

QLife Network
QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Tuesday June 23, 2009
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room
3:30 pm

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of May 26, 2009 Minutes QLife Regular Board Meeting
5. Financial Reports
 - a. May Financial Reports
 - b. List of Disbursements since Last Meeting
6. Public Hearing

Fiscal Year 2008-09 QLife Budget
7. Action Items
 - a. Resolution 09-002 Adopting FY 2009-10 Budget
8. Reports
 - a. Aristo Management Report – John Amery
10. Next Meeting Dates:

Regular Board Meeting July 28, 2009 3:30 pm
11. Adjourn

QLife Network
Quality Life Intergovernmental Agency

Minutes

QLife Regular Board Meeting

Tuesday May 26, 2009
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room
3:30pm

Call to Order

The meeting was called to order by Vice President Dan Spatz at 3:40pm

Roll Call

In attendance: Erick Larson, Bill Lennox

Absent: Dan Ericksen, Brian Ahier

Staff in attendance: Nolan Young, Izetta Grossman, Keith Mobley, John Amery

Approval of Agenda

Spatz added agenda item 6 b New Server. It was moved by Larson and seconded by Lennox to approve the agenda as amended. The motion carried unanimously, 2 absent.

Approval of April 28, 2009 Minutes QLife Regular Board Meeting

It was moved by Lennox and seconded by Larson to approve the April 28, 2009 minutes as submitted. The motion passed unanimously, 2 absent.

Financial Reports

Young reviewed the financial reports noting that QLife was a little short in the operating fund due to the fiber issue payments.

Action Items

Application for Federal Broadband Grant – Young reviewed the status of various grant options. QLife has \$40k in the budget for a WiFi project. With stimulus funding grant opportunities the timing is right to pursue. Two elements have come to our attention: Dept of Ag grant and ARRA funding. Dept. of Ag grant is due 6/17/09; ARRA grant is due 9/17/09. Link Shadley has been working with a group on statewide WiMax project. This group has secured \$20K Ford Foundation grant. Scott Stephens has contacted QLife asking if QLife would put up the \$20K match for this grant. This money would be used for a study to develop a model. They are also requesting \$20K for grant writing of both grants. After discussion it was moved by Larson and seconded by Lennox to authorize staff to proceed with \$20K match for study and up to \$20K for grant writing of the two grants for QLife. The motion passed unanimously, 2 absent.

New Server – Amery reviewed the two quotes he had obtained for the new server. It was moved by Larson and seconded by Lennox to authorize the purchase of a new server with a not to exceed price of \$2500. Motion passed unanimously, 2 absent. The Board asked for John to email them a third quote.

Reports

Aristo Operational Management Report, Bisector Project Progress, Redundancy Project Progress – Amery reported that there had been a couple little issues with LSN and the State, he gave them a little more bandwidth and things seem to be working. He will review this with them to make sure there are no further issues (may need to charge them more). Redundancy project is moving a little slower than anticipated. Eric Orton will be out next week for site survey.

Next Meeting Dates:

Regular Board Meeting June 23, 2009 3:30pm

Adjourn

Being no further business the meeting was adjourned at 4:20pm

Respectfully submitted:

Izetta Grossman

Recording Secretary

Attest:

Erick Larson, Sec/Tres.

TO: Qlife Board
Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – May 31, 2009

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for May 2009 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

92% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2008 to May 31, 2009</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 61,943	\$ 63,842	103.0%
Revenues	\$ 484,748	\$ 399,212	82.4%
Expenditures	\$ 222,844	\$ 136,592	61.3%
Transfers to Capital/Debt	\$ 323,847	\$ 250,385	77.3%
Cash at Month End	\$46,216.33		

Exceptions:

- 1) **Beginning Balance:** The audited beginning balance of \$63,842 is \$1,899 more than the estimate for this fiscal year.
- 2) **Revenues:**
 - a. Customer Revenue is 95% of where it should be at this time. This is not a concern as we had budgeted a 10% increase in customer revenue this year, and we are negotiating with some new customers.
 - b. Our Accounts Receivables is \$37,139. We have a one customer that is historically in the 30 day late area. We have been successful in bringing all but one of our customers current, and continue efforts to encourage keeping these accounts up to date.

- 3) Expenditures:
- a. The 170% expended for outside plant maintenance was for the splice box failure this winter.
 - a. The 100% expended for audit fees reflects that all audit services for the year have been completed and paid in full.
 - b. The 120% expended for legal fees is the \$5,000 for outside legal advice on federal requirements. We will amend this line item only if necessary to meet budget in the Materials & Services category.
 - c. The 1,294.72 over expenditure in the Network Equipment line item is due to a new maintenance contract for equipment that is now off the warranty.
 - d. The \$375 expended from the unbudgeted permits line item reflect past and current annual federal licenses that we were unaware of until recently. In the future we will budget for these permits. We will amend this line item only if necessary to meet budget in the Materials & Services category.
 - e. The 106% expended from the pole connection fees line item was due to a five year back billing from Embarq that they had neglected to send us until recently.
- 4) Budget Changes: No budget changes have been made to this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2008 to May 31, 2009</u>		
	Budget	Actual	Percentage
Beginning Balance	\$ 113,480	\$ 94,224	83.0%
Transfers In	\$ 323,847	\$ 250,385	77.3%
Revenues	\$ 71,000	\$ 58,795	82.8%
Expenditures	\$ 508,327	\$ 229,325	45.1%
Cash at Month End	\$ 174,079.99		

Exceptions:

- 1) Beginning Balance: The audited beginning balance of \$94,224 is 19,256 less than the estimate for this fiscal year. We can compensate for this shortage by decreasing the funds for the wireless project from \$65,000 to \$45,744.
- 2) Revenues:
 - a. We received the full \$50,000 Enterprise Zone payment in January.
- 3) Expenditures:
 - a. The 'Lines Maintenance & Supplies' line item is at 100% because we have purchased all of the surplus fiber cable approved by the Board.
- 4) Budget Changes: No budget changes have been made to this fiscal year.

City of The Dalles

FUND 630 QUALITYLIFE AGENCY FUND

ACCOUNT DESCRIPTION ESTIMATED YEAR-TO-DATE ANNUAL UNREALIZED
 ACCOUNT DESCRIPTION ACTUAL \$REV ESTIMATED ACTUAL \$REV \$ESTIMATE BALANCE

300	00 00	BEGINNING BALANCE	5,161	.00	56,771	63,841.66	13	61,943	1,898.66-
300	**		5,161	.00	56,771	63,841.66	13	61,943	1,898.66-
300	***	BEGINNING BALANCE	5,161	.00	56,771	63,841.66		61,943	1,898.66-
336		INTERGOVERNMENTAL REVENUE							
331	90 03	FEDERAL REVENUES							
331	**	FEDERAL REVENUES	0	.00	0	.00		0	.00
334	90 02	STATE GRANTS							
334	**	STATE GRANTS, OTHER	0	.00	0	.00		0	.00
334	**	STATE GRANTS	0	.00	0	.00		0	.00
337	90 02	LOCAL GOVERNMENT REVENUES							
337	**	LOCAL GOVT REV-PARTNERS	0	.00	0	.00		0	.00
337	**	LOCAL GOVERNMENT REVENUES	0	.00	0	.00		0	.00
330	***	INTERGOVERNMENTAL REVENUE	0	.00	0	.00		0	.00
340		CHARGES FOR SERVICES							
341	80 03	GENERAL GOVERNMENT							
341	90 03	COPIES, PLANS, ORD'S BTC	0	.00	0	.00		0	.00
341	90 03	MISC SALES AND SERVICES	0	.00	0	.00		0	.00
341	**	GENERAL GOVERNMENT	0	.00	0	.00		0	.00
344		UTILITY SERVICES							
344	10 03	UTILITY SERVICE CHARGES	29,662	29,420.00	326,232	311,425.99	95	355,930	44,524.01
344	15 03	LSN CDDTS	5,804	5,800.00	60,944	54,009.00	89	66,048	12,039.00
344	20 03	CONNECT CHARGES	187	.00	2,057	3,562.00	73	2,250	1,312.00-
344	90 03	DELINQUENT ACCT INTEREST	0	.00	0	.00		0	.00
344	**	UTILITY SERVICES	35,353	34,920.00	388,833	368,996.99	95	424,238	55,251.01
345		OTHER LINE CHARGES							
345	10 03	SENIOR RATE ASSISTANCE	0	.00	0	.00		0	.00
345	20 03	UNCOLLECTIBLE ACCOUNTS	0	.00	0	.00		0	.00
345	30 03	NONNET DISCOUNT FEES	0	.00	0	.00		0	.00
345	40 03	NONNET CHARGES	0	.00	0	.00		0	.00
345	**	OTHER LINE CHARGES	0	.00	0	.00		0	.00
340	***	CHARGES FOR SERVICES	35,353	34,920.00	388,833	368,996.99		424,238	55,251.01

City of the Dates

FUND	ACCOUNT	QUALITYLIFE AGENCY FUND	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** \$REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** \$REV	ANNUAL ESTIMATE	UNRESERVED BALANCE
350			OTHER REVENUES								
350	00 00		INTEREST REVENUES	41	102.17	245	451	730.86	173	500	280.86-
351	**		INTEREST REVENUES	41	102.17	245	451	730.86	173	500	280.86-
359	00 00		OTHER MISC REVENUES	0	.00	.00	0	435.00	0	0	435.00-
359	20 00		OTHER MISC REVENUES	5,000	.00	.00	55,000	28,999.44	53	60,000	31,900.56
359	**		OTHER MISC REVENUES	5,000	.00	.00	55,000	29,434.44	54	60,000	30,565.56
350	***		OTHER REVENUES	5,041	102.17		55,451	30,215.30		60,500	30,284.70
390			OTHER FINANCING SOURCES								
392	00 00		SALE OF FIXED ASSETS	0	.00	.00	0	.00	0	0	.00
392	**		SALE OF FIXED ASSETS	0	.00	.00	0	.00	0	0	.00
390	***		OTHER FINANCING SOURCES	0	.00	.00	0	.00	0	0	.00
			FUND TOTAL QUALITYLIFE AGENCY FUND	45,555	35,022.17		501,105	463,053.95		546,591	83,537.05

FUND	EA	OBJ	SUB	DESCRIPTION	AGENCY FUND	ACCOUNT	ACTION	DEPT/DIV 600 QTR/		*****CURRENT*****		*****YEAR-TO-DATE*****		ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	%	
								BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP					
61				MATERIALS & SERVICES														
610				ASSETS & 55000														
610	**	**		MATERIALS & SERVICES				0	0	0	0	0	0	0	0	0	0	
610	**	**		MATERIALS				0	0	0	0	0	0	0	0	0	0	
61	**	**		REPORT				0	0	0	0	0	0	0	0	0	0	
66				EXPENSE-ACCOUNT														
660				FINANCIAL OPERATIONS														
32	10			MATERIALS & SERVICES				1866	0	0	0	18326	7075.60	39	0	20000	12924.50	35
32	10			COUNTY				416	0	0	0	4576	20	0	5000	5000.00	0	
32	10			OFFSIDE PLANT MAINTENANCE				1333	0	0	0	14663	27138.37	185	0	16000	11138.07	170
32	10			OTHER SERVICES				0	0	0	0	0	0	0	0	0	0	
32	10			AUDIT				466	0	0	0	5126	5600.00	109	0	5600	99	100
34	10			LEGAL SERVICES				600	0	0	0	6600	8645.00	131	0	7200	1445.00	120
34	10			ENGINEERING SERVICES				1616	0	0	0	17716	5416.15	31	0	19600	13583.85	28
30	10			NETWORK SYSTEM MANAGEMENT				3275	0	0	0	36025	34689.25	96	0	39500	4610.75	88
50	10			SPECIAL STUDIES & REPORTS				0	0	0	0	0	0	0	0	0	0	
43	10			BUILDINGS AND GROUNDS				166	0	0	0	1826	0	0	2000	2000.00	0	
26	10			NETWORK EQUIPMENT				0	0	0	0	1826	3254.72	180	0	2000	1294.72	165
40	10			OFFICE EQUIPMENT				0	0	0	0	0	0	0	0	0	0	
71	10			SPL. UTILITY EQUIPMENT				0	0	0	0	0	0	0	0	0	0	
46	10			LINE MAINTENANCE & SUPPLIES				0	0	0	0	0	0	0	0	0	0	
87	10			UTILITIES LOCATES				83	0	0	0	917	183.75	20	0	1000	816.25	18
44	10			OFFICE SPACE RENTAL				261	0	0	0	2871	2349.00	82	0	3132	783.00	75
52	10			LIABILITY				462	0	0	0	5082	4763.00	54	0	5550	787.00	86
30	10			PROPERTY				22	0	0	0	242	280.00	116	0	275	5.00	102
50	10			AUTOMOTIVE				0	0	0	0	0	0	0	0	0	0	
53	10			MOVING CHARGES				0	0	0	0	0	0	0	0	0	0	
20	10			POSTAGE				16	0	0	0	176	143.02	81	0	200	54.98	72
30	10			TELEPHONE				54	0	0	0	594	457.51	84	0	650	152.49	77
40	10			LEGAL NOTICES				33	0	0	0	363	62.56	17	0	400	337.44	16
60	10			FUR./F.C EDUCATION/INFO				0	0	0	0	0	0	0	0	0	0	
54	10			ADVERTISING				83	0	0	0	913	0	0	1000	1000.00	0	
57	10			PERMIT				0	0	0	0	0	0	0	0	0	0	
58	10			TRAVEL, FOOD & LODGING				83	0	0	0	913	375.00	0	0	1000	375.00	0
50	10			TRAINING AND CONFERENCES				33	0	0	0	363	191.05	21	0	400	808.95	19
70	10			MEMBERSHIPS/DUES/SUBSCRIP				25	0	0	0	275	42.00	15	0	300	400.00	0
60	10			OFFICE SUPPLIES				41	0	0	0	451	83.90	18	0	500	260.00	13
85	10			SPECIAL DEPT SUPPLIES				0	0	0	0	0	0	0	0	0	0	
69	30			MISCELLANEOUS EXPENSES				41	0	0	0	451	0	0	500	419.20	16	
63	10			HOPE CONNECTION FEES				500	0	0	0	5500	400.00	89	0	500	100.00	80
02	**	**		MATERIALS & SERVICES				1441	0	0	0	123831	6363.10	116	0	6300	368.10	106
03				CAPITAL OUTLAY				3290.09	29	0	0	123831	107592.48	86	0	137407	29814.52	78

City of the Dalles

FUND 601 CLIFB CAPITAL FUND		*****		*****		*****		*****		*****	
ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT	ACTUAL	\$REV	ESTIMATED	YEAR-TO-DATE	ACTUAL	\$REV	ANNUAL	UNRECONCILED
			*****				*****			ESTIMATE	BALANCE
300	BEGINNING BALANCE										
300	00 00	9,456	00			104,016	94,224.31		91	113,480	19,255.69
300	**	9,456	00			104,016	94,224.31		91	113,480	19,255.69
300	***	9,456	00			104,016	94,224.31		91	113,480	19,255.69
330	INTERGOVERNMENTAL REVENUE										
331	FEDERAL REVENUES										
331	90 00	0	00			0	00		0	0	00
331	**	0	00			0	00		0	0	00
331	***	0	00			0	00		0	0	00
334	STATE GRANTS										
334	11 00	0	00			0	00		0	0	00
334	12 00	0	00			0	00		0	0	00
334	30 00	0	00			0	00		0	0	00
334	90 00	0	00			0	00		0	0	00
334	**	0	00			0	00		0	0	00
334	***	0	00			0	00		0	0	00
340	CHARGES FOR SERVICES										
341	GENERAL GOVERNMENT										
341	80 00	0	00			0	00		0	0	00
341	**	0	00			0	00		0	0	00
341	***	0	00			0	00		0	0	00
344	UTILITY SERVICES										
344	15 00	0	00			0	00		0	0	00
344	20 00	1,750	00			19,250	2,794.52		46	21,000	12,205.48
344	**	1,750	00			19,250	2,794.52		46	21,000	12,205.48
344	***	1,750	00			19,250	2,794.52		46	21,000	12,205.48
360	OTHER REVENUES										
360	00 00	0	00			0	00		0	0	00
360	10 00	4,166	00			45,835	50,000.00		109	50,000	00
360	**	4,166	00			45,835	50,000.00		109	50,000	00
360	***	4,166	00			45,835	50,000.00		109	50,000	00

City of The Dalles

FUND 602 OLIVE CAPITAL FUND		***** CURRENT *****		***** YEAR-TO-DATE *****		ANNUAL		UNREAPPORTED	
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	\$REV	ESTIMATED	ACTUAL	\$REV	ESTIMATE	BALANCE
390	OTHER FINANCING SOURCES								
	OPERATING TRANSFERS IN								
391	90 01 OLIVE OPERATING FUND	26,987	.00	296,897	250,385.22	84	323,847	73,451.78	
	OPERATING TRANSFERS IN	26,987	.00	296,897	250,385.22	84	323,847	73,451.78	
393	10 00 LOAN/BOND PROCEEDS	0	.00	0	.00	.00	0	.00	
	PROCEEDS- LT LIABILITIES	0	.00	0	.00	.00	0	.00	
399	*** OTHER FINANCING SOURCES	26,987	.00	296,897	250,385.22		323,847	73,451.78	
	FUND TOTAL OLIVE CAPITAL FUND	42,359	.00	465,949	403,404.05		508,327	104,922.55	

FORM 601	CITY CAPITAL FUND	DEPT/DTV 6000	CLIFFE/	*****YEAR-TO-DATE*****	ENCURR.	ANNUAL	ENCURR.	%
EA EMB CHG	ACCOUNT	CURRENT*****	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BUDGT
SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	ENCURR.	BUDGET	BALANCE	BUDGT
66	EXPENSE-ACCOUNT							
660	FINANCIAL OPERATIONS							
02	MATERIALS & SERVICES							
34	10 ENGINEERING SERVICES	416	0	0	0	5000	2800.00	44
90	OTHER SERVICES	416	0	0	0	5000	5000.00	0
43	86 LINES NOTICE & SUPPLIES	2353	0	0	109	28000	108.78	100
53	40 LEGAL NOTICES	0	0	0	0	0	0	0
57	10 PERMIT	0	0	0	0	0	0	0
02	** MATERIALS & SERVICES	3165	0	0	86	38000	7908.78	79
03	CAPITAL OUTLAY							
71	10 LAND/RIGHTS OF WAY	0	0	0	0	0	0	0
72	20 BUILDINGS	166	0	0	0	2000	2000.00	0
74	10 COMPUTER EQUIPMENT	0	0	0	0	0	0	0
20	TELECOMMUNICATIONS EQUIP	14183	0	0	3	170500	169952.07	3
76	10 PRIMARY	4366	0	0	3	50000	48817.12	2
20	SECONDARY	3083	0	0	50	37000	20185.15	45
39	POLE MAKE READY COSTS	416	0	0	0	5000	5000.00	0
03	** CAPITAL OUTLAY	23014	0	0	5	264200	241954.34	8
04	DEBT SERVICE							
79	50 LOAN PRINCIPAL PAYMENTS	4693	3366.79	72	88	56198	11064.80	80
51	CRS PRINCIPAL PAYMENTS	7324	7595.62	107	102	85491	5405.78	94
60	LOAN INTEREST PAYMENTS	4370	4215.00	97	108	52441	726.57	99
90	LOAN RESERVE-FUT DEBT PAY	0	0	0	0	0	0	0
04	** DEBT SERVICE	16177	15177.41	94	95	194130	17297.15	91
660	** FINANCIAL OPERATIONS	41856	15177.41	37	50	496530	267060.27	46
66	** EXPENSE-ACCOUNT	41356	15177.41	37	50	496530	267060.27	46
DTV	6000 TOTAL*****	41356	15177.41	37	50	496530	267060.27	46
DEPT	60 TOTAL*****	41356	15177.41	37	50	496530	267060.27	46

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2008-2009

PERIOD DETAIL FROM: 5/22/2009 TO: 6/21/2009

Revenue: Billed as of

QLife Monthly Billings 29,420.00

TOTAL: 29,420.00

Expenditures:

The Dalles Chronicle Budget Notice \$155.04

One Call Concepts Dig Tickets \$16.80

Keith Mobley Legal 255.00

Oregon Sec of State Assumed Biz Name renewal 50.00

TOTAL: 476.84

FUND: CAPITAL 601

FISCAL YEAR: 2008-2009

PERIOD DETAIL FROM: 5/22/2009 TO: 6/21/2009

Revenue:

TOTAL:

Expenditures:

Columbia River Bank Commercial Loan/Interest 11,494.11

Mt. Hood Econ Alliance Loan Payment 3,683.30

Scott Stephens Grant writing - RBEG 5,000.00

Scott Stephens Grant writing - Community Connect 5,000.00

TOTAL: 26,177.41

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	6/20/09	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED		\$29,420.00



541-296-2141
 541-298-1365 Fax
 P.O. Box 1910
 The Dalles, Oregon 97058

BILLING DATE 06/08/09
 PAGE 1 OF 1

THE DALLES
Chronicle

INVOICE # 35609

CITY OF THE DALLES (CITYOF)
 313 COURT
 THE DALLES OR 97058

Please return top portion with payment.

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	AMOUNT DUE
06/07	P	28.50	I	NOTICE #3951 <i>Qlite</i>	D	\$155.04
INVOICE TOTAL:						\$155.04

APPROVED FOR PAYMENT
 ACCT# 600.600.660.53.98
 DATE 6/15/09 BY [Signature]
 AMT \$155.04

LEGAL INVOICE
 DUE UPON RECEIPT

ONE CALL CONCEPTS, INC.

7223 Parkway Dr., Suite 210
Hanover, MD 21076
(410) 712-0082

INVOICE

QUALITYLIFE INTERGOVERNMENTAL AGENCY
ATTN: LISA ROWLAND
313 COURT ST
THE DALLES, OR 97058

Invoice No.	Invoice Date	Month of Service	Account #	Terminal ID
9059359	05/31/09	MAY	0001173	QLA01

Current costs associated with your participation in OREGON UTILITY NOTIFICATION CENTER.

<u>DESCRIPTION</u>		<u>AMOUNT</u>
Regular tickets	16	\$16.80
Other tickets		

TOTAL DUE

\$16.80

REMITTANCE COPY

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Account Number	09-0001173
Invoice Number	9059359
Invoice Date	05/31/09
Amount	\$16.80

Make check payable to: **One Call Concepts, Inc.**
7223 Parkway Drive
Suite 210
Hanover, Maryland 21076

APPROVED FOR PAYMENT
ACCT# 600.6000.660.4387
DATE 6/15/09 BY *[Signature]*
AMT \$16.80

LAW OFFICE OF KEITH A. MOBLEY

P.O. Box 537, Dufur, OR 97021

By Appointment Only

Phone/Fax: 541-467-2248 E-Mail: mobley@ortelco.net

STATEMENT OF ACCOUNT

June 3, 2009

Re: Legal Counsel 2009/QLife/1099-09

TO PROFESSIONAL SERVICES:

Fri May 29, 09 - Time Entry - 0.50 hours

e-mail from Izetta requesting information re legal basis of QLife,
prepare, e-mail and mail;

Tue May 26, 09 - Time Entry - 1.00 hours

c-mail from, call to Izetta, confirm attendance; attend board meeting;

Mon May 11, 09 - Time Entry - 0.20 hours

receive, review minutes of 4/28/09 budget committee meeting; e-mail
to Izetta with correction;

AND to all other activities, telephone, e-mail and correspondence in
connection with the conduct of this matter.

TOTAL TIME: 1.70 hours

FOR LEGAL SERVICES:

\$ 255.00

APPROVED FOR PAYMENT
ACCT# 600, 6000, 660, 32, 20
DATE 6/5/09 BY msj
AMT \$ 255 -



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396-21

APPROVED FOR PAYMENT
ACCT# 6016000.660.79.00
DATE 6/5/09 BY MY
AMT * 4558.55

APPROVED FOR PAYMENT
ACCT# 6016000.660.79.00 ST
DATE 6/5/09 BY MY
AMT * 6935.56

LOAN: 94873

AS OF: 06/01/09

* LOAN PAYMENT *

PAGE 1

LOAN TYPE:	NON PROFIT & GOV AG	MATURITY DATE:	05/13/18
PRINCIPAL BALANCE:	994,594.79	ORIGINAL LOAN DATE:	05/13/08
CURRENT RATE:	5.0000	ORIGINAL LOAN AMOUNT:	1,079,978.00
INTEREST THRU 06/01/09:	3,039.03	INTEREST PAID 2009:	20,350.26
ONE DAY'S INTEREST:	138.13	DATE OF LAST PAYMENT:	05/11/09
		LAST PAYMENT AMOUNT:	11,494.11

COLLATERAL/PROPERTY: UNSECURED

DATE PAYMENT DUE: 06/13/09
PRINCIPAL DUE: 6,935.56
INTEREST DUE: 4,558.55

TOTAL AMOUNT DUE: * 11,494.11 *

ADD ADDITIONAL LATE CHARGE OF 574.70 IF NO PAYMENT IS RECEIVED BY 06/24/09

** PLEASE RETURN THIS PORTION WITH YOUR PAYMENT **

LOAN PAYMENT NOTICE

TOTAL AMOUNT DUE: 11,494.11

ADDITIONAL PRINCIPAL: _____

ADDITIONAL PAYMENT: _____

CITY OF THE DALLES
313 COURT ST
THE DALLES OR 97058

AMOUNT ENCLOSED: \$ _____

DATE PAYMENT DUE: 06/13/09
LOAN TYPE NON PROFIT & GOV AG
LOAN NUMBER 94873
REGULAR PAYMENT T/C: 325

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Member
FDIC

Scott Stevens
 3389 Cherry Drive
 Hood River Oregon 97031

EIN: 20-4060801

Date	Invoice No.
06/01/09	52110

Bill To
QLife Attn: Nolan Young 313 Court Street The Dalles OR 97058

Terms
Due on receipt

Item	Description	Qty	Rate	Amount
Consulting	RBEG grant writing and initial work on SOW **Please make checks payable to Scott Stevens** APPROVED FOR PAYMENT ACCT# <u>1001.6000.660.74.20</u> DATE <u>6/5/09</u> BY <u>[Signature]</u> AMT <u>\$5000.</u>	1	5,000.00	5,000.00
			Total	\$5,000.00

Scott Stevens
 3389 Cherry Drive
 Hood River Oregon 97031

EIN: 20-4060801

Date	Invoice No.
06/04/09	060409

Bill To
QLife Attn: Nolan Young 313 Court Street The Dalles OR 97058

Terms
Due on receipt

Item	Description	Qty	Rate	Amount
Consulting	Community Connect Grant work **Please make checks payable to Scott Stevens** APPROVED FOR PAYMENT ACCT# 601.6000.660.74.20 DATE 6/5/09 BY <i>msj</i> AMT \$5000.	1	5,000.00	5,000.00
			Total	\$5,000.00



Secretary of State
Corporation Division
255 Capitol Street NE, Suite 151
Salem, OR 97310-1327

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Fax:(503)378-4381
www.filinginoregon.com

2009 APPLICATION FOR RENEWAL

Registry Number: 032229-99

Date of Registration: 08/02/2001

Fee: \$50.00

Due Date: 08/02/2009

Type: ASSUMED BUSINESS NAME

KEITH A MOBLEY
313 COURT ST
THE DALLES OR 97058

Note:
Assumed Business Names are
required to renew every two years.

RE: QLIFE NETWORK

Log on to our website www.filinginoregon.com/renew to review your information and pay your renewal fee electronically.

You can still pay your renewal through the mail by submitting the coupon below. When paying by mail please use the envelope provided.

If your information is not current you may obtain an amendment form (102) to change the information by calling (503) 986-2200 or download from our website www.filinginoregon.com and clicking on Forms, Fees & Publications.

Failure to submit the Renewal payment by the due date will result in cancellation of this registration without further notice.

APPROVED FOR PAYMENT
ACCT# 600,000,000.69.50
DATE 6/16/09 BY mfj
AMT \$50.00

Detach here and mail the coupon with your payment in the enclosed envelope.

Fee: **\$50.00** Due: **08/02/2009**

Remit To: **Corporation Division**

Registry Number: 032229-99
ASSUMED BUSINESS NAME
QLIFE NETWORK

03222999200908020050006

OREGON SECRETARY OF STATE
CORPORATION DIVISION
PO BOX 4353
PORTLAND OR 97208-4353

QUALITYLIFE INTERGOVERNMENTAL AGENCY
doing business as
"QLife Network"

RESOLUTION NO. 09-002

**A RESOLUTION ADOPTING THE QUALITYLIFE (QLIFE)
INTERGOVERNMENTAL AGENCY FOR FISCAL YEAR 2009/2010, MAKING
APPROPRIATIONS AND AUTHORIZING EXPENDITURES.**

WHEREAS, the City of The Dalles and Wasco County has approved the Agency's Budget for Fiscal Year 2009/2010;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE QLIFE INTERGOVERNMENTAL AGENCY AS FOLLOWS:

Section 1. Adoption of the Budget. The Board of Directors hereby adopts the Fiscal Year 2009/2010 QLife budget in the total sum of **\$1,040,498**, as approved by the QLife Intergovernmental Agency Budget Committee, the City of The Dalles, and Wasco County, pursuant to the requirements of that Intergovernmental Agreement between these entities dated March 5, 2003, as amended.

Section 2. Making Appropriations. The amounts for the Fiscal Year beginning July 1, 2009 and for the purposes shown are hereby appropriated as follows:

<u>QLife Operating Fund (600)</u>		<u>QLife Capital Fund (601)</u>	
Materials & Services	\$ 150,860	Materials & Services	\$ 24,000
Capital Outlay	20,000	Capital Outlay	265,053
Interfund Transfers	239,306	Debt Service	194,726
Special Payments	60,000	Contingency	<u>52,553</u>
Contingency	<u>34,000</u>	Total	\$ 536,332
Total	\$ 504,166		

Section 3. Effective Date. This Resolution shall be effective as of 12:01 AM on July 1, 2009.

PASSED AND ADOPTED THIS 23rd DAY OF JUNE, 2009

Voting Yes, Board Members: _____
Voting No, Board Members: _____
Absent, Board Members: _____
Abstaining, Board Members: _____

SIGNED:

ATTEST:

Dan Erickson, Chair of the Board

Eric Larson, Treasurer