

# QLife Network

## QualityLife Intergovernmental Agency

### AGENDA

<b>QLife Regular Board Meeting</b>
------------------------------------

Tuesday, January 26, 2010  
The Dalles City Hall, 313 Court Street  
**2<sup>nd</sup> Floor Conference Room**  
**3:30 pm**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of December 15, 2009 Minutes QLife Regular Board Meeting
5. Financial Reports
  - a. December Financial Reports
  - b. Lists of Disbursements since Last Meeting
6. Discussion Items
  - a. Oregon Health Network Lone Pine Proposal
7. Reports
  - a. Bisector report – John Amery
  - b. Lone Pine Wireless – John Amery
  - c. Aristo Management Report – John Amery
    - i. Unusual loss on southeast fiber path
    - ii. Brewery Grade Project
8. Next Meeting Dates:

Regular Board Meeting February 23, 2010 3:30 pm
9. Adjourn

# QLife Network

## QualityLife Intergovernmental Agency

### Minutes

#### QLife Regular Board Meeting

Tuesday, December 15, 2009  
The Dalles City Hall, 313 Court Street  
**2<sup>nd</sup> Floor Conference Room**  
**3:30 pm**

#### Call to Order

Meeting was called to order by Sec/Tres Erick Larson at 3:35pm

#### Roll Call

In attendance: Bill Lennox, Brian Ahier  
Staff: Nolan Young, Kate Mast, Izetta Grossman, John Amery  
Via Telephone: Don New of Dickey Tremper, Inc

#### Approval of Agenda

It was moved by Lennox and seconded by Ahier to approve the agenda as submitted. The motion carried unanimously; 2 absent.

#### Approval of October 14, 2009 Minutes QLife Regular Board Meeting

It was moved by Lennox and seconded by Ahier to approve the October 14<sup>th</sup> meeting minutes as submitted. The motion carried unanimously; 2 absent.

#### Financial Reports

- a. Audit Report – Dickey & Tremper via telephone conference call Mr. New presented the Audit Report for the FY ending June 30, 2009. Mr. New reviewed the new standards and reported no significant issues or deficiencies. Mr. New noted the staff was helpful and worked hard to understand. It was moved by Ahier and seconded by Lennox to accept the auditor's report. The motion passed unanimously, 2 absent.
- b. October/November Financial Reports – Young reviewed the reports, there were no questions.

#### Action Items

- a. Adoption of Resolution #10-001 Authorizing Transfers of Budget Funds Between Categories of the QualityLife Intergovernmental Agency Capital Fund 601 Budget for the Fiscal Year Ending June 30, 2010 – It was moved by Lennox and seconded by Ahier to adopt Resolution #10-001 Authorizing Transfers of Budget Funds Between Categories of the QualityLife Intergovernmental Agency Capital Fund 601 Budget for the Fiscal Year Ending June 30, 2010. The motion passed unanimously, 2 absent

#### Reports

Amery reported that on 1/23/10 there would be an outage as they work on the Brewery Grade Project. Some customers will be down, work will be done after hours to minimize the impact. All effected customers will be notified in ample time to make back up plans.

Amery will research the WiFi option at the new Lone Pine Development for the MCMC facility and report at the next meeting.

Larson brought up the OHN grants that could open up opportunities for QLife. These are RFP's for the health care network to have site connections. Gorge.net, LSN and Charter have been submitting for various projects. Ahier will forward information on this to Young.

Next Meeting Dates:

Regular Board Meeting January 26, 2009 3:30 pm

Adjourn

Being no further business the meeting was adjourned at 4:15pm

Respectfully submitted

Izetta Grossman

Recording Secretary

Attested:

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Erick Larson, Sec/Tres

TO: Qlife Board  
Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **December 31, 2009**

**BANKING:**

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for December 2009 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

50% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

**Operations (600):**

BUDGET COMPARISONS

	July 1, 2009 to December 31, 2009			
	<b>Budget</b>	<b>Actual</b>	<b>Percentage</b>	
Beginning Balance	\$ 41,466	\$ 29,492	71.1%	* see below
Revenues	\$ 484,700	\$ 245,772	50.7%	
Expenditures	\$ 286,860	\$ 100,613	35.1%	
Transfers to Capital/Debt Fund	\$ 239,306	\$ 108,775	45.5%	**
Cash at Month End	\$ 30,738.23			

\* *The Beginning Balance figures used here have been audited.*

\*\* *The monthly increment of the budgeted Interfund Transfers was not posted in December. Transfers will be brought current in January 2010.*

Exceptions:

- 1) Beginning Balance: The audited beginning balance of \$29,492 is \$11,974 less than the budgeted estimate for this fiscal year. The budgeted Beginning Balance was increased in an attempt to reflect a \$22,000 interfund loan from the QLife Capital Fund made in June 2009. However, this budget change was incorrect and the actual anticipated Beginning Balance should not have been changed from the original \$19,446.00. With this in mind, **the audited actual Beginning Balance is \$10,046 over the original estimate or 151.6% .**
- 2) Revenues:
  - a. \$33,926.40 in “E-Rates” have been received as revenue and paid out this fiscal year.

- b. The \$22,000 interfund loan was repaid to the Capital Fund in September 2009.
- 3) Expenditures:
  - a. .
- 4) Budget Changes: No budget changes have been made to this fiscal year.

**CAPITAL (601):**

**BUDGET COMPARISONS**

	<u>July 1, 2009 to December 31, 2009</u>			
	<b>Budget</b>	<b>Actual</b>	<b>Percentage</b>	
Beginning Balance	\$ 204,026	\$ 207,755	101.8%	* see below
Transfers In	\$ 239,306	\$ 108,775	45.5%	**
Revenues	\$ 93,000	\$ 50	0.0%	
Expenditures	\$ 536,332	\$ 178,716	33.3%	
Cash at Month End	\$ 137,865.18			

*\* The Beginning Balance figures used here have been audited.*

*\*\* The monthly increment of the budgeted Interfund Transfers was not posted in December. Transfers will be brought current in January 2010.*

**Exceptions:**

- 1) Beginning Balance: The audited beginning balance of \$207,755 is \$3,729 more than the estimate for this fiscal year. The budgeted Beginning Balance was decreased in an attempt to reflect a \$22,000 interfund loan to the QLife Capital Fund made in June 2009. However, this budget change was incorrect and the actual anticipated Beginning Balance should not have been changed from the original \$226,026.00. With this in mind, **the audited actual Beginning Balance is \$18,271 less than the original estimate or 91.9% of the budget.** This was expected because more than that amount was spent on projects that carry over into this year, which reduces the amount to be spent this year.
- 2) Revenues:
  - a. The \$22,000 interfund loan was repaid by the Operations Fund in September 2009.
- 3) Expenditures:
  - a. .
- 4) Budget Changes: Resolution No. 10-001, making some budget adjustments to reflect certain project estimates that have been revised or added since the budget was adopted, was adopted by the Board at their meeting on December 15, 2009.

City of The Dalles

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FUND 601 Q LIFE CAPITAL FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
-----									
300	BEGINNING BALANCE								
300									
00 00		17,002	.00		102,012	207,754.92	204	204,026	3,728.92-
300	**	17,002	.00		102,012	207,754.92	204	204,026	3,728.92-
300	*** BEGINNING BALANCE	17,002	.00		102,012	207,754.92		204,026	3,728.92-
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES								
90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331	** FEDERAL REVENUES	0	.00		0	.00		0	.00
334	STATE GRANTS								
11 00	OREGON INVESTMENT BOARD	0	.00		0	.00		0	.00
12 00	LOWER JOHN DAY PARTNERSHP	0	.00		0	.00		0	.00
30 00	OREGON SPWF	0	.00		0	.00		0	.00
90 00	STATE GRANTS, OTHER	0	.00		0	.00		0	.00
334	** STATE GRANTS	0	.00		0	.00		0	.00
330	*** INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
341	GENERAL GOVERNMENT								
80 00	COPIES, PLANS, ORD'S ETC	0	.00		0	.00		0	.00
341	** GENERAL GOVERNMENT	0	.00		0	.00		0	.00
344	UTILITY SERVICES								
15 00	LSN CREDITS	0	.00		0	.00		0	.00
20 00	CONNECT CHARGES	1,750	.00		10,500	50.00	1	21,000	20,950.00
344	** UTILITY SERVICES	1,750	.00		10,500	50.00	1	21,000	20,950.00
340	*** CHARGES FOR SERVICES	1,750	.00		10,500	50.00		21,000	20,950.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	0	.00		0	.00		0	.00
361	** INTEREST REVENUES	0	.00		0	.00		0	.00
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	4,166	.00		24,996	.00		50,000	50,000.00
369	** OTHER MISC REVENUES	4,166	.00		24,996	.00		50,000	50,000.00
360	*** OTHER REVENUES	4,166	.00		24,996	.00		50,000	50,000.00

City of The Dalles

FUND 601 QLIFE CAPITAL FUND									
ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN								
40 00	IF PMT FROM OTHER FUNDS	1,833	.00		10,998	.00		22,000	22,000.00
90 01	QLIFE OPERATING FUND	19,942	.00		119,652	108,775.45	91	239,306	130,530.55
391 **	OPERATING TRANSFERS IN	21,775	.00		130,650	108,775.45	83	261,306	152,530.55
393	PROCEEDS- LT LIABILITIES								
10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393 **	PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390 ***	OTHER FINANCING SOURCES	21,775	.00		130,650	108,775.45		261,306	152,530.55
FUND TOTAL QLIFE CAPITAL FUND		44,693	.00		268,158	316,580.37		536,332	219,751.63



FUND 601 Q LIFE CAPITAL FUND			DEPT/DIV 9500 OTHER USES/			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
SUB	SUB		DESCRIPTION											
66			EXPENSE-ACCOUNT											
660			FINANCIAL OPERATIONS											
	05		OTHER											
	88	00	CONTINGENCY	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
	89	00	UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0	
	05	**	OTHER	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
660	**	**	FINANCIAL OPERATIONS	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
66	**	**	EXPENSE-ACCOUNT	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
DIV	9500		TOTAL *****	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
DEPT	95		TOTAL *****	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
			OTHER USES	518-	.00	0	21377	.00	0	.00	18271	18271.00	0	
FUND 601			TOTAL *****											
			Q LIFE CAPITAL FUND	44691	39341.45	88	268141	178715.99	67	.00	536332	357616.01	33	

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300	BEGINNING BALANCE								
300									
00 00		3,455	.00		20,730	29,491.42	142	41,466	11,974.58
300	**	3,455	.00		20,730	29,491.42	142	41,466	11,974.58
300	*** BEGINNING BALANCE	3,455	.00		20,730	29,491.42		41,466	11,974.58
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES								
90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331	** FEDERAL REVENUES	0	.00		0	.00		0	.00
334	STATE GRANTS								
90 00	STATE GRANTS, OTHER	0	.00		0	.00		0	.00
334	** STATE GRANTS	0	.00		0	.00		0	.00
337	LOCAL GOVERNMENT REVENUES								
90 00	LOCAL GOVT REV-PARTNERS	0	.00		0	.00		0	.00
337	** LOCAL GOVERNMENT REVENUES	0	.00		0	.00		0	.00
330	*** INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
341	GENERAL GOVERNMENT								
80 00	COPIES, PLANS, ORD'S ETC	0	.00		0	.00		0	.00
90 00	MISC SALES AND SERVICES	0	.00		0	.00		0	.00
341	** GENERAL GOVERNMENT	0	.00		0	.00		0	.00
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	29,662	29,440.00	99	177,972	176,120.00	99	355,950	179,830.00
15 00	LSN CREDITS	5,500	5,500.00	100	33,000	27,500.00	83	66,000	38,500.00
20 00	CONNECT CHARGES	187	.00		1,122	7,716.75	688	2,250	5,466.75-
90 00	DELINQUENT ACCT INTEREST	0	.00		0	.00		0	.00
344	** UTILITY SERVICES	35,349	34,940.00	99	212,094	211,336.75	100	424,200	212,863.25
345	OTHER LINE CHARGES								
10 00	SENIOR RATE ASSISTANCE	0	.00		0	.00		0	.00
20 00	UNCOLLECTIBLE ACCOUNTS	0	.00		0	.00		0	.00
30 00	NOANet DISCOUNT FEES	0	.00		0	.00		0	.00
40 00	NOANet CHARGES	0	.00		0	.00		0	.00
345	** OTHER LINE CHARGES	0	.00		0	.00		0	.00
340	*** CHARGES FOR SERVICES	35,349	34,940.00		212,094	211,336.75		424,200	212,863.25

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	41	86.03	210	246	509.57	207	500	9.57-
361	** INTEREST REVENUES	41	86.03	210	246	509.57	207	500	9.57-
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
20 00	E-RATE REIMBURSEMENT	5,000	.00		30,000	33,926.40	113	60,000	26,073.60
369	** OTHER MISC REVENUES	5,000	.00		30,000	33,926.40	113	60,000	26,073.60
360	*** OTHER REVENUES	5,041	86.03		30,246	34,435.97		60,500	26,064.03
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	** SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
390	*** OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL QUALITYLIFE AGENCY FUND		43,845	35,026.03		263,070	275,264.14		526,166	250,901.86





DETAIL BUDGET REPORT BY CATEGORY  
 50% OF YEAR LAPSED

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
BA	OBJ	ACCOUNT	CURRENT				BUDGET	BALANCE	BDGT		
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	ENCUMBR.	BUDGET	BALANCE	BDGT
60		QLIFE FUND									
600		OTHER USES									
	05	OTHER									
	81 62	IF PMT TO OTHER FUNDS	1833	.00	0	10998	.00	0	22000	22000.00	0
	91	QLIFE CAPITAL FUND	19942	.00	0	119652	108775.45	91	239306	130530.55	46
	83 00	OTHER TRANSFERS	0	.00	0	0	.00	0	0	.00	0
	10	ESD E-RATE	5000	.00	0	30000	33926.40	113	60000	26073.60	57
	88 00	CONTINGENCY	2833	.00	0	16998	.00	0	34000	34000.00	0
	89 00	UNAPROPRIATED ENDING BAL	0	.00	0	0	.00	0	0	.00	0
	05 **	OTHER	29608	.00	0	177648	142701.85	80	355306	212604.15	40
600 ** **		OTHER USES	29608	.00	0	177648	142701.85	80	355306	212604.15	40
60 ** **		QLIFE FUND	29608	.00	0	177648	142701.85	80	355306	212604.15	40
DIV 9500		TOTAL *****	29608	.00	0	177648	142701.85	80	355306	212604.15	40
DEPT 95		TOTAL *****	29608	.00	0	177648	142701.85	80	355306	212604.15	40
		OTHER USES	29608	.00	0	177648	142701.85	80	355306	212604.15	40
FUND 600		TOTAL *****	43836	33750.12	77	263016	209388.68	80	526166	316777.32	40
		QUALITYLIFE AGENCY FUND	43836	33750.12	77	263016	209388.68	80	526166	316777.32	40

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND:	<u>OPERATING 600</u>		
FISCAL YEAR:	2009-2010		
PERIOD DETAIL	FROM:	12/10/2009 TO:	1/20/2010
Revenue:	Billed as of	<b>12/20/2009</b>	29,440.00
		1/20/2009	28,250.00
	QLife Monthly Billings		
TOTAL:			<b>57,690.00</b>
Expenditures:			
NorthSky	BargeWay		455.88
Commstructures	Big Eddy/E. Gateway Google Span 2 research(Nov/D		5,629.45
Gorge.net	Phone Nov/Dec billing		60.00
Hage Electric	Transformer fire at City Hall		78.00
One Call	Dig Tickets		56.70
City of The Dalles	4th Quarter Invoice for services/rent		3,258.68
City of The Dalles	postage		48.90
Keith Mobley	legal services		150.00
TOTAL:			<b>9,737.61</b>

FUND:	<u>CAPITAL 601</u>		
FISCAL YEAR:	2009-2010		
PERIOD DETAIL	FROM:	12/10/2009 TO:	1/20/2010
Revenue:			
TOTAL:			
Expenditures:			
Columbia River Bank	Commercial Loan/Interest		11,494.11
Mt. Hood Econ Alliance	Loan Payment		3,683.30
Commstructures	Locate wire project Nov/Dec		1,475.00
NorthSky	Big Eddy (NoaNet pass through		1,050.00
MCEDD	Loan Payment		2,783.16
MCEDD	Loan Payment		3,514.88
TOTAL:			<b>24,000.45</b>

LSN CREDITS

5500

# QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	1/20/10	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$28,250.00	

INVOICE SUMMARY	12/20/09	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$29,440.00	



# NORTH SKY COMMUNICATIONS

A QUANTA SERVICES COMPANY

P.O. BOX 87550  
VANCOUVER, WA 98687  
(360) 254-6920

Please Remit Payment to:  
NORTH SKY COMMUNICATIONS  
C/O BANK OF AMERICA  
P.O. BOX 846310  
DALLAS, TX 75284-6310

## INVOICE

DATE	NUMBER
12/09/2009	29873

Page Number 1

BILL TO
<b>Qlife Network</b> Attn: Nolan Young 313 Court ST THE Dalles, OR 97058

CUSTOMER INFORMATION
<b>Q-Life Network/Barge Way</b>  Barge Way Strand and Fiber Relocation The Dalles, OR

Payment Terms	Due Date	Customer PO #	North Sky Job Number
Net 30 Days	1/8/2010		13338700126

### BILLING PERIOD THROUGH - 12/9/2009

Description	Quantity	Unit Price	Amount
0000 Est Rev Graybar Invoice	414.44	1.10	455.88
<b>Subtotals</b>	<u>414.44</u>		<u>455.88</u>
APPROVED FOR PAYMENT ACCT# <u>600.6000.660.31.20</u> DATE <u>12/11/09</u> BY <u>[Signature]</u> AMT <u>\$480-</u>			

Invoice Gross	455.88
Retainage	0.00
Subtotal	455.88
Sales Tax	.00
<b>Invoice Total</b>	<b>455.88</b>

Commstructure Consulting, LLC  
 16348 Wittke Court  
 Oregon City, OR 97045



# INVOICE

Date	Invoice #
12/11/2009	2009-259

Bill To  
 Q-Life  
 313 Court Street  
 The Dalles, OR 97058  
 Attn: Nolan Young

Project No. / PO No.	Project	Terms
Work Order 4	On-Call Technical Consulting Services	Net 30

Item	Description	Qty	Rate	Amount
OSP Project Manager	OSP Project Manager Project Management; E. Gateway; NoaNet/Embarq	2	110.00	220.00
OSP Project Manager	OSP Project Manager Project Management	2	110.00	220.00
OSP Project Manager	OSP Project Manager Project Management; Google Span 2 Research; Records Updates	4	110.00	440.00
OSP Project Manager	OSP Project Manager Project Management; Google Span 2 Research; Records Updates	2	110.00	220.00
OSP Project Manager	OSP Project Manager Project Management - East Gateway Relocation; Google Span 2 Re-Route; NoaNet - Century Link Connect; Big Eddy Audit	6	110.00	660.00
OSP Designer II	OSP Fielding & Design Field East Gateway	9.5	85.00	807.50
Mileage	Mileage - to and from Project Site	185	0.55	101.75
OSP Designer II	OSP Fielding & Design NoaNet Big Eddy Connection and Q-Life Big Eddy Splice Audit	15	85.00	1,275.00
Mileage	Mileage - to and from Project Site	264	0.55	145.20
Progress Invoice through December 1, 2009				
<b>APPROVED FOR PAYMENT</b> ACCT# <u>600.6000.660.34.10</u> DATE <u>12/15/09</u> BY <u>NJ</u> AMT <u>\$4089.45</u>				

Thank you for the opportunity to provide you with Technical Consulting Services.	<b>Total</b>	\$4,089.45
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<b>Balance Due</b>	\$4,089.45
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Izetta F. Grossman

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From: billing@gorge.net  
Sent: Thursday, December 17, 2009 12:25 PM  
To: Izetta F. Grossman  
Subject: Gorge Net Invoice 12/17/2009

GORGE NETWORKS  
P.O. Box 1107  
Hood River, OR 97031

541-386-8300

Qlife  
313 Court Street  
The Dalles, OR 97058  
CUSTOMER ID 0130464

APPROVED FOR PAYMENT  
ACCT# 600,6000.660, 53.30  
DATE 12/17/09 BY my  
AMT \$30

(Please detach and send this portion with your check payable to GORGE NETWORKS)

-----  
(Save this portion for your records)

CUSTOMER ID 0130464

BILL NUMBER 921187  
BILL DATE Dec 17, 2009  
DUE DATE Jan 1, 2010

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ACCOUNT SUMMARY:

Previous Balance \$30.00  
Payments (\$30.00)  
Adjustments \$.00  
Current Charges \$30.00

TOTAL AMOUNT DUE \$30.00

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PAYMENTS:

Date	Description	Amount
Nov 23	Check Payment-2725	(\$30.00)
TOTAL PAYMENTS		(\$30.00)

CURRENT CHARGES:

Date	Description	Amount
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# Invoice

BILL TO
Q-LIFE 313 COURT ST. THE DALLES, OR 97058

DATE	INVOICE #
12/18/2009	5273

TERMS	JOB
	2210

ITEM	DESCRIPTION	AMOUNT
LABOR	TIME ONLY LABOR - MIKE  Analyze fiber from fire/ transformer Found no damage.	78.00
Thank you for your business! Please give us a call if there is anything else we can do for you.		<b>Total</b> \$78.00

APPROVED FOR PAYMENT  
 ACCT# 600.6000.660.31.20  
 DATE 12/21/09 BY [Signature]  
 AMT \$78-

All accounts due in full upon receipt. A finance charge of 3% per month (36% annual rate) will be applied to the unpaid balance if not paid within 30 days.

# NBC NORTH SKY COMMUNICATIONS

A QUANTA SERVICES COMPANY

P.O BOX 87550  
VANCOUVER, WA 98687  
(360) 254-6920

Please Remit Payment to:  
NORTH SKY COMMUNICATIONS  
C/O BANK OF AMERICA  
P.O BOX 846310  
DALLAS, TX 75284-6310

## INVOICE

DATE	NUMBER
12/16/2009	30008

Page Number 1

BILL TO
<b>Qlife Network</b> Attn: Nolan Young 313 Court ST THE Dalles, OR 97058

CUSTOMER INFORMATION
<b>Q-Life Network</b> Termnate Fiber, Open Splice Cases, Splice Fiber Big Eddy Substation

Payment Terms	Due Date	Customer PO #	North Sky Job Number
Net 30 Days	1/15/2010		13338300079

### BILLING PERIOD THROUGH - 12/16/2009

Description	Quantity	Unit Price	Amount
0000 Est Rev Splicing Hours	14.00	75.00	1,050.00
<b>Subtotals</b>	<u>14.00</u>		<u>1,050.00</u>
<p><i>Pass through to NoaNet WA</i></p> <p><b>APPROVED FOR PAYMENT</b>                      ACCT# <u>601 0000 660 76.20</u>                      DATE <u>12/21/09</u> BY <u>[Signature]</u>                      AMT <u>\$1050</u></p>			

Invoice Gross	1,050.00
Retainage	0.00
Subtotal	1,050.00
Sales Tax	.00
<b>Invoice Total</b>	<b>1,050.00</b>



APPROVED FOR PAYMENT  
ACCT# 601.6000.660.79.50  
DATE 12/28/09 BY [Signature]  
AMT \$2622.63

APPROVED FOR PAYMENT  
ACCT# 601.6000.660.79.62  
DATE 12/28/09 BY [Signature]  
AMT \$160.53

December 23, 2009

Nolan Young  
QualityLife Intergovernmental Agency  
313 Court St.  
The Dalles, OR 97058

*For address corrections,  
please mark up and return  
entire page.*

Loan #: 31-02-01 Loan Amount: \$25,000.00 Loan Balance: \$8,026.34  
QualityLife Intergovernmental Agency, Corp #: 975  
Property: 313 Court St

Invoice

Our records indicate that payment for this loan is due as shown below. If you have already sent payment, please disregard this invoice. The payment will be late if not received within 15 days of the due date.

If either the due date or the end of the 15 day period is on a Saturday, Sunday or a holiday observed by MCEDD, then the date used is the next MCEDD business day. If a payment is late, borrower will be charged 5% of said late payment as a late fee. Thank you.

For your records, the principle and interest breakdown of your previous payment is listed on the reverse side of this invoice.

Interest Accrued up to 12/31/09:	160.53
Principal Due 12/31/09:	2,622.63
Your Payment is Due 12/31/09 Total Due:	<b>\$2,783.16</b>

Please return bottom portion with your payment.



\* Check or Money Order Only, Please Do Not Send Cash \*

**Loan # 31-02-01**

QualityLife Intergovernmental Agency  
Corp #: 975

Make Check Payable to: "MCEDD"  
and mail to:

Payment due by 12/31/09: \$2,783.16

Mid-Columbia Economic Development District  
515 East Second Street  
The Dalles, OR 97058

Additional Principal: \_\_\_\_\_

**Total Amount Enclosed:** \_\_\_\_\_



APPROVED FOR PAYMENT  
 ACCT# 601.6000.660.79.50  
 DATE 12/28/09 BY MJ  
 AMT \$3059.91

APPROVED FOR PAYMENT  
 ACCT# 601.6000.660.79.60  
 DATE 12/28/09 BY MJ  
 AMT \$454.97  
 December 23, 2009

Nolan Young  
 QualityLife Intergovernmental Agency  
 313 Court St.  
 The Dalles, OR 97058

*For address corrections,  
 please mark up and return  
 entire page.*

Loan #: 31-01-01 Loan Amount: \$42,552.00 Loan Balance: \$22,748.25  
 QualityLife Intergovernmental Agency, Corp #: 975  
 Property: 313 Court St

### Invoice

Our records indicate that payment for this loan is due as shown below. If you have already sent payment, please disregard this invoice. The payment will be late if not received within 15 days of the due date.

If either the due date or the end of the 15 day period is on a Saturday, Sunday or a holiday observed by MCEDD, then the date used is the next MCEDD business day. If a payment is late, borrower will be charged 5% of said late payment as a late fee. Thank you.

For your records, the principle and interest breakdown of your previous payment is listed on the reverse side of this invoice.

Interest Accrued up to 12/30/09:	454.97
Principal Due 12/30/09:	3,059.91
Your Payment is Due 12/30/09 Total Due:	<b>\$3,514.88</b>

Please return bottom portion with your payment.



\* Check or Money Order Only, Please Do Not Send Cash \*

**Loan # 31-01-01**

QualityLife Intergovernmental Agency  
 Corp #: 975

Make Check Payable to: "MCEDD"  
 and mail to:

Mid-Columbia Economic Development District  
 515 East Second Street  
 The Dalles, OR 97058

Payment due by 12/30/09: \$3,514.88

Additional Principal: \_\_\_\_\_

**Total Amount Enclosed:** \_\_\_\_\_

**Izetta F. Grossman**

---

**From:** billing@gorge.net  
**Sent:** Tuesday, January 19, 2010 8:31 AM  
**To:** Izetta F. Grossman  
**Subject:** Gorge Net Invoice 1/18/2010

GORGE NETWORKS  
P.O. Box 1107  
Hood River, OR 97031

541-386-8300

Qlife  
313 Court Street  
The Dalles, OR 97058  
CUSTOMER ID 0130464

APPROVED FOR PAYMENT  
ACCT # ~~600.600.660.53.30~~  
DATE 1/19/10 BY [Signature]  
AMT \$30-

(Please detach and send this portion with your check payable to GORGE NETWORKS)

---

(Save this portion for your records)

CUSTOMER ID 0130464

BILL NUMBER 930024  
BILL DATE Jan 18, 2010  
DUE DATE Feb 2, 2010

---

ACCOUNT SUMMARY:

Previous Balance \$30.00  
Payments (\$30.00)  
Adjustments \$.00  
Current Charges \$30.00

---

TOTAL AMOUNT DUE \$30.00

---

PAYMENTS:

Date	Description	Amount
Jan 5	Check Payment-2753	(\$30.00)
TOTAL PAYMENTS		(\$30.00)

CURRENT CHARGES:

Date	Description	Amount
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Commstructure Consulting, LLC  
 16348 Wittke Court  
 Oregon City, OR 97045

# INVOICE

Date	Invoice #
1/17/2010	2010-006

Bill To  
 Q-Life  
 313 Court Street  
 The Dalles, OR 97058  
 Attn: Nolan Young

Project No. / PO No.	Project	Terms
Work Order 5	Locate Wire Upgrade Project	Net 30

Item	Description	Qty	Rate	Amount
OSP Project Manager	OSP Project Manager Project Management; Contract Administration & Construction Coordination	2	110.00	220.00
OSP Project Manager	OSP Project Manager Project Management; Contract Administration & Construction Coordination	2	110.00	220.00
OSP Designer II	OSP Fielding & Design	7	85.00	595.00
Progress Invoice through December 31, 2009				
<p><b>APPROVED FOR PAYMENT</b>            ACCT # <u>6016000.660.76.20</u> <b>QRDNB1</b>            DATE <u>1/18/10</u> BY <u>[Signature]</u>            AMT <u>\$1035 -</u></p>				

Thank you for the opportunity to provide you with Technical Consulting Services.	<b>Total</b>	\$1,035.00
----------------------------------------------------------------------------------	--------------	------------

<b>Balance Due</b>	\$1,035.00
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Commstructure Consulting, LLC  
 16348 Wittke Court  
 Oregon City, OR 97045

# INVOICE

Date	Invoice #
1/17/2010	2010-005

Bill To

Q-Life  
 313 Court Street  
 The Dalles, OR 97058  
 Attn: Nolan Young

Project No. / PO No.	Project	Terms
Work Order 4	On-Call Technical Consulting Services	Net 30

Item	Description	Qty	Rate	Amount
OSP Project Manager	OSP Project Manager Project Management - East Gateway Relocation; Google Span 2 Re-Route;	2	110.00	220.00
OSP Project Manager	OSP Project Manager Project Management - East Gateway Relocation; Google Span 2 Re-Route;	2	110.00	220.00
OSP Project Manager	OSP Project Manager Google Span 2 Re-Route: Splice Schematics / BPA Coordination / Project Management  Progress Invoice through January 10, 2010	10	110.00	1,100.00

APPROVED FOR PAYMENT  
 ACCT# 600.1000.660.34.10  
 DATE 1/18/10 BY ny  
 AMT \$1540 -

Thank you for the opportunity to provide you with Technical Consulting Services.	<b>Total</b>	\$1,540.00
----------------------------------------------------------------------------------	--------------	------------

<b>Balance Due</b>	\$1,540.00
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One Call Concepts, Inc.  
 7223 Parkway Dr. Suite 210  
 Hanover, MD 21076  
 (410) 712-0082

QUALITYLIFE INTERGOVERNMENTAL AGENCY  
 LISA ROWLAND  
 313 COURT ST  
 THE DALLES, OR 97058

Invoice No.	9120967
Invoice Date	12/31/2009
Month of Service	December
District Code	QIA01
Account #	0001173
PO #	

Current Costs associated with your participation in OREGON UTILITY NOTIFICATION CENTER.

Description	Amount
Regular Tickets: 54	\$56.70
TOTAL:	\$56.70

Terminal	Tickets								
QIA01	54								

APPROVED FOR PAYMENT  
 ACCT# 600.6000.660.43.87  
 DATE 1/7/10 BY [Signature]  
 AMT \$56.70

-----  
 REMITTANCE COPY

Company Name:	QUALITYLIFE INTERGOVERNMENTAL AGENCY
Account Number:	09-0001173
Invoice Number:	9120967
Invoice Date:	12/31/2009
Amount Due:	\$56.70

Make Check Payable to: **One Call Concepts, Inc.**  
 7223 Parkway Drive, Suite 210  
 Hanover, MD 21076

City of The Dalles  
 Invoice to QLife  
 4th Quarter 2009

1. RENT AT CITY HALL

Oct, Nov, Dec (\$261 x 3)

\$783.00

2. CITY SERVICES

A. Oct, Nov, Dec 2009

\$2,475.68

Detail: Billed Services

MONTH	FINANCIAL	SECRETARIAL	OTHER	ADMIN	TOTAL
Oct-09	\$270.21	\$229.85	\$0.00	\$ 365.63	\$865.69
Nov-09	\$537.18	\$150.89	\$0.00	\$ 203.13	\$891.20
Dec-09	\$309.57	\$206.09	\$0.00	\$ 203.13	\$718.79
<b>TOTAL:</b>	<b>\$1,116.96</b>	<b>\$586.83</b>	<b>\$0.00</b>	<b>\$ 771.89</b>	<b>\$2,475.68</b>

**Total: 3,258.68**

Acct# 600.6000.660.44.10

Amount \$783.00

Approved by

*ny*

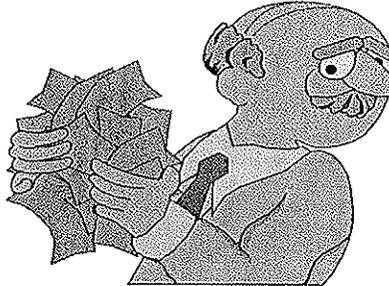
Acct# 600.6000.660.31.10

Amount \$2,475.68

Approved by

*ny*

**QLIFE**



**CHECK REQUEST**

**DATE: 01/06/2010**

**AMOUNT: \$48.90**

**PAY TO: CITY OF THE DALLES**

**REASON: REIMBURSEMENT OF QLIFE PREPAID POSTAGE  
REIMBURSE TO FINANCE ACCT #001-0900-415-53-20**

**ACCOUNT (S) 600-6000-660-53.20**

**DATE: 01/06/2010**

**REQUESTED BY : LISA ROWLAND**

**DEPT APPROVAL:**

  
\_\_\_\_\_

**LAW OFFICE OF KEITH A. MOBLEY**

**P.O. Box 537, Dufur, OR 97021**

**By Appointment Only**

Phone/Fax: 541-467-2248 E-Mail: [mobley@ortelco.net](mailto:mobley@ortelco.net)

**STATEMENT OF ACCOUNT**

January 1, 2010

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**Re: Legal Counsel 2009/QLife/1099-09**

TO PROFESSIONAL SERVICES:

Tue Dec 8, 09 - Time Entry - 0.20 hours

e-mail acknowledgement from Jon Cray, PUC, exemption from RSPF surcharge confirmed, e-mail from and to Izetta;

Mon Dec 7, 09 - Time Entry - 0.60 hours

e-mail from Nolan with information regarding PUC Residential Service Protection Fund surcharge, call PUC, confirm exemption, complete form and e-mail to PUC, with copies to Nolan and Izetta; respond to e-mails from Nolan and Izetta;

Fri Dec 4, 09 - Time Entry - 0.20 hours

e-mail from Izetta, forwarding message from Oregon Public Utility Commission;

AND to all other activities, telephone, e-mail and correspondence in connection with the conduct of this matter.

TOTAL TIME: 1.00 hours

FOR LEGAL SERVICES:

\$ 150.00

APPROVED FOR PAYMENT  
ACCT# 600.6000.668.32.20  
DATE 11/4/10 BY [Signature]  
AMT \$150 -

# **Qlife Technical Report**

**by John Amery**

**January, 2010**

## **1. Unusual Loss on South West Fiber Path**

- The issue of loss on our south west fiber path has come up again. We are experiencing loss in a segment of fiber very close to the fiber we replaced last year. This loss is showing up at sections that do not have splices. This loss is also experiencing an unusual phenomenon in that it appears to vary. We are also continuing to experience the condition of the support member moving or extending in this same area and believe the symptoms to be related.

Plan of Attack:

1. We would like to open and audit all the splice cases surrounding this area. If the support member is extended into a case then I believe it is safe to say that the problem exists at this case. This will provide us a scope for the entire area we believe may be bad.
2. Develop a plan to replace all the bad cable.
3. Determine if there is any legal recourse available.

## **2. Brewery Grade Project**

- The weekend of January 23<sup>rd</sup> is the schedule maintenance for re-routing the fiber to underground due to the new Brewery Grade Project. This project required completely cutting and re-splicing our backbone fiber heading east out of town on our north route. This required a scheduled outage with many of our customers.