

QLife Network

QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

**Thursday, May 28, 2015, NOON
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of April 23, 2015 Board Minutes
5. Financial Reports
 - a. April Financial Reports
 - b. List of Disbursements since Last Meeting
6. Action Items
 - a. Downtown Business Incubator support fiscal year 2015-16
 - b. Authorize distribution of Robotics Grant funds for fiscal year 2014-15 to District 21 program
 - c. Sponsorship of Oregon Connections Conventions October 22-23, 2015 Hood River
7. Presentation
 - a. LSN – other services QLife could provide
8. Reports
 - a. Aristo Operational Management Report – John Amery
 - b. Next Steps Strategic Business Plan Review – Nolan Young
9. Next Meeting Dates:

Regular Board Meeting, June 25, 2015 Noon
10. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Thursday, April 23, 2015, Following Budget Meeting
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order by President Larson at 12:50 p.m.

Roll Call

In attendance: Erick Larson, Scott Hege, Taner Elliott

Staff in attendance: Nolan Young, Daniel Hunter, Izetta Grossman, John Amery, Keith Mobley

Visitors: Ken Leibham, Doug Quisenberry, Ken Farnar

Approval of Agenda

It was moved by Larson and seconded by Hege to approve the Agenda as submitted. The motion carried unanimously, two absent.

Approval of March 26, 2015 Board Minutes

It was moved by Hege and seconded by Elliott to approve the minutes of the March 26, 2015 Regular Board Meeting. The motion carried unanimously, two absent.

Financial Reports

Young asked for questions regarding the financial reports. Hege asked why revenue was 5% short. Young explained that was due to estimated erate reimbursements that had not come in.

Reports

Aristo Operational Management Report –Amery reported a loss of some history on the server. He was rebuilding the information. The information is used for trouble shooting, not impactful on operations or customers. Larson asked the age of the sever. Amery said about three year old. Amery reported there was high CPU on the core infrastructure that he was investigating. Amery said the audit work was nearing completion. Larson stated the desire for the project to not carry over to next fiscal year.

Amery said that he had noticed during the BPA transformer move that during big winds trees he had previously thought were fine, were swaying into the fiber. He was scheduling these trees to be trimmed and would keep the wind in mind when auditing trees for trimming.

Next Steps Strategic Business Plan Review –Young reported that the next step would be to bring in a customer to discuss other services QLife could consider. Young said LSN would be invited to the May meeting.

Mobley reported that work was still being done on the South County Broadband project with LSN. Eric Orton had been included in the discussions.

Next Meeting Dates:

Regular Board Meeting, May 28, 2015 Noon

Adjourn

Being no further business the meeting was adjourned at 1:05 p.m.

Respectfully submitted:

Izetta Grossman, Recording Secretary

Signed:

Brian Ahier, Secretary/Treasurer

TO: Qlife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – April 2015

BANKING:

QLife monies are deposited into a separate bank checking account. QLife also has a Local Government Investment Pool (LGIP) account where funds excess funds are maintained in order to earn some interest.

The information below is a comparison of budget to actual revenues and expenditures for the month just ended by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

83% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2014 to April 30, 2015</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 138,143	\$ 180,966	131.0%	* see below
Revenues	\$ 680,619	\$ 532,287	78.2%	
Expenditures	\$ 435,857	\$ 143,969	33.0%	
Transfers to Capital/Debt Fund	\$ 382,905	\$ 352,981	92.2%	
Cash at Month End	\$ 187,565.27			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues: User fees are at 74% of budget.
- 3) Expenditures:
 - a. The extra transfer amount was to pay off the Columbia Bank Loan in July.
 - b. The Memberships/Dues/ Subscriptions line item has been overspent by \$54.93 because QLife paid dues to Special Districts Association of Oregon (SDAO).
 - c. The Miscellaneous Expenses line item has been over-expended by \$4.80.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2014 to April 30, 2015</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 183,796	\$ 183,319	99.7%	* see below
Transfers In	\$ 382,905	\$ 352,981	92.2%	
Revenues	\$ 30,000	\$ 10,244	34.1%	
M&S / Capital Outlay / Other	\$ 463,913	\$ 49,398	10.7%	
Debt Expenditures	\$ 132,788	\$ 129,663	97.6%	
Cash at Month End	\$ 366,556.17			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here have been audited.*
- 2) Revenues:
- 3) Expenditures: The Columbia Bank Loan was paid in full as of July 9, 2014.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	DESCRIPTION	***** ESTIMATED	***** CURRENT ACTUAL	***** %REV	***** ESTIMATED	***** YEAR-TO-DATE ACTUAL	***** %REV	***** ANNUAL ESTIMATE	***** UNREALIZED BALANCE
300	BEGINNING BALANCE								
300 00 00		11,511	.00		115,110	180,965.86	157	138,143	42,822.86-
300 **		11,511	.00		115,110	180,965.86	157	138,143	42,822.86-
300 ***	BEGINNING BALANCE	11,511	.00		115,110	180,965.86		138,143	42,822.86-
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	52,305	52,065.00	100	523,050	515,775.00	99	627,669	111,894.00
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	187	.00		1,870	2,250.00	120	2,250	.00
344 **	UTILITY SERVICES	52,492	52,065.00	99	524,920	518,025.00	99	629,919	111,894.00
340 ***	CHARGES FOR SERVICES	52,492	52,065.00		524,920	518,025.00		629,919	111,894.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	41	177.63	433	410	1,073.00	262	500	573.00-
361 **	INTEREST REVENUES	41	177.63	433	410	1,073.00	262	500	573.00-
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	16	.00		160	113.50	71	200	86.50
20 00	E-RATE REIMBURSEMENT	4,166	.00		41,660	13,075.20	31	50,000	36,924.80
369 **	OTHER MISC REVENUES	4,182	.00		41,820	13,188.70	32	50,200	37,011.30
360 ***	OTHER REVENUES	4,223	177.63		42,230	14,261.70		50,700	36,438.30
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392 **	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	68,226	52,242.63		682,260	713,252.56		818,762	105,509.44

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****	
BA ELE OBJ	ACCOUNT	BUDGET	ACTUAL	EXP	BUDGET	ACTUAL	EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	DESCRIPTION										
60	QLIFE FUND										
600	OTHER USES										
05	OTHER										
81 91	QLIFE CAPITAL FUND	31908	29923.82	94	319080	352981.20	111	.00	382905	29923.80	92
83 10	ESD E-RATE	4166	.00	0	41660	13075.20	31	.00	50000	36924.80	26
05 **	OTHER	36074	29923.82	83	360740	366056.40	102	.00	432905	66848.60	85
06	CONTINGENCY / UAFB										
88 00	CONTINGENCY	2466	.00	0	24660	.00	0	.00	29600	29600.00	0
89 00	UNAPPROPRIATED ENDING BAL	4566	.00	0	45660	.00	0	.00	54800	54800.00	0
06 **	CONTINGENCY / UAFB	7032	.00	0	70320	.00	0	.00	84400	84400.00	0
600 ** **	OTHER USES	43106	29923.82	69	431060	366056.40	85	.00	517305	151248.60	71
60 ** **	QLIFE FUND	43106	29923.82	69	431060	366056.40	85	.00	517305	151248.60	71
DIV 9500	TOTAL *****	43106	29923.82	69	431060	366056.40	85	.00	517305	151248.60	71
DEPT 95	TOTAL *****	43106	29923.82	69	431060	366056.40	85	.00	517305	151248.60	71
FUND 600	TOTAL *****	68215	34258.14	50	682150	496950.54	73	.00	818762	321811.46	61

City of The Dalles

ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
FUND 601 QLIFFE CAPITAL FUND									
300	BEGINNING BALANCE								
300	00 00	15,316	.00		153,160	183,319.40	120	183,796	476.60
300	**	15,316	.00		153,160	183,319.40	120	183,796	476.60
300	***	15,316	.00		153,160	183,319.40		183,796	476.60
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES	0	.00		0	.00		0	.00
331	90 00 FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331	**	0	.00		0	.00		0	.00
330	***	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES	2,500	947.46	38	25,000	10,243.86	41	30,000	19,756.14
344	20 00 CONNECT CHARGES	2,500	947.46	38	25,000	10,243.86	41	30,000	19,756.14
344	**	2,500	947.46	38	25,000	10,243.86	41	30,000	19,756.14
340	***	2,500	947.46		25,000	10,243.86		30,000	19,756.14
360	OTHER REVENUES								
369	OTHER MISC REVENUES	0	.00		0	.00		0	.00
369	00 00 OTHER MISC REVENUES	0	.00		0	.00		0	.00
369	10 00 ENTERPRISE ZONE PAYMENT	0	.00		0	.00		0	.00
369	**	0	.00		0	.00		0	.00
360	***	0	.00		0	.00		0	.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN	31,908	29,923.82	94	319,080	352,981.20	111	382,905	29,923.80
391	40 00 IF PMT FROM OTHER FUNDS	31,908	29,923.82	94	319,080	352,981.20	111	382,905	29,923.80
391	90 01 QLIFFE OPERATING FUND	31,908	29,923.82	94	319,080	352,981.20	111	382,905	29,923.80
391	**	31,908	29,923.82		319,080	352,981.20		382,905	29,923.80
393	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
393	10 00 LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393	**	0	.00		0	.00		0	.00
390	***	31,908	29,923.82		319,080	352,981.20		382,905	29,923.80
	FUND TOTAL QLIFFE CAPITAL FUND	49,724	30,871.28		497,240	546,544.46		596,701	50,156.54

FUND 601 Q LIFE CAPITAL FUND		DEPT/DIV 6000 Q LIFE/		*****CURRENT*****		*****YEAR-TO-DATE*****		*****		*****			
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDDT
SUB	SUB	SUB	DESCRIPTION										
66			EXPENSE-ACCOUNT										
660			FINANCIAL OPERATIONS										
	02		MATERIALS & SERVICES										
	34	10	ENGINEERING SERVICES	916	.00	0	9160	4531.25	50	.00	11000	6468.75	41
		70	CUSTOMER CONNECT COSTS	333	.00	0	3330	1016.37	31	.00	4000	2983.63	25
		43	86 LINES MNTNCE & SUPPLIES	666	.00	0	6660	.00	0	.00	8000	8000.00	0
		57	10 PERMIT	0	.00	0	0	.00	0	.00	0	.00	0
	02	**	MATERIALS & SERVICES	1915	.00	0	19150	5547.62	29	.00	23000	17452.38	24
			CAPITAL OUTLAY										
	72	20	BUILDINGS	0	.00	0	0	.00	0	.00	0	.00	0
	74	20	TELECOMMUNICATIONS EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	76	10	PRIMARY	15342	.00	0	153420	2483.15	2	.00	184113	181629.85	1
		20	SECONDARY	4166	.00	0	41660	41366.75	99	.00	50000	8633.25	83
		30	POLE MAKE READY COSTS	416	.00	0	4160	.00	0	.00	5000	5000.00	0
	03	**	CAPITAL OUTLAY	19924	.00	0	199240	43849.90	22	.00	239113	195263.10	18
			DEBT SERVICE										
	79	50	LOAN PRINCIPAL PAYMENTS	10785	.00	0	107850	128957.48	120	.00	129425	467.52	100
		51	CRB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	0
		60	LOAN INTEREST PAYMENTS	280	.00	0	2800	705.83	25	.00	3363	2657.17	21
		90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
	04	**	DEBT SERVICE	11065	.00	0	110650	129663.31	117	.00	132788	3124.69	98
	660	**	FINANCIAL OPERATIONS	32904	.00	0	329040	179060.83	54	.00	394901	215840.17	45
	66	**	EXPENSE-ACCOUNT	32904	.00	0	329040	179060.83	54	.00	394901	215840.17	45
	DIV	6000	TOTAL *****	32904	.00	0	329040	179060.83	54	.00	394901	215840.17	45
	DEPT	60	TOTAL Q LIFE	32904	.00	0	329040	179060.83	54	.00	394901	215840.17	45

FUND 601 QILIFE CAPITAL FUND		DEPT/DIV 9500 OTHER USES/		*****CURRENT*****		*****YEAR-TO-DATE*****		ANNUAL	UNENCUMBE.	%
EA ELEM OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
SUB	DESCRIPTION									
60	QILIFE FUND									
600	OTHER USES									
05	84 15 RSRV FOR SYS IMPROVEMENTS	11666	.00	0	116660	.00	0	140000	140000.00	0
05	** OTHER	11666	.00	0	116660	.00	0	140000	140000.00	0
600	** ** OTHER USES	11666	.00	0	116660	.00	0	140000	140000.00	0
60	** ** QILIFE FUND	11666	.00	0	116660	.00	0	140000	140000.00	0
66	EXPENSE-ACCOUNT									
660	FINANCIAL OPERATIONS									
06	88 00 CONTINGENCY / UAFB	5150	.00	0	51500	.00	0	61800	61800.00	0
88	00 CONTINGENCY	0	.00	0	0	.00	0	0	.00	0
89	00 UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	0	.00	0
06	** CONTINGENCY / UAFB	5150	.00	0	51500	.00	0	61800	61800.00	0
660	** ** FINANCIAL OPERATIONS	5150	.00	0	51500	.00	0	61800	61800.00	0
66	** ** EXPENSE-ACCOUNT	5150	.00	0	51500	.00	0	61800	61800.00	0
DIV 9500	TOTAL *****	16816	.00	0	168160	.00	0	201800	201800.00	0
DEPT 95	TOTAL *****	16816	.00	0	168160	.00	0	201800	201800.00	0
FUND 601	TOTAL *****	49720	.00	0	497200	179060.83	36	596701	417640.17	30
GRAND TOTAL	*****	117935	34258.14	29	1179350	676011.37	57	1415463	739451.63	48

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND: OPERATING 600
 FISCAL YEAR: 2014-15

PERIOD DETAIL FROM: 4/20/2015 TO: 5/20/2015

Revenue: Billed as of 4/20/2015 53,012.46

QLife Monthly Billings BILLING DONE ON THE 20TH

TOTAL: 53,012.46

CODE	Expenditures:		
600.6000.660.34.30	Aristo	monthly retainer	2,000.00
600.6000.660.53.30	Gorge net	Phone	34.13
600.6000.660.58.10	Petite Provance	lunch	237.15
600.6000.660.34.10	Commstructures	NESC Compliance	968.75
600.6000.660.44.10	City of The Dalles	Rent	1,938.00
600.6000.660.31.10	City of The Dalles	Services	5,429.78
600.6000.660.34.10	Commstructures	Engineering	375.00
600.6000.660.69.50	NorthSky	BPA Move	3,349.00
600.6000.660.34.10	Commstructures	OSP Insight	755.00
600.6000.660.34.10	Commstructures	Project oversite/Misc	875.00
600.6000.660.32.20	Keith Mobley	Legal Services	420.00
600.6000.660.53.40	TD Chronicle	Legal Notice	20.30
600.6000.660.69.70	City of The Dalles	ROW fees	1,561.95
600.6000.660.34.30	Aristo	BPA Move	2,159.68
600.6000.660.31.90	Aristo	Audit CIP	5,201.91
600.6000.660.34.30	Aristo	General oversite Dec - April 15	6,228.83
600.6000.660.53.30	Gorge net	Phone	34.13
600.6000.660.41.40	NWCPUD	electric	50.35
TOTAL:			31,638.96

FUND: CAPITAL 601
 FISCAL YEAR: 2014-15

PERIOD DETAIL FROM: 4/20/2015 TO: 5/20/2015

Revenue:

TOTAL:

CODE	Expenditures:		
601.6000.660.76.20	Northsky	Gorge.net	3,437.50
601.6000.660.76.20	Commstructures	Chenowith Biz Park	552.50
601.6000.660.76.20	Commstructures	Gorge.net	3698.37
601.6000.660.76.20	Aristo	Gorge.net	1,513.38
601.6000.660.76.20	Aristo	Gorge.net	928.05
601.6000.660.76.20	Aristo	LSN	202.17
601.6000.660.76.20	Aristo	LSN	22.08
601.6000.660.76.20	Aristo	Gorge.net	2,428.79

TOTAL: 12,782.84

AGENDA STAFF REPORT
QUALITYLIFE INTERGOVERNMENTAL AGENCY

TO: QLife Board of Directors

FROM: Nolan K. Young, Administrative Staff *ny*

DATE: May 20, 2015

ISSUE: Assistance with the City of The Dalles Business Incubator Center Project

BACKGROUND: One of the economic development projects that the City is pursuing in the downtown is the creation of a Business Incubator Center (BIC). Attached is a concept paper on the project.

Recently the City of The Dalles signed a letter of intent (LOI) with MCMC for the lease of the building on the corner of First and Union (former location of Urness Motors, Norco Medical Supply). The LOI includes a monthly lease of this 8,500 square foot building at \$1,000 per month for the first year, \$2,000 for the second year, and \$3,000 for years three through five. The lease includes a 120 day termination clause should the City discontinue the incubator center.

One of the amenities we need to have in the center is a 100 mpbs broadband connection. QLife fiber is currently at this facility. It is estimated that the non-reoccurring charge to connect would be approximately \$4,500. This would include: \$1,500 for QLife splicing, \$450 turn up charge, \$1,000 for electronics to connect from City Hall to BIC, and \$1,550 for Wi Fi system throughout the building. We have also contacted Gorge.net who quoted a 100 mbps connection at \$675 per month.

It is anticipated that eventually the BIC will be self-supporting by providing services to the tenants. To assist the BIC get established, we propose that QLife provide the first year rent (\$12,000), the non-reoccurring charges for the broadband connection (\$4,500) and one year broadband connection fee (\$8,100). Total request from the QLife board is \$24,600.

The City Council will be considering a lease for this property at their June 8, 2015 meeting.

BUDGET IMPLICATIONS: If the Board chooses to support this activity the \$24,600 could be budgeted through a budget amendment out of the \$471,717 system improvement reserve fund which would leave us with a \$447,717 reserve.

BOARD ALTERNATIVES:

1. **Staff recommendation:** Move to approve participation in establishing the City's Business Incubator Center in the amount not to exceed \$24,600, in the form of lease payments for one year, and assistance with cost of broadband connection and monthly charge for broadband for one year, contingent on the City of The Dalles City Council's approval of the lease with MCMC for the facility at First and Union Street.
2. Approve some other level of participation in the Business Incubator project.
3. Delay action on this request until the City Council makes a decision on June 8.
4. Decline to participate in the Business Incubator project.

The Dalles Main Street Business Incubator

Overview

The number of businesses started in the U.S. has more than doubled during the past decade, with well over 610,000 new businesses during the first nine months of 2010 alone. But the percentage of those that survive has remained the same or declined. Either way, business start-ups are facing tough odds nationwide. According to the SBA, 80 percent of all new small firms started will fail within 5 years because of lack of money, support or energy.

Is there any way for entrepreneurs to combat these statistics? One increasingly popular economic support tool is the business incubator which, as the name implies, is a place designed to foster the growth of small companies.

Business incubation programs have become essential economic development tools for communities that are trying to improve their economies. The programs which house very-early stage companies and provide them with a full array of business, planning, and financial services yield excellent returns. According to research, 84% of the companies that "graduate" from incubation programs remain in their community.

Downtown Business Incubator

A business incubator located in Downtown The Dalles is needed and will be the ideal project to stimulate and promote community partnerships, along with economic growth. It can accomplish this by providing the opportunity for job placement, on-the-job training, entrepreneurial training, business development, technical assistance, career counseling, small business financing, and physical space. This incubator could also satisfy the one-stop-shop needs of budding entrepreneurs in the community.

Purpose

An Incubator's main purpose would be to catalyze the process of starting and growing new and emerging businesses. A proven model, this incubation program will diversify the economy, create jobs, and develop new tenants for Downtown properties. It will also help to insulate new businesses from the harsh environment they face during the crucial first two years of existence.

The Dalles Model

The Dalles is in the enviable position of having multiple organizations with an interest in this type of development:

- Columbia Gorge Community College
- Small Business Development Center (SBDC)
- Mid-Columbia Economic Development District (MCEDD)
- Gorge Technology Alliance (GTA)
- Oregon Investment Board
- Oregon Economic Development
- Mid-Columbia Council of Governments (MCCOG)
- City of The Dalles
- Port of The Dalles
- The Dalles Chamber of Commerce
- Gorge OEN and the Oregon Entrepreneurs Network (OEN)

We propose to bring all of these groups together to assist in the growth of this venture by utilizing their areas of expertise – ranging from education and work source training, to development of funding resources needed to grow new and emerging companies.

Our model includes offering deeply discounted space and support services in exchange for a promise that the company would employ people and grow their business here in The Dalles.

QLife Network

QualityLife Intergovernmental Agency

AGENDA STAFF REPORT

QUALITYLIFE INTERGOVERNMENTAL AGENCY

TO: QLife Board of Directors

FROM: Nolan K. Young, Administrative Staff *nyj*

DATE: May 20, 2015

ISSUE: Robotics Grant

BACKGROUND: During the 2013-14 budget process was decided to include a Robotics grant in the budget for QLife. At that time it was decided to award the grant The Dalles High School robotics team.

This from the Coach Bev Froemming: "We appreciate your support of our team. We have existed for 6 years without any financial support from the District. This year was especially exciting. For the first time in our short history, the team qualified for the West Super-Regional Championship held in Oakland, CA. Out of 186 teams in Oregon, only 16 qualified to move on. At the Super-Regional Championship, the team, Bazinga Bots, finished in the middle of the pack of 72 teams from 13 states. That was a very respectable finish for a first time team. It was a learning experience and the team is excited about next year in hopes of taking it up one more level to World Championship. The Regionals was great fun and good friends were made... Thank you again for continuing your support for this great group of students and future leaders."

Funding for travel (hotel, meals, bus and registration) came to about \$8,000.00.

For the 2015-2016 school year, TDHS Robotics Teams are planning on attending several competitions throughout the school year and their main goal is to attend the State and Regional competitions again. Funding to attend competitions is offset with fundraisers. The QLife grant assists in this effort and is very much appreciated.

BUDGET IMPLICATIONS: None the funds are in the budget.

BOARD ALTERNATIVES:

1. **Staff recommendation:** Move to allocate the \$2,000 Robotics Grant funds to the District 21 Robotics program for fiscal year 2014-15 and 2015-16.
2. Move to allocate the grant to another program.
3. Decline to allocate the funds at this time. Direct staff to do further research.

QLife Network
QualityLife Intergovernmental Agency

AGENDA STAFF REPORT
QUALITYLIFE INTERGOVERNMENTAL AGENCY

TO: QLife Board of Directors

FROM: Nolan K. Young, Administrative Staff *nyj*

DATE: May 20, 2015

ISSUE: 2015 Oregon Connections Telecommunications Conference

BACKGROUND: For the past five years QLife has participated in the Oregon Connections Telecommunications Conference with a sponsorship and booth presence. The conference will be held in Hood River again this year, on October 22 - 23. The theme for this conference is *Broadband Comes of Age*. We believe our investment in this conference is valuable, as exposure and in developing industry connections.

BUDGET IMPLICATIONS: QLife has been a sponsor at the Whitewater Level of \$500. Staff recommends continuing this level of support this year. Funds are available in the budget.

BOARD ALTERNATIVES:

1. **Staff recommendation:** Authorize staff to commit to the Whitewater Level of sponsorship again this year.
2. Decline to sponsor the Oregon Connections Telecommunications Conference in 2015.

Aristo Networks LLC
Technical Management Report
By
John Amery
5/19/2015

Items of Discussion:

- Current projects working on include:
 - Documentation project / Audit
 - Due to unusually busy workload of Qlife's splicing contractor, Qlife has been asked to reschedule this project. I believe it is in the best interest of Qlife to work with this contractor and have agreed to reschedule (rather than to look for alternative contractors). Unfortunately this will move completion of this project into the next budget year.
 - We are combining the annual audit of South West fiber with the new Documentation project (an audit of all cases to include additional tracking within documentation)
 - Tree trimming project
 - Researching high levels of CPU usage on core infrastructure
 - We are reviewing if we can develop a verification procedure for our underground call before you dig maps