QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Tuesday, September 8, 2010 4PM The Dalles City Hall, 313 Court Street 2nd Floor Conference Room

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda
- 4. Approval of July 26, 2011 QLife Regular Board Meeting Minutes
- 5. Financial Reports
 - a. July/August Financial Reports
 - b. List of Disbursements since Last Meeting
- Action Items
 - a. Award Contract 2011-001 Bisector Redundancy Project
 - b. Additional financial assistance for City Wi Fi project
- 7. Reports
 - a. Aristo Operational Management Report John Amery
 - i. Other activities/issues
- 8. Next Meeting Dates:
 - a. Regular Board Meeting October 18, 2011 4pm
- 9. Adjourn



QualityLife Intergovernmental Agency

Minutes

QLife Regular Board Meeting

Tuesday, July 26, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order by Vice President Dan Spatz at 4:13pm

Roll Call

In attendance: Scott Hege, Brian Ahier

Staff in attendance: Nolan Young, Izetta Grossman, John Amery

Joining via Skype: Eric Orton, engineer Joining via telephone: Keith Mobley, attorney

Approval of Agenda

It was moved by Ahier and seconded by Hege to approve the agenda as submitted. The motion carried unanimously, 2 absent.

Approval of June 19, 2011 QLife Regular Board Meeting Minutes

It was moved by Ahier and seconded by Hege to approve the minutes of the June 19, 2011 minutes. The motion carried unanimously, 2 absent.

Financial Reports

Young reviewed the June Financial Reports. Young explained that the legal line item was over expended due to Mobley's assistance with the Wi Fi project. QLife was partnering with the City of The Dalles on the Wi Fi project that is a result of the Google Grand for Downtown Free Wi Fi. QLife paid \$7,000 for the study and was contributing the fiber connections.

Action Items

Award Contract 2011-001 Bisector Redundancy Project - Young explained the award of the contract needs to be postponed (there is a 60 day timeline for award), due to the MOU not being signed yet. The partner is reviewing the MOU. The contract needs to be awarded by 9/15. A special meeting would be scheduled to accomplish this.

Orton reviewed the RFP's and his recommendation. There were five bidders; four of the five are capable of completing the work. NorthSky was the apparent low bidder and the one most familiar with QLife. It was noted that Northsky was the current contract maintenance company for QLife. Orton noted the time crunch due to 60 day construction window and finishing before winter was a goal.

It was moved by Ahier and seconded by Hege to delay the award of contract up to 60 days as is allowed by the RFP language and to hold a special meeting to award if needed. Motion passed unanimously, 2 absent.

Meeting was recessed to Executive Session at 4:40pm

Executive Session under ORS 192.660 (1) (f) and ORS 192.501 (2) to allow staff to report on current and pending activity involving customer trade secret and security concerns.

Regular Board Meeting reconvened at 5:10pm

Discussion Items – It was the consensus of the Board to hold over these items until the September meeting when more Board members would be in attendance.

- a. Administrative Process and Policies
- b. Administrative Monthly Report
- c. Problems with support member

Reports

Aristo Operational Management Report – John Amery

In response to a question, Amery explained that there was an issue on the west side two years ago where Google experienced significant loss when there were very cold temperatures. The section was located and replaced. Since that time the issue has been monitored. During initial audits there were still cold weather symptoms. Orton stated that he had initiated conversations with cable manufacturer with photos. The fiberglass rod used for installation caused creep. They were working to isolate issue to determine if it was installation or a manufacturing defect. This issue showed up on 10-15% of the system at 10th and Cherry Heights/1st and Webber (Phase V and VI).

Amery stated that issue was one of two things; support member cracked or outer shell shrinking. Orton's opinion was that it wasn't shrinking, the broken central strength member could be wind related. Orton said more analysis was needed.

Amery reported that the segment behind NorCor was behind locked gates, same location as NorCor's expansion. Originally he estimated \$2,000 to make the move, however has been asked to do more, cost increased. NorCor may ask for more money on the easement, cost could go up to \$8,000. Keith is working on the easement. September meeting should have completion date.

It was noted by Ahier that he appreciated receiving the Administrative Policies he would like to review them with the whole Board in September.

Young reviewed the Quarterly Report and asked if the Board would like to see it Quarterly. It was the consensus of the Board to have Young prepare the report Quarterly.

Next Meeting Dates:

Regular Board Meeting September 20, 2011 4pm

Adjourn

Being no further business the meeting was adjourned at 5:27pm

Respectfully submitted:

Izetta Grossman, Recording Secretary

ATTEST:

Erick Larson

TO: Qlife Board

Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE - July 2011

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

8% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	July 1, 201	1 to July 31, 201	1_	
	Budget	Actual	Percentage	
Beginning Balance	\$ 120,000	\$ 120,561	100.0%	* see below
Revenues	\$ 583,800	\$ 38,978	7%	
Expenditures	\$ 296,174	\$ 2,393	1.0%	
Transfers to Capital/Debt Fund	\$ 407,626	\$ 37,057	9.0%	

Cash at Month End \$ 81,149.31

Exceptions:

- 1) <u>Beginning Balance</u>: * The Beginning Balance figures used here are estimated and have NOT been audited.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	Budget	Actual	Percentage	
Beginning Balance	\$ 249,473	\$ 259,625	1.04%	* see below
Transfers In	\$ 407,626	\$ 37,057	9.0%	
Revenues	\$ 81,000	\$ 0	0.0%	
M&S / Capital Outlay / Other	\$ 593,137	\$ 11,710	2.0%	
Debt Expenditures	\$ 144,962 \$	30,355	20.9%	

Cash at Month End \$ 230,012.59

Exceptions:

- 1) <u>Beginning Balance</u>: * The Beginning Balance figures used here are estimated and have NOT been audited.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

PREPARED 08/10/2011, 18:35:41 City of The Dalles PAGE 1 PROGRAM: GM259L REVENUE REPORT

8% OF YEAR LAPSED ACCOUNTING PERIOD 01/2012
City of The Dalles

ACCOUN		ACCOUNT DESCRIPTION	ESTIMATED	CURRENT ***** ACTUAL	***** %REV		EAR-TO-DATE *** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
00		BEGINNING BALANCE								
00	00		10,000	.00		10,000	.00		120,000	120,000.00
00	**		10,000	.00		10,000	.00		120,000	120,000.00
00	***	BEGINNING BALANCE	10,000	.00		10,000	.00		120,000	120,000.00
40		CHARGES FOR SERVICES UTILITY SERVICES								
10		UTILITY SERVICE CHARGES		38,925.00	91	42,787		91	513,450	474,525.00
15		LSN CEDITS	2,291	.00		2,291	.00			27,500.00
20	00	CONNECT CHARGES	187	.00		187	.00		2,250	2,250.00
44	**	UTILITY SERVICES	45,265	38,925.00	86	45,265	38,925.00	86	543,200	504,275.00
40	***	CHARGES FOR SERVICES	45,265	38,925.00		45,265	38,925.00		543,200	504,275.00
60 61		OTHER REVENUES INTEREST REVENUES								
00	00	INTEREST REVENUES	50	52.58	105	50	52.58	105	600	547.42
61	**	INTEREST REVENUES	50	52.58	105	50	52.58	105	600	547.42
69		OTHER MISC REVENUES				_				
00 20		OTHER MISC REVENUES E-RATE REIMBURSEMENT	0 3,333	.00		0 3,333	.00		40,000	.00
						•				
69	**	OTHER MISC REVENUES	3,333	.00		3,333	.00		40,000	40,000.00
60	***	OTHER REVENUES	3,383	52.58		3,383	52.58		40,600	40,547.42
90 92		OTHER FINANCING SOURCES SALE OF FIXED ASSETS								
00	00	SALE OF FIXED ASSETS	0	.00		O	.00		0	.00
92	**	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
90	***	OTHER FINANCING SOURCES	0	.00		0	.00		٥	.00
										664,822.42

PREPARED 08/10/2011, 18:35:54 DETAIL BUDGET REPORT BY CATEGORY PROGRAM: GM267C 8% OF YEAR LAPSED ACCOUNTING PERIOD 01/2012

UND 600 Q	UALITYLIFE AGENCY FUND ACCOUNT	DEPT	/DIV 6000	QLIFE/					*******	Interior nen	
UB SUB	ACCOUNT DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET		BDG
_	EXPENSE-ACCOUNT FINANCIAL OPERATIONS										
	MATERIALS & SERVICES										
	ADMINISTRATIVE	1666	.00	0	1666	.00	0	.00	20000	20000.00	C
_	COUNTY	416	.00		416	.00	Ó	. 00	5000	5000.00	(
	OUTSIDE PLANT MAINTENACE		.00		2333	.00	0	.00	28000	28000.00	(
	OTHER SERVICES	0	.00	0	0	.00	0	.00	0	.00	(
32 10	AUDIT	416	.00	0	416	.00	0	.00	5000	5000.00	(
20	LEGAL SERVICES	500	.00	0	500	.00	0	.00	6000	6000.00	
34 10	ENGINEERING SERVICES	1000	220.00	22	1000	220.00	22	.00	12000	11780.00	
3.0	NETWORK SYSTEM MANAGEMENT	4833	.00	0	4833	.00	0	.00	58000	58000.00	
50	SPECIAL STUDIES & REPORTS	833	.00	0	833	.00		.00	10000	10000.00	
43 10	BUILDINGS AND GROUNDS	166	,00	0	166	.00		.00	2000	2000.00	
25	SPECIAL STUDIES & REPORTS BUILDINGS AND GROUNDS NETWORK EQUIPMENT UTILITIES LOCATES	383	1190.00	311		1190.00		.00	4600	3410.00	
87	UTILITIES LOCATES	83	.00	0	83	.00		.00	1000	1000.00	(
44 10	OFFICE SPACE RENTAL	437	,00		437	.00	0	.00	5244	5244.00	,
52 10	LIABILITY PROPERTY	458	.00		458	.00	0	.00	5500	5500.00	
30	PROPERTY	25	.00		25	.00	0	.00	300	300.00	
	POSTAGE	16	.00		16	.00	0	.00	200	200.00	
30	TELEPHONE	30	30.00		30	30.00		.00	360	330.00	
40	TELEPHONE LEGAL NOTICES ADVERTISING PERMIT TRAVEL, FOOD & LODGING TRAINING AND CONFERENCES MEMBERSHIPS/DUES/SUBSCRIP SCHOLARSHIPS OBELOT SUNDLIFS	33	.00	0	33	.00. 868.80	0	.00	400 1000	400.00 131.20	
54 00	ADVERTISING	83	868.80	1047		868.80	0	.00	400	400.00	
57 10	PERMIT	3.3	.00	U	33		0	.00	400	400.00	
58 10	TRAVEL, FOOD & LODGING	3.3	.00	0	33	.00		.00	200	200.00	
50	TRAINING AND CONFERENCES	16	,00 25.00	256	16 16	25.00		.00	200	175.00	
70	MEMBERSHIPS/DUES/SUBSCRIP	166	.00		166	.00		.00	2000	2000,00	
60 70	OFFICE SUPPLIES	166 16 41 666	9 57	60	16		60	.00	200	190.43	
50 10	OFFICE SUPPLIES MISCELLANEOUS EXPENSES POLE CONNECTION FEES RIGHT OF WAY FEES ASSETS <\$5000	41	50.00	122	41			,00	500	450.00	
69 50	BOLE COMMECTION PETS	666	.00		666	.00		.00	8000	8000.00	
70	DIGHT OF WAY PERS	1222	.00		1222	.00		.00	14670	14670.00	
80	ASSETS -\$5000	0	.00		0		ō	.00	0	.00	
02 **	MATERIALS & SERVICES	15920	2393.37		15920	2393.37		.00	191174	188780.63	
03	CAPITAL OUTLAY										
74 20	TELECOMMUNICATIONS EQUIP		.00	0	1666	.00	0	.00	20000	20000.00	
78 50	FIXED ASSET RECLASS ACCT	0	.00	0	0	.00	0	.00	0	.00	
03 **	CAPITAL OUTLAY	1666	.00	0	1666	.00	0	.00	20000	20000.00	
	OTHER	_				0.0	•	0.0	^	20	
	DEPRECIATION EXPENSE	0	.00		0	.00	0	.00	0	.00	
05 **	OTHER	0	.00	0	0	.00	0	.00	U	.00	
50 ** **	FINANCIAL OPERATIONS	17586	2393.37	14	17586	2393.37	14	.00	211174	208780.63	;
5 ** ** [†]	EXPENSE-ACCOUNT	17586	2393.37	14	17586	2393.37	14	.00	211174	208780.63	
IV 6000	TOTAL ******	17506	2393.37	1.0	17586	2393.37	14	.00	211174	208780.63	
		17586	2393.37	14	1/286	2393.3/	14	.00	2111/4	200/00.03	-

PREPARED 08/10/2011, 18:35:54 DETAIL BUDGET REPORT BY CATEGORY PAGE 3 8% OF YEAR LAPSED PROGRAM: GM267C ACCOUNTING PERIOD 01/2012

City of The Dalles	

	600 QUAL	ITYLIFE AGENCY FUND ACCOUNT	DEPT **********	/DIV 6000 RRENT****			*YEAR-TO-DA	TE*****		ANNUAL	UNENCUMB.	ş
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
66	EXP	ENSE-ACCOUNT										
660	FIN	ANCIAL OPERATIONS										
٥	5 OTH	ER										

QLIFE

17586 2393.37 14 17586 2393.37 14 .00 211174 208780.63 1

PREPARED 08/10/2011, 18:35:54 DETAIL BUDGET REPORT BY CATEGORY

PROGRAM: GM267C
City of The Dalles

DETAIL BUDGET REPORT BY CATEGORY

8% OF YEAR LAPSED

ACCOUNTING PERIOD 01/2012

City of T	ne Dailes										
FUND 600	QUALITYLIFE AGENCY FUND	DEP	T/DIV 9500	OTHER	USES/						
BA ELE OB		******				*YEAR-TO-DAT	E*****		ANNUAL	UNENCUMB.	ક
SUB SU	B DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
81 91	QLIFE CAPITAL FUND	33968	37056.91	109	33968	37056.91	109	.00	407626	370569.09	9
83 10	ESD E-RATE	3333	.00	0	3333	.00	0	.00	40000	40000.00	0
05 **	OTHER	37301	37056.91	99	37301	37056.91	99	.00	447626	410569.09	8
06	CONTINGENCY / UAFB										
	CONTINGENCY	3750	.00	0	3750	.00	0	,00	45000	45000.00	0
89 00	UNAPROPRIATED ENDING BAL	0	.00	0	0	.00	Ô	.00	0	.00	0
06 **	CONTINGENCY / UAFB	3750	.00	0	3750	.00	0	.00	45000	45000.00	0
600 ** **	FINANCIAL OPERATIONS	41051	37056.91	90	41051	37056.91	90	.00	492626	455569.09	8
60 ** **	EXPENSE - ACCOUNT	41051	37056.91	90	41051	37056.91	90	.00	492626	455569.09	8
DIV 9500	TOTAL ******										
		41051	37056.91	90	41051	37056.91	90	.00	492626	455569.09	8
DEPT 95	TOTAL ******										
	OTHER USES	41051	37056.91	90	41051	37056.91	90	.00	492626	455569.09	8
FUND 600	TOTAL *******										
	QUALITYLIFE AGENCY FUND	58637	39450.28	67	58637	39450.28	67	.00	703800	664349.72	6

PREPARED 08/10/2011, 18:35:41 City of The Dalles PAGE 2 PROGRAM: GM259L REVENUE REPORT

8% OF YEAR LAPSED ACCOUNTING PERIOD 01/2012 City of The Dalles

ND BUI QI	IFE CAPITAL FUND		CURRENT *****		+++++++	AR-TO-DATE ***		N 3/3/17 N 7	tainest reen
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	***** %REV	ESTIMATED	ACTUAL		ANNUAL ESTIMATE	UNREALIZED BALANCE
00	BEGINNING BALANCE								
00 00		20,789	.00		20,789	.00		249,473	249,473.00
00 **		20,789	-00		20,789	.00		249,473	249,473.00
00 ***	BEGINNING BALANCE	20,789	- 00		20,789	.00		249,473	249,473.00
30	INTERGOVERNMENTAL REVENUE								
31	FEDERAL REVENUES	^	0.0		•	2.2		0	00
	FEDERAL GRANTS-MISC	0	-00		0	.00			.00
31 **	FEDERAL REVENUES	0	-00		0	.00		0	.00
30 ***	INTERGOVERNMENTAL REVENUE	0	-00		0	.00		0	.00
40	CHARGES FOR SERVICES								
44 20 00	UTILITY SERVICES CONNECT CHARGES	2,583	.00		2,583	.00		31,000	31,000.00
44 **	UTILITY SERVICES	2,583	-00		2,583	.00		31,000	31,000.00
40 ***	CHARGES FOR SERVICES	2,583	.00		2,583	.00		31,000	31,000.00
60	OTHER REVENUES								
69	OTHER MISC REVENUES OTHER MISC REVENUES	0	.00		0	.00		0	.00
00 00 10 00	ENTERPRISE ZONE PAYMENT	4,166	.00		4,166	.00		50,000	50,000.00
69 **	OTHER MISC REVENUES	4,166	.00		4,166	.00		50,000	50,000.00
60 ***	OTHER REVENUES	4,166	.00		4,166	.00		50,000	50,000.00
90	OTHER FINANCING SOURCES								
91 40 00	OPERATING TRANSFERS IN IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
90 01	QLIFE OPERATING FUND	33,968	37,056.91	109	33,968	37,056.91	109	407,626	370,569.09
91 **	OPERATING TRANSFERS IN	33,968	37,056.91	109	33,968	37,056.91	109	407,626	370,569.09
93	PROCEEDS- LT LIABILITIES								
10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
93 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
90 ***	OTHER FINANCING SOURCES	33,968	37,056.91		33,968	37,056.91		407,626	370,569.09
FUND TOTAL	QLIFE CAPITAL FUND	61,506	37,056.91		61,506	37,056.91		738,099	701,042.09

PREPARED 08/10/2011, 18:35:54	DETAIL BUDGET REPORT BY CATEGORY	PAGE 5
PROGRAM: GM267C	8% OF YEAR LAPSED	ACCOUNTING PERIOD 01/2012

		he Dalles										
FUND BA EL	601 (E OB	QLIFE CAPITAL FUND J ACCOUNT	********************	DIV 6000	QLIFE/	*******	*YEAR-TO-DAT	`E*****		ANNUAL	UNENCUMB.	
SUB	SU	B DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
66		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
		MATERIALS & SERVICES										
3	4 10	ENGINEERING SERVICES	833	.00	0	833	.00	0	.00	10000	10000.00	0
	70	CUSTOMER CONNECT COSTS OTHER SERVICES LINES MNTNCE & SUPPLIES PERMIT	333	.00	0	333	.00	0	.00	4000	4000.00	0
	90	OTHER SERVICES	٥	.00	0	0	.00	0	.00	0	.00	0
4	3 86	LINES MNTNCE & SUPPLIES	166	.00	0	166	.00	٥	.00	2000	2000.00	0
5	7 10	PERMIT MATERIALS & SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
0	2 **	MATERIALS & SERVICES	1332	.00	0	1332	.00	0	.00	16000	16000.00	0
0	3	CAPITAL OUTLAY										
7:	2 20	BUILDINGS COMPUTER EQUIPMENT TELECOMMUNICATIONS EQUIP	583	800.00	137	583	800.00	137	5158.26 .00	7000	1041.74	85
7	4 10	COMPUTER EQUIPMENT	0	.00	C	0	.00	0	.00	0	.00	
	20	TELECOMMUNICATIONS EQUIP	10003	37.50	0	10003	37.50	0	.00			
7	6 10	PRIMARY	5817	.00	0	5817	.00	0	.00	69815	69815.00	
	20	SECONDARY	2708	11072.50	409	2708	11072.50	409	.00	32500	21427.50	
	30	PRIMARY SECONDARY POLE MAKE READY COSTS CAPITAL OUTLAY	416	.00	0	416						
0:	3 **	CAPITAL OUTLAY	19527	11910.00	61	19527	11910.00	61	5158.26	234353	217284.74	7
0.	4	DEBT SERVICE LOAN PRINCIPAL PAYMENTS										
7	9 50	LOAN PRINCIPAL PAYMENTS	8840	23549.25	266	8840	23549.25	266	.00	106090	82540.75	22
	51	CRB PRINCIPAL PAYMENTS LOAN INTEREST PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	٥
	60	LOAN INTEREST PAYMENTS	3239	6805.57	210		6805.57	210	.00	38872	32066.43	18
	90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
0	4 **	DEBT SERVICE	12079	30354.82	251	12079	30354.82	251	.00	144962	114607.18	21
660 *	* **	FINANCIAL OPERATIONS	32938	42264.82	128	32938	42264.82	128	5158.26	395315	347891.92	12
66 *	* **	EXPENSE-ACCOUNT	32938	42264.82	128	32938	42264.82	128	5158.26	395315	347891.92	12
DIV	6000	TOTAL ******										
			32938	42264.82	128	32938	42264.82	128	5158.26	395315	347891.92	12
DEPT		TOTAL ******										
		OLIFE	32938	42264.82		32938	42264.82		5158.26	395315	347891.92	

PREPARED 08/10/2011, 18:35:54	DETAIL BUDGET REPORT BY CATEGORY	PAGE 6
PROGRAM: GM267C	8% OF YEAR LAPSED	ACCOUNTING PERIOD 01/2012

		M267C e Dalles			8% OF	YEAR LAPSE	D			ACCOUNT	ING PERIOD 01	1/2012
		LIFE CAPITAL FUND ACCOUNT			OTHER						INENCIMB.	
B	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
	(QLIFE FUND										
0		OTHER USES OTHER										
		RSRV FOR SYS IMPROVEMENTS	11123	.00	٥	11123	.00	0	.00	133479	133479.00	0
	20 F	RSRV FOR CO EXPANSION	3333	.00	0	3333	.00		.00		40000.00	
05	** (OTHER	14456	.00	0	14456	.00	0	.00	173479	173479.00	0
0 **	** (OTHER USES	14456	.00	0	14456	.00	0	.00	173479	173479.00	0
**	** (QLIFE FUND	14456	.00	0	14456	.00	0	.00	173479	173479.00	0
		EXPENSE-ACCOUNT										
		FINANCIAL OPERATIONS OTHER										
84	30 F	FOR DEBT RETIREMENT	11500	.00	0	11500	.00	G	.00	138000	138000.00	0
05	** (OTHER		.00		11500	.00	0	.00	138000	138000.00	0
		CONTINGENCY / UAFB										
		CONTINGENCY	2608	.00		2608			.00	31305	31305.00	0
		JNAPPROPRIATED ENDING BAL		.00		ð	.00		.00	0	.00	
06	** (CONTINGENCY / UAFB	2608	.00	0	2608	.00	0	.00	31305	31305.00	0
0 **	** 7	FINANCIAL OPERATIONS	14108	.00	0	14108	.00	O	.00	169305	169305.00	0
**	** 5	EXPENSE - ACCOUNT	14108	.00	0	14108	.00	0	.00	169305	169305.00	0
V 95	00 I	COTAL ******										
			28564	.00	0	28564	.00	0	.00	342784	342784.00	0
PT		TOTAL ******	20564		•	22566			^^	34370:	242704 22	•
			28564	.00	Ü	28564	.00	Ü	.00	342/84	342/84.00	0
ND 60		TOTAL ********	61502	42264 92	69	61502	42264 92	69	5158 25	738000	690675.92	6
PT	95 T	FOTAL ******* THER USES FOTAL *******		.00	0	28564	.00	0	.00	342784	342784.	00

TO: Qlife Board

Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE - August 2011

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

17% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	July 1, 201			
	Budget	Actual	Percentage	
Beginning Balance	\$ 120,000	\$ 120,561	100.0%	* see below
Revenues	\$ 583,800	\$ 84,651	14.5%	
Expenditures	\$ 296,174	\$ 8,701	2.9%	
Transfers to Capital/Debt Fund	\$ 407,626	\$ 74,114	18.2%	

Cash at Month End \$ 92,706.60

Exceptions:

- 1) <u>Beginning Balance</u>: * The Beginning Balance figures used here are estimated and have NOT been audited.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	July 1, 201	July 1, 2011 to August 31, 2011								
	Budget	Actual	Percentage							
Beginning Balance	\$ 249,473	\$ 259,625	1.04%	* see below						
Transfers In	\$ 407,626	\$ 74,114	18.2%							
Revenues	\$ 81,000	\$ 0	0.0%							
M&S / Capital Outlay / Other	\$ 593,137	\$ 18,313	2.1%							
Debt Expenditures	\$ 144,962 \$	\$ 41,849	28.9%							

Cash at Month End \$ 249,999.30

Exceptions:

- 1) <u>Beginning Balance</u>: * The Beginning Balance figures used here are estimated and have NOT been audited.
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

PREPARED 09/01/2011, 17:27:21 City of The Dalles PAGE 1 PROGRAM: GM259L REVENUE REPORT 17% OF YEAR LAPSED ACCOUNTING PERIOD 02/2012

City of The Dalles

ACCOUN	NT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	***** %REV	ESTIMATED	ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300		BEGINNING BALANCE								
300										
00	00		10,000	.00		20,000	.00		120,000	120,000.00
300	**		10,000	.00		20,000	.00		120,000	120,000.00
300	***	BEGINNING BALANCE	10,000	.00		20,000	.00		120,000	120,000.00
340		CHARGES FOR SERVICES								
344	00	UTILITY SERVICES UTILITY SERVICE CHARGES	42,787	40,125.00	94	85,574	79,050.00	92	513,450	434,400.00
15		LSN CEDITS	2,291	5,500.00	240	4,582	5,500.00	120	27,500	22,000.00
20		CONNECT CHARGES	187	.00	210	374	.00		2,250	2,250.00
344	**	UTILITY SERVICES	45,265	45,625.00	101	90,530	84,550.00	93	543,200	458,650.00
340	***	CHARGES FOR SERVICES	45,265	45,625.00		90,530	84,550.00		543,200	458,650.00
360		OTHER REVENUES								
361		INTEREST REVENUES								
00	00	INTEREST REVENUES	50	48.00	96	100	100.58	101	600	499.42
361	**	INTEREST REVENUES	50	48.00	96	100	100.58	101	600	499.42
369		OTHER MISC REVENUES								
	00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
20	00	E-RATE REIMBURSEMENT	3,333	.00		6,666	.00		40,000	40,000.00
369	**	OTHER MISC REVENUES	3,333	.00		6,666	.00		40,000	40,000.00
360	***	OTHER REVENUES	3,383	48.00		6,766	100.58		40,600	40,499.42
390		OTHER FINANCING SOURCES								
392		SALE OF FIXED ASSETS							_	
00	00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	**	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
, , ,										

PREPARED 09/01/2011, 17:27:31 DETAIL BUDGET REPORT BY CATEGORY PAGE 2 PROGRAM: GM267C 17% OF YEAR LAPSED ACCOUNTING PERIOD 02/2012

	The Dalles		17. OI LIBR INCIDE			ACCOUNTING PERIOD 02/2012					
FUND 600	QUALITYLIFE AGENCY FUND	DEPT	C/DIV 6000	QLIFE/							
BA ELE OE SUB SU		BUDGET	ACTUAL				%EXP	ENCUMBR.		UNENCUMB. BALANCE	% BDGT
	EXPENSE-ACCOUNT FINANCIAL OPERATIONS										
	MATERIALS & SERVICES										
	ADMINISTRATIVE	1666	.00	0	3332	.00	0	.00	20000	20000.00	0
	COUNTY	416	.00		832	.00	-	.00	5000	5000.00	
	OUTSIDE PLANT MAINTENACE		610.08		4666	610.08		.00	28000	27389.92	
	OTHER SERVICES	0	.00		0	.00	0	.00	0	.00	
32 10	AUDIT	416	.00		832	.00	0	.00	5000	5000.00	
20	LEGAL SERVICES	500	1785.00		1000	1785.00	0 179	.00	6000	4215.00	30
34 10	ENGINEERING SERVICES	1000	970.00	97	2000	1190.00	60	-00	12000	10810.00	10
	NETWORK SYSTEM MANAGEMENT		.00	0	9666	.00	0	.00	58000	58000.00	0
	SPECIAL STUDIES & REPORTS	833	.00	0	1666	.00	0	.00	10000	10000.00	0
	BUILDINGS AND GROUNDS	166 383 83	270.00 1279.35	163	332	270.00 2469.35	81	- 00	2000	1730.00	
	NETWORK EQUIPMENT	383						.00	4600	2130.65	54
87	UTILITIES LOCATES	83	.00	0	166	.00	0	- 00	1000	1000.00	
44 10	OFFICE SPACE RENTAL LIABILITY	437	.00	0	874	.00	0	.00	5244	5244.00	0
		458	.00		916	.00	0	.00	5500	5500.00	
	PROPERTY	25 16	. 00	0	50	.00	0	- 00	300 200	300.00	0
55 20	POSTAGE TELEPHONE LEGAL NOTICES ADVERTISING PERMIT TRAVEL, FOOD & LODGING TRAINING AND CONFERENCES	7.0	.00 30.00	100	32	.00 60.00	_	.00	360	200.00	0 17
4.0	TELEPHONE	30	.00	100	60 66 166	-00	0	.00	400	300.00 400.00	0
54.00	ADVEDETCTNC	83	.00	0	166	868.80	_	.00	1000	131.20	87
57 10	PERMIT	33	.00				0	.00	400	400.00	0
58 10	TRAVEL FOOD & LODGING	33	.00	0	66	.00	ő	.00	400	400.00	ō
50	TRAINING AND CONFERENCES	16	.00	ō	32	.00	ō	.00	200	200.00	Ö
70	MEMBERSHIPS/DUES/SUBSCRIP	16	.00	ō	32	25.00	78	.00	200	175.00	
80	SCHOLARSHIPS	166	0.0	0	332	.00	0	.00	2000	2000.00	0
60 10	OFFICE SUPPLIES	16	.00 .00 195.12	0	66 32 32 332 332 32 82	9.57	30	.00	200	190.43	5
69 50	MISCELLANEOUS EXPENSES	16 41	195.12	476	82	245.12	299	.00	500	254.88	49
60	POLE CONNECTION FEES	666	.00	0	1332 2444	.00	0		8000	8000.00	0
70	RIGHT OF WAY FEES	1222	1167.75		2444	1167.75	48	.00	14670	13502.25	8
	ASSETS <\$5000	0	.00		O	.00	0	.00	0	.00	
02 **	MATERIALS & SERVICES	15920	6307.30	40	31840	8700.67	27	- 00	191174	182473.33	5
03	CAPITAL OUTLAY	1.000		~	2222		0	2.2		20000	•
	TELECOMMUNICATIONS EQUIP	1666 0	.00	0	3332 0	.00	0	.00	20000	20000.00	0
	FIXED ASSET RECLASS ACCT CAPITAL OUTLAY	1666	.00	0	3332	.00	0	.00	20000	20000.00	0
		1000	.00	Ü	3332	.00	v	.00	20000	20000.00	U
05	OTHER										
	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
05 **	OTHER	0	.00	0	0	.00	0	.00	0	.00	0
0 ** **	FINANCIAL OPERATIONS	17586	6307.30	36	35172	8700.67	25	.00	211174	202473.33	4
** **	EXPENSE-ACCOUNT	17586	6307.30	36	35172	8700.67	25	.00	211174	202473.33	4
. v 6000	TOTAL ******	37506	6207.22	26	25170	0700 57	25	0.0	217174	202472 22	,
		17586	6307.30	36	35172	8700.67	25	.00	211174	202473.33	4
EPT 60	TOTAL ******										

PREPARED 09/0 PROGRAM: GM20 City of The I					REPORT BY (ACCOUNT	PAGE ING PERIOD 02	_
FUND 600 QUAI BA ELE OBJ SUB SUB	LITYLIFE AGENCY FUND ACCOUNT DESCRIPTION	DEPT *********CU BUDGET	/DIV 6000 RRENT**** ACTUAL			YEAR-TO-DAT	E****** %EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
660 FIN	PENSE-ACCOUNT NANCIAL OPERATIONS HER IFE	17586	6307.30	36	35172	8700.67	25	.00	211174	202473.33	4

PREPARED 09/01/2011, 17:27:31	DETAIL BUDGET REPORT BY CATEGORY	PAGE 4
PROGRAM: GM267C	17% OF YEAR LAPSED	ACCOUNTING PERIOD 02/2012
City of The Dalles		

FUND 600 BA ELE 0	O QUALITYLIFE AGENCY FUND OBJ ACCOUNT	DEPT	T/DIV 9500			*YEAR-TO-DAT	`E*****		ANNUAL	UNENCUMB.	*
	SUB DESCRIPTION	BUDGET	ACTUAL		BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
81	91 OLIFE CAPITAL FUND	33968	37056.91	109	67936	74113.82	109	.00	407626	333512.18	18
	10 ESD E-RATE	3333	-00	0	6666	.00	0	.00	40000	40000.00	0
05	** OTHER	37301	37056.91	99	74602	74113.82	99	.00	447626	373512.18	17
06	CONTINGENCY / UAFB										
-	00 CONTINGENCY	3750	.00	0	7500	.00	0	.00	45000	45000.00	0
89	00 UNAPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0
06	** CONTINGENCY / UAFB	3750	.00	0	7500	.00	0	.00	45000	45000.00	0
600 **	** FINANCIAL OPERATIONS	41051	37056.91	90	82102	74113.82	90	.00	492626	418512.18	15
60 **	** EXPENSE-ACCOUNT	41051	37056.91	90	82102	74113.82	90	.00	492626	418512.18	15
DIV 950	00 TOTAL ******										
D1	OU TOTAL	41051	37056.91	90	82102	74113.82	90	.00	492626	418512.18	15
DEPT 9	95 TOTAL ******										
	OTHER USES	41051	37056.91	90	82102	74113.82	90	.00	492626	418512.18	15
FUND 600	O TOTAL *******										
	QUALITYLIFE AGENCY FUND	58637	43364.21	74	117274	82814.49	71	.00	703800	620985.51	12

PREPARED 09/01/2011, 17:27:21 City of The Dalles PAGE 2 PROGRAM: GM259L REVENUE REPORT 17% OF YEAR LAPSED ACCOUNTING PERIOD 02/2012

City of The Dalles

ACCOUNT	JIFE CAPITAL FUND ACCOUNT DESCRIPTION	********* ESTIMATED	CURRENT ******** ACTUAL %F	*** ******* REV ESTIMATED	YEAR-TO-DATE *** ACTUAL	**** ANN %REV ESTI	
00	BEGINNING BALANCE						
00 00		20,789	.00	41,578	.00	249,4	73 249,473.00
00 **		20,789	.00	41,578	.00	249,4	73 249,473.00
00 ***	BEGINNING BALANCE	20,789	.00	41,578	.00	249,4	73 249,473.00
90 00	INTERGOVERNMENTAL REVENUE FEDERAL REVENUES FEDERAL GRANTS-MISC	0	.00	0	.00		0 .00
31 **	FEDERAL REVENUES	0	.00	0	.00		0 .00
***	INTERGOVERNMENTAL REVENUE	0	.00	0	.00		0 .00
10 14 20 00	CHARGES FOR SERVICES UTILITY SERVICES CONNECT CHARGES	2,583	.00	5,166	.00	31,0	00 31,000.00
14 **	UTILITY SERVICES	2,583	.00	5,166	.00	31,0	00 31,000.00
0 ***	CHARGES FOR SERVICES	2,583	.00	5,166	.00	31,0	00 31,000.00
60 69 00 00 10 00	OTHER REVENUES OTHER MISC REVENUES OTHER MISC REVENUES ENTERPRISE ZONE PAYMENT	0 4,166	.00	0 8,332	.00	50,0	0 .00 00 50,000.00
69 **	OTHER MISC REVENUES	4,166	.00	8,332	.00	50,0	00 50,000.00
50 ***	OTHER REVENUES	4,166	.00	8,332	.00	50,0	00 50,000.00
90 91 40 00 90 01	OTHER FINANCING SOURCES OPERATING TRANSFERS IN IF PMT FROM OTHER FUNDS QLIFE OPERATING FUND	0 33,968	.00 37,056.91 1	.09 67,936	.00 74,113.82	109 407,6	0 .00 26 333,512.18
91 **	OPERATING TRANSFERS IN	33,968	37,056.91	.09 67,936	74,113.82	109 407,6	26 333,512.18
93 10 00	PROCEEDS- LT LIABILITIES LOAN/BOND PROCEEDS	0	.00	0	.00		0 .00
93 **	PROCEEDS- LT LIABILITIES	0	.00	0	.00		0 .00
90 ***	OTHER FINANCING SOURCES	33,968	37,056.91	67,936	74,113.82	407,6	26 333,512.18
	OLIFE CAPITAL FUND	61,506	37,056.91	123,012	74,113.82	738,0	99 663,985.18

PREPARED 09/01/2011, 17:27:31 DETAIL BUDGET REPORT BY CATEGORY
PROGRAM: GM267C
17% OF YEAR LAPSED ACCOUNTING PERIOD 02/2012

City	of T	ne Dalles										
FUND	601 (OLIFE CAPITAL FUND J ACCOUNT										
BA EL	E OB	ACCOUNT	********C[JRRENT***	*****	******	*YEAR-TO-DAT	E*****	t	ANNUAL	UNENCUMB.	*
SUB	SU	B DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	
6.6		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
3	4 10	ENGINEERING SERVICES	833	0.0	٥	1666	0.0	0	.00	10000	10000.00	0
_	70	CUSTOMER CONNECT COSTS	333	.00	Ô	666	00	ő	.00	4000	4000.00	
	90	OTHER SERVICES	0	.00	0	0	.00	ŏ	00	1000	.00	ő
4	3 86	LINES MNTNCE & SUPPLIES	166	. 00	Ô	332	.00	ŏ	.00	2000	2000.00	Ö
5	7 10	PERMIT	0	. 00	Ö	0	.00	ō	.00	0	.00	ō
0	2 **	MATERIALS & SERVICES ENGINEERING SERVICES CUSTOMER CONNECT COSTS OTHER SERVICES LINES MNTNCE & SUPPLIES PERMIT MATERIALS & SERVICES	1332	.00	ō	2664	.00	Ō	.00	16000	.00 2000.00 .00 16000.00	Ō
C	3	CAPITAL OUTLAY										
7	2 20	BUILDINGS	583	6402.59	1098	1166	7202.59	618	.00	7000	202.59-	- 103
7	4 10	COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	20	TELECOMMUNICATIONS EQUIP	10003	.00	0	20006	37.50	0	.00	120038	120000.50	0
7	6 10	PRIMARY	5817	- 00	0	11634	.00	0	.00	69815	69815.00	0
	20	SECONDARY	2708	.00	0	5416	11072.50	204	.00	32500	21427.50	34
	30	POLE MAKE READY COSTS	416	.00	0	832	.00	0	.00	5000	5000.00	0
0	3 **	CAPITAL OUTLAY BUILDINGS COMPUTER EQUIPMENT TELECOMMUNICATIONS EQUIP PRIMARY SECONDARY POLE MAKE READY COSTS CAPITAL OUTLAY	19527	6402.59	33	39054	18312.59	47	.00	234353	216040.41	8
0	4	DEBT SERVICE										
7	9 50	LOAN PRINCIPAL PAYMENTS	8840	8106.04	92	17680	31655.29	179	.00	106090	74434.71	30
	51	CRB PRINCIPAL PAYMENTS LOAN INTEREST PAYMENTS LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00 28678.36 .00	0
	60	LOAN INTEREST PAYMENTS	3239	3388.07	105	6478	10193.64	157	.00	38872	28678.36	26
	90	LOAN RESERVE-FUT DEBT PAY	0	.00	. 0	0	.00	0	.00	0	.00	0
0	4 **	DEBT SERVICE	12079	11494.11	95	24158	41848.93	173	.00	144962	103113.07	29
660 *	* **	FINANCIAL OPERATIONS	32938	17896.70	54	65876	60161.52	91	.00	395315	335153.48	15
66 *	* **	EXPENSE-ACCOUNT	32938	17896.70	54	65876	60161.52	91	.00	395315	335153.48	15
DIV	6000	TOTAL ******										
			32938	17896.70	54	65876	60161.52	91	.00	395315	335153.48	15
DEPT	60	TOTAL ******										
		QLIFE	32938	17896.70	54	65876	60161.52	91	.00	395315	335153.48	15

PREPARED 09/01/2011, 17:27:31 DETAIL BUDGET REPORT BY CATEGORY PAGE 6
PROGRAM: GM267C 17% OF YEAR LAPSED ACCOUNTING PERIOD 02/2012

City o	of T	he Dalles										,
FUND 6			DEP7				*YEAR-TO-DAT	E*****	AA	ANNUAL	UNENCUMB.	*
SUB	SU	B DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60 600		QLIFE FUND OTHER USES OTHER										
84	1 15	RSRV FOR SYS IMPROVEMENTS	11123	.00	0	22246	.00	0	.00	133479	133479.00	0
		RSRV FOR CO EXPANSION	3333	.00	0	6666	.00	0	.00	40000	40000.00	0
05	5 **	OTHER	14456	.00	0	28912	.00	0	.00	173479	173479.00	0
600 **	* **	OTHER USES	14456	.00	0	28912	.00	0	.00	173479	173479.00	0
60 **	* **	QLIFE FUND	14456	.00	0	28912	.00	0	.00	173479	173479.00	0
66 660		EXPENSE-ACCOUNT FINANCIAL OPERATIONS OTHER										
84	1 30	FOR DEBT RETIREMENT	11500	.00	0	23000	.00	0	.00	138000	138000.00	0
09	5 **	OTHER	11500	.00	0	23000	.00	0	.00	138000	138000.00	0
06	5	CONTINGENCY / UAFB										
88	3 00	CONTINGENCY	2608	.00	0	5216	.00	0	.00	31305	31305.00	0
		UNAPPROPRIATED ENDING BAL		.00	0	0	.00	0	.00	0	.00	0
06	5 **	CONTINGENCY / UAFB	2608	.00	0	5216	.00	0	.00	31305	31305.00	0
660 **	* **	FINANCIAL OPERATIONS	14108	.00	0	28216	.00	0	.00	169305	169305.00	0
66 **	* **	EXPENSE-ACCOUNT	14108	.00	0	28216	.00	0	.00	169305	169305.00	0
DIV 9	9500	TOTAL ******	28564	.00	0	57128	.00	0	.00	342784	342784.00	0
DEPT	95	TOTAL ******* OTHER USES	28564	.00	0	57128	.00	0	.00	342784	342784.00	o
FUND 6	501	TOTAL ******** QLIFE CAPITAL FUND	61502	17896.70	29	123004	60161.52	49	.00	738099	677937.48	8

		QLIFE - LIST	ING OF FIN	ANCIAL TRANSACTION	IS	
FUND: FISCAL YE	FUND: FISCAL YEAR:		OPERATI 2011-12	NG 600		
PERIOD D	ETAIL		FROM:	7/15/2011 TO:	8/14/2011	
	Revenue:	Billed as of				
		QLife Monthly	Billings	BILLING DONE ON T	THE 20TH	42,525.00
TOTAL:	-					42,525.00
	Expenditure					4 705 00
	Keith Moble	•	Legal			1,785.00
	Connected		Maintenar			399.50
	KVM Switch		Maintenar			976.00
	CablesForL		Maintenar	nce		210.58
	State of Ore	egon	Ethics Co	mmission		195.12
	Advanced F	Fiber Optics	OSPInsigl	ht support		1,190.00
	Gorge.net		Phone			30.00
	Staples		office sup	plies		9.57
	Commstructures		Engineerii		1,100.00	
TOTAL:			•			5,895.77

FUND:		CAPITAL (<u> </u>		
FISCAL YE	EAR:	2011-12			
PERIOD D	ETAIL	FROM:	7/15/2011 TO:	8/14/2011	
	Revenue:				
TOTAL:					
1	Expenditures:				
	Columbia River Bank	Commercia	al Loan/Interest		11,494.11
1	Mt. Hood Econ Alliance	Loan Paym	nent		3,683.30
1	Commstructures	Level 3			807.50
1	Commstructures	St. Mary/bi	sector		3,743.75
	Commstructures	LSN			1,123.75
	Oregon Equipment	HVAC LSN	IRM		8,995.00
	KIWI	Cage LSN			1,600.00
	Hage	LSN Rm			5,462.10
TOTAL:					36,909.51

LSN CREDITS

5500

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600

FISCAL YEAR: 2011-12

PERIOD DETAIL FROM: 8/15/2011 TO: 9/2/2011

Revenue: Billed as of

QLife Monthly Billings BILLING DONE ON THE 20TH

TOTAL:

Expenditures:

Gorge.netPhone30.00CommstructuresEngineering970.00PlattGeneral parts/ladder303.35Ernies Lock N KeyRekey/door knob270.00

Keith Mobley legal services 1,005.00

Oregon Trail Insurance Bond 1,600.00

TOTAL: 4,178.35

FUND: CAPITAL 601

FISCAL YEAR: 2011-12

PERIOD DETAIL FROM: 8/15/2011 TO: 9/2/2011

Revenue:

TOTAL:

Expenditures:

Columbia River Bank Commercial Loan/Interest 11,494.11 Mt. Hood Econ Alliance 3,683.30 Loan Payment Links Sheet Metal LSN Rm 75.00 Tenneson NorCor 652.88 Devco LSN Rm 212.61 NorthSky Wi fi 4,784.00 NorthSky NorCor 10,043.50 Oregon Equipment LSN Room 135.00

TOTAL: 31,080.40

LSN CREDITS

QLife Network

QualityLife Intergovernmental Agency

TO: QualityLife Intergovernmental Agency Board

FROM: Nolan Young, Administrator

DATE: September 2, 2011

SUBJECT: Financial Assistance for Expansion of the Wi Fi System

Creation of a public Wi Fi system has been a QLife goal for a number of years. We successfully were able to land a Google Grant for the initial project in the downtown area. Google requested that the City be the lead agency on this grant. QLife agreed to make two financial contributions in addition to the \$130,000 Google grant: \$7,000 for the initial study to develop the proposal specifications and up to \$15,000 for the fiber connections. The City agreed to take the lead on the project during the three-year required by Google with the intention to look at it eventually becoming a QLife system. At this point, QLife has obligated \$8,900 for the initial fiber connection; \$4,784 for an amendment to add the fiber for the rodeo grounds connection.

We have been having conversations with Gorge.net regarding expanding the Wi Fi system into two commercial areas; the 6th Street area in front of Cascade Square and the Safeway shopping complex (see attached maps). Now would be a good time to do this expansion as a contract change order, so that we can take advantage of the prices already obtained through Gorge.net. In addition, Gorge.net has agreed to add the additional area to the maintenance contract with no additional costs. Attached is a map showing the two areas. We have received a bid of \$17,050 for the Cascade Square area and \$10,075 for the Safeway area for a total cost of \$24,125. In addition, we would need to do splicing and some fiber work to existing locations where we have fiber. One location is near Centerpoint Bank and the other is at Columbia State Bank. John has estimated those total costs to be \$3,000 and \$4,000 respectively. We have attached a copy of the proposal from Gorge.net.

We request at this time that the Board consider contributing \$32,125 to the City for this project.

BUDGET IMPLICATIONS:

We currently have \$133,479 in reserve system improvements. This change will leave us with \$101,354. Part of these reserve funds may be needed for completion of the St. Mary's/Bisector project.

BOARD ALTERNATIVES:

- 1. Authorize the expenditure of \$32,125 for City expansion of the Wi Fi system.
- 2. Choose to provide funding for only one of the two expansion areas.
- 3. Decline to participate in the Wi Fi expansion at this time.
- 4. Postpone this issue to allow for further research.

Preferred Physical Network Description

Our **preferred** physical network AP layout for the Cascade Square shopping area is pictured below:



City of The Dalles Cascade Square shopping area proposed AP sites

Each AP is listed in the table below as to the type of mounting, AP, mesh vs on-net, etc. The codes below are used in the following location description table:

Location Designation (Loc Type):

- B—Building
- C –Cobra Light
- P—Period Light
- X—Other

AP Type:

- 0 7762 Omni Directional
- S –7762-S 120 Degree Sector Requires external antennas for 5Ghz Backhaul.

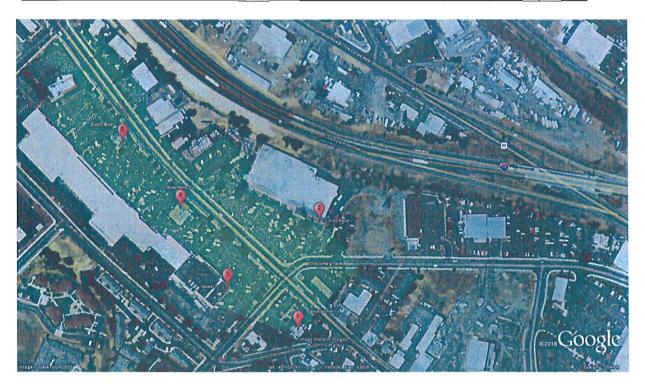
Network Access Type (Net):

- M -Mesh
- N On Net New Fiber Build
- E—On Net Existing Fiber Build

Sect. Ant - Quantity of external Sector Antennas Omni Ant - Quantity of external Omnidirectional Antennas QLife Net Ports - Quantity of QLife Network Ports Required from existing QLife CPE

Preferred

AP	Location Name	AP Qty	Loc. Type	AP Type	Net	Sect. Ant.	Omni Ant.	Qlife Net Ports
1	Centerpointe CU	1	В	S	N	1	0	1
2	Fred Meyer	1	В	0	М	0	0	0
3	Savealot	1	В	0	М	0	0	0
4	Rivermark CU	1	В	0	M	0	0	0
5	Dutch Brothers	1	В	0	M	0	0	0



AP Designations

On Net APs – These APs are connected directly to the City's backbone on QLife. They are connected to a QLife switch and are generally mounted on buildings. They can either be sector antennas or omnidirectional grid antennas.

Mesh APs – These APs do not directly connect to the City's backhaul network but rather relay their subscriber traffic through another AP. They relay all traffic through network access APs or through other mesh APs as relays to network access APs. Eventually all traffic

must reach a network access AP to access the City's fiber backbone on QLife. Installations can be either sector antennas or omnidirectional grid antennas.

Contingency Addon

АР	Location Name	AP Qty	Loc. Type	AP Type	Net	Sect. Ant.	Omni Ant.	Qlife Net Ports
1	Columbia State Bank	1	В	0	N	0	0	0
2	Cobra Light (Cherry Heights Mid)	1	С	0	М	0	0	0
3	Cobra Light (Cherry Heights W)	1	С	0	М	0	0	0



Cost - Detailed breakdown

	Qty	Manufactu rer	Manufacture Part #	Description	Unit cost	Expande d cost	Group total
Access Points		oints					
			901-7762-	ZoneFlex 7762 Omni 802.11abgn dual- band (2.4Ghz/5Ghz) outdoor AP's. Includes mounting kit and POE injector. Includes 3 Years of Premium			
	4	Ruckus	US01	Support for the ZF7762.	\$1,500	\$6,000	

Preferred Physical Network Description

Our **preferred** physical network AP layout for the Safeway shopping area is pictured below:



City of The Dalles Safeway shopping area proposed AP sites

Each AP is listed in the table below as to the type of mounting, AP, mesh vs on-net, etc. The codes below are used in the following location description table:

Location Designation (Loc Type):

- B—Building
- C –Cobra Light
- P—Period Light
- X—Other

AP Type:

- 0 7762 Omni Directional
- S –7762-S 120 Degree Sector Requires external antennas for 5Ghz Backhaul.

Network Access Type (Net):

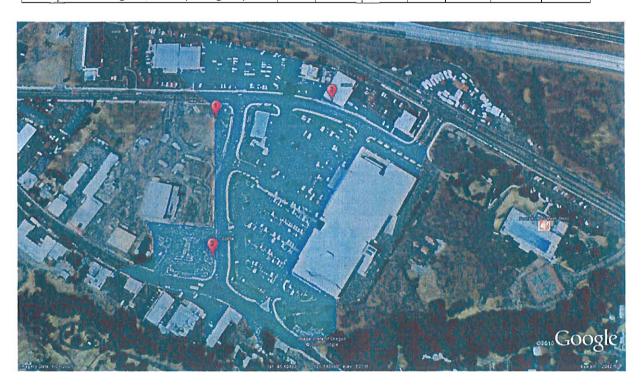
- M Mesh
- N On Net New Fiber Build
- E—On Net Existing Fiber Build

Sect. Ant - Quantity of external Sector Antennas

Omni Ant – Quantity of external Omnidirectional Antennas QLife Net Ports – Quantity of QLife Network Ports Required from existing QLife CPE

Preferred

AP	Location Name	AP Qty	Loc. Type	AP Type	Net	Sect. Ant.	Omni Ant.	Qlife Net Ports
1	Columbia River Bank	1	В	0	Е	0	1	1
2	Cobra Light (Mt Hood St)	1	С	0	M	0	1	0
3	Cobra Light (Cherry Heights)	1	С	0	М	0	1	0



AP Designations

On Net APs – These APs are connected directly to the City's backbone on QLife. They are connected to a QLife switch and are generally mounted on buildings. They can either be sector antennas or omnidirectional grid antennas.

Mesh APs – These APs do not directly connect to the City's backhaul network but rather relay their subscriber traffic through another AP. They relay all traffic through network access APs or through other mesh APs as relays to network access APs. Eventually all traffic must reach a network access AP to access the City's fiber backbone on QLife. Installations can be either sector antennas or omnidirectional grid antennas.