



## MINUTES

QLife Regular Board Meeting  
Thursday, December 3, 2020  
Via Google Hangouts

**Call to Order** President Hege calls the meeting to order at 12:03 PM.

**Roll Call** Scott Hege, Rod Runyon, Dale Lepper, Darcy Long-Curtiss, Lee Weinstein, John Amery, Tom McGowan, Keith Mobley, Dan McNeely, Erik Orton, Kristen Campbell, Tyler Stone, Stephanie Krell, and Mike Middleton.

### **Changes to the Agenda**

There are no changes to the agenda.

***[[Mr. Weinstein moves to approve the agenda. Ms. Long-Curtiss seconds the motion, which passes unanimously.]]***

### **Approval of the Consent Agenda**

President Hege asks Mr. Middleton if LS Networks sent a check as remarked in the last meeting. Mr. Middleton confirms receipt of the check.

***[[Mr. Weinstein moves to approve the consent agenda. Ms. Long-Curtiss seconds the motion, which passes unanimously.]]***

### **Finance**

#### **Financial Report, Analysis and Reconciliation**

Mr. Middleton presents his report to the Board included in the packet. He notes that revenues are coming in strongly. He continues by explaining that administration charges have not been paid yet but will be caught up in November financials.

The Capital fund reflects \$5,000 less interest than last fiscal year and that is due to low interest rates.

The Maupin fund has received the LS Networks check as noted earlier. Revenues are interest gained at this point and expenses are for the wifi support. Mr. Middleton plans to start transferring from the Maupin fund back to the Capital fund by the end of the year.

President Hege asks about the \$44,000 catch up payment and Mr. Middleton explains that the customer asked us to send them a bill but have not received the funds yet.

President Hege wonders what our average monthly revenue is and if we ever have issues with receiving payments. Mr. Middleton remarks that it is around \$50,000 - \$60,000 each month and that those payments are coming in regularly. He continues by noting that we do have one business that went under and are working with collections.

Mr. Stone asks when we plan to write off the \$19,000 balance and Mr. Middleton responds that we will write it off this year.

President Hege brings attention to the fees paid for wifi in Maupin and asks if that is supplemented by the Google grant. Mr. Middleton responds that it is and Mr. Stone adds that it may be time to revisit with Google to secure additional funding.

## Discussion Items

### **Aristo Management Report**

Mr. Amery informs the Board that there are a couple of new issues to report on. Recently, a tree fell on a service drop which was temporarily repaired but will require more maintenance to permanently repair it. Another site was damaged by a dump truck and we are in the process of figuring out how to pay for repairs.

President Hege asks for more information about the dump truck incident and Mr. Stone explains that we determined it was a City of The Dalles dump truck that took down both QLife and Charter fiber. He asks the Board if they would like us to pursue the city to pay for the repair or just repair it ourselves. Mr. Amery adds that the repair will cost between \$5,000 and \$10,000.

Mr. Mobley suggests we file an insurance claim and Mr. Stone responds that we could but it would likely increase the city's insurance policy. Mr. Runyon asks if we have spoken to the city manager and Mr. Amery notes that he has spoken to the public works director.

Ms. Long-Curtiss remarks that she will discuss the situation with the city manager and report back to the Board.

Mr. Amery notes that there is no update on the Curtis Homes project and President Hege asks if they are still within their time frame to complete the project. Mr. Amery responds that the project has been delayed due summer fires. President Hege asks Mr. Amery to put more pressure on the contractor to get the project complete.

Mr. Amery discusses a slight issue with the new fiber at Lone Pine. As they were splicing in fiber to the home, the splicer would not accept the fiber. They determined there was an air bubble in the cable but eventually able to splice it.

President Hege wonders if there may be concern many years down the road but Mr. Amery says his concern is minimal. Mr. Lepper wonders if there is an issue, does a warranty exist and Mr. Amery responds that there is no warranty but that there is additional capacity available in this zone.

Mr. McNeely concurs with John and notes that it appears to be an anomaly and suggests that North Sky could test the remaining cable for additional issues.

Mr. Amery informs the Board that the batteries have been replaced and there have been no further UPS issues.

### **Administrative Updates**

Mr. Stone refers to the BRIC grant memorandum included in the Board packet and reminds the Board that this relates to the Cascadia project that we have discussed for years. His hopes are not high that we will be considered for the funding but wanted the Board to be aware that we are pursuing it as a source.

Mr. Mobley has been assisting us with a joint use agreement with the contractor on the Liberty Street Extension project and we are waiting on a response from them.

Ms. Krell refers to the SDIS insurance preliminary renewal paperwork in the Board packet and notes that the cost has increased about \$800 overall from last year. There are no questions from the Board.

President Hege asks if there are any comments from the others that are in attendance today and Mr. McGowan expresses his appreciation for Mr. Klebes and their discussions regarding the joint use agreement. He adds that it will likely come before the PUD Board in January.

Mr. Mobley adds that he is working with Mr. Klebes on an IRU between QLife and Blue Mountain Networks.

The meeting is adjourned at 12:52 PM

The next regularly scheduled board meeting is set for January 28, 2021.

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These minutes were approved by the QLife Board on January 28, 2021.



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Lee Weinstein, Secretary