

QLife Network

QualityLife Intergovernmental Agency

Fiscal Year 2016-17

ADOPTED BUDGET

of the

**QUALITYLIFE INTERGOVERNMENTAL
AGENCY**



A Partnership of
Wasco County, Oregon
City of The Dalles, Oregon

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Fiscal Year 2016-17

ADOPTED BUDGET

Presented to the QLife Budget Committee
by
Kate Mast, QLife Budget Officer

QLife Agency, Budget Committee Members

Agency Board: President, Erick Larson
 Vice President, Daniel Spatz
 Sec/Treasurer, Brian Ahier
 Board Member, Taner Elliott
 Board Member, Scott Hege

Budget Committee
Members: Ken Farner
 David Karlson
 Kenneth Leibham
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Staff Support

Legal Counsel: Keith Mobley
Administrative: Wasco County, Tyler Stone
Finance Director: City of The Dalles, Kate Mast
Secretarial: Wasco County, Tawny Wade

Agency Partners

Wasco County
City of The Dalles

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Adopted Budget FY 2016-17

BUDGET INDEX

BUDGET MESSAGE1

FISCAL PRIORITIES5

STRATEGIC PLAN - GOALS AND OBJECTIVES7

BUDGET OVERVIEW8

REVENUE & EXPENDITURE PIE CHARTS9

EXPENDITURES COMPARISON CHART10

CUSTOMER REVENUE & USER FEE CHARTS11

OPERATING CONTRACTS CHART.....12

OPERATING FUND BUDGET13

CAPITAL PROJECTS FUND BUDGET14

MAUPIN FUND.....15

10 YEAR PROJECTION16

5 YEAR CAPITAL IMPROVEMENT PLAN17

RESOLUTION ADOPTING BUDGET.....18

QUALITYLIFE INTERGOVERNMENTAL AGENCY

BUDGET MESSAGE FY 2016-17

QLife is an intergovernmental agency, consisting of the City of The Dalles and Wasco County, governed by a Board of Directors. QLife provides broadband, Ethernet, wide area networks, internet access, and virtual private networks through local internet service providers. The QLife System has been operational since December 2003.

The following narrative explains the proposed budget for the QualityLife Intergovernmental Agency for fiscal year 2016-17. The budget amounts shown here represent three funds: the Operating Fund, the Capital Fund and a new Maupin Fund. The Board policy is that the Maupin Fund for the new Middle Mile system in Maupin is to be a stand-alone fund, with revenues meeting expenditures and with no subsidy from QLife's The Dalles operations. This message will address this fund at the end.

QLife The Dalles

It has been our practice to build our budgets around a financial priority policy adopted by the QLife Board each year. Following this Budget Message are the Financial Priorities for FY 2016-17. This year's Priorities were developed as part of the Goals and Objects adopted by the Board. A copy follows the Financial Priorities.

I. Operating Fund - Maintenance and Operation - \$883,676:

A. Resources: This fund's revenue primarily comes from customer-generated sources.

1. Beginning Fund Balance (\$152,496) This is our estimated net revenues over expenditures for FY15/16, the current fiscal year. This is a decrease of \$79,123 from our actual FY15/16 beginning balance
2. User Fees (\$676,380) These are the charges to customers to transport data on our fiber to other locations on our system or to the Big Eddy Point of Presence (POP), collocation in our equipment room, and for dark fiber leases. The chart on page 10 shows customer type by use. We are estimating a 4.7% increase in user fees.
3. Connect Charges (\$1,000) These are the fees that new customers pay to connect to our broadband system. It is reduced because we have reduced our turn up fee.
4. E-Rate Payment (\$50,000) This is the assistance that our education customers receive from a support program. We budget an expenditure of an equal amount: as when we receive this money, which we then send to the education agencies.

B. Expenditures: Materials, Services and Capital (\$309,758).

We are proposing an increase of \$21,702 (7.5%) The primary increases are the additional property insurance and an anticipated increase in administrative costs.

1. QLife is a contract operation. Historically we have had seven primary operating contracts. This is changing this year as we are separating the Administrative and Financial Accounting Contracts.
 - a. Administrative Services (\$54,000) – The City used to provide these services. We used a private contractor for six months in FY 2015-16. It is intended that the County will take these services over. Since the County is still determining how they will structure that and what the fee will be, we based the budget on \$4,500 per month.
 - b. Financial Accounting (\$7200) – The City will continue to provide financial services at actual cost of salary and benefits.
 - c. Contractual Service County (\$5,000) – GIS System support
 - d. Outside Plant Maintenance (\$43,000) – This is for overhead maintenance work that is needed including line repair and pole work mandated by those whose poles we are connected to.
 - e. Legal Services (\$9,000)
 - f. Network System Management (\$68,000) – QLife has a contract with a consulting firm to provide the following:
 - ✓ Technical maintenance of the system and its electronics;
 - ✓ Customer Service issues;
 - ✓ Sign up and connection of new customers;
 - ✓ Coordinate backbone and spur line repairs and manage the line maintenance contract;
 - ✓ Coordinate with LightSpeed Networks on Technical issues;
 - ✓ Report monthly to the QLife Board.
 - g. Engineering Services (\$22,400) – We contract with Erik Orton who has been with us from the beginning of the system for routine engineering and assistance with new customers.
 - h. Audit Services (\$7,050) – Merina & Company is our contracted accounting firm for audit services. This item has experienced a 3% annual increase over the last two years.
4. Office Space Rental (\$7,752) – For renting space at City Hall to house QLife facilities and equipment, and at Public Works for fiber spools and other outside plant inventory items.
5. Pole Contracts (\$10,500) – For pole contact fees with Northern Wasco County PUD and CenturyLink. This is increased \$500 to reflect increased numbers of pole connections.

6. Network Equipment (\$5,000) – Covers the maintenance and repair of QLife network equipment.
7. Other Services (\$3,000) – QLife periodically contracts for clearing lines from trees and other hazards.
8. Electronics Reserve (\$20,000) – This is for upgrading and replacement of the electronics of the system as needed. (Financial Priorities #3)
9. ROW Fee (\$20,300) – Payment of a right of way equal to 3% of customer fees.
10. Scholarship (\$2,000) – This item was added in FY10/11 for scholarships in the technology fields at Columbia Gorge Community College.
11. Robotics Grant (\$2,000) – This item was added in FY12/13 to support local teams and competitions.
12. Insurance (\$13,838) – Includes general liability insurance (\$7620) and property insurance (\$6,218). Previously, we just insured equipment at City Hall. We added the Lines for an additional cost of about \$6,000.
13. Other Expenses (\$9,445) – Includes office supplies, utility locates, electricity, telephone service, advertising, legal notices, training, travel, and membership fees.
14. Transfers Out (\$433,491) – Only a portion of revenues for this fund are expended (37.15%) (last year this was 35.7%) or held as contingency or unappropriated ending balance (10.6%). The remaining (52.25%) is transferred to the Capital Projects Fund system improvements.
15. Contingency (\$28,400) – 10% of Materials and Services and Capital Outlay.
16. Unappropriated Funds (\$62,000) – To fund cash reserve equaling approximately one month of user fees, plus 10%.

II. Capital Fund - Capital Projects (\$1,325,456): The Capital Projects Fund is for projects for new customers, system enhancement and reserves. The FY 2016-17 budgets for this fund is increasing 41.8% (\$390,726) over FY15/16.

Revenue:

1. Beginning Fund Balance (\$861,965) – An increase of \$461,375 from FY 15/16 beginning balance. This is because we held off on CIP projects until we completed our strategic planning process.
2. Transfer from Operating Fund (\$433,491) – These resources will be used for financial priorities #7 - #9.
3. Connect Charges (\$30,000) – These are charges for adding service to new customers. It is based on the addition of 5 new customers.

Expenditures:

1. Buildings (\$232,000): CIP item # 2, additional collocation space near Big Eddy BPS substation.
2. Outside Plant Primary (\$196,000) – This is for the Downtown by pass project (\$76,000) and the Downtown Metro Loop (\$120,000) These projects may depend on what projects the city may be doing in the down town.
3. Outside Plant – Secondary (\$70,000)
 - a. \$30,000 paid by customers for service extensions
 - b. Up to \$40,000 to assist new customers and participant customers with build out of connections.
4. Materials and Services (\$11,000) – This includes engineering services and materials to extend lines to new customers.
5. Pole Make Ready Costs (\$5,000) – This is for work to utility poles to support QLife lines and equipment.
6. Reserve for System Improvements (\$540,000) – We are proposing we maintain a reserve equal to 10% on the estimated replacement value of our Fiber system (\$5.4 million).
8. Distribution to Sponsors (\$159,456) – Consideration of a distribution was one of the Boards Goal objectives. We are proposing a distribution after all other Financial Priorities are met. An equal amount is proposed to each of our two sponsors.
9. Contingency (\$100,000) – For unanticipated needs

- III. Maupin Middle Mile Fund** - This fund is new in FY 2015-16 for development and operation of QLife’s stand alone Maupin system, built in partnership with the City of Maupin and LSN. LSN is operating the system so we have minimal costs. Most of the budget is completion of project construction (\$243,345) and operation of the public Wi Fi (\$16,210). There is a reserve of \$28,320 for the next two years of Wi Fi operations and a \$9,950 contingency.

Future Budgets

Attached following the Debt Summaries is a ten (10) year projection based on current trends. It shows a bright future for QLife.

QUALITYLIFE NETWORK INTERGOVERNMENTAL AGENCY POLICY
Financial Priorities for Fiscal Year 2016-17

Purpose:

The purpose of this policy is to establish a prioritization of expenditure of funds for the QualityLife Network Intergovernmental Agency prior to each Fiscal Year's budget preparation.

Primary objective:

The primary objective is to provide general direction for the QLIFE Budget Committee in establishing the annual budget and to make public the general intentions of QLIFE in regard to potential monetary reserves of the Agency.

Maupin Broadband System:

The Maupin Broadband System will be budgeted in a separate self-sustaining fund and will not be covered by these Financial Priorities. It will have its' own Financial Priorities.

Section I.

Policy

It is the policy of the QLIFE Board that expenditures of revenue not *specifically* committed to another purpose through grant or loan agreements or other contractual obligations shall be budgeted in the following priority:

A. Routine Costs:

1. Normal maintenance and operating costs of the QLIFE Agency as determined through the appropriate budgeting process.
2. Amounts needed for annual debt retirement responsibilities of the Agency.
3. Up to \$20,000 for upgrading and replacement of the electronics of the system to always maintain agreed-upon capacity for QLife customers.
4. A cash reserve or contingency equal to one month's customer billing to maintain a minimum cash balance in the operating fund.
5. \$18,000 for annual pole line audit, associated repairs and tree trimming
6. Up to \$15,000 for unexpected system plant repairs or alterations in addition to contingency. Budgeted in Capital Fund: Outside Plant Primary

B. Discretionary Costs:

7. Up to \$40,000 to assist participants and new customers with build out of new connection (budgeted in Capital Fund: Outside Plant Secondary).
8. CIP Item #1 Downtown By-Past project for. (\$76,000)

9. CIP item #2: build additional collocation space near Big Eddy. (\$232,000)
10. CIP Item #3 Downtown Metro Loop. Cost estimate. (\$120,000)
11. Reserve for future expansion, modernization, or replacement of system equal to 10% of current \$5.4 million replacement value of outdoor plant. (\$540,000)
12. Financial distribution to City and County of equal amounts (Estimated at \$159 K)

Section II.

Amendment of this policy

This policy may be amended at any time by action of the Board.

Section III.

Conflict with annual budget process

If anything in this policy conflicts with the annual budget process as outlined in the Intergovernmental Agreement (IGA), the IGA will take precedence. The partners to this agreement may approve an initial budget and work scope or an amended budget and work scope that varies from this policy by an affirmative majority vote of the Boards of all partners.

Amended and approved by QLife Board March 17, 2016

Erick Larsen, QLife President

QLIFE'S STRATEGIC PLAN – 2016

Vision:

- We will leverage technology planning efforts and our investment in middle-mile infrastructure to enhance Wasco County's economic vitality and quality of life.

Mission:

- Quality of life through connectivity

GOALS for 2016 (Prioritized)

- 1) Explore opportunities to expand services in Wasco County.
- 2) Identify and decide on options for operating QLife.
- 3) Maintain and enhance infrastructure.
- 4) Over the next 12 months analyze QLife's Economic health and future.

PRIORITIZED 2016 GOAL OBJECTIVES

- 1) Complete Maupin Broadband Project (Goal #1)
- 2) Develop options for acquiring administrative services and pursue selected approach (Goal #2).
- 3) Review rate structure and policies (Goal #4).
- 4) Develop options for additional collocation space and pursue selected option (Goal #3).
- 5) Develop a capital improvement plan that looks at equipment replacement, system weaknesses and opportunities for expansion (Goal #3).
- 6) Consider policy regarding balance between system reserves and potential distribution to partners (Goal #4).
- 7) Review current contracts for other services and consider changes (Goal #2).

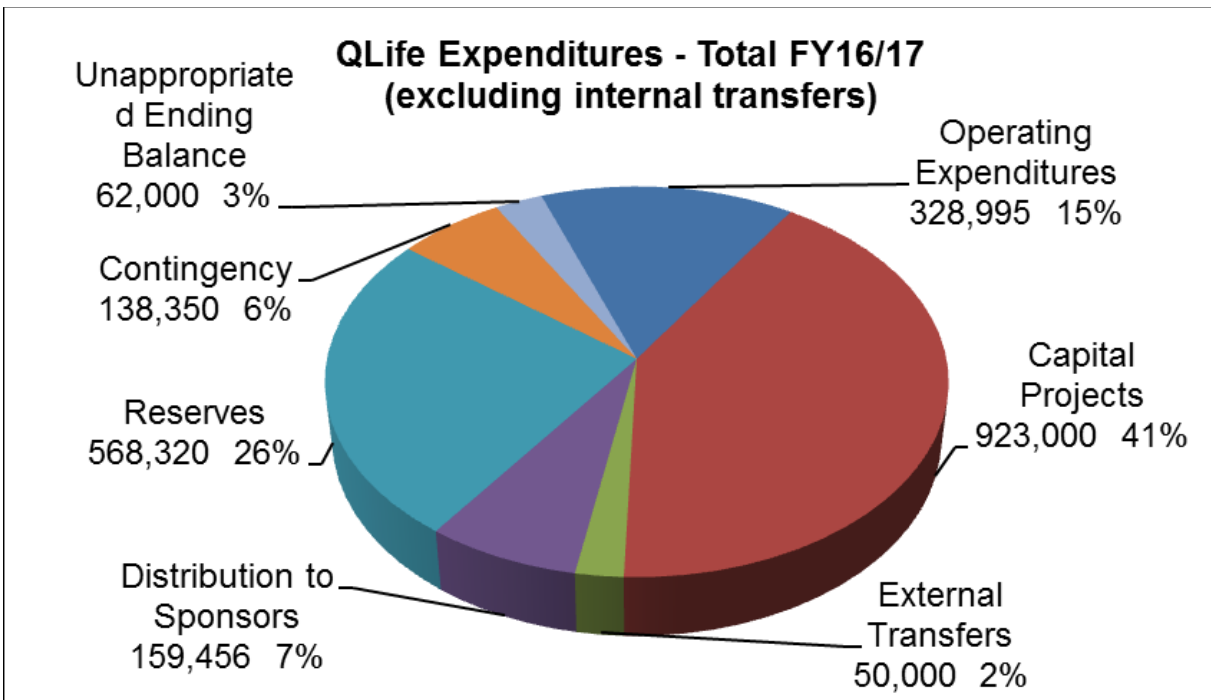
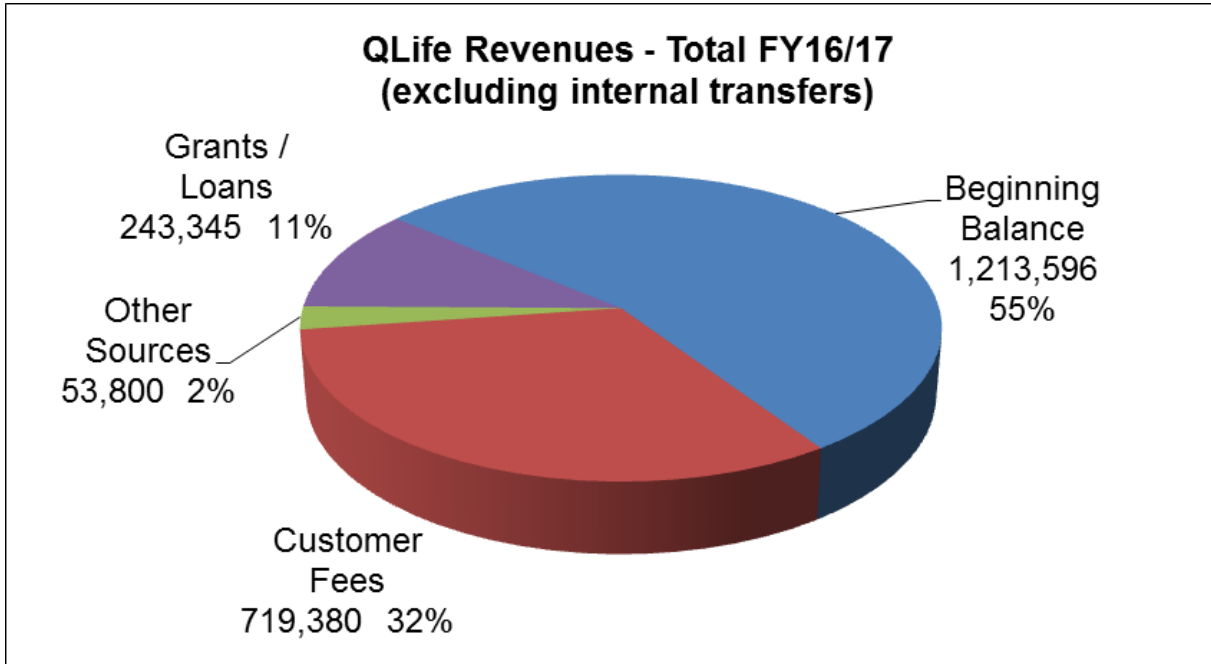
QUALITYLIFE INTERGOVERNMENTAL AGENCY

OVERVIEW SUMMARY Budget FY 2016-17

	Agency General Fund	Capital Fund	Maupin Fund	Total Adopted FY16/17
Beginning Balance	152,496	861,965	199,135	1,213,596
Customer Fees	677,380	30,000	12,000	719,380
Other Sources	53,800	-	-	53,800
Grants / Loans	-	-	243,345	243,345
Transfers In	-	433,491	-	433,491
Total Resources	883,676	1,325,456	454,480	2,663,612
Operating Expenditures	289,785	23,000	16,210	328,995
Capital Projects	20,000	503,000	400,000	923,000
Debt Service	-	-	-	-
External Transfers	50,000	-	-	50,000
Internal Transfers Out	433,491	-	-	433,491
Distribution to Sponsors	-	159,456	-	159,456
Reserves	-	540,000	28,320	568,320
Contingency	28,400	100,000	9,950	138,350
Unappropriated Ending Balance	62,000	-	-	62,000
Total Expenditures	883,676	1,325,456	454,480	2,663,612

QUALITYLIFE INTERGOVERNMENTAL AGENCY

REVENUES AND EXPENDITURES BY SOURCE FY 2016-17

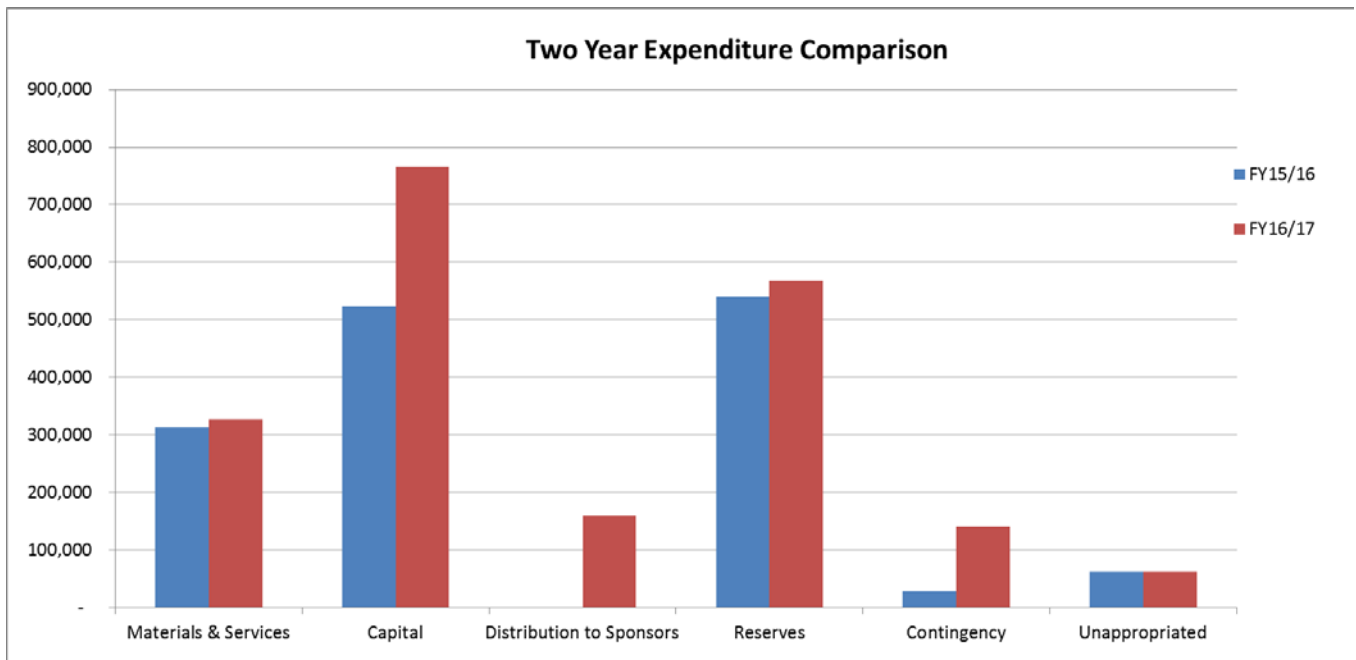


QUALITYLIFE INTERGOVERNMENTAL AGENCY

PRIOR YEARS COMPARISON SUMMARY (Combined funds)

	FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	FY16/17 Budget
Beginning Balance	234,278	364,285	619,153	1,213,596
Customer Fees	598,745	642,912	680,319	707,380
Other Sources	359,570	403,122	1,105,870	742,636
Total Resources	1,192,593	1,410,320	2,405,342	2,663,612
QLIFE - General Fund	529,154	594,665	842,196	793,276
QLIFE - Capital Fund	70,349	76,340	368,000	526,000
QLIFE - Maupin Fund	-	-	460,063	416,210
Debt Service	228,803	129,663	-	-
Distribution to Sponsors	-	-	-	159,456
Reserves	-	-	471,717	568,320
Contingency	-	-	203,960	138,350
Unappropriated End Balance	-	-	59,406	62,000
Total Expenditures	828,306	800,668	2,405,342	2,663,612
Ending Balance	364,287	609,652	-	-

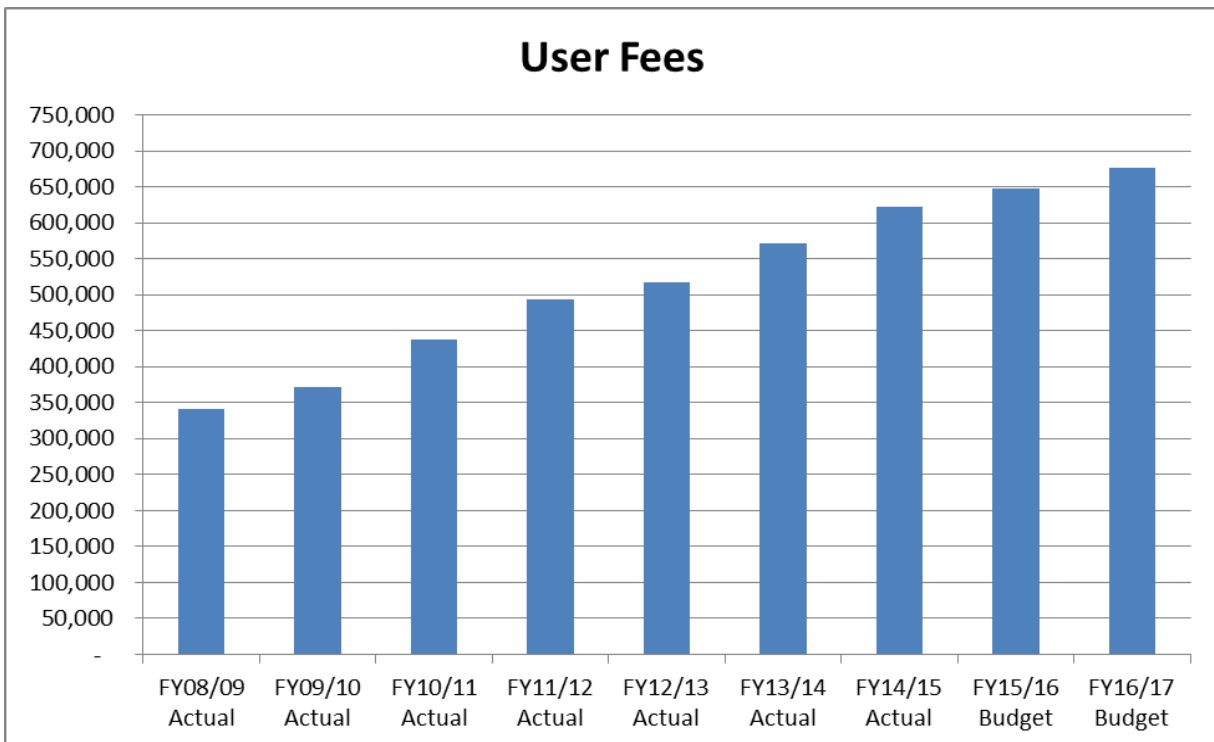
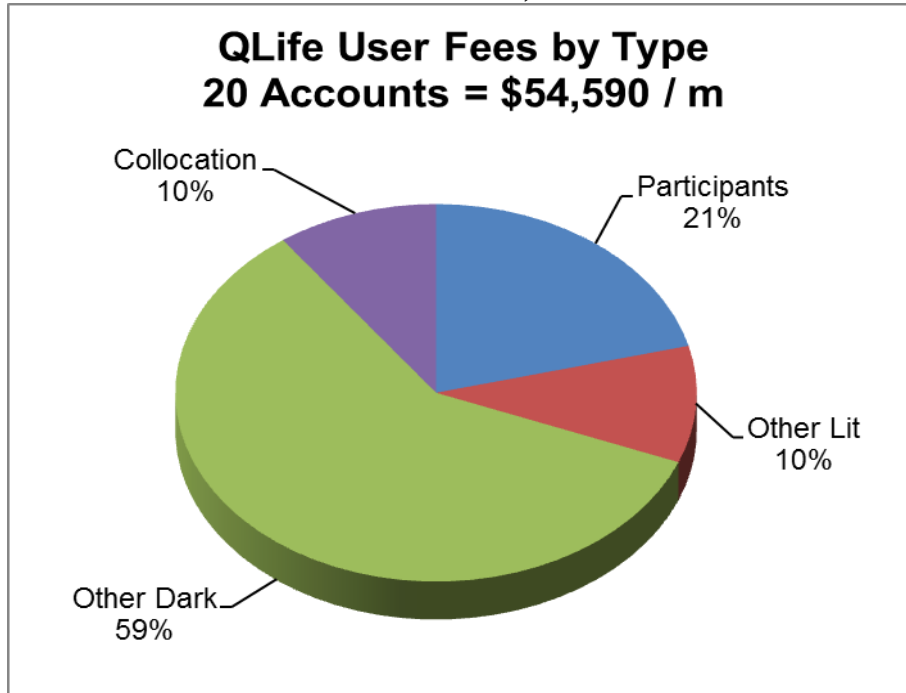
* Includes Interfund Transfers of \$433,491



QUALITYLIFE INTERGVERNMENTAL AGENCY

CUSTOMER REVENUES & USER FEES

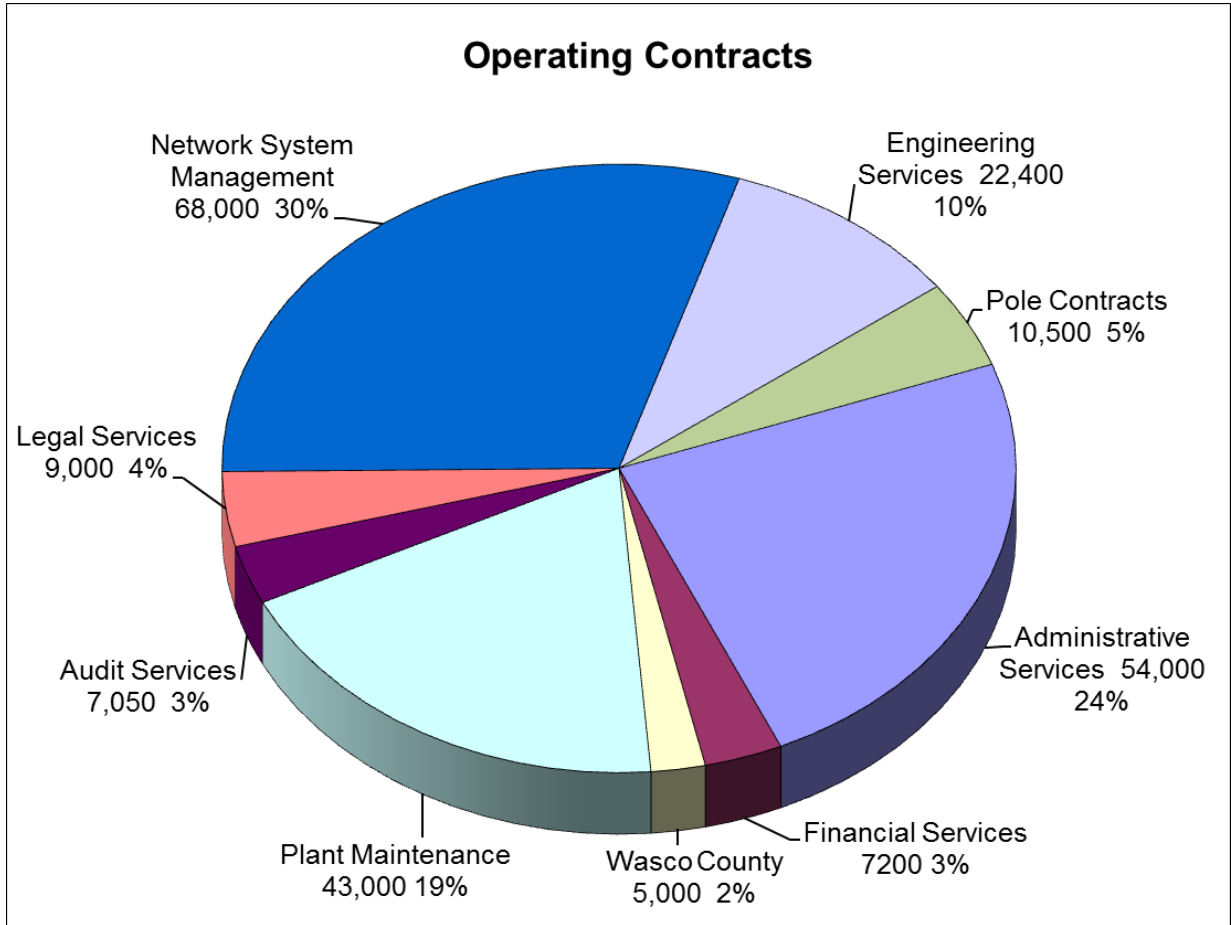
As of March, 2016



QUALITYLIFE INTERGOVERNMENTAL AGENCY

OPERATING CONTRACTS

FY 2016-17



QUALITYLIFE INTERGOVERNMENTAL AGENCY

Agency Operating Fund 600 - FY 2016-17 Budget

FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	Account #	Description	FY16/17 Proposed	FY16/17 Approved	FY16/17 Adopted	
			REVENUES					
93,154	180,966	218,563	600-0000-300.00-00	Beginning Balance	152,496	152,496	152,496	
575,730	622,155	648,069	600-0000-344.10-00	Utility Service Charges	676,380	676,380	676,380	
3,600	3,150	2,250	600-0000-344.20-00	Connect Charges	1,000	1,000	1,000	
568	1,505	700	600-0000-361.00-00	Interest Revenues	3,600	3,600	3,600	
134	5,637	200	600-0000-369.00-00	Other Misc Revenues	200	200	200	
36,936	13,075	50,000	600-0000-369.20-00	E-Rate Reimbursements	50,000	50,000	50,000	
710,121	826,488	919,782	TOTAL REVENUES		883,676	883,676	883,676	
			EXPENDITURES					
			Materials & Services					
15,909	24,643	29,500	600-6000-000.31-10	Administrative Services	54,000	54,000	54,000	
-	-	-	600-6000-000.31-11	Financial Contract Services	7,200	7,200	7,200	
-	4,470	5,000	600-6000-000.31-15	Contractual Svc - County	5,000	5,000	5,000	
16,816	14,733	43,000	600-6000-000.31-20	Outside Plant Maint	43,000	43,000	43,000	
-	6,887	23,000	600-6000-000.31-90	Other Services	3,000	3,000	3,000	
6,350	5,500	6,700	600-6000-000.32-10	Audit	7,050	7,050	7,050	
4,110	4,630	8,400	600-6000-000.32-20	Legal Services	9,000	9,000	9,000	
17,577	17,356	22,400	600-6000-000.34-10	Engineering Services	22,400	22,400	22,400	
61,126	60,847	68,000	600-6000-000.34-30	Network System Mgmt	68,000	68,000	68,000	
-	-	-	600-6000-000.34-50	Special Studies /Reports	-	-	-	
532	504	600	600-6000-000.41-40	Electricity	900	900	900	
-	-	500	600-6000-000.43-10	Buildings & Grounds	1,600	1,600	1,600	
1,190	-	5,000	600-6000-000.43-25	Network Equipment	5,000	5,000	5,000	
-	-	1,000	600-6000-000.43-87	Utilities Locates	-	-	-	
7,752	7,752	7,752	600-6000-000.44-10	Office Space Rental	7,752	7,752	7,752	
5,665	5,730	6,017	600-6000-000.52-10	Liability Insurance	7,620	7,620	7,620	
-	-	-	600-6000-000.52-30	Property Insurance	6,218	6,218	6,218	
112	113	200	600-6000-000.53-20	Postage	200	200	200	
410	376	420	600-6000-000.53-30	Telephone	420	420	420	
240	116	400	600-6000-000.53-40	Legal Notices	400	400	400	
1,055	529	1,500	600-6000-000.54-00	Advertising	1,500	1,500	1,500	
-	228	400	600-6000-000.57-10	Permits	400	400	400	
1,031	1,254	2,000	600-6000-000.58-10	Travel, Food & Lodging	2,000	2,000	2,000	
-	130	700	600-6000-000.58-50	Trainings & Conferences	700	700	700	
25	255	875	600-6000-000.58-70	Memberships/Dues/Subs	875	875	875	
-	72	100	600-6000-000.60-10	Office Supplies	100	100	100	
2,000	2,000	2,000	600-6000-000.63-80	Scholarships	2,000	2,000	2,000	
2,000	2,000	2,000	600-6000-000.63-90	Robotics Grant	2,000	2,000	2,000	
460	3,889	650	600-6000-000.69-50	Misc Expenses	650	650	650	
8,653	10,335	10,500	600-6000-000.69-60	Pole Connection Fees	10,500	10,500	10,500	
17,272	18,645	19,442	600-6000-000.69-70	Right of Way Fees	20,300	20,300	20,300	
-	-	-	600-6000-000.69-80	Assets < \$5000	-	-	-	
170,285	192,992	268,056	Total Materials & Services		289,785	289,785	289,785	
			Capital Outlay					
-	5,692	20,000	600-6000-000.74-20	Telecom Equipment	20,000	20,000	20,000	
-	5,692	20,000	Total Capital Outlay		20,000	20,000	20,000	
			Other					
321,933	382,905	504,140	600-9500-000.81-91	QLife Capital Fund	433,491	433,491	433,491	
36,936	13,075	50,000	600-9500-000.83-10	ESD E-Rate Transfers	50,000	50,000	50,000	
-	-	18,180	600-9500-000.88-00	Contingency	28,400	28,400	28,400	
358,869	395,980	631,726	Total Other		573,891	573,891	573,891	
529,154	594,665	919,782	TOTAL EXPENDITURES		883,676	883,676	883,676	
180,968	231,824	-	REVENUES LESS EXPENSES		-	-	-	

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Capital Fund 601 - FY 2016-17 Budget

FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	Account #	Description	FY16/17 Proposed	FY16/17 Approved	FY16/17 Adopted	
			REVENUES					
141,124	183,319	400,590	601-0000-300.00-00	Beginning Balance	861,965	861,965	861,965	
19,415	17,607	30,000	601-0000-344.20-00	Connect Charges	30,000	30,000	30,000	
-	-	-	601-0000-369.00-00	Other Misc Revenues	-	-	-	
321,933	382,905	504,140	601-0000-391.90-01	Qlife Operating Fund	433,491	433,491	433,491	
-	-	-	601-0000-391.90-02	QLife Maupin Fund	-	-	-	
-	-	-	601-0000-393.10-00	Loan/Bond Proceeds	-	-	-	
482,472	583,832	934,730	TOTAL REVENUES		1,325,456	1,325,456	1,325,456	
			EXPENDITURES					
			Materials & Services					
904	4,735	11,000	601-6000-000.34-10	Engineering Services	11,000	11,000	11,000	
-	1,016	4,000	601-6000-000.34-70	Customer Connections	4,000	4,000	4,000	
15,722	913	8,000	601-6000-000.43-86	Lines, Maint & Supplies	8,000	8,000	8,000	
16,625	6,664	23,000	Total Materials & Services		23,000	23,000	23,000	
			Capital Outlay					
-	-	-	601-6000-000.72-20	Buildings	232,000	232,000	232,000	
14,360	-	110,000	601-6000-000.74-20	Telecom Equip	-	-	-	
1,516	7,149	180,000	601-6000-000.76-10	Primary (System Maint)	196,000	196,000	196,000	
35,038	62,527	50,000	601-6000-000.76-20	Secondary (Line Extensions)	70,000	70,000	70,000	
2,809	-	5,000	601-6000-000.76-30	Pole Make Ready Costs	5,000	5,000	5,000	
53,724	69,677	345,000	Total Capital Outlay		503,000	503,000	503,000	
			Debt Service					
215,597	128,957	-	601-6000-000.79-50	Loan Principal Payments	-	-	-	
13,206	706	-	601-6000-000.79-60	Interest Payments	-	-	-	
228,803	129,663	-	Total Debt Service		-	-	-	
			Other					
-	-	-	601-9500-000.80-20	Distribution to Sponsors	159,456	159,456	159,456	
-	-	471,717	601-9500-000.84-15	Reserve for Sys Imprmnts	540,000	540,000	540,000	
-	-	-	601-9500-000.84-20	Reserve for Co Expansion	-	-	-	
-	-	-	601-9500-000.84-30	Reserve for Debt Retirement	-	-	-	
-	-	95,013	601-9500-000.88-00	Contingency	100,000	100,000	100,000	
-	-	566,730	Total Other		799,456	799,456	799,456	
299,152	206,004	934,730	TOTAL EXPENDITURES		1,325,456	1,325,456	1,325,456	
183,319	377,828	-	REVENUES LESS EXPENSES		-	-	-	

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Maupin Fund 602 - FY 2016-17 Budget

FY13/14 Actual	FY14/15 Actual	FY15/16 Budget	Account #	Description	FY16/17 Proposed	FY16/17 Approved	FY16/17 Adopted
			REVENUES				
-	-	-	602-0000-300.00-00	Beginning Balance	42,480	199,135	199,135
-	-	52,950	602-0000-334.90-00	State Grants, Other	243,345	243,345	243,345
-	-	87,880	602-0000-336.10-00	Private Sector Grants (Google)	-	-	-
-	-	-	602-0000-344.20-01	Cust Fees - Middle Mile	12,000	12,000	12,000
-	-	-	602-0000-344.20-02	Cust Fees - Trnsprt/Collocation	-	-	-
-	-	-	602-0000-344.20-00	Connect Charges	-	-	-
-	-	-	602-0000-369.00-00	Other Misc Revenues	-	-	-
-	-	-	602-0000-369.20-00	E-Rate Reimbursements	-	-	-
-	-	-	602-0000-391.90-01	QLife Operating Fund	-	-	-
-	-	-	602-0000-391.90-02	QLife Capital Fund	-	-	-
-	-	410,000	602-0000-393.10-00	Loan/Bond Proceeds	-	-	-
-	-	550,830	TOTAL REVENUES		297,825	454,480	454,480
			EXPENDITURES				
			Materials & Services				
-	-	30,000	602-6000-000.31-10	Administrative Services	-	-	-
-	-	-	602-6000-000.31-80	Contractual Services: WiFi	14,160	14,160	14,160
-	-	-	602-6000-000.32-20	Legal Services	-	-	-
-	-	-	602-6000-000.34-10	Engineering Services	-	-	-
-	-	-	602-6000-000.34-70	Customer Connections	-	-	-
			602-6000-000.41-30	Natural Gas	-	-	-
			602-6000-000.41-40	Electricity	-	-	-
			602-6000-000.41-50	Broadband Transport	-	-	-
-	-	-	602-6000-000.43-86	Lines, Maint & Supplies	-	-	-
			602-6000-000.52-10	Property Insurance	1,000	1,000	1,000
			602-6000-000.69-60	Pole Connection Fees	1,050	1,050	1,050
-	-	30,000	Total Materials & Services		16,210	16,210	16,210
			Capital Outlay				
-	-	-	602-6000-000.72-20	Buildings	-	-	-
-	-	164,404	602-6000-000.74-20	Telecom Equip	48,186	79,263	79,263
-	-	265,659	602-6000-000.76-10	Primary (System Maint)	195,159	320,737	320,737
-	-	-	602-6000-000.76-20	Secondary (Line Extensions)	-	-	-
-	-	-	602-6000-000.76-30	Pole Make Ready Costs	-	-	-
-	-	430,063	Total Capital Outlay		243,345	400,000	400,000
			Debt Service				
-	-	-	602-6000-000.79-50	Loan Principal Payments	-	-	-
-	-	-	602-6000-000.79-60	Interest Payments	-	-	-
-	-	-	Total Debt Service		-	-	-
			Other				
-	-	-	602-9500-000.81-92	Transfer to QLife Capital Fund	-	-	-
-	-	-	602-9500-000.83-10	ESD E-Rate Transfers	-	-	-
-	-	-	602-9500-000.84-10	Reserve for Wi-Fi	28,320	28,320	28,320
-	-	90,767	602-9500-000.88-00	Contingency	9,950	9,950	9,950
-	-	90,767	Total Other		38,270	38,270	38,270
-	-	550,830	TOTAL EXPENDITURES		297,825	454,480	454,480
-	-	-	REVENUES LESS EXPENSES		-	-	-

QUALITYLIFE INTERGOVERNMENTAL AGENCY

Ten Year Projections

	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	26/27
Beginning Balances ¹	1,014,461	730,400	736,112	741,995	748,055	754,297	760,726	767,348	774,168	781,193	788,429
Local Line Charges	675,380	695,641	716,511	738,006	760,146	782,951	806,439	830,632	855,551	881,218	907,654
Misc. Revenues	34,800	35,844	36,919	38,027	39,168	40,343	41,553	42,800	44,084	45,406	46,768
Total Revenue	710,180	731,485	753,430	776,033	799,314	823,293	847,992	873,432	899,635	926,624	954,423
Insurance	15,372	15,833	16,308	16,797	17,301	17,820	18,355	18,906	19,473	20,057	20,659
Maintenance/Operation	140,085	144,288	148,616	153,075	157,667	162,397	167,269	172,287	177,455	182,779	188,263
Tech Management	68,000	70,040	72,141	74,305	76,535	78,831	81,196	83,631	86,140	88,725	91,386
Administration	66,200	68,186	70,232	72,339	74,509	76,744	79,046	81,418	83,860	86,376	88,967
Total Operating Expend.	289,657	298,347	307,297	316,516	326,012	335,792	345,866	356,242	366,929	377,937	389,275
Funds Available	1,434,984	1,163,539	1,182,245	1,201,512	1,221,358	1,241,798	1,262,852	1,284,538	1,306,874	1,329,880	1,353,577
Contingencies	128,400	132,252	136,220	140,306	144,515	148,851	153,316	157,916	162,653	167,533	172,559
Unappr. Ending Balance	62,000	63,860	65,776	67,749	69,782	71,875	74,031	76,252	78,540	80,896	83,323
Debt Service	-	-	-	-	-	-	-	-	-	-	-
CIP Projects	448,000	206,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
System Reserve	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000
Distributions ²	159,584	221,427	340,249	353,457	367,061	381,073	395,505	410,370	425,681	441,451	457,695
NOTES:	#1- Beging balance is contingency, Unappropriated blance and Resevre from prion year										
	#2- Distribution in equal amounts to Sponsors (City of The Dalles and Wasco County)										

QUALITYLIFE INTERGOVERNMENTAL AGENCY
doing business as
“QLife Network”

RESOLUTION NO. 16-005

**A RESOLUTION ADOPTING THE QUALITYLIFE (QLIFE)
INTERGOVERNMENTAL AGENCY BUDGET FOR FISCAL YEAR 2016-2017,
MAKING APPROPRIATIONS AND AUTHORIZING EXPENDITURES.**

WHEREAS, the City of The Dalles and Wasco County have approved the Agency’s Budget for Fiscal Year 2016-2017;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE QLIFE INTERGOVERNMENTAL AGENCY AS FOLLOWS:

Section 1. Adoption of the Budget. The Board of Directors hereby adopts the Fiscal Year 2016-2017 QLife budget in the total sum of **\$2,663,612**, as approved by the QLife Intergovernmental Agency Budget Committee, the City of The Dalles, and Wasco County, pursuant to the requirements of that Intergovernmental Agreement between these entities dated March 5, 2003, as amended.

Section 2. Making Appropriations. The amounts for the Fiscal Year beginning July 1, 2016 and for the purposes shown are hereby appropriated as follows:

QLife Operating Fund (600)

Materials & Services	\$ 289,785
Capital Outlay	20,000
Interfund Transfers	433,491
Special Payments	50,000
Contingency	<u>28,400</u>
Sub-Total	\$ 821,676
Unappropriated Fund Balance	<u>62,000</u>
Total	\$ 883,676

QLife Capital Fund (601)

Materials & Services	\$ 23,000
Capital Outlay	503,000
Special Payments	159,456
Reserves	540,000
Contingency	<u>100,000</u>
Total	\$ 1,325,456

Maupin Fund (602)

Materials & Services	\$ 16,210
Capital Outlay	400,000
Debt Service	0
Reserves	28,320
Contingency	<u>9,950</u>
Total	\$ 454,480

Section 3. Effective Date. This Resolution shall be effective as of 12:01 AM, July 1, 2016.

PASSED AND ADOPTED THIS 26th DAY OF MAY, 2016

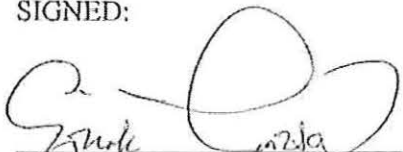
Voting Yes, Board Members: Erick Larson, Dan Spatz, Scott Hege

Voting No, Board Members: _____


Absent, Board Members: Brian Ahler, Taner Elliot

Abstaining, Board Members: _____

SIGNED:


Erick Larson, President of the Board

ATTEST:


Brian Ahler, Secretary
Daniel Spatz, vice president