

QLife Network
QualityLife Intergovernmental Agency

AGENDA

QLife Regular Board Meeting

Tuesday November 30, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of October, 2010 QLife Regular Board Meeting Minutes
5. Financial Reports
 - a. October Financial Reports
 - b. List of Disbursements since Last Meeting
6. Action Items
 - a. Reappoint Dave Karlson to QLife Budget Committee (term expiring 6/30/12)
7. Discussion Items
 - a. Survey of Broadband Coverage and Internet Availability
 - b. Wasco County Broadband Plan
 - c. Development of a QLife 10 year Strategic Action Plan
 - d. Airport Industrial Park Fiber Optic System
8. Reports
 - a. Report on Oregon Connection Conference - Young
 - b. Status of WiFi RFP
 - c. Aristo Operational Management Report – John Amery
 - i. Status of redundancy/bisector project
 - ii. Other activities/issues
9. Next Meeting Dates:

Regular Board Meeting December 21, 2010 4pm
10. Adjourn

QLife Network

QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

Tuesday Oct 19, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room

Call to Order

President Dan Ericksen called the meeting to order at 4:08pm

Roll Call

In attendance: Bill Lennox, Dan Spatz
Staff: Nolan Young, Izetta Grossman, Keith Mobley, John Amery

Approval of Agenda

It was moved by Lennox and seconded by Spatz to approve the agenda as submitted. The motion carried unanimously, 2 absent.

Approval of July 20, 2010 QLife Regular Board Meeting Minutes

It was moved by Lennox and seconded by Spatz to approve the minutes of the July 20, 2010 meeting as submitted. The motion carried unanimously, 2 absent.

Financial Reports

Young reviewed the financial reports for July, August, and September, making note that revenue is on target.

Reports

- a. Status of WiFi RFP – Young gave a report on the RFP; it has been sent to the City Attorney, QLife attorney for review. Any changes recommended will be made and sent to Google. This Google grant is with the City of The Dalles who has contracted with QLife for oversight of the WiFi project. The RFP is provided to the board as a courtesy.
- b. Young reported that the wire locate project is complete. Mobley recommends that for security reasons this information remain sensitive and not made public.

Ahier arrived at 4:25pm

- c. Aristo Operational Management Report – John Amery (see report presented at meeting)
 - i. Status of redundancy/bisector project –St Mary's easement coming along, they are having a meeting Oct 19th. They are having a hard time with the PUD load study. Eric Orton is thinking of starting to provide this type of work himself and is looking into the program needed to proceed.
 - ii. Other activities/issues – Amery reported that they are doing some proactive checking on the areas that had some issues last year. Freeway overpass needs the fiber lifted. Trying to work with PUD for scheduling. Ahier asked if there were any budget issues getting this address, Young reported there is sufficient money for repair. Travel lanes are ok, the area of concern is to the side. There was no formal violation; it was mentioned to Orton at a meeting. Amery suggested that QLife be proactive and increase capacity at Big Eddy before the need arises.

Other Business:

Dan Spatz reported that he had contacted Dave Karlson regarding serving on the QLfie Budget Committee until 2012 and Karlson agreed.

Next Meeting Dates:

Regular Board Meeting November 30, 2010 4pm

Adjourn

Being no further business the meeting was adjourned at 4:45pm

Respectfully submitted by/
Izetta Grossman, Recording Secretary

Attest: 

Erick Larson, Secretary/Treasurer

Aristo
Technical Management Report
By
John Amery
10/19/2010

1. Redundancy Project -

- Saint Marys to have meeting tonight. Hopefully they will vote to accept our easement proposal.

2. Bisector Project

- Erik Orton has been unable to locate an Engineering Company that is willing (and able) to perform the “Pole Load” study required by the PUD. Erik is now considering having his company purchase the required software and perform the engineering study internally.

3. Issue with Customer's live fiber – New Item

- Last week one of Qlife's customer's backup route went down (customer purchases two routes from QLIFE). Upon testing it does not appear that this failure is occurring at a splice point, or because of any physical damage to the fiber (as would be normally expected).
- We will be performing an emergency maintenance (on QLIFE's dime) tomorrow night in order to re-route this customer.
- We have performed random OTDR tests of surrounding fibers, and have not found other fibers to be affected at the same location

4. Freeway Overpass

- PUD attempted to raise their Power lines for us. They were forced to stop on-sight because a sub-leasee of their customer could not be without power. I have asked Paul to keep me informed of his future plans.

5. BPA (Big Eddy)

- We are developing a cost analysis for a re-design of our fiber plant at Big Eddy – No Update

6. Issues with fiber on West side of loop

- Before winter (and cold temperatures) we plan to perform another physical audit of the fiber on the west side of our loop. We will be looking for the extruded support member we have seen in the past.

TO: Qlife Board
 Nolan Young, City Manager

FR: Kate Mast, Finance Director

RE: Financial Report for QLIFE – **October, 2010**

BANKING:

QLife monies are deposited into a separate bank checking account. We opened a Money Market Account in December 2008 that we transfer excess funds into when possible to earn interest.

The information below is a comparison of budget to actual revenues and expenditures for September 2010 by fund. This information is not audited, but is reviewed by the Finance Department for clarity and budget compliance.

33% of the year has passed.

Each fund exceptions narrative has four possible paragraphs; 1 - is the beginning balance, 2 - is new revenues, 3 - is expenditures and 4 - if present, is budget changes.

Operations (600):

BUDGET COMPARISONS

	<u>July 1, 2010 to October 30, 2010</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 83,913	\$ 77,950	92.8%	* see below
Revenues	\$ 554,850	\$ 161,633	29.1%	
Expenditures	\$ 312,686	\$ 28,104	9.0%	
Transfers to Capital/Debt Fund	\$ 326,077	\$ 118,573	36.4%	
Cash at Month End	\$ 46,912.16			

Exceptions:

- 1) Beginning Balance: ** The Beginning Balance figures used here are estimated and have NOT been audited. If the actual audited beginning balance is indeed less than budgeted, we have sufficient contingency to cover the shortfall.*
- 2) Revenues:
 - a. Customer user fees are at 33% for the year – right on target.
- 3) Expenditures:
 - a. E-Rates in the amount of \$3,064.32 have been received and paid out to date this fiscal year.
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

CAPITAL (601):

BUDGET COMPARISONS

	<u>July 1, 2010 to October 30, 2010</u>			
	Budget	Actual	Percentage	
Beginning Balance	\$ 145,576	\$ 138,832	95.3%	* see below
Transfers In	\$ 326,077	\$ 118,573	36.4%	
Revenues	\$ 71,000	\$ 8,762	12.3%	
M&S / Capital Outlay Exp.	\$ 350,704	\$ 10,157	2.9%	
Debt Expenditures	\$ 191,949	\$ 75,887	39.5%	
Cash at Month End	\$ 176,943.98			

Exceptions:

- 1) Beginning Balance: * *The Beginning Balance figures used here are estimated and have NOT been audited. If the actual audited beginning balance is indeed less than budgeted, we have sufficient contingency to cover the shortfall.*
- 2) Revenues:
- 3) Expenditures:
- 4) Budget Changes: No budget changes have been made to this fund this fiscal year.

City of The Dalles

FUND 600 QUALITYLIFE AGENCY FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300	BEGINNING BALANCE								
300									
00 00		6,992	.00		27,968	.00		83,913	83,913.00
300	**	6,992	.00		27,968	.00		83,913	83,913.00
300	***	6,992	.00		27,968	.00		83,913	83,913.00
340	CHARGES FOR SERVICES								
341	GENERAL GOVERNMENT								
90 00	MISC SALES AND SERVICES	0	.00		0	.00		0	.00
341	**	0	.00		0	.00		0	.00
344	UTILITY SERVICES								
10 00	UTILITY SERVICE CHARGES	35,483	34,710.00	98	141,932	141,430.00	100	425,800	284,370.00
15 00	LSN CEDITIS	5,500	5,500.00	100	22,000	16,500.00	75	66,000	49,500.00
20 00	CONNECT CHARGES	187	.00		748	450.00	60	2,250	1,800.00
344	**	41,170	40,210.00	98	164,680	158,380.00	96	494,050	335,670.00
340	***	41,170	40,210.00		164,680	158,380.00		494,050	335,670.00
360	OTHER REVENUES								
361	INTEREST REVENUES								
00 00	INTEREST REVENUES	66	47.57	72	264	188.60	71	800	611.40
361	**	66	47.57	72	264	188.60	71	800	611.40
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
20 00	E-RATE REIMBURSEMENT	5,000	.00		20,000	3,064.32	15	60,000	56,935.68
369	**	5,000	.00		20,000	3,064.32	15	60,000	56,935.68
360	***	5,066	47.57		20,264	3,252.92		60,800	57,547.08
390	OTHER FINANCING SOURCES								
392	SALE OF FIXED ASSETS								
00 00	SALE OF FIXED ASSETS	0	.00		0	.00		0	.00
392	**	0	.00		0	.00		0	.00
390	***	0	.00		0	.00		0	.00
FUND TOTAL	QUALITYLIFE AGENCY FUND	53,228	40,257.57		212,912	161,632.92		638,763	477,130.08

FUND 600 QUALITYLIFE AGENCY FUND			DEPT/DIV 6000 QLIFE/			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
SUB	SUB		DESCRIPTION											
66			EXPENSE-ACCOUNT											
660			FINANCIAL OPERATIONS											
	02		MATERIALS & SERVICES											
31	10		ADMINISTRATIVE	1666	2814.66	169	6664	2814.66	42	.00	20000	17185.34	14	
	15		COUNTY	416	.00	0	1664	.00	0	.00	5000	5000.00	0	
	20		OUTSIDE PLANT MAINTENACE	2333	.00	0	9332	.00	0	.00	28000	28000.00	0	
	90		OTHER SERVICES	1666	.00	0	6664	.00	0	.00	20000	20000.00	0	
32	10		AUDIT	483	2000.00	414	1932	4500.00	233	.00	5800	1300.00	78	
	20		LEGAL SERVICES	500	300.00	60	2000	510.00	26	.00	6000	5490.00	9	
34	10		ENGINEERING SERVICES	1000	5771.25	577	4000	7091.25	177	.00	12000	4908.75	59	
	30		NETWORK SYSTEM MANAGEMENT	3833	87.80	2	15332	2294.80	15	.00	46000	43705.20	5	
	50		SPECIAL STUDIES & REPORTS	0	.00	0	0	.00	0	.00	0	.00	0	
43	10		BUILDINGS AND GROUNDS	166	.00	0	664	.00	0	.00	2000	2000.00	0	
	25		NETWORK EQUIPMENT	383	.00	0	1532	1190.00	78	.00	4600	3410.00	26	
	40		OFFICE EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	71		SPCL UTILITY EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	86		LINE MNTNCE & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	87		UTILITIES LOCATES	83	.00	0	332	82.08	25	.00	1000	917.92	8	
44	10		OFFICE SPACE RENTAL	261	783.00	300	1044	783.00	75	.00	3132	2349.00	25	
52	10		LIABILITY	458	.00	0	1832	.00	0	.00	5500	5500.00	0	
	30		PROPERTY	25	.00	0	100	.00	0	.00	300	300.00	0	
53	20		POSTAGE	16	.00	0	64	.00	0	.00	200	200.00	0	
	30		TELEPHONE	40	30.00	75	160	152.00	95	.00	480	328.00	32	
	40		LEGAL NOTICES	33	.00	0	132	240.00	182	.00	400	160.00	60	
54	00		ADVERTISING	83	199.25	240	332	199.25	60	.00	1000	800.75	20	
57	10		PERMIT	33	.00	0	132	.00	0	.00	400	400.00	0	
58	10		TRAVEL, FOOD & LODGING	33	.00	0	132	.00	0	.00	400	400.00	0	
	50		TRAINING AND CONFERENCES	16	150.00	938	64	150.00	234	.00	200	50.00	75	
	70		MEMBERSHIPS/DUES/SUBSCRIP	16	.00	0	64	.00	0	.00	200	200.00	0	
	80		SCHOLARSHIPS	166	.00	0	664	.00	0	.00	2000	2000.00	0	
60	10		OFFICE SUPPLIES	16	.00	0	64	.00	0	.00	200	200.00	0	
69	50		MISCELLANEOUS EXPENSES	41	.00	0	164	230.95	141	.00	500	269.05	46	
	60		POLE CONNECTION FEES	633	.00	0	2532	1600.00	63	.00	7600	6000.00	21	
	70		RIGHT OF WAY FEES	1064	1077.30	101	4256	3201.60	75	.00	12774	9572.40	25	
	80		ASSETS <\$5000	0	.00	0	0	.00	0	.00	0	.00	0	
02	**		MATERIALS & SERVICES	15463	13213.26	86	61852	25039.59	41	.00	185686	160646.41	14	
	03		CAPITAL OUTLAY											
74	20		TELECOMMUNICATIONS EQUIP	1666	.00	0	6664	.00	0	.00	20000	20000.00	0	
78	50		FIXED ASSET RECLASS ACCT	0	.00	0	0	.00	0	.00	0	.00	0	
03	**		CAPITAL OUTLAY	1666	.00	0	6664	.00	0	.00	20000	20000.00	0	
	05		OTHER											
87	00		DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0	
05	**		OTHER	0	.00	0	0	.00	0	.00	0	.00	0	
660	**	**	FINANCIAL OPERATIONS	17129	13213.26	77	68516	25039.59	37	.00	205686	180646.41	12	
66	**	**	EXPENSE-ACCOUNT	17129	13213.26	77	68516	25039.59	37	.00	205686	180646.41	12	

FUND 600 QUALITYLIFE AGENCY FUND		DEPT/DIV 9500 OTHER USES/			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%		
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****								
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60		QLIFE FUND										
81	62	IF PMT TO OTHER FUNDS	0	.00	0	0	.00	0	.00	0	.00	0
	91	QLIFE CAPITAL FUND	27173	29643.36	109	108692	118573.44	109	.00	326077	207503.56	36
83	10	ESD E-RATE	5000	.00	0	20000	3064.32	15	.00	60000	56935.68	5
05	**	OTHER	32173	29643.36	92	128692	121637.76	95	.00	386077	264439.24	32
06		CONTINGENCY / UAFB										
88	00	CONTINGENCY	3916	.00	0	15664	.00	0	.00	47000	47000.00	0
89	00	UNAPPROPRIATED ENDING BAL	0	.00	0	0	.00	0	.00	0	.00	0
06	**	CONTINGENCY / UAFB	3916	.00	0	15664	.00	0	.00	47000	47000.00	0
600	**	** OTHER USES	36089	29643.36	82	144356	121637.76	84	.00	433077	311439.24	28
60	**	** QLIFE FUND	36089	29643.36	82	144356	121637.76	84	.00	433077	311439.24	28
DIV	9500	TOTAL *****	36089	29643.36	82	144356	121637.76	84	.00	433077	311439.24	28
DEPT	95	TOTAL *****										
		OTHER USES	36089	29643.36	82	144356	121637.76	84	.00	433077	311439.24	28
FUND	600	TOTAL *****										
		QUALITYLIFE AGENCY FUND	53218	42856.62	81	212872	146677.35	69	.00	638763	492085.65	23

City of The Dalles

FUND 601 QLIFE CAPITAL FUND		***** CURRENT *****		***** YEAR-TO-DATE *****		ANNUAL	UNREALIZED		
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300	BEGINNING BALANCE								
300									
00 00		12,131	.00		48,524	.00		145,576	145,576.00
300	**	12,131	.00		48,524	.00		145,576	145,576.00
300	*** BEGINNING BALANCE	12,131	.00		48,524	.00		145,576	145,576.00
330	INTERGOVERNMENTAL REVENUE								
331	FEDERAL REVENUES								
90 00	FEDERAL GRANTS-MISC	0	.00		0	.00		0	.00
331	** FEDERAL REVENUES	0	.00		0	.00		0	.00
330	*** INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
340	CHARGES FOR SERVICES								
344	UTILITY SERVICES								
20 00	CONNECT CHARGES	1,750	.00		7,000	8,761.25	125	21,000	12,238.75
344	** UTILITY SERVICES	1,750	.00		7,000	8,761.25	125	21,000	12,238.75
340	*** CHARGES FOR SERVICES	1,750	.00		7,000	8,761.25		21,000	12,238.75
360	OTHER REVENUES								
369	OTHER MISC REVENUES								
00 00	OTHER MISC REVENUES	0	.00		0	.00		0	.00
10 00	ENTERPRISE ZONE PAYMENT	4,166	.00		16,664	.00		50,000	50,000.00
369	** OTHER MISC REVENUES	4,166	.00		16,664	.00		50,000	50,000.00
360	*** OTHER REVENUES	4,166	.00		16,664	.00		50,000	50,000.00
390	OTHER FINANCING SOURCES								
391	OPERATING TRANSFERS IN								
40 00	IF PMT FROM OTHER FUNDS	0	.00		0	.00		0	.00
90 01	QLIFE OPERATING FUND	27,173	29,643.36	109	108,692	118,573.44	109	326,077	207,503.56
391	** OPERATING TRANSFERS IN	27,173	29,643.36	109	108,692	118,573.44	109	326,077	207,503.56
393	PROCEEDS- LT LIABILITIES								
10 00	LOAN/BOND PROCEEDS	0	.00		0	.00		0	.00
393	** PROCEEDS- LT LIABILITIES	0	.00		0	.00		0	.00
390	*** OTHER FINANCING SOURCES	27,173	29,643.36		108,692	118,573.44		326,077	207,503.56
FUND TOTAL QLIFE CAPITAL FUND		45,220	29,643.36		180,880	127,334.69		542,653	415,318.31

FUND 601 QLIFE CAPITAL FUND		DEPT/DIV 6000 QLIFE/										
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
66		EXPENSE-ACCOUNT										
660		FINANCIAL OPERATIONS										
02		MATERIALS & SERVICES										
34	10	ENGINEERING SERVICES	833	4330.00	520	3332	4770.00	143	.00	10000	5230.00	48
	70	CUSTOMER CONNECT COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	90	OTHER SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
43	86	LINE MNTNCE & SUPPLIES	166	.00	0	664	.00	0	.00	2000	2000.00	0
53	40	LEGAL NOTICES	0	.00	0	0	.00	0	.00	0	.00	0
57	10	PERMIT	0	.00	0	0	.00	0	.00	0	.00	0
02	**	MATERIALS & SERVICES	999	4330.00	433	3996	4770.00	119	.00	12000	7230.00	40
03		CAPITAL OUTLAY										
72	20	BUILDINGS	166	.00	0	664	.00	0	.00	2000	2000.00	0
74	10	COMPUTER EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	20	TELECOMMUNICATIONS EQUIP	9207	4468.00	49	36828	4468.00	12	.00	110487	106019.00	4
76	10	PRIMARY	4166	.00	0	16664	.00	0	.00	50000	50000.00	0
	20	SECONDARY	3125	.00	0	12500	918.50	7	.00	37500	36581.50	2
	30	POLE MAKE READY COSTS	416	.00	0	1664	.00	0	.00	5000	5000.00	0
03	**	CAPITAL OUTLAY	17080	4468.00	26	68320	5386.50	8	.00	204987	199600.50	3
04		DEBT SERVICE										
79	50	LOAN PRINCIPAL PAYMENTS	12251	11445.43	93	49004	56555.61	115	.00	147014	90458.39	39
	51	CRB PRINCIPAL PAYMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	60	LOAN INTEREST PAYMENTS	3744	3731.98	100	14976	19331.44	129	.00	44935	25603.56	43
	90	LOAN RESERVE-FUT DEBT PAY	0	.00	0	0	.00	0	.00	0	.00	0
04	**	DEBT SERVICE	15995	15177.41	95	63980	75887.05	119	.00	191949	116061.95	40
660	**	FINANCIAL OPERATIONS	34074	23975.41	70	136296	86043.55	63	.00	408936	322892.45	21
66	**	EXPENSE-ACCOUNT	34074	23975.41	70	136296	86043.55	63	.00	408936	322892.45	21
DIV	6000	TOTAL *****	34074	23975.41	70	136296	86043.55	63	.00	408936	322892.45	21
DEPT	60	TOTAL ***** QLIFE	34074	23975.41	70	136296	86043.55	63	.00	408936	322892.45	21

QLIFE - LISTING OF FINANCIAL TRANSACTIONS

FUND:	<u>OPERATING 600</u>		
FISCAL YEAR:	2010-11		
PERIOD DETAIL	FROM:	10/15/2010 TO:	11/22/2010
Revenue:	Billed as of	10/20/2010	34,710.00
		11/22/2010	34,710.00
	QLife Monthly Billings		
TOTAL:			69,420.00
Expenditures:			
Keith Mobley	Legal Services		375.00
Office Depot	Oregon Connections Presentation		4.93
Office Depot	Oregon Connections Presentation		199.09
Gorge net	Phone (Oct/Nov)		60.00
Hage	Qnect pass through		87.80
Bohn's	Brochures		199.25
Commstructures	Wire locate		3,291.25
Commstructures	Engineering		880.00
TOTAL:			5,097.32

FUND:	<u>CAPITAL 601</u>		
FISCAL YEAR:	2010-11		
PERIOD DETAIL	FROM:	10/15/2010 TO:	11/22/2010
Revenue:			
TOTAL:			
Expenditures:			
Columbia River Bank	Commercial Loan/Interest		11,494.11
Mt. Hood Econ Alliance	Loan Payment		3,683.30
Tenneson Corp	ROW Prop Line MCMC		452.25
The Dalles Iron Works	Bisector Project		30.00
Commstructures	Bisector Project		1,135.00
Commstructures	Bisector Project		880.00
TOTAL:			17,674.66

LSN CREDITS

5500

QLife Network

QualityLife Intergovernmental Agency

INVOICE SUMMARY	11/22/10	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$34,710.00	

(12etta)

QLife Network
QualityLife Intergovernmental Agency

INVOICE SUMMARY	10/20/10	
TOTAL CUSTOMERS INVOICED		17
TOTAL AMOUNT INVOICED	\$34,710.00	

JUN 21 1 50 PM '02

**WASCO COUNTY TELECOMMUNICATIONS PLAN
FOR THE PERIOD 2002 - 2003**

KAREN R. LEBRETON
COUNTY CLERK

Prepared for:

Wasco County Court
and the
QualityLife Intergovernmental Agency Board of Directors

Prepared by:

Terry Edvalson
Terry Edvalson and Associates
P.O. Box 3264
La Grande, Oregon 97850
and
Eastern Oregon Telecommunications Consortium
c/o: Regional Services Institute
Eastern Oregon University
One University Boulevard
La Grande, Oregon 97850

April 27, 2002

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March 2, 2002

The Wasco County Telecommunications Plan, 2002-2003, was developed with the assistance and direction of concerned and committed Wasco County citizens. The plan reflects understanding of local conditions and our vision for using technology and telecommunications to promote economic development, job creation, and to improve the quality of life we want to enjoy. Actions called for in the Plan require us to collaborate with one another—even sharing resources in new and different ways—to accomplish common goals.

The major purpose of the Plan is to provide information for consideration in developing and using Wasco County's telecommunications resources to promote and support economic development and job creation. It also addresses the application of technology to quality of life issues (education, health care, library and information services) for all residents. Those who developed the plan are concerned that everyone, no matter their age and economic circumstance, have access to the benefits that computers and telecommunications can bring to them as they carry out their daily lives. There is no room for a "digital divide" in Wasco County.

It is clear from the discussions in various communities that a concerted education effort is needed to build a broad based understanding of the importance of technology and telecommunications for the long-term economic vitality of Wasco County. A new level of readiness is needed in order to be able to create and attract new Information Age jobs and apply technology to strengthening the County's businesses so they are able to find new opportunities and compete in larger markets.

The Oregon Economic and Community Development Department's (OECDD) support enabled us to develop the plan. A small grant provided by the Department covered development costs. Mr. Link Shadley, OECDD, participated in the community meetings and shared advice and information. Mr. Link Shadley's assistance is especially appreciated.

The success in carrying out the actions called for in the plan depends upon all of us in the community.

Sincerely,

John Mabrey
Wasco County Judge

Aristo
Technical Management Report
By
John Amery
11/23/2010

1. Redundancy Project –

- Negotiations with Saint Marys fell through regarding an easement. We hired Tennison Engineering and determined that there is ample room in the Public Utility Easement right of way to complete our project.
- Planned Dates:
 - Dec. 1st – Commstructure Engineering to complete new engineering drawings based upon new site location.
 - Cement Pad to be completed by End of Year.
 - Bisector load balance study to be completed by 12/17
 - RFP ready to send out by 12/10
 - RFP responses due by 12/22
 - Scheduled maintenance window for winning bidder's fiber termination - last week of January 2011.
- Waiting for updated demo electronics for testing purposes

2. Bisector Project –

- Commstructure Consulting llc. has hired an engineering firm for load analysis on PUD poles. Commstructure Consulting is performing the data collection and forwarding information on to this engineering firm for load calculations.

3. Freeway Overpass – low cable

- We are still waiting for PUD to raise their power lines so that we can raise our fiber cable over the freeway.

4. BPA (Big Eddy) – **No update**

- We are developing a cost analysis for a re-design of our fiber plant at Big Eddy

5. Issues with fiber on West side of loop –

- Before winter (and cold temperatures) we plan to perform another physical audit of the fiber on the west side of our loop. We will be looking for the extruded support member we have seen in the past.
- If possible I would like to schedule at least part of this work with the bisector project in order to save money.