

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Tuesday April 17, 2012 4pm
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

The meeting was called to order at 4:07 p.m. by Vice President Scott Hege

Roll Call

In attendance: Scott Hege, Dan Spatz, Brian Ahier, Nolan Young, John Amery, Izetta Grossman, Keith Mobley, Erik Orton
Absent: Dan Ericksen, Erick Larson

Approval of Agenda

It was moved by Spatz and seconded by Ahier to approve the agenda as presented. Motion passed unanimously; 2 absent.

Approval of March 19, 2012 QLife Regular Board Meeting Minutes

It was noted that the minutes should list the presiding officer as in attendance. It was moved by Spatz and seconded by Ahier to approve the minutes of the March 19, 2012 Board Meeting. The motion carried unanimously; 2 absent.

Financial Reports

Young reviewed the March Financial Reports.

Ericksen arrived at 4:11 p.m. Hege handed the meeting over to President Ericksen.

Young reported that there is a computer at Wasco County for the GIS for QLife. It was recently discovered that the billing of QLife for that hasn't been done for the last three to four years. Young recommended going back two years and pay the County those charges. Going forward there needs to be a formal agreement with the County with licensing being paid in July and the other charges being billed monthly. The approximate amount of the back charges was \$10,000. Young also reported that in FY 2012-13 the computer needs to be replaced, funds for that have been placed in the proposed budget.

It was the consensus of the Board to proceed with the back payment and agreement as recommended.

Action Items

Young reviewed Resolution 12-002 Adopting a Supplemental Budget for FY 2011-12 making Appropriations and Authorizing Expenditures From and Within the Capital Fund 601. It was moved by Spatz and seconded by Ahier to adopt Resolution 12-002 Adopting a Supplemental Budget for FY 2011-12 making Appropriations and Authorizing Expenditures From and Within the Capital Fund 601. The motion passed unanimously, 1 absent.

Larson arrived at 4:11 p.m.

Young reviewed Resolution 12-003 Authorizing transfers of Budget Funds between Categories. It was moved by Ahier and seconded by Hege to adopt Resolution 12-003 Authorizing transfers of Budget Funds between Categories. The motion passed unanimously.

Young explained this was a formal motion to authorization of early payment of debt discussed at an previous meeting. It was moved by Hege and seconded by Ahier to authorize staff to make prepayment of debt. The motion passed unanimously.

Orton reviewed the recommendation of the contract for the Redundancy Project, noting that Northsky was the apparent low bidder. Young asked if there were any other materials that QLife had not yet purchased for this project. Amery said he would provide a list of remaining items and cost estimates. Spatz asked about a timeline for completion. Orton said the project is ready to go, construction 30-45 days; splicing will need to be done in phases to accommodate customers.

It was moved by Larson and seconded by Ahier to award Award Contract 2012-001 Redundancy project to NorthSky in an amount not to exceed \$113,699.50.

Reports

Aristo Operational Management Report –Amery reported no new information on the NorCor easement. The UPS was giving error messages; he may need to replace it. Amery reported that switches were becoming inaccessible -- he couldn't log in remotely to troubleshoot.

In response to a question Young said that the City Hall generator was tested every Monday 10:30 a.m.

Ahier asked if the loss issues had showed up again this winter. Amery said monitoring better with the new switches, no loss was seen, no calls. They are continuing to audit cases each time one is opened for other projects. Sometimes it would take two times to fix an issue; one to find the issue and another to fix it. Customers need notice of maintenance; maintenance time is Midnight to 6 a.m.

Larson asked about warrantee with NorthSky. Orton said a 1 year warrantee was standard with NorthSky.

Next Meeting Dates:

Budget Meeting May 7, 2012 Noon Regular Board Meeting to follow

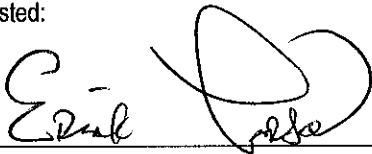
Adjourn

Being no further business the meeting was adjourned at 4:45 p.m.

Respectfully submitted:

Izetta Grossman, Recording Secretary

Attested:

The image shows two handwritten signatures in black ink. The signature on the left is 'Erick Larson' and the signature on the right is 'Izetta Grossman'. Both signatures are written in a cursive, flowing style.

Erick Larson, Secretary/Treasurer