

QLife Network
QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Tuesday February 24, 2009
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room
Following Budget Workshop

1. Call to Order
2. Roll Call
3. Election of 2009 Officers
4. Approval of Agenda
5. Approval of January 27, 2009 Minutes QLife Regular Board Meeting
6. Financial Reports
 - a. January Financial Reports
 - b. List of Disbursements since Last Meeting
7. Action Items
 - a. Adopt FY 2009-10 Financial Priorities Policy
8. Reports
 - a. Aristo Operational Management Report – John Amery
 - b. Bisector Project Progress
 - c. Redundancy Project Progress
9. Next Meeting Dates:
Regular Board Meeting March 27, 2009 3:30 pm
10. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Tuesday January 27, 2009
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room
5:30 pm

Call to Order

Meeting was called to order by President Dan Ericksen at 5:32pm

Roll Call

In Attendance: Brian Ahier, Dan Ericksen, Keith Mobley, Bill Lennox, John Amery, Erick Larson, Nolan Young, Izetta Grossman, Ken Farner.
Dan Spatz absent

Election of 2009 Officers

Young reviewed the process. Lennox moved to retain existing President and Sec/Tres for the sake of continuity and to elect Dan Spatz as Vice President. Ahier seconded the motion. Mobley informed the board that there are no limits on number of terms a person can serve in an office and that the President, Vice President and Sec/Tres are signers on the bank account. The motion passed unanimously, Spatz absent.

Approval of Agenda

It was moved by Larson and seconded by Ahier to approve agenda as submitted. Motion passed unanimously. Spatz absent

Approval of November 25, 2008 Minutes QLife Regular Board Meeting

It was moved by Lennox and seconded by Ahier to approve the minutes as submitted. Motion passed unanimously, 1 absent.

Financial Reports

a. November and December Financial Reports

Young reviewed the reports. LSN credits are down; we have clarified the system.

b. List of Disbursements since Last Meeting

No questions.

c. Fiscal Year 2009-10 Budget Calendar

Board reviewed the calendar and noted that February 23 isn't the next meeting it should be the 24th. Dan Ericksen will get Izetta a date in May that the County Court will approve the QLife budget.

Discussion Items

a. Review and consider amendment of Financial Priorities Policy

Young reviewed staff recommendations, changes. Larson asked for an approximate cost to QLife to pay 3% franchise fee to the City. Young and Mobley replied approximately \$10,000 per year. It was the consensus of the Board in addition to the recommended changes to also remove 10. Redundant backbone. Board directed staff to prepare Financial Priorities Policy with changes tracked for the Budget Committee.

b. Review time of meetings

Unanimously decided to change meeting time from 5:30pm to 3:30 pm

Action Items

- a. **Adopt Resolution 08-003** A Resolution amending rules adopted MARCH 1, 2005 for the QUALITYLIFE INTERGOVERNMENTAL AGENCY LOCAL CONTRACT REVIEW BOARD

It was moved by Ahier seconded by Lennox to **Adopt Resolution 08-003** A Resolution amending rules adopted MARCH 1, 2005 for the QUALITYLIFE INTERGOVERNMENTAL AGENCY LOCAL CONTRACT REVIEW BOARD. Motion passed unanimously, Spatz absent.

- b. **Adopt Resolution 09-001** A Resolution Establishing terms for the QLife Agency Budget Committee

It was moved by Ahier and seconded by Lennox to **Adopt Resolution 09-001** A Resolution Establishing terms for the QLife Agency Budget Committee. Motion passed unanimously, Spatz absent.

Reports

- a. **Aristo Operational Management Report – John Amery**

There were some issues this past month. When it gets really cold (27 degrees or less) a couple customers are experiencing loss of service. On Sunday they were able to narrow it down to a core issue 40' from the splice box at 10th & Webber. The theory is that water is in the line.

Spatz arrived at 6:20 pm

There will be planned outages to repair the problem. Amery was unable to estimate costs, however it will be expensive (he guess in excess of \$20,000) Will begin work in a week or two,

- b. **Bisector Project Progress & Redundancy Project Progress**

Amery report delay on these two projects. Partially due to miscalculation on budget (missed one 144), holding off to see cost of the recent issue. It was the consensus of the Board to hold off until the recent issue is corrected.

Next Meeting Dates:

Regular Board Meeting February 24, 2009 3:30pm

Adjourn

Being no further business the meeting was adjourned at 6:40pm

Respectfully submitted:

Izetta Grossnan

Recording Secretary

Signed: _____
Erick Larson, Sec-Tres.

TO: Qlife Board
Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **January 31, 2009**

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for January 2009 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

58% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2008 to January 31, 2009</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 61,943	\$ 63,842	103.0%
Revenues	\$ 484,748	\$ 259,469	53.5%
Expenditures	\$ 222,844	\$ 75,946	34.1%
Transfers to Capital/Debt	\$ 323,847	\$ 194,744	60.1%
Cash at Month End	\$20,345.08		

Exceptions:

- 1) **Beginning Balance:** The audited beginning balance of \$63,842 is \$1,899 more than the estimate for this fiscal year.
- 2) **Revenues:**
 - a. Customer Revenue is 94% of where it should be after seven months. This is not a concern as we had budgeted a 10% increase in customer revenue this year, and we are negotiating with some new customers.
 - b. Our Accounts Receivables is \$37,445. We have a few customers that are historically in the 30 day late area. They are beyond that right now, but we are continuing to contact them and encouraging them to bring their accounts up to date.

- 3) Expenditures:
 - a. The 100% expended for audit fees reflects that all audit services for the year have been completed and paid in full.
 - b. The 101% expended for legal fees is the \$5,000 for outside legal advice on federal requirements. We will amend this line item only if necessary to meet budget in the Materials & Services category.
- 4) Budget Changes: No budget changes have been made to this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2008 to January 31, 2009</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 113,480	\$ 94,224	83.0%
Transfers In	\$ 323,847	\$ 194,744	60.1%
Revenues	\$ 71,000	\$ 57,195	80.5%
Expenditures	\$ 508,327	\$ 165,409	32.5%
Cash at Month End	\$ 180,754.47		

Exceptions:

- 1) Beginning Balance: The audited beginning balance of \$94,224 is 19,256 less than the estimate for this fiscal year. We can compensate for this shortage by decreasing the funds for the wireless project from \$65,000 to \$45,744.
- 2) Revenues:
 - a. We received the full \$50,000 Enterprise Zone payment in January.
- 3) Expenditures:
 - a. The 'Lines Maintenance & Supplies' line item is at 99% because we have purchased all of the surplus fiber cable approved by the Board.
- 4) Budget Changes: No budget changes have been made to this fiscal year.

City of the Dalles

FUND 601	CLIFE CAPITAL FUND	ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300			BEGINNING BALANCE								
300		00 00		9,456	.00		66,192	94,224.31	142	113,480	19,255.69
300	**			9,456	.00		66,192	94,224.31	142	113,480	19,255.69
300	***		BEGINNING BALANCE	9,456	.00		66,192	94,224.31		113,480	19,255.69
330			INTERGOVERNMENTAL REVENUE								
331		90 00	FEDERAL REVENUES	0	.00		0	.00		0	.00
331	**		FEDERAL REVENUES	0	.00		0	.00		0	.00
334			STATE GRANTS								
334	**	11 00	OREGON INVESTMENT BOARD	0	.00		0	.00		0	.00
334	**	12 00	LOWER JOHN DAY PARTNERSHP	0	.00		0	.00		0	.00
334	**	30 00	OREGON SPWP	0	.00		0	.00		0	.00
334	**	90 00	STATE GRANTS, OTHER	0	.00		0	.00		0	.00
334	**		STATE GRANTS	0	.00		0	.00		0	.00
330	***		INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340			CHARGES FOR SERVICES								
341		80 00	GENERAL GOVERNMENT COPIES, PLANS, ORD'S ETC	0	.00		0	.00		0	.00
341	**		GENERAL GOVERNMENT	0	.00		0	.00		0	.00
344			UTILITY SERVICES								
344	**	15 00	LSN CREDITS	0	.00		0	.00		0	.00
344	**	20 00	CONNECT CHARGES	1,750	.00		12,250	7,194.52	59	21,000	13,805.48
344	**		UTILITY SERVICES	1,750	.00		12,250	7,194.52	59	21,000	13,805.48
340	***		CHARGES FOR SERVICES	1,750	.00		12,250	7,194.52		21,000	13,805.48
360			OTHER REVENUES								
361		00 00	INTEREST REVENUES	0	.00		0	.00		0	.00
361	**		INTEREST REVENUES	0	.00		0	.00		0	.00
361	**		INTEREST REVENUES	0	.00		0	.00		0	.00
369			OTHER MISC REVENUES								
369	**	00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369	**	10 00	ENTERPRISE ZONE PAYMENT	4,166	.00	1200	29,162	50,000.00	172	50,000	.00
369	**		OTHER MISC REVENUES	4,166	.00	1200	29,162	50,000.00	172	50,000	.00
360	***		OTHER REVENUES	4,166	.00		29,162	50,000.00		50,000	.00

City of the Dalles

FUND	ACCOUNT	DESCRIPTION	***** CURRENT *****		***** YEAR-TO-DATE *****		ANNUAL ESTIMATE	UNREALIZED BALANCE
			ESTIMATED	ACTUAL	%REV	ACTUAL		
FUND 601	Q LIFE CAPITAL FUND							
390	OTHER FINANCING SOURCES							
391	OPERATING TRANSFERS IN		26,987	27,820.58	103	188,909	194,744.06	103
90 01	Q LIFE OPERATING FUND							
391	OPERATING TRANSFERS IN		26,987	27,820.58	103	188,909	194,744.06	103
393	PROCEEDS- LT LIABILITIES		0	.00	0	0	.00	.00
10 00	LOAN/BOND PROCEEDS							
393	PROCEEDS- LT LIABILITIES		0	.00	0	0	.00	.00
390	OTHER FINANCING SOURCES		26,987	27,820.58	188,909	194,744.06	323,847	129,102.94
***	FUND TOTAL Q LIFE CAPITAL FUND		42,359	77,820.58	296,513	346,162.89	508,327	162,164.11

FUND	BA FILE	OBJ	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BUDGT
66				EXPENSE-ACCOUNT										
660				FINANCIAL OPERATIONS										
02	10			MATERIALS & SERVICES	416	.00	0	2912	.00	0	.00	5000	5000.00	0
		90		ENGINEERING SERVICES	416	.00	0	2912	.00	0	.00	5000	5000.00	0
			43	86 LINES NOTICE & SUPPLIES	2333	27130.22	1163	16331	27891.22	171	.00	28000	108,78	100
			53	40 LEGAL NOTICES	0	.00	0	0	.00	0	.00	0	.00	0
			57	10 PERMIT	0	.00	0	0	.00	0	.00	0	.00	0
			02	** MATERIALS & SERVICES	3165	27130.22	857	22155	27891.22	126	.00	38000	10108.78	73
03				CAPITAL OUTLAY										
	71	10		LAND/RIGHTS OF WAY	0	.00	0	0	.00	0	.00	0	.00	0
	72	20		BUILDINGS	166	.00	0	1162	.00	0	.00	2000	2000.00	0
			74	10 COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
			20	TELECOMMUNICATIONS EQUIP	14183	.00	0	99281	1104.00	1	.00	170200	169096.00	1
			76	10 PRIMARY	4166	.00	0	29162	492.88	2	.00	50000	49507.12	1
			20	SECONDARY	3083	.00	0	21581	19697.91	91	.00	37000	17246.96	53
			30	POLE MAKE READY COSTS	416	.00	0	22912	.00	0	.00	5000	5000.00	0
			03	** CAPITAL OUTLAY	22014	.00	0	154098	21294.79	14	.00	264200	242850.08	8
04				DEBT SERVICE										
	79	50		LOAN PRINCIPAL PAYMENTS	4683	6633.50	142	32781	31733.02	97	.00	56198	24464.98	57
			51	CRB PRINCIPAL PAYMENTS	7124	7768.48	109	49868	49315.62	99	.00	85491	36175.38	58
			60	LOAN INTEREST PAYMENTS	4370	4458.73	102	30590	35174.57	115	.00	52441	17266.43	67
			90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
			04	** DEBT SERVICE	16177	18860.71	117	113239	116223.21	103	.00	194130	77906.79	60
660	**	**		FINANCIAL OPERATIONS	41356	45990.93	111	289492	165409.22	57	.00	496330	330865.65	33
66	**	**		EXPENSE-ACCOUNT	41356	45990.93	111	289492	165409.22	57	.00	496330	330865.65	33
DIV	6000	TOTAL		*****	41356	45990.93	111	289492	165409.22	57	.00	496330	330865.65	33
DEPT	60	TOTAL		*****	41356	45990.93	111	289492	165409.22	57	.00	496330	330865.65	33

City of the Dalles

FUND	ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	00 00	BEGINNING BALANCE	5,161	.00		36,127	63,841.66	177	61,943	1,898.66-
300	**		5,161	.00		36,127	63,841.66	177	61,943	1,898.66-
300	***	BEGINNING BALANCE	5,161	.00		36,127	63,841.66		61,943	1,898.66-
330	90 00	FEDERAL REVENUES	0	.00		0	.00		0	.00
331	**	FEDERAL REVENUES	0	.00		0	.00		0	.00
331	***	FEDERAL REVENUES	0	.00		0	.00		0	.00
334	90 00	STATE GRANTS, OTHER	0	.00		0	.00		0	.00
334	**	STATE GRANTS	0	.00		0	.00		0	.00
334	***	STATE GRANTS	0	.00		0	.00		0	.00
337	90 00	LOCAL GOVT. REV-PARTNERS	0	.00		0	.00		0	.00
337	**	LOCAL GOVERNMENT REVENUES	0	.00		0	.00		0	.00
337	***	LOCAL GOVERNMENT REVENUE	0	.00		0	.00		0	.00
340	80 00	GENERAL GOVERNMENT	0	.00		0	.00		0	.00
340	**	GENERAL GOVERNMENT	0	.00		0	.00		0	.00
340	***	GENERAL GOVERNMENT	0	.00		0	.00		0	.00
341	90 00	MISC SALES AND SERVICES	0	.00		0	.00		0	.00
341	**	MISC SALES AND SERVICES	0	.00		0	.00		0	.00
341	***	MISC SALES AND SERVICES	0	.00		0	.00		0	.00
344	10 00	UTILITY SERVICES	29,662	27,530.00	93	207,634	195,625.99	94	355,950	160,324.01
344	15 00	UTILITY SERVICE CHARGES	5,504	7,869.00	143	38,528	32,009.00	83	66,048	34,039.00
344	20 00	CONNECT CHARGES	187	.00		1,309	2,050.00	157	2,250	200.00
344	90 00	DELINQUENT ACCT INTEREST	0	.00		0	.00		0	.00
344	**	UTILITY SERVICES	35,353	35,399.00	100	247,471	229,684.99	93	424,248	194,563.01
344	***	UTILITY SERVICES	35,353	35,399.00		247,471	229,684.99		424,248	194,563.01
345	10 00	OTHER LINE CHARGES	0	.00		0	.00		0	.00
345	20 00	SENIOR RATE ASSISTANCE	0	.00		0	.00		0	.00
345	30 00	UNCOLLECTIBLE ACCOUNTS	0	.00		0	.00		0	.00
345	40 00	NOANET DISCOUNT FEES	0	.00		0	.00		0	.00
345	**	NOANET CHARGES	0	.00		0	.00		0	.00
345	***	OTHER LINE CHARGES	0	.00		0	.00		0	.00

City of The Dalles

FUND 600	QUALITYLIFE AGENCY FUND	ACCOUNT	DESCRIPTION	***** ESTIMATED		***** CURRENT ACTUAL		***** YEAR-TO-DATE		***** ANNUAL ESTIMATE		UNREALIZED BALANCE
				ESTIMATED	CURRENT ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATE		
360			OTHER REVENUES									
			INTEREST REVENUES									
361		00 00	INTEREST REVENUES	41	146.35	357	287	349.91	122	500	150.09	
361		**	INTEREST REVENUES	41	146.35	357	287	349.91	122	500	150.09	
369			OTHER MISC REVENUES									
		00 00	OTHER MISC REVENUES	0	.00	51	0	435.00	83	0	435.00-	
		20 00	E-RATE REIMBURSEMENT	5,000	2,550.24	51	35,000	28,999.44	83	60,000	31,000.56	
369		**	OTHER MISC REVENUES	5,000	2,550.24	51	35,000	29,434.44	84	60,000	30,565.56	
360		***	OTHER REVENUES	5,041	2,696.59		35,287	29,784.35		60,500	30,715.65	
390			OTHER FINANCING SOURCES									
392			SALE OF FIXED ASSETS									
		00 00	SALE OF FIXED ASSETS	0	.00	0	0	.00	0	0	.00	
392		**	SALE OF FIXED ASSETS	0	.00	0	0	.00	0	0	.00	
390		***	OTHER FINANCING SOURCES	0	.00	0	0	.00	0	0	.00	
			FUND TOTAL QUALITYLIFE AGENCY FUND	45,555	38,095.59		318,885	323,311.00		546,691	223,380.00	

FUND	BA	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER	ANNUAL BUDGET	UNENCUMBER BALANCE	% BDDT
66			EXPENSE-ACCOUNT										
660			FINANCIAL OPERATIONS										
02	10		MATERIALS & SERVICES	1666	2234.35	134	11662	4206.03	36	.00	20000	15793.97	21
31	10		ADMINISTRATIVE	416	.00	0	2912	.00	0	.00	5000	5000.00	0
15			COUNTY	1333	.00	0	9331	216.00	2	.00	16000	15784.00	1
20			OUTSIDE PLANT MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
90			OTHER SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
32	10		AUDIT	466	.00	0	3262	5600.00	172	.00	5600	.00	100
20			LEGAL SERVICES	600	.00	0	4200	7285.00	173	.00	7200	65.00-	101
34	10		ENGINEERING SERVICES	1616	1100.00	68	11312	1634.00	15	.00	19400	17706.00	9
30			NETWORK SYSTEM MANAGEMENT	3275	.00	0	22925	14771.00	64	.00	39300	24529.00	38
50			SPECIAL STUDIES & REPORTS	0	.00	0	0	.00	0	.00	0	.00	0
43	10		BUILDINGS AND GROUNDS	166	.00	0	1162	.00	0	.00	2000	2000.00	0
25			NETWORK EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
40			OFFICE EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
71			SPLD UTILITY EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
86			UTILITIES LOCATES	83	6.30	8	581	112.35	19	.00	1000	887.65	11
87			UTILITIES SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
44	10		OFFICE SPACE RENTAL	261	783.00	300	1827	1586.00	86	.00	3132	1566.00	50
52	10		PROPERTY	422	.00	0	3234	4763.00	147	.00	5550	787.00	86
30			PROPERTY	22	.00	0	154	280.00	182	.00	275	5.00-	102
50			AUTOMOTIVE	0	.00	0	0	.00	0	.00	0	.00	0
53	10		NOANET CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
20			POSTAGE	16	.00	0	112	88.62	79	.00	200	111.38	44
30			TELEPHONE	54	54.33	101	378	325.53	86	.00	650	324.47	50
40			LEGAL NOTICES	33	.00	0	231	.00	0	.00	400	400.00	0
60			PUBLIC EDUCATION/INFO	0	.00	0	0	.00	0	.00	0	.00	0
54	00		ADVERTISING	83	.00	0	581	.00	0	.00	1000	1000.00	0
58	10		TRAVEL, FOOD & LODGING	83	.00	0	581	191.05	33	.00	1000	808.95	19
50			TRAINING AND CONFERENCES	33	.00	0	231	.00	0	.00	400	400.00	0
70			MEMBERSHIPS/DUES/SUBSCRIP	25	.00	0	175	.00	0	.00	300	300.00	0
60	10		OFFICE SUPPLIES	41	53.63	131	287	57.92	20	.00	500	442.08	12
85			SPECIAL DEPT SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
69	50		MISCELLANEOUS EXPENSES	41	400.00	976	287	400.00	139	.00	500	100.00	80
60			POLE CONNECTION FEES	500	5410.44	1082	3500	5410.44	155	.00	6000	589.56	90
02	**		MATERIALS & SERVICES	11441	10042.05	88	80087	46946.94	59	.00	137407	90460.06	34
03			CAPITAL OUTLAY										
74	20		TELECOMMUNICATIONS EQUIP	1666	.00	0	11662	.00	0	.00	20000	20000.00	0
78	50		FIXED ASSET RECLASS ACCT	0	.00	0	0	.00	0	.00	0	.00	0
99			FUTURE CAPITAL PROJECTS	0	.00	0	0	.00	0	.00	0	.00	0
03	**		CAPITAL OUTLAY	1666	.00	0	11662	.00	0	.00	20000	20000.00	0
05			OTHER	0	.00	0	0	.00	0	.00	0	.00	0
87	00		DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
05	**		OTHER	0	.00	0	0	.00	0	.00	0	.00	0
660	**		FINANCIAL OPERATIONS	13107	10042.05	77	91749	46946.94	51	.00	157407	110460.06	30

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 6000 QLIIFE/		*****YEAR-TO-DATE*****		ANNUAL		UNENCUMB.		%	
BA ELE OBJ	ACCOUNT	CURRENT	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT	
SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT	
66	EXPENSE-ACCOUNT										
660	FINANCIAL OPERATIONS										
05	OTHER										
66	** ** EXPENSE-ACCOUNT	13107	10042.05	77	91749	46946.94	51	157407	110460.06	30	
	DIV 6000 TOTAL *****	13107	10042.05	77	91749	46946.94	51	157407	110460.06	30	
	DEPT 60 TOTAL *****	13107	10042.05	77	91749	46946.94	51	157407	110460.06	30	

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2008-2009

PERIOD DETAIL FROM: 1/22/2009 TO: 2/21/2009

Revenue: Billed as of
 QLife Monthly Billings 27,530.00

TOTAL: 27,530.00

Expenditures:
 USAC Late filing charge \$300.00
 City of The Dalles Postage \$16.38
 Staples Office Supplies 22.98
 NWNumbering Plan Late filing charge 375.00
 Keith Mobley Legal 270.00
 Commstructures Google project 220.00

TOTAL: 1,204.36

FUND: CAPITAL 601
 FISCAL YEAR: 2008-2009
 PERIOD DETAIL FROM: 1/22/2009 TO: 2/21/2009

Revenue:

TOTAL:

Expenditures:
 Columbia River Bank Commercial Loan/Interest 11,494.11
 Mt. Hood Econ Alliance Loan Payment 3,683.30

TOTAL: 15,177.41

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	2/20/09	
TOTAL CUSTOMERS INVOICED		16
TOTAL AMOUNT INVOICED	\$27,530.00	



Statement Date: 01/23/2009
Invoice Number: UBDI0000343407
Filer 499 ID: 827100
Balance Due USAC: \$ 300.00
Amount Enclosed:

QualityLife Intergovernmental Agency
 Attention: Nolan Young
 313 Court Street,
 The Dalles, OR, 97058

Mail Payment To:

Universal Service Administrative Company
1259 Paysphere Circle
Chicago, IL 60674

Address Change? See reverse side for instructions.

If paying for multiple Filer 499 IDs, please check here and complete form on back.

Send top portion of statement with payment in enclosed envelope. Keep bottom portion for your records.

STATEMENT OF ACCOUNT

Date	Description	Charges	Credits
01/15/2009	Previous Balance Late Filing Sanction	\$300.00	\$0.00
	BALANCE DUE USAC BY 2/13/2009	\$300.00	

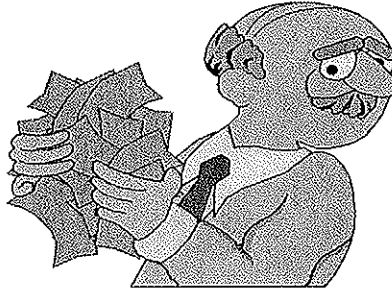
APPROVED FOR PAYMENT
 ACCT# 600.6000.660.69.50
 DATE 1/28/09 BY [Signature]
 AMT \$300.-

Transactions occurring after 01/15/2009 are not reflected on this statement.

Under the Debt Collection Improvement Act of 1996 (Pub. L. 104-134) (DCIA), your BALANCE DUE is a demand that you pay a DEBT owed to the United States on or before the DUE DATE. If the DUE DATE is non-business day, payment must be received the business day before that date. Any portion of the DEBT unpaid after the DUE DATE is a DELINQUENT DEBT, which may result in sanctions, including interest, penalties, and administrative charges. Failure to file a Telecommunications Worksheet may result in a late filing fee DEBT added to your BALANCE DUE. **Read the reverse of this Invoice for important information about those sanctions and your legal rights and obligations.**

Statement Date	Invoice Number	Filer 499 ID	Balance Due USAC						
01/23/2009	UBDI0000343407	827100	\$ 300.00						
FORM 499Q DATA		PAYMENT INFORMATION							
This month's support mechanism charges were calculated using an FCC contribution factor of 0.095000 and the following revenue data: <table border="0"> <tr> <td style="padding-left: 40px;">November 2008 499Q</td> <td></td> </tr> <tr> <td style="padding-left: 40px;">120b</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td style="padding-left: 40px;">120c</td> <td style="text-align: right;">\$0.00</td> </tr> </table> If the figures do not correspond with your records, please contact the 499 Data Collection Agent.		November 2008 499Q		120b	\$0.00	120c	\$0.00	Payment must be received by 02/13/2009 to avoid late payment charges. Please remit ACH payments in a CCD+ format to ABA #071000039, Account #5590045653. All Wire Transfers should be sent to ABA #026009593, DDA (or Account) #5590045653. Payments must include your Company Name, Filer 499 ID, and Invoice Number to ensure timely posting.	
November 2008 499Q									
120b	\$0.00								
120c	\$0.00								

QLIFE



CHECK REQUEST

DATE: 02/11/2009

AMOUNT: \$16.38

PAY TO: CITY OF THE DALLES

**REASON: REIMBURSEMENT OF QLIFE PREPAID POSTAGE
REIMBURSE TO FINANCE ACCT #001-0900-415-53-20**

ACCOUNT (S) 600-6000-660-53.20

DATE: 02/11/2009

REQUESTED BY : LISA ROWLAND

DEPT APPROVAL:

A handwritten signature in black ink, appearing to be 'M. J.', written over a horizontal line.



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
1/31/09	LA 1039566	8011698017
PLEASE PAY BY	TERMS	AMOUNT DUE
3/02/09	Net 30 Days	97.37

INVOICE DETAIL

Staples Business Advantage, 500 Staples Drive, Framingham, MA 01702 Federal ID #:04-2896127

CITY OF DALLES
LISA ROWLAND
313 COURT ST
THE DALLES, OR 97058

CITY OF DALLES
ATTN: MELODY SMITH
313 COURT ST
THE DALLES, OR 97058

Bill to Account: 1003897

Ship to Account: THE DALLES

Budget Ctr:
P D Number: FINANCE DEPT
Ordered by: MELODY SMITH

Release:
Job:

Invoice Number: 3114710617
Order: 7049307836-000-001
Order Date: 1/27/09

Order Line	Item Number	Description	Order Qty	B/D Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	733079	BRIGHTS 8.5X11 TEAL RM	2		RM	2	11.49	22.98
2	565447	STAPLES 3X3 BRIGHTS 12	1		DZ	1	7.35	7.35
3	105809	NOTE STAPLES 3X3 12PK YELLOW	1		DZ	1	1.90	1.90
4	565436	SPLS 4X6 5PK RECY YELLOW NOTES	1		PK	1	5.31	5.31
5	163840	STAPLES PAD PERF LTR CAN 12	1		DZ	1	2.18	2.18
6	163832	PAD RULED PERF 5 X 8 CA	1		DZ	1	9.67	9.67
7	618859	HP 88 BLACK INK	2		EA	2	23.99	47.98
Freight:		.00	Tax: (.0000%)		.00	Sub-Total:		97.37
							Total:	97.37

APPROVED FOR PAYMENT
ACCT# 001-0900-415-60-10
DATE 2/9/09 BY [Signature]
AMT \$ 13.20

APPROVED FOR PAYMENT
ACCT# 001-0950-415-60-10
DATE 2/9/09 BY [Signature]
AMT \$ 61.19

APPROVED FOR PAYMENT
ACCT# 600-6000-660-60-10
DATE 2/9/09 BY [Signature]
AMT \$ 22.98

North American Numbering Plan (NANP)

c/o Welch LLP
Billing and Collection Agent
P.O. Box 223231
Pittsburgh, PA 15251-2231
www.nanpfund.com

Bill To: QualityLife Intergovernmental Agency
313 Court Street
The Dalles, OR 97058
USA
Attn: Nolan Young

Invoice

FCC Filer ID	Invoice No.	Invoice Date	Date Due
827100	IN021310	2/2/2009	3/12/2009

Description	Amount
<p>To avoid interest charges payment must be received by 3/12/2009 Please include your FCC Filer ID on your payment</p> <p>APPROVED FOR PAYMENT ACCT# <u>600-6600-6057-10</u> DATE <u>2/6/09</u> BY <u>ny</u> AMT <u>\$375.00</u></p>	

For billing enquiries, questions or concerns, please call 613-760-4512 or visit our website at www.nanpfund.com

Payable To: North American Numbering Plan
c/o Welch LLP
P.O. Box 223231
Pittsburgh, PA 15251-2231

Balance	375.00 USD
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North American Numbering Plan (NANP)

c/o **Welch** LLP
Billing and Collection Agent
P.O. Box 223231
Pittsburgh, PA 15251-2231
www.nanpfund.com

Bill To: QualityLife Intergovernmental Agency
313 Court Street
The Dalles, OR 97058
USA
Attn: Nolan Young

Invoice

FCC Filer ID	Invoice No.	Invoice Date	Date Due
827100	IN021310	2/2/2009	3/12/2009

Description	Amount
Annual share of cost for the Numbering Administration in North America for 2007	25.00 USD
Late filing fee for FCC Form 499A - 2007	100.00 USD
Annual share of cost for the Numbering Administration in North America for 2006	25.00 USD
Late filing fee for FCC Form 499A - 2006	100.00 USD
Annual share for 2005 of cost for the Numbering Administration in North America	25.00 USD
Late filing fee for FCC Form 499A - 2005	100.00 USD

Continued on next page..

LAW OFFICE OF KEITH A. MOBLEY

P.O. Box 537, Dufur, OR 97021

By Appointment Only

Phone/Fax: 541-467-2248 E-Mail: mobley@ortelco.net

STATEMENT OF ACCOUNT

February 1, 2009

Re: QLife Legal Counsel/1099-09

TO PROFESSIONAL SERVICES:

Wed Jan 28, 09 - Time Entry - 0.20 hours
e-mail from Izetta with budget schedule information;

Tue Jan 27, 09 - Time Entry - 1.20 hours
prepare for and attend board meeting;

Tue Jan 20, 09 - Time Entry - 0.20 hours
e-mail from Izetta with agenda for board meeting;

Mon Jan 5, 09 - Time Entry - 0.20 hours
e-mail from and to Nolan Young, subscribe to client alerts from Crowe
law offices;

AND to all other activities, telephone, e-mail and correspondence in
connection with the conduct of this matter.

TOTAL TIME: 1.80 hours

FOR LEGAL SERVICES:

\$ 270.00

APPROVED FOR PAYMENT
ACCT# 6001 6001 660.32.20
DATE 2/5/09 BY smf
AMT \$270



**COLUMBIA
RIVER
BANK**

www.columbiariverbank.com

STATEMENT OF ACCOUNT • RETAIN FOR YOUR RECORDS

910 01 04 00431

APPROVED FOR PAYMENT
ACCT# 601.6000.660.79.51
DATE 2/5/09 BY _____
AMT 10943.88

APPROVED FOR PAYMENT
ACCT# 601.6000.660.79.60
DATE 2/5/09 BY HJ
AMT 4550.23

CITY OF THE DALLES
313 COURT ST
THE DALLES OR 97058

LOAN: 94873
AS OF: 01/30/09

* L O A N P A Y M E N T *

PAGE 1

LOAN TYPE:	NON PROFIT & GOV AG	MATURITY DATE:	05/13/18
PRINCIPAL BALANCE:	1,023,803.31	ORIGINAL LOAN DATE:	05/13/08
CURRENT RATE:	5.0000	ORIGINAL LOAN AMOUNT:	1,079,978.00
INTEREST THRU 02/01/09:	2,986.09	INTEREST PAID 2009:	3,582.34
ONE DAY'S INTEREST:	142.19	DATE OF LAST PAYMENT:	01/12/09
		LAST PAYMENT AMOUNT:	11,494.11

COLLATERAL/PROPERTY: UNSECURED

DATE PAYMENT DUE:	02/13/09
PRINCIPAL DUE:	6,943.88
INTEREST DUE:	4,550.23
TOTAL AMOUNT DUE:	* 11,494.11 *

ADD ADDITIONAL LATE CHARGE OF 574.70 IF NO PAYMENT IS RECEIVED BY 02/24/09

* * PLEASE RETURN THIS PORTION WITH YOUR PAYMENT * *

L O A N P A Y M E N T N O T I C E

TOTAL AMOUNT DUE: 11,494.11
ADDITIONAL PRINCIPAL: _____
ADDITIONAL PAYMENT: _____

CITY OF THE DALLES
313 COURT ST
THE DALLES OR 97058

AMOUNT ENCLOSED: \$ _____

DATE PAYMENT DUE: 02/13/09
LOAN TYPE: NON PROFIT & GOV AG
LOAN NUMBER: 94873
REGULAR PAYMENT T/C: 325

COLUMBIA RIVER BANK
P O BOX 8880
VANCOUVER WA 98666

See reverse
for important
information

24 Hour Customer Service Center

☎ Telebanking ☎

Toll Free 1-888-600-8702 Ext. 100

Member
FDIC

Commstructure Consulting, LLC
 16348 Wittke Court
 Oregon City, OR 97045



INVOICE

Date	Invoice #
2/3/2009	2009-114

Bill To

Q-Life
 313 Court Street
 The Dalles, OR 97058
 Attn: Nolan Young

Project No. / PO No.	Project	Terms
Work Order #3	On-Call Technical Consulting Services	Net 30

Item	Description	Qty	Rate	Amount
OSP Project Manager	OSP Project Manager Google Span 2 - Technical Support during Troubleshooting Progress Invoice through January 31, 2009 APPROVED FOR PAYMENT ACCT# <u>600, 6080, 660, 34, 10</u> DATE <u>2/4/09</u> BY <u>[Signature]</u> AMT <u>\$220-</u>	2	110.00	220.00

Thank you for the opportunity to provide you with Technical Consulting Services.	Total	\$220.00
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Balance Due	\$220.00
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