	41	.00	54	41	.00	54	.00	0	500	478.02	8	0	478.02	0	
69	50	SPECIAL DEPT SUPPLIES	0	.00	0	0	.00	0	.00	0	0	.00	0	0	.00	0	
50		MISCELLANEOUS EXPENSES	41	.00	122	41	.00	122	.00	0	500	450.00	10	0	450.00	0	
60		POLE CONNECTION FEES	500	.00	0	500	.00	0	.00	0	6000	6000.00	0	0	6000.00	0	
70		RIGHT OF WAY FEES	889	.00	0	889	.00	0	.00	0	10678	10678.00	0	0	10678.00	0	
74	20	TELECOMMUNICATIONS EQUIP	1666	.00	0	1666	.00	0	.00	0	20000	17766.00	11	0	17766.00	0	
78	50	FIXED ASSET RECLASS ACCT	0	.00	0	0	.00	0	.00	0	2234.00	2234.00	0	0	2234.00	0	





FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		ANNUAL		UNENCUMB.		%	
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER.	BUDGET	BALANCE	BDGT				
SUB	DESCRIPTION														
60	QUALITYLIFE FUND														
600	OTHER USES														
00	*****														
81	IF PMT TO OTHER FUNDS	1833		0	1833		0	.00	22000	22000.00	0				
62	IF PMT TO OTHER FUNDS	19942	21755.09	109	19942	21755.09	109	.00	239306	217550.91	9				
91	QUALITYLIFE CAPITAL FUND	0		0	0		0	.00	0	.00	0				
83	OTHER TRANSFERS	0	.00	0	0	.00	0	.00	60000	60000.00	0				
10	ESD E-RATE	5000	.00	0	5000	.00	0	.00	34000	34000.00	0				
88	CONTINGENCY	2833	.00	0	2833	.00	0	.00	0	.00	0				
89	UNAPPORTIONED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0				
00	*****	29608	21755.09	74	29608	21755.09	74	.00	355306	333550.91	6				
600	OTHER USES	29608	21755.09	74	29608	21755.09	74	.00	355306	333550.91	6				
60	QUALITYLIFE FUND	29608	21755.09	74	29608	21755.09	74	.00	355306	333550.91	6				
DIV	9500 TOTAL *****	29608	21755.09	74	29608	21755.09	74	.00	355306	333550.91	6				
DEPT	95 TOTAL *****	29608	21755.09	74	29608	21755.09	74	.00	355306	333550.91	6				
	OTHER USES	29608	21755.09	74	29608	21755.09	74	.00	355306	333550.91	6				
FUND	600 TOTAL *****	43836	23732.07	54	43836	23732.07	54	.00	526166	500199.93	5				
	QUALITYLIFE AGENCY FUND	43836	23732.07	54	43836	23732.07	54	.00	526166	500199.93	5				

**QLife Network**

QualityLife Intergovernmental Agency

INVOICE SUMMARY 8/20/09  
TOTAL CUSTOMERS INVOICED 17  
TOTAL AMOUNT INVOICED ~~\$29,420.00~~

New Balance is  
\$ 29,170.00

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600

FISCAL YEAR: 2009-2010

PERIOD DETAIL FROM: 7/22/2009 TO: 8/21/2009

Revenue: Billed as of

QLife Monthly Billings 29,170.00

TOTAL: 29,170.00

Expenditures:

Dickey & Tremper Audit \$500.00

ESD E-rate \$2,553.60

State Of Oregon Ethics billing 252.44

Keith Mobley Legal 300.00

One Call Dig tickets 17.85

Gorge net phone 30.00

TOTAL: 3,653.89

FUND: CAPITAL 601

FISCAL YEAR: 2009-2010

PERIOD DETAIL FROM: 7/22/2009 TO: 8/21/2009

Revenue:

TOTAL:

Expenditures:

Columbia River Bank Commercial Loan 11,494.11

Mt. Hood Econ Alliance Loan Payment 3,683.30

Integrity Structures Site work Lone Pine 4,333.00

Commstructures Site work Lone Pine 2,222.75

NorthSky Emergency Repair 5,551.00

TOTAL: 27,284.16

Integrity Structures LLC

800 Franklin St, Suite 200  
Vancouver, WA 98660

# Invoice

Date	Invoice #
8/7/2009	08-004-100

Bill To
Q-Life Network 313 Court Street The Dalles, OR 97058

Ship To
MCMC Wellness Center 551 Lone Pine Blvd The Dalles, OR 97058

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			8/7/2009			

Quantity	Item Code	Description	Price Each	Amount
	Site Utilities	Supply 2" & 4" conduit and 4 junction boxes	3,500.00	3,500.00
	Site Utilities	1/3 cost of 557 LA Vault	833.00	833.00
<p><i>1/4 to MCMC = \$1083.25</i></p> <p><i>Do not Bill MCMC yet. give me copy</i></p>				
<p><b>APPROVED FOR PAYMENT</b>  ACCT# <u>6000.6000.660.76.20</u>  DATE <u>8/10/09</u> BY <u>my</u>  AMT <u>\$4333.-</u></p>				

	<b>Total</b>	\$4,333.00
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Commstructure Consulting, LLC  
 16348 Wittke Court  
 Oregon City, OR 97045



# INVOICE

Date	Invoice #
8/6/2009	2009-197

**Bill To**

Q-Life  
 313 Court Street  
 The Dalles, OR 97058  
 Attn: Nolan Young

Project No. / PO No.	Project	Terms
Work Order #3	On-Call Technical Consulting Services	Net 30

Item	Description	Qty	Rate	Amount
OSP Project Manager	Lone Pine MCMC Red Line & Coordination w/ NWCPUD & Integrity Solutions	4	110.00	440.00
OSP Project Manager	Lone Pine MCMC Coordination; East Gateway Project Coordination; Locate Wire Coordination	4	110.00	440.00
OSP Designer II	Lone Pine utilities meeting, East Gate kick-off meeting, conference call with Josh	13.5	85.00	1,147.50
Mileage	Mileage - to and from Project Site	355	0.55	195.25
Progress Invoice through August 1, 2009				
<p><i>1/4 to MCMC (will combine w/ other portions) + invoice later = 555.69</i></p> <p><b>APPROVED FOR PAYMENT</b>            ACCT# <u>601.6000660.34.10</u>            DATE <u>8/13/09</u> BY <u>ML</u>            AMT <u>\$2,222.75</u></p>				

Thank you for the opportunity to provide you with Technical Consulting Services.

**Total** \$2,222.75

**Balance Due** \$2,222.75

# NBC NORTH SKY COMMUNICATIONS

A QUANTA SERVICES COMPANY

P.O. BOX 87550  
VANCOUVER, WA 98687  
(360) 254-6920

Please Remit Payment to:  
NORTH SKY COMMUNICATIONS  
C/O BANK OF AMERICA  
P.O. BOX 846310  
DALLAS, TX 75284-6310

## INVOICE

DATE	NUMBER
8/6/2009	24671

Page Number 1

BILL TO
<b>Qlife Network</b> Attn: Nolan Young 313 Court ST THE Dalles, OR 97058

JOB INFORMATION
<b>Job Number 13338300067</b> Q-Life Network Emergency Repair  The Dalles, OR

Customer P.O. No.	Payment Terms	North Sky Contract No	
	Net 30 Days	38300067	1.5% Charge for Late Payments

Work Completed - 7/31/2009

Description	Quantity	Rate	Amount
Labor and Equip Costs	5251.00	1.00	5,251.00
Material costs	300.00	1.00	300.00
<p><b>APPROVED FOR PAYMENT</b>                      ACCT# <u>601.6000.660.76.20</u>                      DATE <u>8/10/09</u> BY <u>[Signature]</u>                      AMT <u>\$5551.-</u></p>			

Invoice Gross	5,551.00
Retainage	.00
SubTotal	5,551.00
Tax	.00
<b>Invoice Total</b>	<b>5,551.00</b>



Dickey and Tremper, LLP  
 Certified Public Accountants and  
 Business Advisors

Qualitylife Intergovernmental Agency  
 313 Court Street  
 The Dalles, OR 97058

Invoice No 54164  
 Date 7/31/2009  
 Client No. 0422558

For accounting services rendered during the period ended  
 July 31, 2009 pertaining to the following:

Performance of June 30, 2009 annual audit:	\$	500.00
June 30, 2009 first interim billing.		
Grand Total	\$	<u>500.00</u>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
500.00	0.00	0.00	0.00	0.00	500.00

APPROVED FOR PAYMENT  
 ACCT# 600.6000.660.32.10  
 DATE 8/10/09 BY [Signature]  
 AMT \$500-



Dickey and Tremper, LLP  
 Certified Public Accountants and  
 Business Advisors



# CHECK REQUEST

DATE: 8/3/09

AMOUNT: 2553.60

PAY TO: ESD  
400 Scenic Dr  
The Dalles, OR 97058

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REASON: E-RATE REIMBURSEMENT

ACCOUNT (S) 600-9500-600-83-10

REQUESTED BY: Izetta Grossman

DEPT APPROVAL:





**COLUMBIA  
RIVER  
BANK**

www.columbiariverbank.com

910 01 04 00253  
STATEMENT OF ACCOUNT • RETAIN FOR YOUR RECORDS

APPROVED FOR PAYMENT

ACCT # 601.6000.660.79.50

DATE 8/3/09 BY AS

AMT \$ 7273.44

APPROVED FOR PAYMENT

ACCT # 601.6000.660.79.50

DATE 8/3/09 BY AS

AMT \$ 4220.67

FY 09-10

CITY OF THE DALLES  
313 COURT ST  
THE DALLES OR 97058



13-21

LOAN: 94873

AS OF: 07/30/09

\* L O A N P A Y M E N T \*

PAGE 1

LOAN TYPE:	NON PROFIT & GOV AG	MATURITY DATE:	05/13/18
PRINCIPAL BALANCE:	980,284.81	ORIGINAL LOAN DATE:	05/13/08
CURRENT RATE:	5.0000	ORIGINAL LOAN AMOUNT:	1,079,978.00
INTEREST THRU 07/30/09:	2,450.71	INTEREST PAID 2009:	29,028.50
ONE DAY'S INTEREST:	136.15	DATE OF LAST PAYMENT:	07/13/09
		LAST PAYMENT AMOUNT:	11,494.11

COLLATERAL/PROPERTY: UNSECURED

DATE PAYMENT DUE: 08/13/09  
PRINCIPAL DUE: 7,273.44  
INTEREST DUE: 4,220.67

TOTAL AMOUNT DUE: \* 11,494.11 \*

ADD ADDITIONAL LATE CHARGE OF 574.70 IF NO PAYMENT IS RECEIVED BY 08/24/09

\* \* PLEASE RETURN THIS PORTION WITH YOUR PAYMENT \* \*

L O A N P A Y M E N T N O T I C E

CITY OF THE DALLES  
313 COURT ST  
THE DALLES OR 97058

TOTAL AMOUNT DUE: 11,494.11  
ADDITIONAL PRINCIPAL: \_\_\_\_\_  
ADDITIONAL PAYMENT: \_\_\_\_\_

AMOUNT ENCLOSED: \$ \_\_\_\_\_

DATE PAYMENT DUE: 08/13/09  
LOAN TYPE: NON PROFIT & GOV AG  
LOAN NUMBER: 94873  
REGULAR PAYMENT T/C: 325

COLUMBIA RIVER BANK  
P O BOX 1050  
THE DALLES, OR 97058

See reverse  
for important  
information

24 Hour Customer Service Center

☎ Telebanking ☎

Toll Free 1-888-600-8702 Ext. 100

Member  
FDIC

**Q-Life**

**MHEA Loan Payment—July 2009.**

**Due July 1, 2009**

**Payment: \$3,683.30**

Month	Year	Payment	Interest	Principal	Balance Remaining	Total Interest
July	2009	\$3,683.30	\$305.29	\$3,378.01	\$88,209.46	\$17,124.96

Remit to: MHEA 4336 SW Condor Ave Portland, OR 97239 503/228-5565

APPROVED FOR PAYMENT  
 ACCT# 601-6000-660-79-60  
 DATE 7/30/09 BY \_\_\_\_\_  
 AMT \$ 3389.27

APPROVED FOR PAYMENT  
 ACCT# 601-6000-660-79-60  
 DATE 7/30/09 BY \_\_\_\_\_  
 AMT \$ 294.03

*See Attached Letter for Approval-uk*

**Q-Life**

**MHEA Loan Payment—August 2009.**

**Due August 1, 2009**

**Payment: \$3,683.30**

Month	Year	Payment	Interest	Principal	Balance Remaining	Total Interest
August	2009	\$3,683.30	\$294.03	\$3,389.27	\$84,820.19	\$17,418.99

Remit to: MHEA 4336 SW Condor Ave Portland, OR 97239 503/228-5565

**Q-Life**

**MHEA Loan Payment—September 2009.**

**Due September 1, 2009**

**Payment:**

**\$3,683.30**

Month	Year	Payment	Interest	Principal	Balance Remaining	Total Interest
September	2009	\$3,683.30	\$282.73	\$3,400.57	\$81,419.62	\$17,701.72

Remit to: MHEA 4336 SW Condor Ave Portland, OR 97239 503/228-5565

**LAW OFFICE OF KEITH A. MOBLEY**

**P.O. Box 537, Dufur, OR 97021**

**By Appointment Only**

Phone/Fax: 541-467-2248 E-Mail: mobley@ortelco.net

**STATEMENT OF ACCOUNT**

August 1, 2009

**Re: Legal Counsel 2009/QLife/1099-09**

TO PROFESSIONAL SERVICES:

Wed Jul 29, 09 - Time Entry - 0.30 hours  
letter from Kate Mast requesting opinion letter for auditors; prepare  
and mail letter, with copy to Kate;

Tue Jul 28, 09 - Time Entry - 0.80 hours  
attend board meeting;

Fri Jul 24, 09 - Time Entry - 0.20 hours  
e-mail re scheduling of board meeting;

Thu Jul 23, 09 - Time Entry - 0.20 hours  
e-mail from Izetta with board packet;

Wed Jul 15, 09 - Time Entry - 0.20 hours  
e-mail from Nolan Young, requesting Jim Johnson of NWPUD work  
with me on pole contact surety issue;

Wed Jul 1, 09 - Time Entry - 0.30 hours  
e-mail from Nolan with NWPUD response on proposed guaranty  
required by pole contact agreement; e-mail proposed response; e-mail  
from Nolan;

AND to all other activities, telephone, e-mail and correspondence in  
connection with the conduct of this matter.

TOTAL TIME: 2.00 hours

FOR LEGAL SERVICES:	\$ 300.00
Previous Statement (June services)	<u>\$450.00</u>
Total Due	\$750.00

APPROVED FOR PAYMENT

ACCT# 600.6000.66032.20

DATE 8/31/09 BY my

AMT \$300-

One Call Concepts, Inc.  
 7223 Parkway Dr. Suite 210  
 Hanover, MD 21076  
 (410) 712-0082

# INVOICE

QUALITYLIFE INTERGOVERNMENTAL AGENCY  
 LISA ROWLAND  
 313 COURT ST  
 THE DALLES, OR 97058

Invoice No.	9070985
Invoice Date	07/31/2009
Month of Service	July
District Code	QIA01
Account #	0001173
PO #	

Current Costs associated with your participation in OREGON UTILITY NOTIFICATION CENTER.

Description	Amount
Regular Tickets: 17	\$17.85
<b>TOTAL:</b>	<b>\$17.85</b>

Terminal	Tickets	Terminal	Tickets	Terminal	Tickets	Terminal	Tickets	Terminal	Tickets
QIA01	17								

**APPROVED FOR PAYMENT**  
 ACCT# 600.6000.660/43.87  
 DATE 8/6/09 BY [Signature]  
 AMT \*17.85

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### REMITTANCE COPY

Company Name:	QUALITYLIFE INTERGOVERNMENTAL AGENCY
Account Number:	09-0001173
Invoice Number:	9070985
Invoice Date:	07/31/2009
Amount Due:	\$17.85

**Make Check Payable to:** One Call Concepts, Inc.  
 7223 Parkway Drive, Suite 210  
 Hanover, MD 21076

# STATE OF OREGON



Payable To: Government Ethics Commission

To: QUALITYLIFE INTERGOVERNMENTAL AGENCY  
313 COURT STREET  
THE DALLES, OR 97058

Invoice Date: 7/22/2009

Invoice No: GE101196

Vendor No: 11531

Amount Due: \$252.44

Description	Terms: Net 30 Days	Amount
Annual billing for Oregon Government Ethics Commission charges through June 30, 2010. Charges for the local governments, local services districts and special government bodies are based on Senate Bill 10 of the 74th Oregon Legislative Assembly's 2007 Regular Session.		\$252.44

APPROVED FOR PAYMENT  
 ACCT# 600.6000.660.62.50  
 8/3/09 BY [Signature]  
 AMT \$252.44

Remit To: Government Ethics Commission  
 Unit 24  
 PO Box 4395  
 Portland, OR 97208-4395

If you have any questions, please contact Angelique Bowers at (503) 378-2348 ext. 297

**FOR ACCOUNTING USE ONLY**

Invoice No	SFX	Program Cost Account (PCA)	Agency Object	TCode	Amount
GE101196	001	41501	0401	190	\$252.44

**Original Invoice**

**Izetta F. Grossman**

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**From:** billing@gorge.net  
**Sent:** Tuesday, August 18, 2009 12:58 PM  
**To:** Izetta F. Grossman  
**Subject:** Gorge Net Invoice 8/18/2009

GORGE NETWORKS  
P.O. Box 1107  
Hood River, OR 97031

541-386-8300

Qlife  
313 Court Street  
The Dalles, OR 97058  
CUSTOMER ID 0130464

(Please detach and send this portion with your check payable to GORGE NETWORKS)

-----  
(Save this portion for your records)

CUSTOMER ID 0130464

BILL NUMBER 885363  
BILL DATE Aug 18, 2009  
DUE DATE Sep 2, 2009

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ACCOUNT SUMMARY:

Previous Balance	\$30.00
Payments	(\$30.00)
Adjustments	\$.00
Current Charges	\$30.00
<b>TOTAL AMOUNT DUE</b>	<b>\$30.00</b>

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**APPROVED FOR PAYMENT**  
**ACCT# 600.6000.660.53.30**  
**DATE 8/18/09 BY [Signature]**  
**AMT \$30.00**

PAYMENTS:

Date	Description	Amount
Jul 29	Check Payment - 2648	(\$30.00)
<b>TOTAL PAYMENTS</b>		<b>(\$30.00)</b>

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CURRENT CHARGES:

Date	Description	Amount
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