

# QLife Network

## QualityLife Intergovernmental Agency

### AGENDA

<b>QLife Regular Board Meeting</b>
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**Thursday, February 28, 2013**  
Immediately following Budget Committee Work Session  
**The Dalles City Hall, 313 Court Street**  
**2<sup>nd</sup> Floor Conference Room**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of January 17, 2013 QLife Regular Board Meeting Minutes
5. Financial Reports
  - a. January Financial Reports
  - b. List of Disbursements since Last Meeting
6. Action Items
  - a. Adopt Financial Policies for FY 13-14
7. Reports
  - a. Strategic Plan – Keith Mobley
  - b. Wi Fi Project – Nolan Young
  - c. Aristo Operational Management Report – John Amery
8. Next Meeting Dates:
  - a. Regular Board Meeting March 28, 2013 Noon
9. Adjourn

# QLife Network

## QualityLife Intergovernmental Agency

### MINUTES

#### QLife Regular Board Meeting

Thursday, January 17, 2013 Noon  
The Dalles City Hall, 313 Court Street  
2<sup>nd</sup> Floor Conference Room

Call to Order Vice President Scott Hege called the meeting to order at 12:10 p.m.

#### Introduction of members:

Bill Dick representing The City of The Dalles  
Carolyn Wood representing The City of The Dalles  
Scott Hege representing Wasco County  
Brian Ahier representing Wasco County  
Erick Larson member at large

Also in attendance: Nolan Young, Administrator, Garrett Chrostek, Administrative Fellow (budget assistance), John Amery, Technical Manager, Izetta Grossman, Secretary

#### Approval of Agenda

Vice President Hege asked to add an agenda item to discuss meeting date.

#### Election of Officers

Vice President Hege opened the floor to nominations.

Dick nominated Scott Hege for President, Ahier seconded the nomination  
Ahier nominated Dick for Vice President, Wood seconded the nomination  
Ahier nominated Larson for Secretary Treasurer, Wood seconded the nomination.

Hearing no other nominations Vice President Hege asked for vote. The nominations carried unanimously.

It was moved by Ahier and seconded by Carolyn to approve the agenda as amended. The motion carried unanimously.

#### Approval of December 20, 2012 QLife Regular Board Meeting Minutes

It was moved by Larson and seconded by Ahier to approve the minutes of the December 20, 2012 meeting as presented. The motion carried unanimously.

#### Financial Reports

Young reviewed the December Financial Reports and list of disbursements since last meeting, and explained the format of the report for the benefit of new members.

#### Discussion Items

Young reviewed the draft Financial Policies Fiscal Year 2013-14 and Five Year Capital Improvement Plan and how the two were tied together. Amery reviewed his thoughts on the need for centralized documents for the four areas of work focus (Administrative, Technical, Legal and Engineering). He felt it was in the best interest of QLife to have all documents stored and accessible from a central location and he used Google Apps and felt it would work for QLife.

After some discussion it was the consensus of the board to change #2 on the CIP to read "Standardization of tools" and to have Young come back with more options and justification for the expense.

Regarding Item 15 on the Priorities list it was the consensus of the Board to change that item to read:

15. After all long term agency debt is retired and capital improvement is on target establish local technology grant programs for public and non-profit organization. The rules for expenditures from this fund will be established by the Board, subject to approval of all partners to the agreement.

16. After all long term agency debt is retired and capital improvement is on target, provide to the City and County equal amounts of net revenue.

Reports

Young reported that Strategic Plan group had meetings on January 16 and 18 reviewing needs, barriers, goals. The consultant would then have a meeting to provide a plan. March 21 there will be a big group discussion. Keith Mobley was working on this grant as a Tel-Com Champion. Young reported participation had exceeded expectations.

Young reported that the Wi Fi expansion project was scheduled to turn up the Discovery Center portion next week. They were working on permits and expected to complete the project by the end of March. Hege said that the downtown Wi Fi continues to be sluggish and cumbersome, it seemed to be focused on the log in process. He reported having issues reported to him frequently. After some discussion it was decided Young would work with Gorge.net to work on rectifying the problem.

Amery reported the Redundancy/Bisector Project was on track for completion by the end of March. The Board indicated they were pleased to see the conclusion of this project.

It was the consensus of the Board that they would like to have Aristo's monthly report focus on project progress and large issues, not the day to day.

Discussion of Meeting Date:

It was the consensus of the Board to hold the regular QLife Board Meetings on the fourth Thursday of each month at noon and to keep the meeting time to an hour and a half when ever possible.

Next Meeting Dates:

Work Session with Budget Committee Meeting February 28, 2013 Noon  
Regular Board Meeting immediately following Work Session

Adjourn

Begin no further business the meeting was adjourned at 1:31 p.m.

Respectfully submitted:

Izetta Grossman, Recording Secretary

Attested:

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Erick Larson, Secretary/Treasurer

TO: Qlife Board  
 Nolan Young, City Manager  
 FR: Kate Mast, Finance Director  
 RE: Financial Report for QLIFE – **January 2013**

**BANKING:**

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

58% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

**Operations (600):**

**BUDGET COMPARISONS**

	July 1, 2012 to January 31, 2013			
	Budget	Actual	Percentage	
Beginning Balance	\$ 50,438	\$ 66,849	132.5%	* see below
Revenues	\$ 569,100	\$ 323,389	56.8%	
Expenditures	\$ 303,694	\$ 106,608	35.1%	
Transfers to Capital/Debt Fund	\$ 315,844	\$ 200,992	63.6%	
Cash at Month End	\$ 11,970.49			

Exceptions:

- 1) Beginning Balance: \* *The Beginning Balance figures used here have been audited.*
- 2) Revenues:
- 3) Expenditures:
  - a. The Buildings and Grounds line item has been over-expended by \$1,124.80 due to the purchase and installation of a security system for the QLife room that was expected to be completed in the last fiscal year. We will fix this with a budget amendment at the April Board meeting.

- b. The Liability line item was slightly under-budgeted causing it to be over-expended by \$130.00.
  - b. The Travel, Food & Lodging line item has been over-expended by \$133.93 due to the lunches provided at the Board meetings. We will fix this with a budget amendment in at the April Board meeting.
- 4) Budget Changes: We will be bringing some minor budget amendments to the Board in April.

**CAPITAL (601):**

**BUDGET COMPARISONS**

	<u>July 1, 2012 to January 31, 2013</u>			
	<b>Budget</b>	<b>Actual</b>	<b>Percentage</b>	
Beginning Balance	\$ 219,124	\$ 212,640	97.0%	* see below
Transfers In	\$ 315,844	\$ 200,992	63.6%	
Revenues	\$ 82,500	\$ 4,396	5.3%	
M&S / Capital Outlay / Other	\$ 367,684	\$ 45,922	12.5%	
Debt Expenditures	\$ 249,784	\$ 95,468	38.2%	
Cash at Month End	\$ 278,877.69			

Exceptions:

- 1) Beginning Balance: \* *The Beginning Balance figures used have been audited.* The shortage is due to timing on the St. Mary's redundancy project and is not a problem.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: We will be bringing a budget amendment to the Board in March for the \$52,000 approved for the City's Public WiFi expansion from reserve, and any adjustments needed for current capital construction projects.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		4,203	.00		29,421	66,849.23	227	50,438	16,411.23-
300 **		4,203	.00		29,421	66,849.23	227	50,438	16,411.23-
300 ***	BEGINNING BALANCE	4,203	.00		29,421	66,849.23		50,438	16,411.23-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	43,862	42,145.00	96	307,034	292,155.00	95	526,350	234,195.00
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	187	.00		1,309	1,350.00	103	2,250	900.00
344 **	UTILITY SERVICES	44,049	42,145.00	96	308,343	293,505.00	95	528,600	235,095.00
340 ***	CHARGES FOR SERVICES	44,049	42,145.00		308,343	293,505.00		528,600	235,095.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	41	19.46	48	287	134.58	47	500	365.42
361 **	INTEREST REVENUES	41	19.46	48	287	134.58	47	500	365.42
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	171.00		0	201.03		0	201.03-
20 00	E-RATE REIMBURSEMENT	3,333	.00		23,331	29,548.80	127	40,000	10,451.20
369 **	OTHER MISC REVENUES	3,333	171.00	5	23,331	29,749.83	128	40,000	10,250.17
360 ***	OTHER REVENUES	3,374	190.46		23,618	29,884.41		40,500	10,615.59
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392 **	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
	FUND TOTAL QUALITYLIFE AGENCY FUND	51,626	42,335.46		361,382	390,238.64		619,538	229,299.36

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 6000 OLIFE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****ENCUMBER*****		*****UNENCUMBER*****		
BA	ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER	ANNUAL BUDGET	UNENCUMBER BALANCE	BDCY
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBER	BUDGET	BALANCE	BDCY
66		EXPENSE-ACCOUNT										
660	02	FINANCIAL OPERATIONS										
	31	10 MATERIALS & SERVICES	1666	3813.93	229	11662	7257.77	62	.00	20000	12742.23	36
	15	COUNTY	583	.00	0	4081	.00	0	.00	7000	7000.00	0
	20	OUTSIDE PLANT MAINTENACE	2333	.00	0	16331	.00	0	.00	28000	28000.00	0
	90	OTHER SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	32	10 AUDIT	416	.00	0	2912	4990.00	171	.00	5000	10.00	100
	20	LEGAL SERVICES	700	285.00	41	4900	1845.00	38	.00	8400	6555.00	22
	34	10 ENGINEERING SERVICES	1000	1057.50	106	7000	9697.75	139	.00	12000	2302.25	81
	30	NETWORK SYSTEM MANAGEMENT	5333	.00	0	37331	33083.41	89	.00	64000	30916.59	52
	50	SPECIAL STUDIES & REPORTS	0	.00	0	0	.00	0	.00	0	.00	0
	43	10 BUILDINGS AND GROUNDS	166	.00	0	1162	3124.80	269	.00	2000	1124.80-	156
	25	NETWORK EQUIPMENT	883	830.71	217	2681	2020.71	75	.00	4600	2579.29	44
	87	UTILITIES LOCATES	383	.00	0	581	.00	0	.00	1000	1000.00	0
	44	10 OFFICE SPACE RENTAL	437	1311.00	300	3059	2622.00	86	.00	5244	2622.00	50
	52	10 LIABILITY	458	.00	0	3206	5630.00	176	.00	5500	130.00-	102
	30	PROPERTY	0	.00	0	0	.00	0	.00	0	.00	0
	53	20 POSTAGE	16	.00	0	112	.00	0	.00	200	200.00	0
	30	TELEPHONE	30	34.81	116	210	263.00	125	.00	360	97.00	73
	40	LEGAL NOTICES	33	.00	0	231	.00	0	.00	400	400.00	0
	54	00 ADVERTISING	108	.00	0	756	500.00	66	.00	1300	800.00	39
	57	10 PERMIT	33	.00	0	231	.00	0	.00	400	400.00	0
	58	10 TRAVEL, FOOD & LODGING	33	181.47	550	231	715.40	310	.00	400	315.40-	179
	50	TRAINING AND CONFERENCES	58	.00	0	406	.00	0	.00	700	700.00	0
	70	MEMBERSHIPS/DUES/SUBSCRIP	16	.00	0	112	.00	0	.00	200	200.00	0
	80	SCHOLARSHIPS	0	.00	0	0	.00	0	.00	0	.00	0
	60	10 OFFICE SUPPLIES	16	.00	0	112	4.29	4	.00	200	195.71	2
	63	80 OLIFE SCHOLARSHIPS	166	.00	0	1162	2000.00	172	.00	2000	.00	100
	90	ROBOTICS GRANTS	166	.00	0	1162	2000.00	172	.00	2000	.00	100
	69	50 MISCELLANEOUS EXPENSES	41	.00	0	287	229.11	80	.00	500	270.89	46
	60	POLE CONNECTION FEES	750	6616.89	882	5250	9025.43	172	.00	9000	25.43-	100
	70	RIGHT OF WAY FEES	1315	1318.35	100	9205	7500.30	82	.00	15790	8289.70	48
	80	ASSETS <\$5000	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	02	** MATERIALS & SERVICES	16547	15449.66	93	115829	92508.97	80	.00	198694	106185.03	47
	03	CAPITAL OUTLAY										
	74	20 TELECOMMUNICATIONS EQUIP	1666	.00	0	11662	.00	0	.00	20000	20000.00	0
	78	50 FIXED ASSET RECLASS ACCT	0	.00	0	0	.00	0	.00	0	.00	0
	03	** CAPITAL OUTLAY	1666	.00	0	11662	.00	0	.00	20000	20000.00	0
	05	OTHER	0	.00	0	0	.00	0	.00	0	.00	0
	05	** OTHER	0	.00	0	0	.00	0	.00	0	.00	0
	660	** FINANCIAL OPERATIONS	18213	15449.66	85	127491	92508.97	73	.00	218694	126185.03	42
	66	** EXPENSE-ACCOUNT	18213	15449.66	85	127491	92508.97	73	.00	218694	126185.03	42

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 6000 OLIFE/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMB.
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	%EXP	BALANCE
SUB	SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	%EXP	BDGT
66			EXPENSE-ACCOUNT						
660			FINANCIAL OPERATIONS						
	05		OTHER						
			DIV 6000 TOTAL *****						
				18213	15449.66	85	127491	.00	218694
				18213	15449.66	85	127491	.00	218694
			DEPT 60 TOTAL *****						
			OLIFE						



FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****	
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDDT
SUB	DESCRIPTION										
81 91	CLIFE CAPITAL FUND	26320	28713.09	109	184240	200991.63	109	.00	315844	114852.37	64
83 10	ESD E-RATE	3333	.00	0	23331	29548.80	127	.00	40000	10451.20	74
05 **	OTHER	29653	28713.09	97	207571	230540.43	111	.00	355844	125303.57	65
06	CONTINGENCY / UAFB										
88 00	CONTINGENCY	3750	.00	0	26250	.00	0	.00	45000	45000.00	0
89 00	UNAPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0
06 **	CONTINGENCY / UAFB	3750	.00	0	26250	.00	0	.00	45000	45000.00	0
600 **	FINANCIAL OPERATIONS	33403	28713.09	86	233821	230540.43	99	.00	400844	170303.57	58
60 **	EXPENSE-ACCOUNT	33403	28713.09	86	233821	230540.43	99	.00	400844	170303.57	58
DIV 9500 TOTAL *****											
		33403	28713.09	86	233821	230540.43	99	.00	400844	170303.57	58
DEPT 95 TOTAL *****											
OTHER USES		33403	28713.09	86	233821	230540.43	99	.00	400844	170303.57	58
FUND 600 TOTAL *****											
QUALITYLIFE AGENCY FUND		51616	44162.75	86	361312	323049.40	89	.00	619538	296488.60	52

City of The Dalles

FUND 601 Q LIFE CAPITAL FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** \$REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300	00 00	18,260	.00		127,820	212,639.77	166	219,124	6,484.23
300	**	18,260	.00		127,820	212,639.77	166	219,124	6,484.23
300	***	18,260	.00		127,820	212,639.77		219,124	6,484.23
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00		0	.00
331	**	0	.00		0	.00		0	.00
331	***	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	2,708	.00		18,956	2,396.56	13	32,500	30,103.44
344	**	2,708	.00		18,956	2,396.56	13	32,500	30,103.44
344	***	2,708	.00		18,956	2,396.56		32,500	30,103.44
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	2,000.00		0	2,000.00		0	2,000.00-
10 00	ENTERPRISE ZONE PAYMENT	4,166	.00		29,162	.00		50,000	50,000.00
369	**	4,166	2,000.00	48	29,162	2,000.00	7	50,000	48,000.00
369	***	4,166	2,000.00		29,162	2,000.00		50,000	48,000.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	26,320	28,713.09	109	184,240	200,991.63	109	315,844	114,852.37
40 00	IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
90 01	Q LIFE OPERATING FUND	26,320	28,713.09	109	184,240	200,991.63	109	315,844	114,852.37
391	**	26,320	28,713.09	109	184,240	200,991.63	109	315,844	114,852.37
391	***	26,320	28,713.09		184,240	200,991.63		315,844	114,852.37
393	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393	**	0	.00		0	.00		0	.00
393	***	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES	26,320	28,713.09		184,240	200,991.63		315,844	114,852.37
FUND TOTAL	Q LIFE CAPITAL FUND	51,454	30,713.09		360,178	418,027.96		617,468	199,440.04

FUND 601 QLIFF CAPITAL FUND		DEPT/DIV 6000 QLIFF/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		ANNUAL	UNENCUMB.	%
SUB	OBJ	DESCRIPTION	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
66		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
	02	MATERIALS & SERVICES										
	34	10 ENGINEERING SERVICES	833	348.75	42	5831	5116.25	88	.00	10000	4883.75	51
		70 CUSTOMER CONNECT COSTS	333	.00	0	2331	.00	0	.00	4000	4000.00	0
		90 OTHER SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	43	86 LINES MNTNCE & SUPPLIES	333	.00	0	2331	.00	0	.00	4000	4000.00	0
		57 10 PERMIT	0	.00	0	0	.00	0	.00	0	.00	0
	02	** MATERIALS & SERVICES	1499	348.75	23	10493	5116.25	49	.00	18000	12883.75	28
	03	CAPITAL OUTLAY										
	72	20 BUILDINGS	1291	.00	0	9037	187.36	2	.00	15500	15312.64	1
		74 10 COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	76	20 TELECOMMUNICATIONS EQUIP	1625	.00	0	11375	11372.80	100	600.00	19500	7527.20	61
		7247 10 PRIMARY	7247	328.00	5	50729	1284.33	3	.00	86975	85690.67	2
		20 SECONDARY	2708	10412.50	385	18956	27961.04	148	.00	32500	4538.96	86
		30 POLE MAKE READY COSTS	416	.00	0	2312	.00	0	.00	5000	5000.00	0
	03	** CAPITAL OUTLAY	13287	10740.50	81	93609	40805.53	44	600.00	159475	118069.47	26
	04	DEBT SERVICE										
	79	50 LOAN PRINCIPAL PAYMENTS	17953	8723.83	49	125671	72477.65	58	.00	215444	142966.35	34
		51 CRB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	0
		60 LOAN INTEREST PAYMENTS	2861	2770.28	97	20027	22990.09	115	.00	34340	11349.91	67
		90 LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
	04	** DEBT SERVICE	20814	11494.11	55	145698	95467.74	66	.00	249784	154316.26	38
	660	** FINANCIAL OPERATIONS	35600	22583.36	63	249200	141389.52	57	600.00	427259	285269.48	33
	66	** EXPENSE-ACCOUNT	35600	22583.36	63	249200	141389.52	57	600.00	427259	285269.48	33
	DIV	6000 TOTAL *****										
	DEPT	60 TOTAL *****										
		QLIFF	35600	22583.36	63	249200	141389.52	57	600.00	427259	285269.48	33

FUND 601 QLIFFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****		
SUB	OBJ	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDT
60		QLIFFE FUND										
600		OTHER USES										
	05	OTHER										
	84	15 RSRV FOR SYS IMPROVEMENTS	11666	.00	0	81662	.00	0	.00	140000	140000.00	0
		20 RSRV FOR CO EXPANSION	0	.00	0	0	.00	0	.00	0	.00	0
	05	** OTHER	11666	.00	0	81662	.00	0	.00	140000	140000.00	0
600	**	** OTHER USES	11666	.00	0	81662	.00	0	.00	140000	140000.00	0
60	**	** QLIFFE FUND	11666	.00	0	81662	.00	0	.00	140000	140000.00	0
66		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
	05	OTHER										
	84	30 FOR DEBT RETIREMENT	0	.00	0	0	.00	0	.00	0	.00	0
	05	** OTHER	0	.00	0	0	.00	0	.00	0	.00	0
	06	CONTINGENCY / UAFB										
	88	00 CONTINGENCY	4184	.00	0	29288	.00	0	.00	50209	50209.00	0
	89	00 UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0
	06	** CONTINGENCY / UAFB	4184	.00	0	29288	.00	0	.00	50209	50209.00	0
660	**	** FINANCIAL OPERATIONS	4184	.00	0	29288	.00	0	.00	50209	50209.00	0
66	**	** EXPENSE-ACCOUNT	4184	.00	0	29288	.00	0	.00	50209	50209.00	0
DIV	9500	TOTAL *****	15850	.00	0	110950	.00	0	.00	190209	190209.00	0
DEPT	95	TOTAL *****	15850	.00	0	110950	.00	0	.00	190209	190209.00	0
FUND	601	TOTAL *****	51450	22583.36	44	360150	141389.52	39	600.00	617468	475478.48	23

**QLIFE - LISTING OF FINANCIAL TRANSACTIONS**

<b>FUND:</b>	<b><u>OPERATING 600</u></b>		
<b>FISCAL YEAR:</b>	2012-13		
<b>PERIOD DETAIL</b>	<b>FROM:</b>	<b>1/9/2013 TO:</b>	<b>2/12/2013</b>
Revenue:	Billed as of	<b>1/20/2013</b>	42,145.00
	QLife Monthly Billings	BILLING DONE ON THE 20TH	
<b>TOTAL:</b>			<b>42,145.00</b>
<b>CODE</b>	<b>Expenditures:</b>		
600.6000.660.69.60	NWC PUD	Pole contracts	6,616.89
600.6000.660.43.25	PLATT	Maintenance	363.95
600.6000.660.58.10	Anzac	Lunch	108.00
600.6000.660.53.30	Gorge.net	Phone	34.81
600.6000.660.43.25	PLATT	Maintenance	466.76
600.6000.660.34.10	Commstructures	Engineering	1,057.50
600.6000.660.69.70	City of The Dalles	ROW	1,264.35
600.6000.660.34.50	MCEDD	Local Training Broadband Grant Strategic Planning	2,000.00
600.6000.660.32.20	Keith Mobley	Legal service	285.00
600.6000.660.31.15	Wasco County	GIS DATA	4,543.00
600.6000.660.69.80	Wasco County	Hardware - Computer	1,480.34
600.6000.660.69.50	PUC FEE		100.00
<b>TOTAL:</b>			<b>18,320.60</b>

<b>FUND:</b>	<b><u>CAPITAL 601</u></b>		
<b>FISCAL YEAR:</b>	2012-13		
<b>PERIOD DETAIL</b>	<b>FROM:</b>	<b>1/9/2013 TO:</b>	<b>2/12/2013</b>
Revenue:			
<b>TOTAL:</b>			
<b>CODE</b>	<b>Expenditures:</b>		
	Columbia State Bank	Commercial Loan/Interest	11,494.11
601.6000.660.76.20	NorthSky	GOHBI - 1st Street Buildout	10,412.50
601.6000.660.34.10	Commstructures	Bisector/Redundancy	348.75
601.6000.660.76.20	Amotan Land Surveying	Easement MCMC/Gorge.net	630.00
<b>TOTAL:</b>			<b>22,885.36</b>

Aristo  
Technical Management Report  
By  
John Amery  
2/21/2013

Maintenance Projects Aristo Networks llc. is currently working on:

1. Bisector Project – Physical plant build-out / re-route near completion.

Power  
Electronics  
End customer switch overs  
Clean-up

2. Tagging of fiber plant with new (custom logo tags)
3. Easement for access to fiber by Norcor