



AGENDA

QLife Regular Board Meeting

Tuesday, October 9, 2019 | 12:00 pm

Wasco County Courthouse, 511 Washington Street, The Dalles, Oregon

Deschutes Room – BO8

- 12:00 Call to Order
- 12:00 Approval of Agenda
- 12:00 **Consent Agenda** (*items of a routine nature: minutes, documents, items previously discussed*)
 - **August 29, 2019 Minutes**
- 12:05 **Financial Report** – Mike Middleton
 - **Financial Report, Analysis and Reconciliation**
 - **Merina + Co – Pre-Audit Letter**
- 12:10 **Discussion Items**
 - **Aristo Technical Management Report** – John Amery
 - **Northern Wasco PUD Letter – Pole Attachment Rates Revised**
 - **Professional Services Agreement – Campbell Phillips**
 - **New York Times – Rural America Article**
- 12:20 **Lone Pine Update** – Dan McNeely
 - **Funding Update** – Tyler Stone
- 12:30 **Port Build Update** – Dan McNeely
- 12:35 **Maupin Update** – Dan McNeely
 - **MST Updates**
 - **Prevailing Wage Reports**
 - **Final Project Financials** – Mike Middleton
- 12:45 **Executive Session (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission; (2)(g) Competitive trade or commerce negotiations**

Old/New Business

Next Board Meeting Date: Thursday, November 7, 12:00 PM & Thursday, December 5, 12:00 PM

Adjourn

**Agenda subject to change*

**Executive Session held as needed*

An executive session may, in the discretion of the presiding officer, be called based on one or more of the following: ORS 192.660 (2)(a) Consider employment issues; (2)(e) Real property; (2)(f) Consider exempt records or information; (2)(g) Competitive trade or commerce negotiations; (2)(h) Consult with counsel re litigation; (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission.



Consent Agenda

- [August 29, 2019 Minutes](#)



MINUTES

QLife Regular Board Meeting
Thursday, August 29, 2019
511 Washington St, Deschutes Conference Room

Call to Order President Hege calls the meeting to order at 12:03 PM and begins by welcoming Scott Farrell, President of South Wasco Alliance to the meeting and leads introductions. President Hege also thanks Mr. Mobley for his many years of service to QLife as legal counsel and mentions that we will discuss a succession plan later in the meeting.

Roll Call Tyler Stone, Stephanie Krell, Scott Hege, Lee Weinstein, Dale Lepper, Rod Runyon, John Amery, Keith Mobley, Mike Middleton, Tom McGowan, Scott Farrell, Lynn Ewing (via phone), Erik Orton (via skype) and Dan McNeely (via Skype).

Changes to the Agenda

There are no changes to the agenda.

[[Mr. Runyon moves to approve the agenda. Mr. Weinstein seconds the motion, which passes unanimously.]]

Approval of the Consent Agenda

Mr. Runyon asks that the previous meeting minutes be adjusted to reflect that the remaining Google grant funds will be used to pay the Gorge Net contract for wifi in Maupin. President Hege asks the contract price be added as well.

[[Mr. Lepper moves to approve the amended consent agenda. Mr. Runyon seconds the motion, which passes unanimously.]]

Financial Report

Mr. Middleton presents the financial report to the Board and notes that the Operations fund is at 10.8% execution with about \$16K being back billed due to staffing changes. When he accounts for that back billing, the fund is right on target. Receivables are also in line with where they should be but the invoice for July Right of Way fees have not arrived yet.

In the Capital fund, interest is up from last month.

The budget revenue from the Maupin fund is in good shape. Mr. Stone asks if we have closed out the grant and Mr. Middleton replies that we are still waiting on the final reimbursement. Mr. Middleton continues and states that a drop in interest may impact the LGIP rate.

President Hege wonders about a project closeout report and Mr. Middleton says that there will be a full project closeout once we receive the final invoice from Van Dorn and grant reimbursement.

Discussion Items

QLife/Northern Wasco PUD Meeting

President Hege asks Mr. Stone for a recap of his meeting with Northern Wasco PUD. Mr. Stone informs the Board that it was a good first meeting discussing the upcoming changes. They discussed pole attachment agreements, asked to be a

part of the input process, potential preferred contractor status, reviews, etc. The audit was at 7% completion at the time of the meeting.

Mr. McGowan adds that the audit should be complete by November, earlier than he anticipated. Mr. Stone expresses concern over rising costs if Northern Wasco PUD requires a professional engineer's stamp but Mr. McGowan believes that may not be necessary if at all.

Aristo Technical Management Report

Mr. Amery informs the Board that there are no new updates since the last meeting. The fiber near Spooky's restaurant has been removed and is no longer a risk. We are now waiting on Northsky to schedule deconstruction of the old fiber. Mr. Stone asks for an update on the tree trimming and Mr. Amery reports that it has not begun yet. Mr. Stone would like to discuss arranging the tree trimming with Wasco County staff.

Keith Mobley's Resignation and Retirement

Mr. Stone announces Mr. Mobley's retirement and notes that Mr. Mobley has provided the Board with his recommendation for legal counsel firms, Campbell Phillips, PC and VanKoten & Cleaveland, LLC. Mr. Stone suggests the Board discuss the names provided and notes that Wasco County has also advertised an RFQ notice for county counsel legal services and is going through the selection process. By the end of October, Wasco County should either have selected new legal counsel or continue with the same legal counsel.

Mr. Mobley notes that he has previously worked with Kristen Campbell and was very impressed by her. He spoke with her regarding transferring his clients and so far, 50 clients have decided to transfer their legal services to her firm.

President Hege says that he had not considered having the same legal counsel for QLife as Wasco County and is interested in hearing Mr. Stone's thoughts on the matter. Mr. Stone notes that it will be easier on his end since he already has a standing meeting with county counsel and the only concern he sees arising is that QLife is a separate legal entity and could open us up to potential issues. He continues by asking for a recommendation from the Board to go forward with a law firm.

Mr. Lepper asks Mr. Mobley what his recommendation would be and Mr. Mobley states that he would choose Campbell Phillips. Mr. Runyon asks if Ms. Campbell may be open to taking on QLife as a client in the interim until Wasco County has made a decision for legal counsel. Mr. Stone states that Campbell Phillips would be our legal counsel permanently unless the Board requests to go through the RFQ process at a later date. The Board decided that following the selection of Wasco County legal counsel, they would be able reassess the situation.

[[Mr. Weinstein moves to retain Campbell Phillips, PC as legal counsel for QLife. Mr. Runyon seconds the motion, which passes unanimously.]]

Brookings.edu Article

Mr. Stone asked the Brookings article to be included to keep the Board informed about the increasing necessary role broadband plays in citizens' lives. Mr. McGowan adds that the FCC has issued an order to reduce restrictions on state and local governments regarding how they administer fees associated with processing applications. This will allow the deployment of broadband to have a quicker turnaround.

Mr. Stone continues by saying that it is critical that the Board pay attention to the happenings in Oregon and the PUC rule making process because we want to have a voice in those decisions. Mr. McGowan informs the Board that there is a joint use meeting taking place next month discussing broadband regulations and recommendations of the PUC commission.

Maupin Update

Mr. McNeely updates the Board on the latest in Maupin. Van Dorn was in town but the materials were not where they had previously left them. Mr. McNeely has since reached out to Van Dorn for a status update but has yet to hear back. It is ongoing.

Port Build Update

Mr. McNeely informs the board that they are still waiting on the archaeology consultants. A letter was sent to Mr. Stone to sign in order go forward with the financial agreement. President Hege asks Mr. McNeely if he has a timing prediction but Mr. McNeely is unsure.

Lone Pine Update

Mr. McNeely is still working on draft and design work. It is ongoing and will report back to the Board once that is complete.

The Board enters into executive session at 12:59 PM under ORS 192.660 (2)(g) Competitive trade or commerce negotiations; (2)(h) Consult with counsel re litigation; (2)(m)(D) & (E) Discuss information regarding security of telecom systems and data transmission.

Executive Session

The Board exits Executive Session at 1:19 PM.

Maupin Update (continued)

Mayor Ewing calls in via phone and Mr. McNeely asks him if he was able to get in contact with Van Dorn yet but Mayor Ewing informs him that he has not. Mayor Ewing continues by stating that he believes the cables have been located but is concerned that Van Dorn has departed Maupin already.

Mr. Stone wonders why we did not know about the missing cables prior to this and Mr. McNeely confirms that they did know but could not locate them until later.

Mr. Mobley suggests that LS Networks complete the drops and Mr. Mc Neely and Mr. Amery agree. President Hege asks Mr. McNeely to coordinate with Van Dorn and LS Networks to finish the drops.

The meeting is adjourned at 1:32 PM

The next regularly scheduled board meeting is set for Thursday, October 3, 2019.

These minutes were approved by the QLife Board on _____.

Lee Weinstein, Secretary



Financial Reports

- [August Financial Report](#)
- [August Financial Analysis](#)
- [August Reconciliations](#)
- [Merina + Co. Pre-Audit Letter](#)

Qlife Monthly Report

Operations Fund - August 2019

Filters	
Fd	600
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Revenue						
Qlife Operations						
Qlife-R						
Qlife-R						
INVESTMENT EARNINGS-R						
INTEREST EARNED	948	295	176	31.1%	8.8%	119.47
INVESTMENT EARNINGS-R Total	948	295	176	31.1%	8.8%	119.47
MISCELLANEOUS-R						
MISC RECEIPTS	200	-	-	0.0%	0.0%	-
MISCELLANEOUS-R Total	200	-	-	0.0%	0.0%	-
CHARGES FOR SERVICES-R						
UTILITY SERVICE CHARGES	665,460	127,011	106,850	19.1%	16.0%	20,161.28
CONNECT CHARGES	1,000	-	100	0.0%	10.0%	(100.00)
CHARGES FOR SERVICES-R Total	666,460	127,011	106,950	19.1%	16.0%	20,061.28
PASS-THROUGH PAYMENTS-R						
	-	-	-	#DIV/0!	#DIV/0!	-
Qlife-R Total	667,608	127,306	107,126	19.1%	15.9%	20,180.75
Qlife-R Total	667,608	127,306	107,126	19.1%	15.9%	20,180.75
Qlife Operations Total	667,608	127,306	107,126	19.1%	15.9%	20,180.75
Revenue Total	667,608	127,306	107,126	19.1%	15.9%	20,180.75
Expense						
Qlife Operations						
Qlife-E						
Qlife-E						
MATERIALS & SERVICES-E						
ADMINISTRATIVE COST	58,671	-	-	0.0%	0.0%	-

**Qlife Monthly Report
Operations Fund - August 2019**

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
ADVERTISING & PROMOTIONS	1,500	-	-	0.0%	0.0%	-
BLDG REPAIR & MAINT	1,600	-	-	0.0%	0.0%	-
CONTR SRVCS - AUDIT CONTRACT	4,200	-	-	0.0%	0.0%	-
CONTR SRVCS - OTHER	15,100	-	270	0.0%	1.8%	(270.00)
CONTRACTED SERVICES	-	-	325	#DIV/0!	#DIV/0!	(325.00)
DUES & SUBSCRIPTIONS	3,000	5	-	0.2%	0.0%	4.90
EQUIPMENT - NON CAPITAL	5,000	-	-	0.0%	0.0%	-
GENERAL GRANTS	2,000	-	-	0.0%	0.0%	-
INSURANCE & BONDS	21,000	-	-	0.0%	0.0%	-
LEGAL NOTICES & PUBLISHING	400	-	334	0.0%	83.4%	(333.50)
MEALS LODGING & REGISTRATION	5,000	77	1,006	1.5%	50.3%	(928.92)
MISC EXPENDITURES	1,000	-	2,297	0.0%	229.7%	(2,297.00)
NETWORK COMPONENTS	5,000	-	-	0.0%	0.0%	-
POSTAGE	200	-	-	0.0%	0.0%	-
SUPPLIES - OFFICE	200	-	53	0.0%	26.7%	(53.40)
TAXES/PERMITS/ASSESSMENTS	800	-	-	0.0%	0.0%	-
TELEPHONE	500	69	35	13.9%	8.4%	34.33
TRAINING & EDUCATION	700	-	-	0.0%	0.0%	-
UTILITIES - WALNUT ST	800	95	93	11.9%	11.7%	2.04
RENT - OFFICE	7,752	-	1,602	0.0%	20.7%	(1,602.00)
CONTR SRVCS - LEGAL COUNSEL CONTR	6,000	738	360	12.3%	4.0%	378.00
OUTSIDE PLANT MAINTENANCE	20,000	-	949	0.0%	4.7%	(949.40)
CONTRACTED SVCS - ENGINEERING	50,000	7,038	12,808	14.1%	64.0%	(5,769.84)
CONTRACTED SVCS - NETWORK SYSTEM MANAGEMENT	71,000	2,115	15,989	3.0%	31.4%	(13,874.14)
POLE CONNECTION FEES	12,392	145	-	1.2%	0.0%	144.54
RIGHT OF WAY FEES	20,075	2,153	3,541	10.7%	17.6%	(1,387.86)
SCHOLARSHIP	2,000	-	-	0.0%	0.0%	-
EASEMENTS - NON-CAPITAL	-	-	-	#DIV/0!	0.0%	-
MATERIALS & SERVICES-E Total	315,890	12,436	39,663	3.9%	15.1%	(27,227.25)
CAPITAL OUTLAY-E						
EASEMENTS	-	-	-	#DIV/0!	#DIV/0!	-
EQUIPMENT - CAPITAL	20,000	-	-	0.0%	0.0%	-
CAPITAL OUTLAY-E Total	20,000	-	-	0.0%	0.0%	-
TRANSFERS OUT-E	327,020	54,503	62,133	16.7%	16.7%	(7,630.00)
Qlife-E Total	662,910	66,939	101,797	10.1%	15.5%	(34,857.25)

**Qlife Monthly Report
Operations Fund - August 2019**

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Qlife-E Total	662,910	66,939	101,797	10.1%	15.5%	(34,857.25)
Qlife Operations Total	662,910	66,939	101,797	10.1%	15.5%	(34,857.25)
Expense Total	662,910	66,939	101,797	10.1%	15.5%	(34,857.25)

Qlife Monthly Report Capital Fund - August 2019

Filters

Fd	601
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Revenue						
Qlife Capital						
Qlife-R						
Qlife-R						
INVESTMENT EARNINGS-R						
INTEREST EARNED	25,200	5,413	4,244	21.5%	395.9%	1,168.74
INVESTMENT EARNINGS-R Total	25,200	5,413	4,244	21.5%	395.9%	1,168.74
TRANSFERS IN-R						
TRANSFER FROM QLIFE OPERATING FUND	327,020	54,503	62,133	16.7%	16.7%	(7,630.00)
TRANSFER FROM QLIFE MAUPIN FUND	-	-	-	#DIV/0!	0.0%	-
TRANSFERS IN-R Total	327,020	54,503	62,133	16.7%	16.2%	(7,630.00)
CHARGES FOR SERVICES-R						
CONNECT CHARGES	19,000	-	-	0.0%	0.0%	-
CHARGES FOR SERVICES-R Total	19,000	-	-	0.0%	0.0%	-
Qlife-R Total	371,220	59,916	66,377	16.1%	16.5%	(6,461.26)
Qlife-R Total	371,220	59,916	66,377	16.1%	16.5%	(6,461.26)
Qlife Capital Total	371,220	59,916	66,377	16.1%	16.5%	(6,461.26)
Revenue Total	371,220	59,916	66,377	16.1%	16.5%	(6,461.26)
Expense						
Qlife Capital						
Qlife-E						
Qlife-E						
MATERIALS & SERVICES-E	-	-	5,201	#DIV/0!	22.6%	(5,201.24)
CAPITAL OUTLAY-E						
BUILDINGS	-	-	-	#DIV/0!	#DIV/0!	-

Qlife Monthly Report
Capital Fund - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
EQUIPMENT - CAPITAL	80,000	-	-	0.0%	0.0%	-
PRIMARY SYSTEMS	660,284	(5,114)	3,842	-0.8%	0.6%	(8,955.79)
SECONDARY LINE EXTENSION	200,000	9,836	-	4.9%	0.0%	9,836.40
CAPITAL OUTLAY-E Total	940,284	4,722	3,842	0.5%	0.4%	880.61
TRANSFERS OUT-E	30,000	-	-	0.0%	0.0%	-
RESERVE FOR FUTURE EXPENDITURES-E	675,125	-	-	0.0%	0.0%	-
Qlife-E Total	1,645,409	4,722	9,043	0.3%	0.7%	(4,320.63)
Qlife-E Total	1,645,409	4,722	9,043	0.3%	0.7%	(4,320.63)
Qlife Capital Total	1,645,409	4,722	9,043	0.3%	0.7%	(4,320.63)
Expense Total	1,645,409	4,722	9,043	0.3%	0.7%	(4,320.63)

Qlife Monthly Report Maupin Fund - August 2019

Filters	
Fd	602
Cat	(Multiple Items)

Data						
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Revenue						
Qlife - Maupin						
Qlife-R						
Qlife-R						
INTERGOV'T REV - NON SINGLE AUDIT-R						
STATE GRANT	-	-	494,069	#DIV/0!	260.0%	(494,069.26)
INTERGOV'T REV - NON SINGLE AUDIT-R Total	-	-	494,069	#DIV/0!	260.0%	(494,069.26)
INVESTMENT EARNINGS-R						
INTEREST EARNED	60	129	330	214.6%	#DIV/0!	(201.24)
INVESTMENT EARNINGS-R Total	60	129	330	214.6%	#DIV/0!	(201.24)
MISCELLANEOUS-R	-	-	-	#DIV/0!	#DIV/0!	-
TRANSFERS IN-R	30,000	-	-	0.0%	0.0%	-
CHARGES FOR SERVICES-R						
CITY OF MAUPIN	-	44,765	-	#DIV/0!	0.0%	44,765.00
UTILITY SERVICE CHARGES	-	-	-	#DIV/0!	#DIV/0!	-
CITY OF MAUPIN FRANCHISE FEES	-	-	-	#DIV/0!	0.0%	-
CITY OF MAUPIN - GORGE.NET RECEIPTS	3,360	-	-	0.0%	#DIV/0!	-
CITY OF MAUPIN - LSN RECEIPTS	4,000	-	-	0.0%	#DIV/0!	-
CHARGES FOR SERVICES-R Total	7,360	44,765	-	608.2%	0.0%	44,765.00
Qlife-R Total	37,420	44,894	494,399	120.0%	52.7%	(449,505.50)
Qlife-R Total	37,420	44,894	494,399	120.0%	52.7%	(449,505.50)
Qlife - Maupin Total	37,420	44,894	494,399	120.0%	52.7%	(449,505.50)
Revenue Total	37,420	44,894	494,399	120.0%	52.7%	(449,505.50)
Expense						
Qlife - Maupin						
Qlife-E						

Qlife Monthly Report Maupin Fund - August 2019

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Current FY - Prior FY YTD
Qlife-E						
MATERIALS & SERVICES-E						
ADMINISTRATIVE COST	-	-	-	#DIV/0!	0.0%	-
INSURANCE & BONDS	-	-	-	#DIV/0!	0.0%	-
CONTR SRVCS - LEGAL COUNSEL CONTR	2,500	72	1,422	2.9%	71.1%	(1,350.00)
CONTRACTED SVCS - ENGINEERING	-	-	-	#DIV/0!	#DIV/0!	-
POLE CONNECTION FEES	1,050	-	-	0.0%	0.0%	-
CONTRACTED SVCS - WIFI	14,160	96	-	0.7%	0.0%	95.52
BROADBAND SUPPORT	-	-	-	#DIV/0!	#DIV/0!	-
MATERIALS & SERVICES-E Total	17,710	168	1,422	0.9%	7.4%	(1,254.48)
CAPITAL OUTLAY-E						
EQUIPMENT - CAPITAL	-	-	-	#DIV/0!	#DIV/0!	-
PRIMARY SYSTEMS	1,000	-	22,370	0.0%	3.7%	(22,370.40)
SECONDARY LINE EXTENSION	-	-	-	#DIV/0!	#DIV/0!	-
CAPITAL OUTLAY-E Total	1,000	-	22,370	0.0%	3.7%	(22,370.40)
TRANSFERS OUT-E	-	-	-	#DIV/0!	0.0%	-
RESERVE FOR FUTURE EXPENDITURES-E	28,320	-	-	0.0%	0.0%	-
Qlife-E Total	47,030	168	23,792	0.4%	3.5%	(23,624.88)
Qlife-E Total	47,030	168	23,792	0.4%	3.5%	(23,624.88)
Qlife - Maupin Total	47,030	168	23,792	0.4%	3.5%	(23,624.88)
Expense Total	47,030	168	23,792	0.4%	3.5%	(23,624.88)

Qlife Monthly Report
Accounts Receivable - August 2019
Accounts Receivable Summary

Fund	Total Receivable	Current	30-59 Days	60-89 Days	90-119 Days	Over 120 Days
600	47,430.78	28,225.00	-	-	-	19,205.78
601	-	-	-	-	-	-
602	-	,	-	-	-	-
July	44,087.06	24,881.28	-	-	-	19,205.78
June	153,555.78	134,350.00	-	-	-	19,205.78
May	49,540.78	30,335.00	-	-	-	19,205.78
Apr	45,445.78	26,240.00	-	-	-	19,205.78
Mar	30,495.78	11,290.00	-	-	-	19,205.78
Feb	49,520.78	30,315.00	-	-	-	19,205.78
Jan	33,980.78	7,575.00	-	-	-	26,405.78
Dec	38,445.78	12,040.00	-	-	-	26,405.78
Nov	61,291.78	34,740.00	-	146.00	-	26,405.78

Qlife – Financial Analysis for July 2019 Financial Statements

The financial statements for through the 2nd month of the 2020 Fiscal Year (FY20) are presented. The statements are intended for the use of Management and are not audited. The expected straight-line assumption for accounts is 16.7% (2/12). This is a typically a good starting point for analysis. As this is the start of a new fiscal year, there may be transactions that need to be moved back into the prior fiscal year. This will be communicated on the next statements issued.

Operations Fund

Total revenues for the fund are \$127,306. This is a budget execution of 19.1% - well ahead of the 15.9% from last year or the 16.7% straight-line assumption. The primary reason is the Utility Service Charges.

Utility Service Charges have come in at 19.1% of the budget execution or \$20K more than last fiscal year. The reason why is tied to the receivables. \$16K is due to a “catch-up” billing done in FY20. When this is considered, the remaining Utility Service Charges are right at 16.7% budget execution as the \$16K translates to 2.4% budget execution.

Accounts Receivable have increase slightly from July but all accounts – expect the large collection – are current. AR is doing well.

Interest is executing at 31.1% and is now \$119 more than last fiscal year.

Expenses for the Operations Fund are only 10.1% executed. Only \$66,939 has been recorded – this is \$34,857 less than last year at this time. The Contracted Services are significantly less than last fiscal year at this time.

Transfers are as budgeted. There is a set monthly transfer to the Capital Fund.

Capital Fund

Tranfers In from the Operation Fund are proceeding as budgeted.

Interest is executing at 21.5% which is \$1,169 more than last fiscal year. If the interest paid by the LGIP continues then this will beat the budget again.

Expenses are executing at .03%. Primary systems has a negative expense for \$5,114 This is a credit for work done in last fiscal year.

Maupin Fund

Revenue for the fund is at 120.0% budget execution already. This is due to a payment received from the City of Maupin on a pass through grant. The funds were for the project and were not passed to Qlife until July.

Interest has been allocated as seen in the other funds, unfortunately, due to the cash balance; considerably less has been allocated to Maupin at this time.

Expenses for the Maupin Fund are at a budget execution rate of 0.4% - well below the expected straight-lien assumption. The biggest variance is the Contracted Services for WIFI. Based on the budgeted amount, a month should see \$1,180 in expense. As of the end of August, there was \$96 YTD.

No transfers are budgeted for FY20.

Summary

The year is off to a good start. Utility Service Charges are up, even after taking considering the on-time catchup revenue. When this is considered, the budget execution is right on target. Interest is up for the organization as a whole even though Maupin is down due to lower cash balances. Last year at this time the LGIP interest was less than the current rate and this is why the overall interest is more. The Maupin fund has a large revenue, but as mentioned it is a flow through grant amount that had not been passed through to Qlife. It was identified as part of the analysis of the Maupin project.

The funds are in good shape at this time.

Bank reconciliations for August are completed and included in the packet.

August 2019 Bank Reconciliation

Mike Recon 9/9/19

	Main Checking						LGIP Account				
	Bank	Eden 600	Eden 601	Eden 602	Eden Total		Bank	Eden 600	Eden 601	Eden 602	Eden
Begininng Balance	643,591.32	102,964.89	445,584.34	85,772.77	634,322.00	Begining Balance	1,276,804.68	36,494.22	1,240,310.46	0.00	1,276,804.68
Credits		(27,251.67)	27,251.67		-	Deposits					
Deposits	49,506.28	49,506.28	27,251.67	-	76,757.95	Debit	2,861.44	208.89	2,523.79	128.76	2,861.44
Withdrawals					-	Withdrawals					
Checks	54,417.04	45,666.02	26,565.85	167.52	72,399.39	Credit	Other Decreases				
Ending Balance	638,680.56	79,553.48	473,521.83	85,605.25	638,680.56	Ending Balance	1,279,666.12	36,703.11	1,242,834.25	128.76	1,279,666.12
Deposits in Transit	-					Ending GL	1,279,666.12				
Outstanding Checks	\$0.00										
Adjusted Balance	638,680.56	79,553.48	473,521.83	85,605.25	638,680.56	LGIP Variance	-	7.3%	88.2%	4.5%	Interest allocation percentage
Variance	-					Mike - 9/6/19					

\$0.00

September 5, 2019

To the Board of Directors
QualityLife Intergovernmental Agency

We are engaged to audit the financial statements of QualityLife Intergovernmental Agency for the year ended June 30, 2019. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated August 20, 2019, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements approved by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free from material misstatement. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI), which includes the management's discussion and analysis (MD&A), to supplement the basic financial statements. Our responsibility with respect to the items listed above, and which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, this RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on supplementary information, such as combining schedules and budgetary comparison schedules, which accompany the financial statements. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the officials of the agency, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

As part of our audit, we will consider the internal control of QualityLife Intergovernmental Agency. Such considerations will be solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

We gave significant consideration to the preparation of the financial statements, which may reasonably be thought to bear on independence, in reaching the conclusion that independence has not been impaired.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

This information is intended solely for the use of the Board of Directors and management of QualityLife Intergovernmental Agency and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,



Merina+Co
Tualatin, Oregon
Focused on Your Wants and Understanding Your Needs



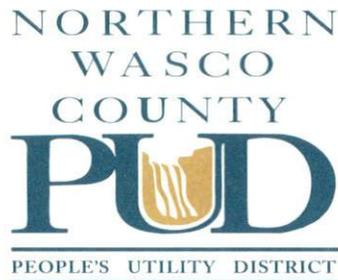
Discussion Items

- [Aristo Technical Management Report](#)
- [Northern Wasco PUD – Pole Attachment Rates Revised](#)
- [Professional Services Agreement – Campbell Phillips](#)
- [NYT Article – Rural America](#)

Aristo Networks LLC
Technical Management Report
By
John Amery
10/01/2019

Items of Interest:

- QLIFE / BPA discussions are to initiate around interconnections, easements, and leases.
 - No new updates
- Damaged QLIFE fiber in the region around E. 15th and Jefferson.
 - Notification letters have been sent to property owners regarding vegetation trimming around QLIFE fiber lines.
- Failing fiber project (SW section previously referred to as St. Marys)
 - Project Complete
- Efforts are currently being made to improve OSPInsight quality of documentation.
 - Ongoing
- Electronics
 - No known issues.



September 6, 2019

Q Life
511 Washington St, Suite 101
The Dalles, OR 97058

Pole Attachment Rental Rates FY 2019 – REVISED

The District has re-reviewed its 2019 Annual Pole Attachment Rental rate calculations and has determined that there was an error in the weighted average calculation for average pole height. What was discovered was that customer owned poles in various pole size classes were inadvertently included in calculating average pole height. With this correction, the average pole height increased from 37.44 feet to 38.33 feet. The effect of increasing the average pole height decreases the 2019 per foot Compliant and Non-Compliant Pole Attachment rental rates from the previously communicated rates of \$16.47 and \$19.84 respectively, to a per foot Compliant rate of \$15.10 and Non-Compliant rate of \$17.88. Pursuant to our Pole Agreement Contracts, Northern Wasco County PUD would like to advise you of a rate increase that will be effective July 1, 2019.

The revised annual rate will go from \$14.06 to \$16.47 per contact if the licensee is compliant; and from \$15.10 to \$17.88 per contact for those entities not in compliance.

Please consider this as written notice of the proposed changes with comments due within 60 days.

Sincerely,

Lana Egbert
Lead Sr. Financial Analyst
Lana-Egbert@nwascopud.org

Northern Wasco County PUD
2345 River Road
The Dalles OR 97058-3551
Direct (541) 506-3803
Office (541) 296-2226

QualityLife Intergovernmental Agency

PERSONAL/PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT is by and between **QualityLife Intergovernmental Agency** ("Agency") and **Campbell Phillips PC** ("Contractor"). Whereas Agency has need of the services which Contractor has agreed to provide;

NOW THEREFORE, in consideration of the sums to be paid to Contractor by Agency, Contractor agrees to perform work between October 1, 2019 and January, 1,2020 and monthly there after inclusive, the following specific personal and/or professional services:

Serve as attorney for the Agency, including but not limited to handling all legal work assigned to contractor by the Administrator, which may include:

Advise the Administrator and Board on matters relating to Agency business;

Prepare and/or review and approve ordinances, resolutions, contracts, agreements, leases, deeds and other related documents;

Attend Agency Board meetings as requested;

Represent Agency in intergovernmental relations as appropriate;

Maintain appropriate records and files;

Act as liaison with Agency Bond counsel and all special purpose counsel hired by Agency;

Act as liaison with Agency's insurance provider regarding claims.

Payment Terms:

Invoice monthly, in a format acceptable to Agency, for work based on contractor's public sector hourly rate of \$200.00. Also, contractor will be reimbursed for fees and reasonable travel expenses incurred with Agency's prior written consent.

- 1. COMPLETE AGREEMENT.** This Agreement contains the entire understanding of the parties and supersedes all prior agreements, oral or written, and all other communication between the parties relating to the subject matter of this Agreement.
- 2. WRITTEN NOTICE.** Any notice of termination or other communication having a material effect on this Agreement shall be served by U.S. Mail or email with confirmed receipt, on the signatories listed.

3. GOVERNING LAW/VENUE. This Agreement shall be governed by the laws of the State of Oregon. Any action commenced in connection with this Agreement shall be in the Circuit Court of Wasco County. The prevailing party shall be entitled to reasonable attorney fees and costs, including an appeal. All rights and remedies of Agency shall be cumulative and may be exercised successively or concurrently. The foregoing is without limitation to or waiver of any other rights or remedies of Agency according to law.

4. COMPLIANCE. Contractor shall comply with all applicable Federal, State, and local laws, rules and regulations. All provisions of ORS 279B.220-235 (Public Contracts and Purchasing) are incorporated herein to the extent applicable to personal/professional service agreements. Specifically, Contractor shall:

- a. Promptly pay, as due, all persons supplying labor and material for the prosecution of the work provided of in such contract. If Contractor fails to pay any such claim, Agency may pay the claim and charge the payment against the funds due Contractor, pursuant to ORS 279B.220;
- b. Pay any required contributions due the Industrial Accident Fund incurred in the performance of the contract;
- c. Not permit any lien or claim to be filed or prosecuted against Agency, on account of any labor or material furnished by Contractor;
- d. Pay the Department of Revenue all sums withheld from employees pursuant to ORS 316.167;
- e. Not employ any person more than 10 hours a day, or 40 hours a week, unless permitted under ORS 279B.235, and any employee working over 40 hours per week shall be paid overtime as provided in ORS 279B.235.
- f. Pay promptly, as due, any payment for medical surgical or hospital care furnished to employees of Contractor, pursuant to ORS 279B.230.
- g. If Contractor is a subject employer, Contractor will comply with ORS 656.017.

5. JUDICIAL RULINGS. If a court determines any provision of this Agreement to be void or unenforceable, as applied to either party or to any circumstances shall adjudge any provision of this Agreement, the same shall in no way affect any other provision of this Agreement or the validity of enforceability of the Agreement.

6. INDEPENDENT CONTRACTOR. Contractor, in carrying out the services to be provided under this Agreement, is acting as an "independent contractor" and is not an employee of Agency, and as such accepts full responsibility for taxes or other obligations associated with payment for services under this Agreement. As an "independent contractor", Contractor will not receive any benefits normally accruing to Agency employees unless required by applicable law. Furthermore, Contractor is free to contract with other parties, on other matters, for the duration of this Agreement.

7. INDEMNIFICATION. Contractor shall save harmless, indemnify, and defend Agency for any and all claims, damages, losses and expenses including but not limited to reasonable attorney's fees

arising out of or resulting from Contractor's performance of or failure to perform the obligations of this Agreement to the extent same are caused by the negligence or misconduct of Contractor or its employees or agents.

8. INSURANCE. Contractor shall purchase and maintain at Contractor's expense, Professional Liability insurance, in the amount required by the Oregon State Bar Association.

9. WORKER'S COMPENSATION. Contractor shall comply with ORS 656.017 for all employees who work in the State of Oregon. If Contractor hires employees, he or she shall provide Agency with certification of Worker's Compensation Insurance, with employer's liability in the minimum of \$100,000.00.

10. NONDISCRIMINATION. No person shall be subjected to discrimination in receipt of the benefits of any services or activities made possible by or resulting from this Agreement on the grounds of sex, race, color, creed, marital status, age or national origin. Any violation of this provision shall be considered a material violation of this Agreement and shall be grounds for cancellation, termination or suspension in whole or in part by Agency.

11. TERMINATION OF AGREEMENT. This Agreement may be terminated under the following conditions:

- a. By written mutual agreement of both parties. Termination under this provision may be immediate.
- b. Upon thirty (30) calendar days written notice by either Party to the other of intent to terminate.
- c. Immediately on breach of the contract.

12. SUBCONTRACTING/NONASSIGNMENT. No portion of this Agreement may be contracted to or assigned to any other individual, firm, or entity without the express and prior approval of Agency.

13. SURVIVAL. The terms, conditions, representations and all warranties contained in this Agreement shall survive the termination or expiration of this Agreement.

14. FUNDING. In the event the governing board of Agency reduces, changes, eliminates, or otherwise modifies the funding for any of the services identified, Contractor agrees to abide by any such decision including termination of service.

15. STANDARD OF SERVICES AND WARRANTY. Contractor agrees to perform its services with that standard of care, skill and diligence normally provided by a professional individual in the performance of similar services. It is understood that Contractor must perform the services based in part on information furnished by Agency and that Contractor shall be entitled to rely on such information. However, Contractor is given notice that Agency will be relying on the accuracy, competence and completeness of Contractor's services in utilizing the results of such services.

Something Special Is Happening in Rural America

By Sarah Smarsh July 21, 2019

WICHITA, Kan. — For more than a century following the Industrial Revolution, rural and small-town people left home to pursue survival in commercial meccas. According to the American story, those who thrived in urban centers “made it” — a capitalist triumph for the individual, a damaging loss for the place he left. We often refer to this as “brain drain” from the hinterlands, implying that those who stay lack the merit or ability to “get out.”

But that old notion is getting dusty.

The nation’s most populous cities, the bicoastal pillars of aspiration — [New York City and Los Angeles](#) — are experiencing population declines, most likely driven by unaffordability. Other metros are experiencing growth, to be sure, [especially in the South and West](#). But there is an exodus afoot that suggests a national homecoming, across generations, to less bustling spaces. Last year, Gallup found that while roughly 80 percent of us live in urban areas, [rural life was the most wished for](#).

If happiness is what they seek, those folks are onto something. A 2018 [study](#) by NPR, the Robert Wood Johnson Foundation and the Harvard T.H. Chan School of Public Health reported that in spite of economic and health concerns, most rural Americans are pretty dang happy and hopeful. Forty percent of rural adults said their lives came out better than they expected. A majority said they were better off financially than their parents at the same age and thought their kids would likewise ascend. As for cultural woes, those among them under age 50, as well as people of color, showed notably higher acknowledgment of discrimination and commitment to social progress. All in all, it was a picture not of a dying place but one that is

progressing.

The University of Minnesota Extension researcher Ben Winchester [has cited a “brain gain”](#) in rural America. Mr. Winchester found that from 2000 to 2010, most rural Minnesota counties gained early-career to midcareer residents with ample socioeconomic assets. A third of them are returning, while the rest are new recruits.

I grew up in and wrote a [memoir](#) about a place that by many measures during my Reagan-era childhood and Clinton-era adolescence was indeed “dying.” American readers love a tale of escape from such places, populated by characters who exemplify addiction, abuse, bad decision-making. My memoir instead seeks, through historical facts and cultural analysis, to reveal the immense public forces of policy and socioeconomics that shaped my family’s behaviors, opportunities and outcomes. I wrote affectionately yet unsparingly *from* that area, where I still choose to reside.

In the year since it was published, this less-common narrative has prompted thousands of people to find me at speaking events and book signings. They tell me this: *Our stories are different but the same. I know the world you wrote about — it’s deep in me, and I care about it.*

From Seattle to Charlottesville, they come bearing homegrown tomatoes (that’s “maters” to us), fresh loaves of bread, small-town yearbooks, landscape photography, original paintings of big skies. They cry as they relate their own stories of departure, return, longing.

These aren’t just white people lamenting the loss of the family wheat farm. They are black women missing their families in the rural South, Muslim women organizing workers in meatpacking towns on the plains, young gay men hoping to return to their small-town roots. This is the rural America I know and love — a place rife with problems, yes, but containing diversity, vibrancy and cross-cultural camaraderie.

I explore this shift in the zeitgeist with a new podcast featuring rural and working-class advocates from the Black Belt of the Deep South, migrant camps of California's Central Valley, the [Iowa tribe of Kansas and Nebraska](#), the desert Southwest, Appalachia and the Midwest. I spoke with people who founded or help guide entities such as the [Black Farmers' Network](#), [United Farm Workers Foundation](#), the [Doris Duke Conservation Scholars Program](#), the [Female Farmer Project](#), the [Southern Documentary Fund](#) and the [Kansas Democratic Party](#).

From where I sit, they are heroes of the American odyssey — seeing value where others see lack, returning with the elixir of hard-won social capital to help solve the troubles of home. In one conversation, the political scientist Veronica Womack described the metaphorical significance of her black students at Georgia College considering work in agriculture.

"It's kind of a circle," Dr. Womack said. "When our ancestors were made free, land was their pursuit." So when she says her students are coming home, she explained, she means that they have realized that farming is a "vehicle that I can use to be free."

[The Christian Science Monitor](#) recently reported a prairie trend of young people, drawn by family ties and affordable entrepreneurship, returning to rural and small-town homes around college graduation. They're opening restaurants or starting small, unconventional farming operations. One college senior founded a direct-to-consumer beef company in Otoe County, Neb., and sold \$52,000 worth of meat in the past nine months.

This return — or refusal to leave — is good news for Americans who will happily remain in cities. The future of rural is intertwined with suburban and urban outcomes by way of food production, natural resources, the economy, political movements and beyond.

We need policymakers who understand this (and care about it). Good news: Progressive Democratic presidential candidates have unveiled a spate of

rural policy plans more robust than any in recent political memory. They suggest actions for which rural advocates have argued — investing in rural people and economies to lead a Green New Deal, cutting out oppressive middlemen in moving food from producers to eaters and much more.

Government agencies have made piecemeal efforts to attract professionals to rural America, offering loan forgiveness or other incentives to teachers, doctors, home buyers. To make the burgeoning rural return feasible, we need big structural fixes for a big problem, such as [Poland's recent scrapping of income tax](#) for young workers in an effort to keep them in the country.

The concept of home is a subjective one unto the individual. But we have long interpreted it at the mercy of forces such as capitalism and industrialization. The resulting social imbalance is an objective crisis. Mobility is a virtue of freedom. Staying — or returning — is an equal virtue.



Lone Pine Updates



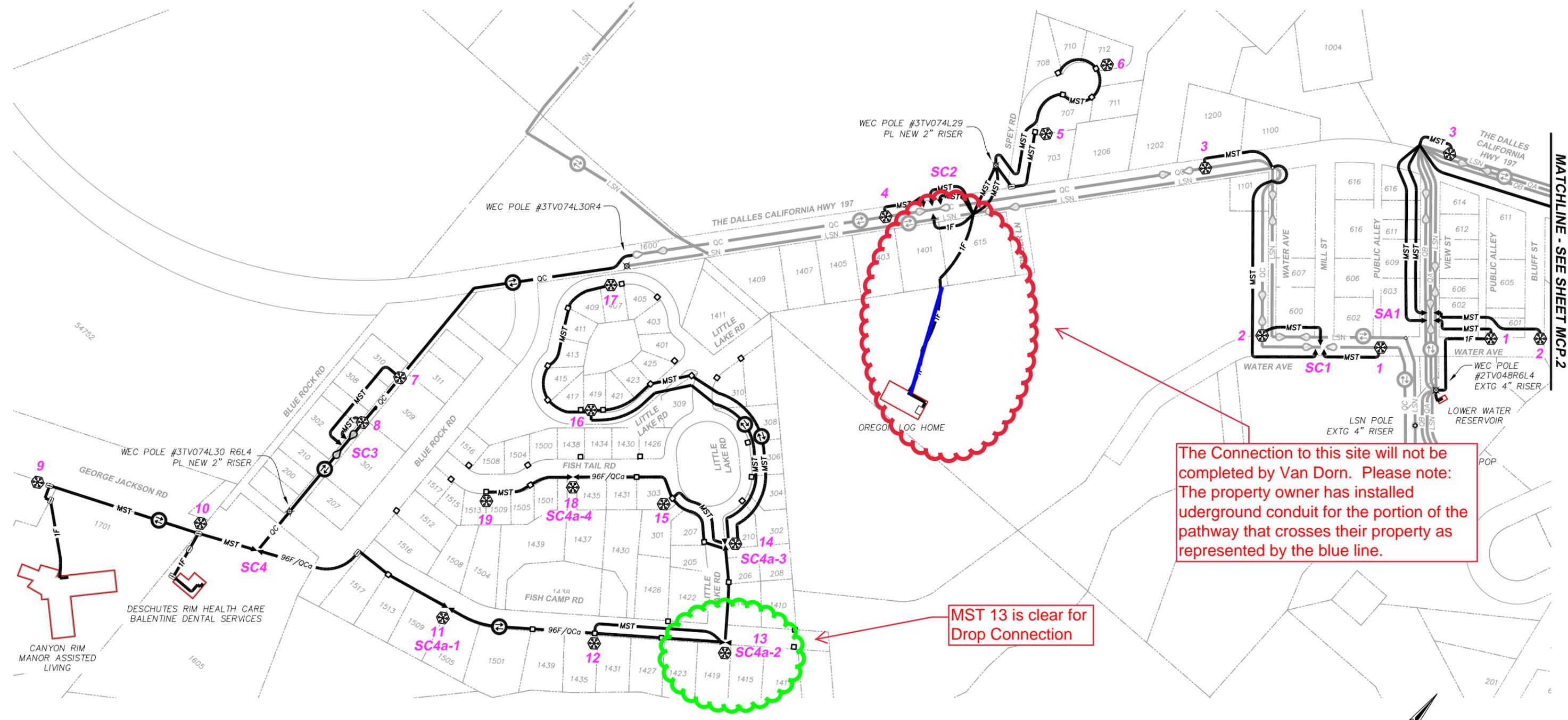
Port Build/Chenoweth Expansion Updates



Maupin Updates

- [MST Update](#)
- [Prevailing Wage Reports](#)
- [Final Project Financials](#)

BID SET



The Connection to this site will not be completed by Van Dorn. Please note: The property owner has installed underground conduit for the portion of the pathway that crosses their property as represented by the blue line.

MST 13 is clear for Drop Connection

MASTER CABLE PLAN
SCALE: 1" = N.T.S.

LEGEND

LSN	LSN
QA	Q-LIFE CABLE 'A'
QB	Q-LIFE CABLE 'B'
QC	Q-LIFE CABLE 'C'
MST	Q-LIFE MST TAIL
	Q-LIFE CABLE LATERAL

Plot Date: 06 Mar 2018, 6:14am By User: Owner Drawing Name: C:\WORK\PROJECTS\Q-LIFE\MAUPIN EXPANSION\CAD\MAUPIN_FTTX_MCP00.DWG Layout (If Any): MCP.1

811 Railroad Avenue
Oregon City, Oregon 97045
www.commstructureconsulting.com

Main Office:
503.343.4134

DESIGNED BY: DM
DRAFTED BY: APM CHECKED BY: DM

REVISIONS				
REV	DESCRIPTION	DATE	BY	APP

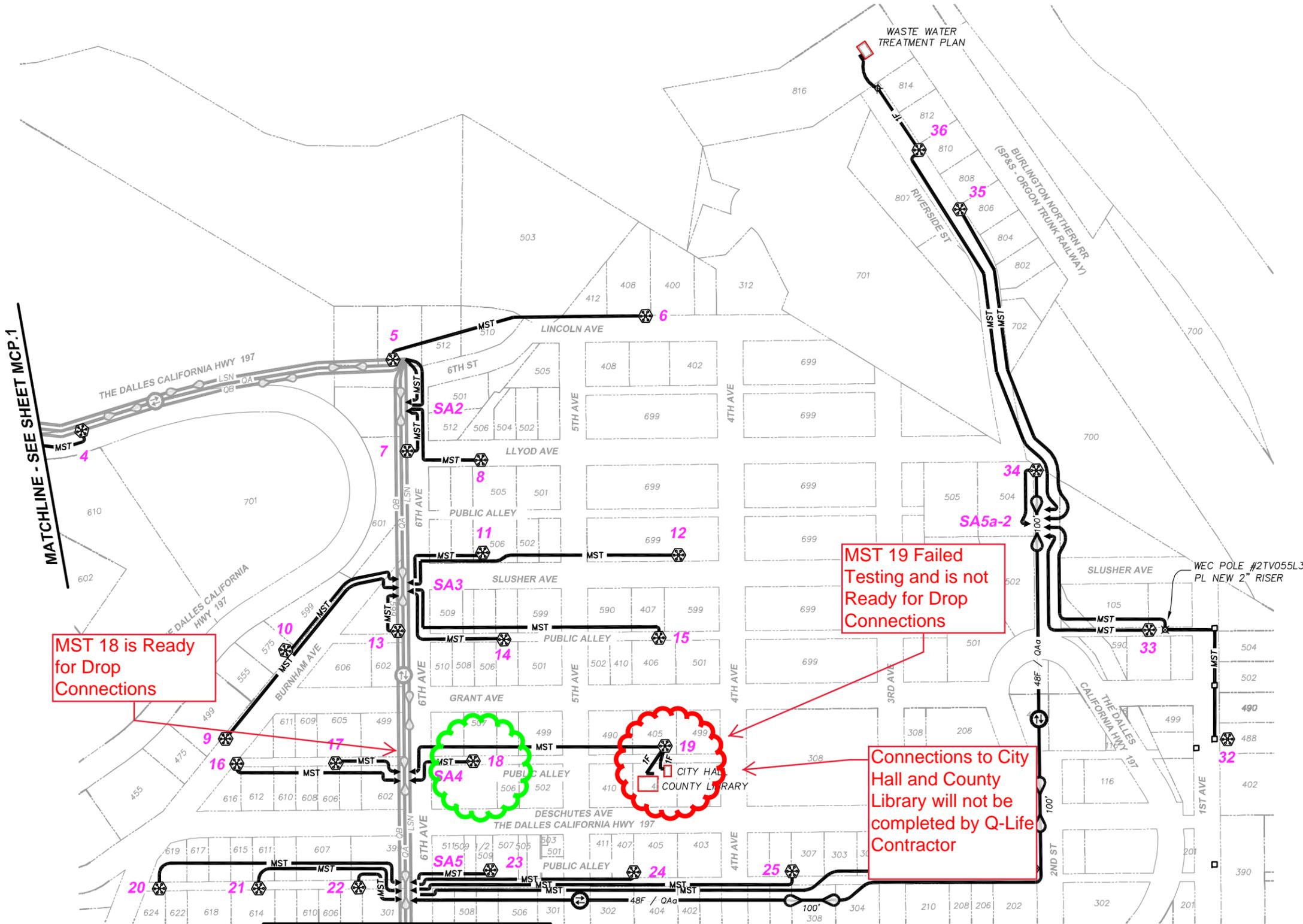


313 COURT STREET THE DALLES, OR 97058

**MAUPIN EXPANSION FTTx
MAUPIN, OREGON
MASTER CABLE PLAN**

CITY: MAUPIN - TOWNSHIP 04 SOUTH RANGE 14 EAST SECTION: 32 & 33 COUNTY: WASCO CO., OREGON

PLOT DATE: 3/06/2018 SCALE: AS SHOWN PROJECT NAME-FILENAME.DWG - TAB_SHEET # SHEET **MCP.1**



MST 18 is Ready for Drop Connections

MST 19 Failed Testing and is not Ready for Drop Connections

Connections to City Hall and County Library will not be completed by Q-Life Contractor

LEGEND

LSN	LSN
QA	Q-LIFE CABLE 'A'
QB	Q-LIFE CABLE 'B'
QC	Q-LIFE CABLE 'C'
MST	Q-LIFE MST TAIL
	Q-LIFE CABLE LATERAL

MASTER CABLE PLAN
SCALE: 1" = N.T.S.

1
MCP.2

Plot Date: 20 Jun 2017, 4:23pm By User: Owner
Drawing Name: C:\WORK\PROJECTS\Q-LIFE\MAUPIN EXPANSION\CAD\MAUPIN_FTTH_MCP00.DWG Layout (If Any): MCP.2

COMMSTRUCTURE
CONSULTING, LLC

811 Railroad Avenue
Oregon City, Oregon 97045
www.commstructureconsulting.com

Main Office:
503.343.4134

DESIGNED BY: DM
DRAFTED BY: APM CHECKED BY: DM

REVISIONS				
REV	DESCRIPTION	DATE	BY	APP



Q-LIFE
NETWORK

313 COURT STREET THE DALLES, OR 97058

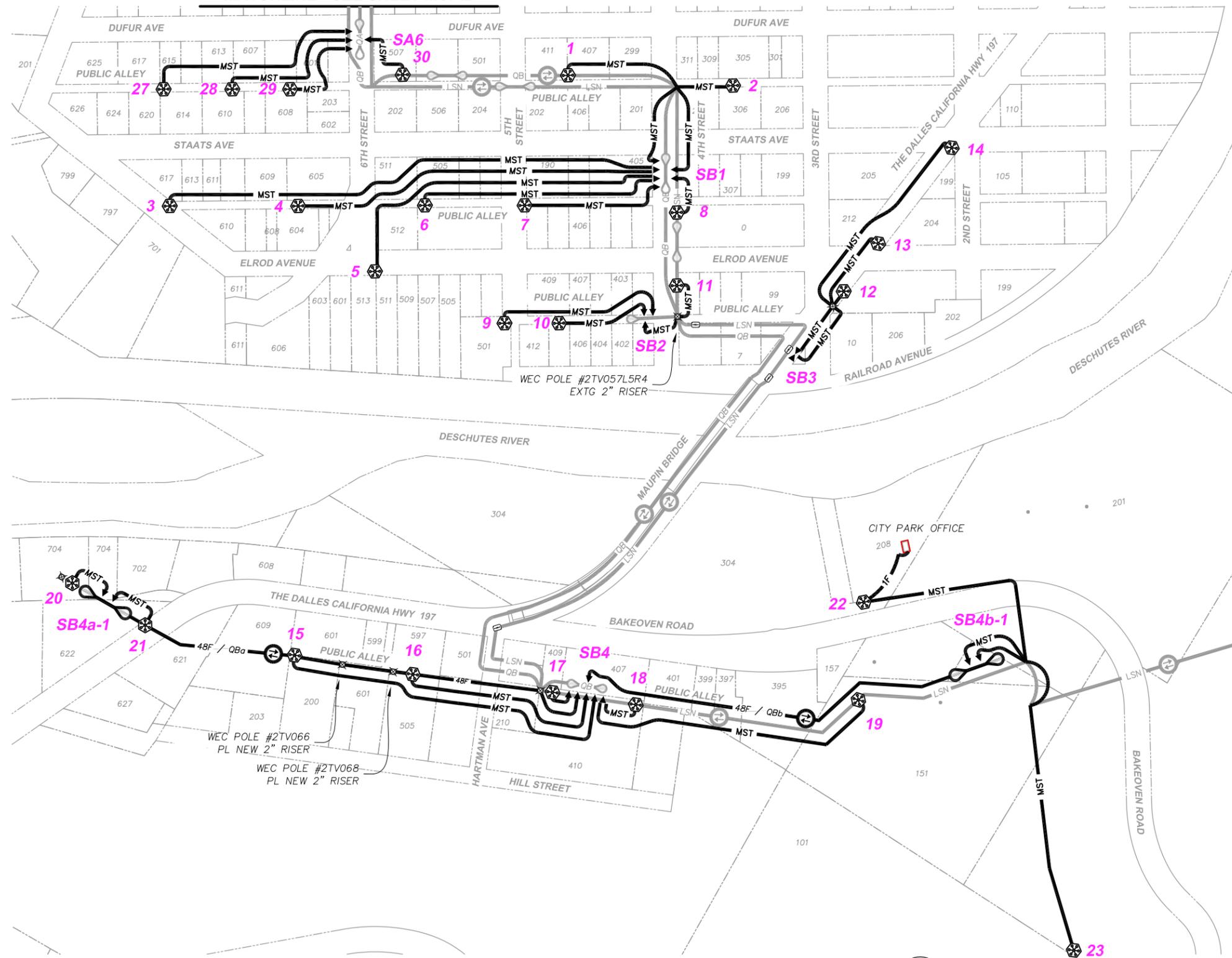
MAUPIN EXPANSION FTTx
MAUPIN, OREGON

MASTER CABLE PLAN

CITY: MAUPIN - TOWNSHIP 04 SOUTH RANGE 14 EAST SECTION: 32 & 33 COUNTY: WASCO CO., OREGON

PLOT DATE: 1/23/2017	SCALE: AS SHOWN	PROJECT NAME-FILENAME.DWG - TAB_SHEET # MAUPIN_FTTH_MCP00.DWG - MCP.2	SHEET MCP.2
-------------------------	--------------------	--	-----------------------

MATCHLINE - SEE SHEET MCP.2



MASTER CABLE PLAN

SCALE: 1" = N.T.S.

1
MCP.3

LEGEND

LSN	LSN
QA	Q-LIFE CABLE 'A'
QB	Q-LIFE CABLE 'B'
QC	Q-LIFE CABLE 'C'
MST	Q-LIFE MST TAIL
	Q-LIFE CABLE LATERAL

Plot Date: 23 Jan 2017, 7:20am By User: Owner Drawing Name: C:\WORK\PROJECTS\Q-LIFE\MAUPIN EXPANSION\CAD\MAUPIN_FTTH_MCP00.DWG Layout (If Any): MCP.3

811 Railroad Avenue
Oregon City, Oregon 97045
www.commstructureconsulting.com

Main Office:
503.343.4134

DESIGNED BY: DM
DRAFTED BY: APM CHECKED BY: DM

REVISIONS				
REV	DESCRIPTION	DATE	BY	APP



313 COURT STREET THE DALLES, OR 97058

**MAUPIN EXPANSION FTTx
MAUPIN, OREGON
MASTER CABLE PLAN**

CITY: MAUPIN - TOWNSHIP 04 SOUTH RANGE 14 EAST SECTION: 32 & 33 COUNTY: WASCO CO., OREGON

PLOT DATE: 1/20/2017	SCALE: AS SHOWN	PROJECT NAME-FILENAME.DWG - TAB_SHEET # MAUPIN_FTTH_MCP00.DWG - MCP.3	SHEET MCP.3
-------------------------	--------------------	--	-----------------------

PRIME CONTRACTOR SUBCONTRACTOR PAYROLL #: 10 FINAL PAYROLL

Business Name (DBA): Precision Fiber, Inc. Phone: (503) 908.8148 CCB Registration Number: 135845

Project Name: QLife Maupin Expansion FTTx 2018-01 Project Number: 2018-01 Type of Work: Expansion FTTx

Street Address: 15405 SE 94th Avenue, Clackamas, OR 97015 Project Location: Maupin, OR

Mailing Address: PO Box 376, Clackamas, OR 97015 Project County: Wasco

Date Pay Period Began: 08/18/2019 Date Pay Period Ended: 08/31/2019

THIS SECTION FOR PRIME CONTRACTORS ONLY

Public Contracting Agency Name:
Phone: ()
Date Contract Specifications First Advertised for Bid:
Contract Amount:

THIS SECTION FOR SUBCONTRACTORS ONLY

Subcontract Amount: \$68319.00
Prime Contractor Business Name (DBA): Vandom Enterprises
Prime Contractor Phone: 503.769.4504
Prime Contractor's CCB Registration Number: 41145
Date You Began Work on the Project: 7/2/2018

(1) NAME, ADDRESS AND EMPLOYEE'S IDENTIFICATION NUMBER	(2) CLASSIFICATION (INCLUDE GROUP # & APPRENTICESHIP STEP IF APPLICABLE)	FB	(3) DAY AND DATE							(4) TOTAL HOURS	(5) HOURLY BASE RATE	(6) HOURLY FRINGE BENEFIT AMOUNTS PAID AS WAGES TO EMPLOYEE	(7) GROSS AMOUNT EARNED (see directions)	(8) ITEMIZED DEDUCTIONS FICA, FED, STATE, ETC	(9) NET WAGES PAID	(10) HOURLY FRINGE BENEFITS PAID TO BENEFIT PARTY, PLAN, FUND, OR PROGRAM	(11) NAME OF BENEFIT PARTY, PLAN, FUND, OR PROGRAM			
			Su	M	Tu	W	Th	F	Sa											
			26	28	27	28	29	30	31											
ELI F GARNER 5172 Andresen St SE, SALEM, OR 97306 2511	Limited Energy Electrician	FIELD	OT			2.00				2.00	49.17	\$136.52	\$406.95	3062.68	914.99	2147.69	0.15 Health/Dental			
			ST			5.25				5.25	32.78									
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																	
Connor J Brummett 16751 SE 82nd Drive #210, Clackamas, OR 97015 6746	Limited Energy Electrician	FIELD	OT			2.00				2.00	49.17	\$136.52	\$406.95	2156.96	562.27	1594.69	0.15 Health/Dental			
			ST			5.25				5.25	32.78									
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																	
	Limited Energy Electrician	FIELD	OT							0.00	49.17	\$0.00	\$0.00			0	Health/Dental			
			ST							0.00	32.78									
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																	
	Limited Energy Electrician	FIELD	OT							0.00	49.17	\$0.00	\$0.00			0	Health/Dental			
			ST							0.00	32.78									
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																	
	Limited Energy Electrician	FIELD	OT							0.00	49.17	\$0.00	\$0.00			0	Health/Dental			
			ST							0.00	32.78									
			Schedule 5/8 X 4/10 <input type="checkbox"/> ; Reg Hrly Schd: 7-4:30																	

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
WH-38 (Rev. 06/16)

THIS FORM CONTINUED ON REVERSE

CERTIFIED STATEMENT

Date: 09/04/2019
 I, Angela Church President
 (NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Precision Fiber, Inc.
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

on the QLife Maupin Expansion FTTx 2018-01; that during the payroll period
 (BUILDING OR WORK)

commencing on the 18th day of August, 2019, and ending the 31st day
 (MONTH) (YEAR)

of August, 2019, all persons employed on said project have been paid the
 (MONTH) (YEAR)

full weekly wages earned, that no rebates have been or will be made either directly or indirectly
 to or on behalf of said Precision Fiber, Inc. from the
 (CONTRACTOR, SUBCONTRACTOR OR SURETY)

full weekly wages earned by any person, and that no deductions have been made either directly
 or indirectly from the full wages earned by any person, other than permissible deductions as
 specified in ORS 652.610, and as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by
 the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat.
 967; 76 Stat. 357; 40 U.S.C. 276c), and described below:
Simple IRA, OR Workers Assessment EMP, OR Transit Tax

(2) That any payrolls otherwise under this contract required to be submitted for the above period
 are correct and complete; that the wage rates for workers contained therein are not less than the
 applicable wage rates contained in any wage determination incorporated into the contract; that
 the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide
 apprenticeship program registered with a state apprenticeship agency recognized by the Bureau
 of Apprenticeship and Training, United States Department of Labor, or if no such recognized
 agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United
 States Department of Labor.

I HAVE READ THIS CERTIFIED STATEMENT, KNOW THE CONTENTS THEREOF AND IT IS
 TRUE TO MY KNOWLEDGE:

Angela Church - President
Angela Church (NAME AND TITLE)
 (SIGNATURE AND DATE) 9/4/2019

In addition to completing (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete the following section as well:

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

X In addition to the basic hourly wage rates paid to each laborer or mechanic listed
 in the above referenced payroll, payments of fringe benefits as listed in the
 contract have been or will be made to appropriate programs for the benefit of
 such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

X Each laborer or mechanic listed in the above referenced payroll has been paid,
 as indicated on the payroll, an amount not less than the sum of the applicable
 basic hourly wage rate plus the amount of the required fringe benefits as listed in
 the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION
Limited Energy Electrician	Medical / Dental

REMARKS:	
NAME AND TITLE	SIGNATURE
Angela Church - President	<i>Angela Church</i>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

FILE THIS FORM WITH THE PUBLIC AGENCY ASSOCIATED WITH THE PROJECT
NOTE TO CONTRACTORS: YOU MUST ATTACH COPIES OF THIS FORM TO EACH OF YOUR PAYROLL SUBMISSIONS ON THIS PROJECT.
INSTRUCTIONS AND ADDITIONAL FORMS ARE AVAILABLE ON OUR WEBSITE: WWW.OREGON.GOV/BOLI.

Business Name (DBA): Van Dorn Enterprises Inc		Phone: 503-769-4504	CCB Registration #: 41145
Project Name: Qlife Maupin		Project #: 2018-01	TYPE OF WORK: Utility Construction
Street Address: 408 Dechutes Ave City, State, Zip Maupin, OR 97037		Project Location: Maupin, OR	
Mailing Address: 511 Washington St City, State, Zip The Dalles, OR 97058		Project County: Wasco County	
Date Pay Period Began: 08/25/19	Date Pay Period Ended: 08/31/19	Payroll #: 1-Sep	

THIS SECTION FOR PRIME CONTRACTORS ONLY

Public Contracting Agency Name: 10
 Phone: 541-506-2550
 Date Contract Specifications First Advertised for Bid: 3/26/2018
 Contract Amount: \$494,069.26

THIS SECTION FOR SUBCONTRACTORS ONLY

Subcontract Amount:
 Prime Contractor Business Name (DBA):
 Prime Contractor Phone #:
 Prime Contractor's CCB Registration Number:
 Date You Began Work on the Project:

(1)	(2)		(3) DAY AND DATE							(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
			Sun	Mon	Tue	Wed	Thu	Fri	Sat									
			8/25	8/26	8/27	8/28	8/29	8/30	8/31									
Nname Address Social Security Number**		Classification (include Group # & Apprenticeship % if applicable)		HOURS WORKED EACH DAY							Total Hours	Overtime Rate of Pay / Base Hourly Rate of Pay	Hourly Fringe Benefit Amount Paid as Wages	Gross Amount Earned This Pay Period for This Project / For all Work	Total Deductions per Week (FICA, Fed, State, etc)	Net Wages Paid for Week	Hourly Fringe Benefits Paid to Benefit Party, Plan, Fund, or Program	Name of Benefit Party, Plan, Fund, or Program
Mark E Dabulskis 56812 Bingham Adams, OR 542-04-0775	47-2112	OT	4.50	1.00	0.50					6.00	49.17	10.92	1,584.14	570.59	1,201.98	3.43	Healthnet of Oregon (medical) Oregon Paid Time Off	
		S		8.00	8.00	6.00	6.00			28.00	32.78		1,805.32					
Eli Gushulak 1557 Westhaven Stayton, OR 574-15-5340	47-2061	OT	4.50	1.00	0.50					6.00	14.86	12.41	1,521.21	399.82	1,216.26	1.41	Healthnet of Oregon (medical) Oregon Paid Time Off	
		S		8.00	8.00	6.00	6.00			28.00	29.71		1,640.21					
Thomas W 3594 SR4 West Grays River, WA 574-60-2507	47-2061	OT	4.50	1.00						5.50	14.86	13.09	1,308.93	351.19	1,417.23	0.00	Oregon Saves-IRA Oregon Paid Time Off	
		S		8.00	8.00	6.50				22.50	29.71		1,441.93					
		OT								0.00								
		S								0.00								
		OT								0.00								
		S								0.00								
		OT								0.00								
		S								0.00								

* Although this form has not been officially approved by the US. Department of Labor, it is designed to meet the requirements of both the state PWR law and the federal Davis-Bacon Act.
 ** Social Security Number is required for Davis-Bacon projects first advertised for bid prior to 1/18/09. For projects first advertised after 1/18/09, only the last 4 digits of the social security number are to be used.

Date: 9/3/19

I, ZoAnne M Farmen Office Manager
(NAME OF SIGNATORY PARTY) (TITLE)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by:
Van Dorn Enterprises Inc.
(Contractor, Subcontractor or Surety)

on the Q-Life Maupin; that during the payroll period
(Project Name)
commencing on 8/25/19 and ending on 8/31/19
(dd/mm/yr) (dd/mm/yr)

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said
Van Dorn Enterprises Inc. from the
(Contractor, Subcontractor or Surety)

full weekly wages earned by any person, and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as specified in ORS 652.610 and as defined in Regulations, Part 3 (29 CRF Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. Stat. 967, 76 State. 357; 40 U.S.C. 276c), and described below:

Medical Insurance-Healthnet of Oregon

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for workers contained therein are not less than the applicable wage rates contained in in any wage determination incorporated into the contract; that the classifications set forth therein for each worker conform with work performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a state apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a state, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

I have read this certified statement; know the contents thereof and it is true to my knowledge.

ZoAnne M Farmen, Office Manager
(Name and title)


(Signature and Date)

9/3/19

In addition to completing (1) - (3), if your project is subject to the federal Davis-Bacon Act requirements, complete and sign the following section as well:

(4) That:

(a) Where fringe benefits are paid to approved plans, funds, or programs

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) Where fringe benefits are paid in cash

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) Exceptions

Exception (Craft) Explanation

Oregon Saves - voluntary optional program - IRA

Oregon Paid Time Off to be paid at a later date of their choosing

Remarks:

Oregon Saves - voluntary optional program - IRA

Oregon Paid time off to be paid a later date of their choosing.

ZoAnne M. Farmen, Office Manager
(Name and Title)

(Signature and Date)

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution. See Section 1001 of Title 18 and section 231 of title 31 of the United States Code.

File this form with the contracting agency

Note to contractors: You must attach copies of this certification to each of your payroll submissions on this project.

Instructions and additional forms are available on our website: www.oregon.gov/boli.

Q-Life - Maupin Project Financials - FINAL - September 2019

(Excludes interest and Google grant revenue and expense)



DESCRIPTION	YEAR					TOTAL
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
REVENUE						
City of Maupin		\$ 80,427.00	\$ 186,227.00	\$475,223.26	\$ 144,765.00	\$ 886,642.26 << Q-LIFE REVENUE
EXPENSE						
City of TD Admin	\$ 26,677.50					
DJC	\$ 269.10					
The Dalles Chronicle	\$ 92.80					
Keith Mobley	\$ 1,845.00	\$ 4,171.00	\$ 936.00	\$ 2,250.00	\$ 72.00	
Commstructure	\$ 47,582.57	\$ 105,174.04	\$ 23,127.12	\$ 21,556.24		
Van Dorn Enterprises			\$ 18,846.00	\$ 494,429.80		
Lightspeed			\$ 151,290.00			
Graybar			\$ 1,676.08			
BLM			\$ 1,254.00			
Wasco County Clerk			\$ 1,505.00			
BOLI				\$ 494.07		
Wasco Electric				\$ 32,700.00		
John Amery				\$ 744.51		
	\$ 76,466.97	\$ 109,345.04	\$ 198,634.20	\$ 552,174.62	\$ 72.00	\$ 936,692.83 << Q-LIFE EXPENSE

(\$50,050.57) <<< Difference approved as part of June Q-Life Board Meeting and covered by transfer from Q-Life Capital Fund

GRANTS AWARDED TO CITY OF MAUPIN		
Amount	Est. Received Date	
IFA RS1608 (\$410,000)		
\$ 10,480	Apr-Jul 2016	
\$ 6,678	August 2016	
\$ 34,765	Signed 4/25/17	
\$ 167,381	Signed 11/14/17	
\$ 190,696	Est. 8/15/19	
IFA A16005 (\$28,504)		
\$ 28,504	Nov 15 - Jun 16	
PacificSource (\$44,765)		
\$ 44,765	FY 2018	
State Legislature (\$500,000)		
\$ 500,000	FY 2018	
\$ 983,269	<< TOTAL TO MAUPIN	



Executive Session
