

QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

**Tuesday, June 21, 2012, Noon
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of April 17, 2012 QLife Regular Board Meeting Minutes
5. Financial Reports
 - a. April and May Financial Reports
 - b. List of Disbursements since Last Meeting
6. Public Hearing
 - a. Fiscal Year 2012-13 QLife Budget
7. Action Items
 - a. Adopt Resolution 12-004 Adopting the QualityLife Intergovernmental Agency Budget for Fiscal Year 2012-13, Making Appropriations, and Authorizing Expenditures.
 - b. Authorize staff to issue check to Columbia Gorge Community College Scholarship fund as budgeted for FY 2011-12.
 - c. Approve IGA with Wasco County for GIS/IT services
8. Reports
 - a. 2nd Street Service line – Nolan Young
 - b. Redundancy/Bisector Project Update – John Amery
 - c. Aristo Operational Management Report – John Amery
9. Next Meeting Dates:
 - a. Regular Board Meeting July 19, 2012 Noon
10. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Tuesday April 17, 2012 4pm
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order at 4:07 p.m. by Vice President Scott Hege

Roll Call

In attendance: Scott Hege, Dan Spatz, Brian Ahier, Nolan Young, John Amery, Izetta Grossman, Keith Mobley, Erik Orton

Absent: Dan Ericksen, Erick Larson

Approval of Agenda

It was moved by Spatz and seconded by Ahier to approve the agenda as presented. Motion passed unanimously; 2 absent.

Approval of March 19, 2012 QLife Regular Board Meeting Minutes

It was noted that the minutes should list the presiding officer as in attendance. It was moved by Spatz and seconded by Ahier to approve the minutes of the March 19, 2012 Board Meeting. The motion carried unanimously; 2 absent.

Financial Reports

Young reviewed the March Financial Reports.

Ericksen arrived at 4:11 p.m. Hege handed the meeting over to President Ericksen.

Young reported that there is a computer at Wasco County for the GIS for QLife. It was recently discovered that the billing of QLife for that hasn't been done for the last three to four years. Young recommended going back two years and pay the County those charges. Going forward there needs to be a formal agreement with the County with licensing being paid in July and the other charges being billed monthly. The approximate amount of the back charges was \$10,000. Young also reported that in FY 2012-13 the computer needs to be replaced, funds for that have been placed in the proposed budget.

It was the consensus of the Board to proceed with the back payment and agreement as recommended.

Action Items

Young reviewed Resolution 12-002 Adopting a Supplemental Budget for FY 2011-12 making Appropriations and Authorizing Expenditures From and Within the Capital Fund 601. It was moved by Spatz and seconded by Ahier to adopt Resolution 12-002 Adopting a Supplemental Budget for FY 2011-12 making Appropriations and Authorizing Expenditures From and Within the Capital Fund 601. The motion passed unanimously, 1 absent.

Larson arrived at 4:11 p.m.

Young reviewed Resolution 12-003 Authorizing transfers of Budget Funds between Categories. It was moved by Ahier and seconded by Hege to adopt Resolution 12-003 Authorizing transfers of Budget Funds between Categories. The motion passed unanimously.

Young explained this was a formal motion to authorization of early payment of debt discussed at an previous meeting. It was moved by Hege and seconded by Ahier to authorize staff to make prepayment of debt. The motion passed unanimously.

Orton reviewed the recommendation of the contract for the Redundancy Project, noting that Northsky was the apparent low bidder. Young asked if there were any other materials that QLife had not yet purchased for this project. Amery said he would provide a list of remaining items and cost estimates. Spatz asked about a timeline for completion. Orton said the project is ready to go, construction 30-45 days; splicing will need to be done in phases to accommodate customers.

It was moved by Larson and seconded by Ahier to award Award Contract 2012-001 Redundancy project to NorthSky in an amount not to exceed \$113,699.50.

Reports

Aristo Operational Management Report –Amery reported no new information on the NorCor easement. The UPS was giving error messages; he may need to replace it. Amery reported that switches were becoming inaccessible -- he couldn't log in remotely to troubleshoot.

In response to a question Young said that the City Hall generator was tested every Monday 10:30 a.m.

Ahier asked if the loss issues had showed up again this winter. Amery said monitoring better with the new switches, no loss was seen, no calls. They are continuing to audit cases each time one is opened for other projects. Sometimes it would take two times to fix an issue; one to find the issue and another to fix it. Customers need notice of maintenance; maintenance time is Midnight to 6 a.m.

Larson asked about warrantee with NorthSky. Orton said a 1 year warrantee was standard with NorthSky.

Next Meeting Dates:

Budget Meeting May 7, 2012 Noon Regular Board Meeting to follow

Adjourn

Being no further business the meeting was adjourned at 4:45 p.m.

Respectfully submitted:

Izetta Grossman, Recording Secretary

Attested:

Erick Larson, Secretary/Treasurer

TO: QLife Board
 Nolan Young, City Manager
 FR: Kate Mast, Finance Director
 RE: Financial Report for QLIFE – April 2012

Banking:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

83% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

OPERATIONS FUND (600):

BUDGET COMPARISONS	July 1, 2011 through April 30, 2012			
	Budget	Actual	Percentage	
Beginning Balance	\$ 120,000	\$ 120,561	100.0%	* see below
Revenues	\$ 583,800	\$ 470,364	80.6%	
Expenditures	\$ 296,174	\$ 163,570	55.2%	
Transfers to Capital/Debt Fund	\$ 407,626	\$ 370,569	90.9%	
Cash at Month End	\$ 9,105.54			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues: We have received \$35,438 in E-Rate revenues.
- 3) Expenditures:
 - a. The Advertising line item has been overspent by \$531.90 due to expenses incurred for sponsoring the Connect Oregon Conference.
 - b. The Legal Services line item has been over expended by \$1,995.00 due to continued work on the WiFi project and new customer easements.

- c. The Training and Conferences line item has been over expended by \$465.00 because we sent our legal counsel to a seminar so he is up on the changing environment of the telecommunications industry.
- d. The \$35,438 received in E-Rate reimbursements was sent to the appropriate public customer.

4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL FUND (601):

BUDGET COMPARISONS	July 1, 2011 through April 30, 2012		
	Budget	Actual	Percentage
Beginning Balance	\$ 259,625	\$ 259,625	100% * see below
Transfers In	\$ 407,626	\$ 370,569	90.9%
Revenues	\$ 110,500	\$ 68,432	61.9%
M&S / Capital Outlay / Other	\$ 376,257	\$ 136,455	36.3%
Debt Expenditures	\$ 290,347	\$ 137,317	47.3%
Cash at Month End	\$ 422,453.59		

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues: We received the \$50,000 enterprise payment in March 2011.
- 3) Expenditures:
 - a. The Buildings line item expenses are for the LSN co-location room. LSN is paying for 50% of those costs.
- 4) Budget Changes: The QLife Board of Directors, at their April 17, 2012 Board meeting, adopted Resolution No. 12-002, a supplemental budget, and Resolution No. 12-003 that made amendments to the budget.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		10,000	.00		100,000	120,561.28	121	120,000	561.28-
300 **		10,000	.00		100,000	120,561.28	121	120,000	561.28-
300 ***	BEGINNING BALANCE	10,000	.00		100,000	120,561.28		120,000	561.28-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	42,787	41,825.00	98	427,870	410,550.00	96	513,450	102,900.00
15 00	LSN CREDITS	2,291	.00		22,910	22,000.00	96	27,500	5,500.00
20 00	CONNECT CHARGES	187	450.00	241	1,870	2,250.00	120	2,250	.00
344 **	UTILITY SERVICES	45,265	42,275.00	93	452,650	434,800.00	96	543,200	108,400.00
340 ***	CHARGES FOR SERVICES	45,265	42,275.00		452,650	434,800.00		543,200	108,400.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	50	18.76	38	500	279.61	56	600	320.39
361 **	INTEREST REVENUES	50	18.76	38	500	279.61	56	600	320.39
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	.00		0	117.00		0	117.00-
20 00	E-RATE REIMBURSEMENT	3,333	.00		33,330	35,437.68	106	40,000	4,562.32
369 **	OTHER MISC REVENUES	3,333	.00		33,330	35,554.68	107	40,000	4,445.32
360 ***	OTHER REVENUES	3,383	18.76		33,830	35,834.29		40,600	4,765.71
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392 **	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	58,648	42,293.76		586,480	591,195.57		703,800	112,604.43

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****EXP*****		*****ENCUMBR.*****		*****ANNUAL BUDGET*****		*****UNENCUMB.*****	
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	%	BDSF	
SUB	SUB	SUB	DESCRIPTION												
81	91		OLIFE CAPITAL FUND	33968	37056.91	109	339680	370569.10	109	.00	407626	37056.90	91		
83	10		ESD E-RATE	3333	.00	0	3330	35437.58	106	.00	40000	4562.32	89		
05	**		OTHER	37301	37056.91	99	373010	406006.78	109	.00	447626	41619.22	91		
05			CONTINGENCY / UAFB												
88	00		CONTINGENCY	3750	.00	0	37500	.00	0	.00	45000	45000.00	0		
89	00		UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0		
05	**		CONTINGENCY / UAFB	3750	.00	0	37500	.00	0	.00	45000	45000.00	0		
600	**	**	FINANCIAL OPERATIONS	41051	37056.91	90	410510	406006.78	99	.00	492626	86619.22	82		
60	**	**	EXPENSE-ACCOUNT	41051	37056.91	90	410510	406006.78	99	.00	492626	86619.22	82		
DIV 9500 TOTAL *****															
				41051	37056.91	90	410510	406006.78	99	.00	492626	86619.22	82		
DEPT 95 TOTAL *****															
				41051	37056.91	90	410510	406006.78	99	.00	492626	86619.22	82		
FUND 600 TOTAL *****															
				58637	50331.49	86	586370	534139.51	91	.00	703800	169660.49	76		

City of The Dalles

ACCOUNT	DESCRIPTION	ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		24,173	.00		211,274	259,624.85	123	259,625	.15
300 **		24,173	.00		211,274	259,624.85	123	259,625	.15
300 ***	BEGINNING BALANCE	24,173	.00		211,274	259,624.85		259,625	.15
330	INTERGOVERNMENTAL REVENUE								
331 90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344 20 00	UTILITY SERVICES	12,416	.00		35,663	18,431.70	52	60,500	42,068.30
344 **	UTILITY SERVICES	12,416	.00		35,663	18,431.70	52	60,500	42,068.30
340 ***	CHARGES FOR SERVICES	12,416	.00		35,663	18,431.70		60,500	42,068.30
360	OTHER REVENUES								
369 00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369 10 00	ENTERPRISE ZONE PAYMENT	4,166	.00		41,660	50,000.00	120	50,000	.00
369 **	OTHER MISC REVENUES	4,166	.00		41,660	50,000.00	120	50,000	.00
360 ***	OTHER REVENUES	4,166	.00		41,660	50,000.00		50,000	.00
390	OTHER FINANCING SOURCES								
391 40 00	OPERATING TRANSFERS IN	0	.00		0	.00		0	.00
391 90 01	IF PMI FROM OTHER FUNDS	33,968	37,056.91	109	339,680	370,569.10	109	407,626	37,056.90
391 **	OPERATING TRANSFERS IN	33,968	37,056.91	109	339,680	370,569.10	109	407,626	37,056.90
393 10 00	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	33,968	37,056.91		339,680	370,569.10		407,626	37,056.90
	FUND TOTAL QLIFE CAPITAL FUND	74,723	37,056.91		628,277	698,625.65		777,751	79,125.35

FUND 601 OLIFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	SEXP	BUDGET	ACTUAL	SEXP	BUDGET	BALANCE	BDGT
SUB	SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	SEXP	BUDGET	ACTUAL	SEXP	BUDGET	BALANCE	BDGT
60			OLIFE FUND									
600			OTHER USES									
05			OTHER									
	84	15	RSRV FOR SYS IMPROVEMENTS	20089-	.00	0	80018	.00	0	39842	39842.00	0
		20	RSRV FOR CO EXPANSION	3333	.00	0	33330	.00	0	40000	40000.00	0
05	**	**	OTHER	16756-	.00	0	113348	.00	0	79842	79842.00	0
600	**	**	OTHER USES	16756-	.00	0	113348	.00	0	79842	79842.00	0
60	**	**	OLIFE FUND	16756-	.00	0	113348	.00	0	79842	79842.00	0
66			EXPENSE-ACCOUNT									
660			FINANCIAL OPERATIONS									
05			OTHER									
	84	30	FOR DEBT RETIREMENT	34500-	.00	0	69000	.00	0	0	.00	0
05	**	**	OTHER	34500-	.00	0	69000	.00	0	0	.00	0
06			CONTINGENCY / UAFB									
88	00		CONTINGENCY	2608	.00	0	26080	.00	0	31305	31305.00	0
89	00		UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	0	0.00	0
06	**	**	CONTINGENCY / UAFB	2608	.00	0	26080	.00	0	31305	31305.00	0
660	**	**	FINANCIAL OPERATIONS	31892-	.00	0	95080	.00	0	31305	31305.00	0
66	**	**	EXPENSE-ACCOUNT	31892-	.00	0	95080	.00	0	31305	31305.00	0
DIV	9500	TOTAL	*****	48648-	.00	0	208428	.00	0	111147	111147.00	0
DEPT	95	TOTAL	*****	48648-	.00	0	208428	.00	0	111147	111147.00	0
FUND	601	TOTAL	*****	74719	27784.88	37	626237	273772.06	44	6400.00	497576.94	36

TO: Qlife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **May 2012**

Banking:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

92% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

OPERATIONS FUND (600):

BUDGET COMPARISONS	July 1, 2011 through May 31, 2012			
	Budget	Actual	Percentage	
Beginning Balance	\$ 120,000	\$ 120,561	100.0%	* see below
Revenues	\$ 583,800	\$ 512,479	87.8%	
Expenditures	\$ 296,174	\$ 177,718	60.0%	
Transfers to Capital/Debt Fund	\$ 407,626	\$ 407,626	100.0%	
Cash at Month End	\$ 6,999.98			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues: We have received \$35,438 in E-Rate revenues.
- 3) Expenditures:
 - a. The Advertising line item has been overspent by \$531.90 due to expenses incurred for sponsoring the Connect Oregon Conference.
 - b. The Legal Services line item has been over expended by \$2,310.00 due to continued work on the WiFi project and new customer easements.

- c. The Training and Conferences line item has been over expended by \$465.00 because we sent our legal counsel to a seminar so he is up on the changing environment of the telecommunications industry.
 - d. The \$35,438 received in E-Rate reimbursements was sent to the appropriate public customer.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL FUND (601):

BUDGET COMPARISONS	July 1, 2011 through April 30, 2012		
	Budget	Actual	Percentage
Beginning Balance	\$ 259,625	\$ 259,625	100% * see below
Transfers In	\$ 407,626	\$ 407,626	100%
Revenues	\$ 110,500	\$ 69,202	62.6%
M&S / Capital Outlay / Other	\$ 376,257	\$ 141,047	37.5%
Debt Expenditures	\$ 290,347	\$ 286,811	98.8%
Cash at Month End	\$ 305,424.98		

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues: We received the \$50,000 enterprise payment in March 2011.
- 3) Expenditures:
 - a. The Buildings line item expenses are for the LSN co-location room. LSN is paying for 50% of those costs.
- 4) Budget Changes: The QLife Board of Directors, at their April 17, 2012 Board meeting, adopted Resolution No. 12-002, a supplemental budget, and Resolution No. 12-003 that made amendments to the budget.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300	00 00	10,000	.00		110,000	120,561.28	110	120,000	561.28-
300	**	10,000	.00		110,000	120,561.28	110	120,000	561.28-
300	***	10,000	.00		110,000	120,561.28		120,000	561.28-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	42,787	41,825.00	98	470,657	452,375.00	96	513,450	61,075.00
15 00	LSN CREDITS	2,291	.00		25,201	22,000.00	87	27,500	5,500.00
20 00	CONNECT CHARGES	187	.00		2,057	2,250.00	109	2,250	.00
344	**	45,265	41,825.00	92	497,915	476,625.00	96	543,200	66,575.00
340	***	45,265	41,825.00		497,915	476,625.00		543,200	66,575.00
360	OTHER REVENUES								
361	INTEREST REVENUES	50	19.39	39	550	299.00	54	600	301.00
00 00	INTEREST REVENUES	50	19.39	39	550	299.00	54	600	301.00
361	**	50	19.39	39	550	299.00	54	600	301.00
369	OTHER MISC REVENUES	0	.00		0	117.00		0	117.00-
00 00	OTHER MISC REVENUES	0	.00		0	117.00		0	117.00-
20 00	E-RATE REIMBURSEMENT	3,333	.00		36,663	35,437.68	97	40,000	4,562.32
369	**	3,333	.00		36,663	35,554.68	97	40,000	4,445.32
360	***	3,383	19.39		37,213	35,853.68		40,600	4,746.32
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	**	0	.00		0	.00		0	.00
390	***	0	.00		0	.00		0	.00
FUND TOTAL QUALITYLIFE AGENCY FUND		58,648	41,844.39		645,128	633,939.96		703,800	70,760.04

DEPT/DIV 9500 OTHER USES/ *****CURRENT***** YEAR-TO-DATE*****		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDDT
FUND 600 QUALITYLIFE AGENCY FUND											
BA ELEM OBJ ACCOUNT											
SUB SUB DESCRIPTION											
81 91 QILIFE CAPITAL FUND	33968	37056.90	109	373648	407626.00	109	.00	.00	407626	.00	100
83 10 ESD E-RATE	3333	.00	0	36663	35437.68	97	.00	.00	40000	4562.32	89
05 ** OTHER	37301	37056.90	99	410311	443063.68	108	.00	.00	447626	4562.32	99
06 CONTINGENCY / UAFB											
88 00 CONTINGENCY	3750	.00	0	41250	.00	0	.00	.00	45000	45000.00	0
89 00 UNAPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	.00	0	.00	0
06 ** CONTINGENCY / UAFB	3750	.00	0	41250	.00	0	.00	.00	45000	45000.00	0
600 ** ** FINANCIAL OPERATIONS	41051	37056.90	90	451561	443063.68	98	.00	.00	492626	49562.32	90
60 ** ** EXPENSE-ACCOUNT	41051	37056.90	90	451561	443063.68	98	.00	.00	492626	49562.32	90
DIV 9500 TOTAL *****	41051	37056.90	90	451561	443063.68	98	.00	.00	492626	49562.32	90
DEPT 95 TOTAL *****	41051	37056.90	90	451561	443063.68	98	.00	.00	492626	49562.32	90
FUND 600 TOTAL *****	58637	51204.95	87	645007	585344.46	91	.00	.00	703800	118455.54	83

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		24,173	.00		235,447	259,624.85	110	259,625	.15
300 **		24,173	.00		235,447	259,624.85	110	259,625	.15
300 ***	BEGINNING BALANCE	24,173	.00		235,447	259,624.85		259,625	.15
330	INTERGOVERNMENTAL REVENUE								
331 90 00	FEDERAL REVENUES FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331 **	FEDERAL REVENUES	0	.00		0	.00		0	.00
330 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344 20 00	UTILITY SERVICES CONNECT CHARGES	12,416	770.38	5	48,079	19,202.08	40	60,500	41,297.92
344 **	UTILITY SERVICES	12,416	770.38	6	48,079	19,202.08	40	60,500	41,297.92
340 ***	CHARGES FOR SERVICES	12,416	770.38		48,079	19,202.08		60,500	41,297.92
360	OTHER REVENUES								
369 00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	4,166	.00		45,826	50,000.00	109	50,000	.00
369 **	OTHER MISC REVENUES	4,166	.00		45,826	50,000.00	109	50,000	.00
360 ***	OTHER REVENUES	4,166	.00		45,826	50,000.00		50,000	.00
390	OTHER FINANCING SOURCES								
391 40 00	OPERATING TRANSFERS IN IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
90 01	OLIFE OPERATING FUND	33,968	37,056.90	109	373,648	407,626.00	109	407,626	.00
391 **	OPERATING TRANSFERS IN	33,968	37,056.90	109	373,648	407,626.00	109	407,626	.00
393 10 00	PROCEEDS- LT LIABILITIES LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	33,968	37,056.90		373,648	407,626.00		407,626	.00
	FUND TOTAL OLIFE CAPITAL FUND	74,723	37,827.28		703,000	736,452.93		777,751	41,298.07

FUND 601 QLIFE CAPITAL FUND		DEPT/DIV 6000 QLIFE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****		
BA	ELE OBJ	ACCOUNT	BUDGET	ACTUAL	\$EXP	BUDGET	ACTUAL	\$EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDTG
SUB	SUB	DESCRIPTION										
66		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
	02	MATERIALS & SERVICES										
	34	10 ENGINEERING SERVICES	833	.00	0	9163	4767.50	52	.00	10000	5232.50	48
		70 CUSTOMER CONNECT COSTS	333	.00	0	3663	.00	0	.00	4000	4000.00	0
		90 OTHER SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	43	86 LINES MNTNCE & SUPPLIES	166	.00	0	1826	.00	0	.00	2000	2000.00	0
		57 10 PERMIT	0	.00	0	0	.00	0	.00	0	.00	0
	02	** MATERIALS & SERVICES	1332	.00	0	14652	4767.50	33	.00	16000	11232.50	30
	03	CAPITAL OUTLAY										
	72	20 BUILDINGS	3416	.00	0	12079	6684.71	55	.00	15500	8815.29	43
		74 10 COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	20	TELECOMMUNICATIONS EQUIP	4592	4591.40	100	99211	78933.49	80	6400.00	103806	18472.51	82
	76	10 PRIMARY	40529	.00	0	133411	2374.36	2	.00	173951	171576.64	1
		20 SECONDARY	12541	.00	0	49454	48211.71	98	.00	62000	13788.29	78
		30 POLE MAKE READY COSTS	416	.00	0	4576	75.00	2	.00	5000	4925.00	2
	03	** CAPITAL OUTLAY	61494	4591.40	8	298731	136279.27	46	6400.00	360257	217577.73	40
	04	DEBT SERVICE										
	79	50 LOAN PRINCIPAL PAYMENTS	57290	146427.88	256	194140	248039.19	128	.00	251440	3400.81	99
		51 CEB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	60	LOAN INTEREST PAYMENTS	3251	3066.23	94	35653	38771.61	109	.00	38907	135.39	100
		90 LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
	04	** DEBT SERVICE	60541	149494.11	247	229793	286810.80	125	.00	290347	3536.20	99
660	**	** FINANCIAL OPERATIONS	123367	154085.51	125	543176	427857.57	79	6400.00	666604	232346.43	65
66	**	** EXPENSE-ACCOUNT	123367	154085.51	125	543176	427857.57	79	6400.00	666604	232346.43	65
DIV	6000	TOTAL *****	123367	154085.51	125	543176	427857.57	79	6400.00	666604	232346.43	65
DEPT	60	TOTAL QLIFE *****	123367	154085.51	125	543176	427857.57	79	6400.00	666604	232346.43	65

FUND 601 QLIFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDDT
SUB	SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	\$EXP	BUDGET	BALANCE	BDDT
60			QLIFE FUND									
600			OTHER USES									
05			OTHER									
84	15		RSRV FOR SYS IMPROVEMENTS	20089-	.00	0	59929	.00	0	39842	38842.00	0
20			RSRV FOR CO EXPANSION	3333	.00	0	36663	.00	0	40000	4000.00	0
05	**		OTHER	16756-	.00	0	96592	.00	0	79842	79842.00	0
600	**	**	OTHER USES	16756-	.00	0	96592	.00	0	79842	79842.00	0
60	**	**	QLIFE FUND	16756-	.00	0	96592	.00	0	79842	79842.00	0
66			EXPENSE-ACCOUNT									
660			FINANCIAL OPERATIONS									
05			OTHER									
84	30		FOR DEBT RETIREMENT	34500-	.00	0	34500	.00	0	0	.00	0
05	**		OTHER	34500-	.00	0	34500	.00	0	0	.00	0
06			CONTINGENCY / UAFB									
88	00		CONTINGENCY	2608	.00	0	28688	.00	0	31305	31305.00	0
89	00		UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	0	.00	0
06	**		CONTINGENCY / UAFB	2608	.00	0	28688	.00	0	31305	31305.00	0
660	**	**	FINANCIAL OPERATIONS	31892-	.00	0	63188	.00	0	31305	31305.00	0
66	**	**	EXPENSE-ACCOUNT	31892-	.00	0	63188	.00	0	31305	31305.00	0
DIV 9500 TOTAL *****				48648-	.00	0	159780	.00	0	111147	111147.00	0
DEPT 95 TOTAL *****				48648-	.00	0	159780	.00	0	111147	111147.00	0
FUND 601 TOTAL *****				74719	154085.51	206	702956	427857.57	61	777751	343493.43	56

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND:	<u>OPERATING 600</u>		
FISCAL YEAR:	2011-12		
PERIOD DETAIL	FROM:	5/11/2012 TO:	6/8/2012
			770.38
Revenue:	Billed as of	5/21/2012	41,825.00
	QLife Monthly Billings	BILLING DONE ON THE 20TH	
TOTAL:			42,595.38
Expenditures:			
Wasco County	GIS/IT past two years		10,000.00
Commstructures	Engineering		2,390.00
Gorge.net	Phone		30.00
Keith Mobley	Legal		225.00
City of The Dalles	ROW		1,254.75
TOTAL:			13,899.75

FUND:	<u>CAPITAL 601</u>		
FISCAL YEAR:	2011-12		
PERIOD DETAIL	FROM:	5/11/2012 TO:	6/8/2012
Revenue:			
TOTAL:			
Expenditures:			
Columbia State Bank	Commercial Loan/Interest		11,494.11
Commstructures	Bisector Redundancy		1,156.25
Hage Electric	Bisector Redundancy		954.44
Kase	Bisector Redundancy		2200
TOTAL:			15,804.80

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2011-12

PERIOD DETAIL FROM: 4/11/2012 TO: 5/10/2012

Revenue: Billed as of 4/20/12 42,275.00

QLife Monthly Billings BILLING DONE ON THE 20TH

TOTAL: 42,275.00

Expenditures:

City of The Dalles	ROW Fees	1,254.75
TD Chronicle	Budget Posting	43.20
Gorge Net	Phone	30.00
Commstructures	Engineering	440.00
Aristo	Retainer March	2,000.00
Aristo	General Oversight	946.68
Keith Mobley	legal services- March	615.00
Keith Mobley	Legal services - April	315.00
TD Chronicle	Budget Posting	20.30
Four C's	Lunch	138.00

TOTAL: 5,802.93

FUND: CAPITAL 601
 FISCAL YEAR: 2011-12

PERIOD DETAIL FROM: 4/11/2012 TO: 5/10/2012

Revenue:

TOTAL:

Expenditures:

Columbia State Bank	Commercial Loan/Interest	11,494.11
Columbia State Bank	Additional payment	138,000.00
Commstructures	Bisector/Redundancy	550.00
Aristo	connections	1,510.40
Platt	Redundancy	280.71

TOTAL: 151,835.22

LSN CREDITS

5500

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the QualityLife Intergovernmental (QLife) Agency will be held on June 21, 2012, at 12:00 PM in the Conference Room upstairs at City Hall, 313 Court Street, The Dalles, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2012 as approved by the QLife Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, between the hours of 9:00 AM and 4:30 PM, Monday through Friday. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Nolan Young, City Manager Telephone: 541-296-5481 Email: nyoung@ci.the-dalles.or.us

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2010-11	Adopted Budget This Year 2011-12	Approved Budget Next Year 2012-13
Beginning Fund Balance/Net Working Capital	222,282	379,625	269,562
Federal, State and All Other Grants	0	0	0
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers	326,077	407,626	315,844
All Other Resources Except Division of Tax & Special Levy	649,891	694,300	651,600
Total Resources	1,198,250	1,481,551	1,237,006

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Materials and Services	156,805	207,174	216,694
Capital Outlay	111,722	380,257	179,475
Debt Service	191,942	290,347	249,784
Interfund Transfers	326,077	407,626	315,844
Contingencies	0	156,147	235,209
All Other Expenditures and Requirements	31,519	40,000	40,000
Total Requirements	818,065	1,481,551	1,237,006

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM

QLife Intergovernmental Agency	818,065	1,481,551	1,237,006
FTE	0	0	0
Total Requirements	818,065	1,481,551	1,237,006
Total FTE	0	0	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING

QLife is an intergovernmental agency, consisting of the City of The Dalles and Wasco County, that has provided broadband, ethernet, wide area networks, and internet access through local internet service providers since 2003. There are no prominent changes from the prior year. Resources are primarily from user fees which have increased steadily and are expected to continue to increase in the coming years. This budget includes funds to complete the redundancy/bisector projects, and to make additional principal payments to retire debt early.

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding July 1, 2012	Estimated Debt Authorized, But Not Incurred on July 1
Other Borrowings	\$696,900	\$0
Total	\$696,900	\$0

QUALITYLIFE INTERGOVERNMENTAL AGENCY
doing business as
“QLife Network”

RESOLUTION NO. 12-004

**A RESOLUTION ADOPTING THE QUALITYLIFE (QLIFE)
INTERGOVERNMENTAL AGENCY BUDGET FOR FISCAL YEAR 2012-2013,
MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.**

WHEREAS, the City of The Dalles and Wasco County have approved the Agency’s Budget for Fiscal Year 2012-2013;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE QLIFE INTERGOVERNMENTAL AGENCY AS FOLLOWS:

Section 1. Adoption of the Budget. The Board of Directors hereby adopts the Fiscal Year 2011-2012 QLife budget in the total sum of \$1,237,006, as approved by the QLife Intergovernmental Agency Budget Committee, the City of The Dalles, and Wasco County, pursuant to the requirements of that Intergovernmental Agreement between these entities dated March 5, 2003, as amended.

Section 2. Making Appropriations. The amounts for the Fiscal Year beginning July 1, 2012 and for the purposes shown are hereby appropriated as follows:

<u>QLife Operating Fund (600)</u>		<u>QLife Capital Fund (601)</u>	
Materials & Services	\$ 198,694	Materials & Services	\$ 18,000
Capital Outlay	20,000	Capital Outlay	159,475
Interfund Transfers	315,844	Debt Service	249,784
Special Payments	40,000	Reserves	140,000
Contingency	45,000	Contingency	<u>50,209</u>
Total	\$ 619,538	Total	\$ 617,468

Section 3. Effective Date. This Resolution shall be effective as of 12:01 AM on July 1, 2012.

PASSED AND ADOPTED THIS 21st DAY OF JUNE, 2012

Voting Yes, Board Members: _____

Voting No, Board Members: _____

Absent, Board Members: _____

Abstaining, Board Members: _____

SIGNED:

ATTEST:

Dan Ericksen, Chair of the Board

Erick Larson, Treasurer

**QUALITY LIFE INTERGOVERNMENTAL AGENCY
Proposed Budget for FY12/13**

FY09/10 Actual	FY10/11 Actual	FY11/12 Budget	Account #	Description	FY12/13 Proposed	FY12/13 Approved
QLIFE AGENCY FUND 600						
REVENUES						
29,491	83,450	120,000	600-0000-300.00-00	Beginning Balance	50,438	50,438
371,915	437,965	513,450	600-0000-344.10-00	Utility Service Charges	526,350	526,350
66,000	66,000	27,500	600-0000-344.15-00	LSN Credits	-	-
6,526	4,050	2,250	600-0000-344.20-00	Connect Charges	2,250	2,250
823	613	600	600-0000-361.00-00	Interest Revenues	500	500
360	-	-	600-0000-369.00-00	Other Misc Revenues	-	-
35,969	31,519	40,000	600-0000-369.20-00	E-Rate Reimbursements	40,000	40,000
-	-	-	600-0000-371.90-00	Misc Sales and Services	-	-
511,084	623,597	703,800	TOTAL REVENUES		619,538	619,538
EXPENDITURES						
Materials & Services						
12,568	14,700	20,000	600-6000-660.31-10	Administrative Services	20,000	20,000
-	-	5,000	600-6000-660.31.15	Contractual Svc - County	7,000	7,000
15,771	7,638	28,000	600-6000-660.31-20	Outside Plant Maint	28,000	28,000
5,600	5,600	5,000	600-6000-660.32-10	Audit	5,000	5,000
3,645	10,770	6,000	600-6000-660.32-20	Legal Services	8,400	8,400
22,788	14,705	12,000	600-6000-660.34-10	Engineering Services	12,000	12,000
59,033	56,320	58,000	600-6000-660.34-30	Network System Mgmt	64,000	64,000
-	-	10,000	600-6000-660.34-50	Special Studies /Reports	-	-
82	700	2,000	600-6000-660.43-10	Buildings & Grounds	2,000	2,000
1,615	1,190	4,600	600-6000-660.43-25	Network Equipment	4,600	4,600
250	89	1,000	600-6000-660.43.87	Utilities Locates	1,000	1,000
3,132	3,660	5,244	600-6000-660.44-10	Office Space Rental	5,244	5,244
5,164	5,181	5,500	600-6000-660.52-10	Liability Insurance	5,500	5,500
-	-	300	600-6000-660.52-30	Property Insurance	-	-
93	54	200	600-6000-660.53-20	Postage	200	200
330	393	360	600-6000-660.53-30	Telephone	360	360
176	455	400	600-6000-660.53-40	Legal Notices	400	400
607	403	1,000	600-6000-660.54-00	Advertising	1,300	1,300
-	-	400	600-6000-660.57-10	Permits	400	400
-	-	400	600-6000-660.58-10	Travel, Food & Lodging	400	400
-	150	200	600-6000-660.58-50	Trainings & Conferences	700	700
65	40	200	600-6000-660.58-70	Memberships/Dues/Subs	200	200
-	2,000	2,000	600-6000-660.58-80	Scholarships	2,000	2,000
-	-	-	600-6000-660.58-90	Robotics Grant	-	2,000
38	7	200	600-6000-660.60-10	Office Supplies	200	200
418	408	500	600-6000-660.69-50	Misc Expenses	500	500
7,482	7,838	8,000	600-6000-660.69-60	Pole Connection Fees	9,000	9,000
11,157	13,139	14,670	600-6000-660.69-70	Right of Way Fees	15,790	15,790
-	-	-	600-6000-660.69-80	Assets < \$5000	2,500	2,500
150,015	145,440	191,174	Total Materials & Services		196,694	198,694
Capital Outlay						
2,344	-	20,000	600-6000-660.74-20	Telecom Equipment	20,000	20,000
2,344	-	20,000	Total Capital Outlay		20,000	20,000
Other						
239,306	326,077	407,626	600-9500-600.81-91	QLife Capital Fund	315,844	315,844
35,969	31,519	40,000	600-9500-600.83-10	ESD E-Rate Transfers	40,000	40,000
-	-	45,000	600-9500-600.88-00	Contingency	47,000	45,000
275,275	357,596	492,626	Total Other		402,844	400,844
427,634	503,036	703,800	TOTAL EXPENDITURES		619,538	619,538
83,450	120,561	-	REVENUES LESS EXPENSES		-	-

QUALITY LIFE INTERGOVERNMENTAL AGENCY
Proposed Budget for FY12/13

FY09/10	FY10/11	FY11/12	Account #	Description	FY12/13	FY12/13
Actual	Actual	Budget			Proposed	Approved
QLIFE CAPITAL FUND 601						
REVENUES						
207,755	138,832	259,625	601-0000-300.00-00	Beginning Balance	219,124	219,124
21,534	59,744	60,500	601-0000-344.20-00	Connect Charges	32,500	32,500
-	-	-	601-0000-369.00-00	Other Misc Revenues	-	-
50,000	50,000	50,000	601-0000-369.10-00	Enterprise Zone Payment	50,000	50,000
239,306	326,077	407,626	601-0000-391.90-01	Qlife Operating Fund	315,844	315,844
-	-	-	601-0000-393.10-00	Loan/Bond Proceeds	-	-
518,595	574,654	777,751	TOTAL REVENUES		617,468	617,468
EXPENDITURES						
Materials & Services						
14,133	11,365	10,000	601-6000-660.34-10	Engineering Services	10,000	10,000
-	-	4,000	601-6000-660.34-70	Customer Connections	4,000	4,000
20,000	-	-	601-6000-660.34-90	Other Services	-	-
-	-	2,000	601-6000-660.43-86	Lines, Maint & Supplies	4,000	4,000
-	-	-	601-6000-660.57-10	Permits	-	-
34,133	11,365	16,000	Total Materials & Services		18,000	18,000
Capital Outlay						
-	-	15,500	601-6000-660.72-20	Buildings	15,500	15,500
54,233	28,225	103,806	601-6000-660.74-20	Telecom Equip	19,500	19,500
880	28,873	173,951	601-6000-660.76-10	Primary (System Maint)	86,975	86,975
95,793	54,174	62,000	601-6000-660.76-20	Secondary (Line Extensions)	32,500	32,500
-	450	5,000	601-6000-660.76-30	Pole Make Ready Costs	5,000	5,000
150,906	111,722	360,257	Total Capital Outlay		159,475	159,475
Debt Service						
141,100	146,798	251,440	601-6000-660.79-50	Loan Principal Payments	215,444	215,444
53,625	45,144	38,907	601-6000-660.79-60	Interest Payments	34,340	34,340
194,725	191,942	290,347	Total Debt Service		249,784	249,784
Other						
-	-	39,842	601-9500-600.84-15	Reserve for Sys Imprvmnts	140,000	140,000
-	-	40,000	601-9500-600.84.20	Reserve for Co Expansion	-	-
-	-	-	601-9500-660.84.30	Reserve for Debt Retirement	-	-
-	-	31,305	601-9500-600.88-00	Contingency	50,209	50,209
-	-	-	601-9500-600.89-00	Unappropriated Ending Fund Balance	-	-
-	-	111,147	Total Other		190,209	190,209
379,763	315,029	777,751	TOTAL EXPENDITURES		617,468	617,468
138,832	259,625	-	REVENUES LESS EXPENSES		-	-

May 15, 2012

To the Board of Directors
QualityLife Intergovernmental Agency

We are engaged to audit the financial statements of the business-type activities of QualityLife Intergovernmental Agency for the year ended June 30, 2012. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated May 15, 2012, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.


Planned Scope

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

This information is intended solely for the use of the Board of Directors and management of QualityLife Intergovernmental Agency and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "Merina & Company". The signature is written in black ink and is positioned below the closing "Very truly yours,".

Merina & Company, LLP
Certified Public Accountants and Consultants

Aristo
Technical Management Report
By
John Amery
06/8/2012

Maintenance Projects Aristo Networks llc. is currently working on:

1. System Monitoring – Previous server crashed. Installed new server, still have some work required, however basic system monitoring is up and operational.
2. Easement for access to fiber by Norcor
3. UPS system – Recently installed monitoring capacities. Also performed limited capacity testing. Current system near capacity. Budget was allocated in the bisector projector which should suffice as we add future electronics.
 - Plan to add an additional battery to our current UPS for short term plan.
4. Issue with some client switches becoming remotely inaccessible. This has not affected services, however is an issue that needs to be resolved. -6/8 update. Reboot of remote device temporarily fixed issue, however, root cause of problem not determined yet.
5. Aristo response to recent incident.