

QLife Network
QualityLife Intergovernmental Agency

MINUTES

QLife Regular Board Meeting

**Tuesday June 15, 2010 4PM
The Dalles City Hall, 313 Court Street
2nd Floor Conference Room**

Call to Order

Meeting was called to order at 4pm by Vice Chair Dan Spatz

Roll Call

In attendance: Bill Lennox, Dan Spatz, Brian Ahier

Absent: Dan Ericksen, Erick Larson

Staff: Nolan Young, Izetta Grossman, John Amery, Keith Mobley

Approval of Agenda

It was moved by Ahier and seconded by Lennox to approve the agenda as submitted. The motion carried unanimously, 2 absent.

Approval of May 18, 2010 QLife Regular Board Meeting Minutes

It was moved by Lennox and seconded by Ahier to approve the minutes of the May 18, 2010 Board meeting as submitted. The motion carried unanimously, 2 absent.

Larson arrived at 4:08pm

Financial Reports

Young reviewed the May financial report.

Public Hearing regarding Fiscal Year 2010-11 QLife Budget

Spatz opened the public hearing regarding the QLife Budget for FY 2010-11. Hearing no testimony the hearing was closed.

Action Items

Ahier moved to Adopt Resolution 10-002 Adopting the QualityLife Intergovernmental Agency Budget for Fiscal Year 2010-11, Making Appropriations, and Authorizing Expenditures. Lennox seconded the motion. The motion passed unanimously, 1 absent.

Young reviewed Resolution 10-003. It was moved by Lennox and seconded by Ahier to Adopt Resolution 10-003 Authorizing Transfers of funds between Categories of the QLife Capital Fund Making Appropriations and Authorizing Expenditures for the Fiscal Year Ending June 30, 2010. The motion passed unanimously, 1 absent.

Young reviewed Resolution 10-004. It was moved by Larson and seconded by Ahier to Adopt Resolution 10-004 Setting Forth Corrective Measures for Items Identified by the Secretary of State Audit Division as Non-Compliant with Municipal Audit Law within the Audit Report for FY 08-09. The motion passed unanimously, 1 absent.

Mobley reviewed the amendment to Section 2.2.3 of the Intergovernmental agreement. It was moved by Larson and seconded by Ahier for the board of directors of the QualityLife Intergovernmental Agency to request that the Wasco County Board of Commissioners and the City Council of The City of The Dalles approve the following amendment to section 2.2.3 of the Intergovernmental Agreement:

2.2.3 Secretary/Treasurer. The Secretary/Treasurer shall keep the minutes and the official records of the IGA and perform such other duties required of a Secretary/Treasurer. The Secretary/Treasurer shall be responsible for the fiscal administration of all funds of the IGA. ~~The Secretary/Treasurer and either the President or the Vice~~

~~President shall act as co-signers of checks drawn upon the accounts of the IGA.~~ The Secretary/Treasurer may delegate the administrative functions of her or his office to another person or persons who need not be on the Board. *All checks drawn upon the accounts of the IGA are required to have two co-signers. The co-signers may be any of the following: the Secretary/Treasurer, the President, the Vice President, or the person selected by the board of directors to serve as manager or administrator for the IGA.*

The intent is for there to be enough signers on the account that administration can process checks in a timely manner. The motion passed unanimously, 1 absent.

Reports

Aristo Operational Management Report – John Amery reported that there was a cut at the Upper Elevation Reservoir site. Outage affected 1 customer (about 3 doctors) for about 5 hours. Young reported that the insurance company had already contacted QLife with a claim number. As soon as all invoices are received, they will be forwarded to the insurance company for payment.

Amery reported on the status of the WiFi Grant. He submitted the design information to Young prior to the meeting. Young has not had a chance to review it. He felt the project could be completed within the dollar amount indicated by the grantee. The Board expressed concern about the timeline. Mobley volunteered to help with getting the agreements from the building owners and any other way he could. The Board accepted his offer asking Amery and Mobley to work together to expedite the process.

The next step would be for Young to review the information from Amery and make sure the RFP is prepared.

Mobley told the board of an opportunity to sponsor the Oregon Connection Summit Oct 20-21 in Hood River. Young stated that QLife has \$500 in advertising that could be used for this purpose if the Board so desired. Mobley stated that there would be booth space available at the show if QLife wanted to take advantage of that opportunity. It was moved by Ahier and seconded by Larson to authorize Mobley to purchase the sponsorship for QLife. The motion passed unanimously, 1 absent.

Next meeting Date:

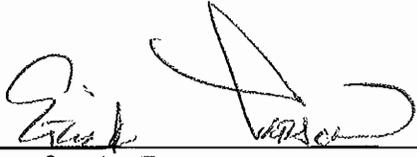
Regular Board Meeting July 20, 2010 4pm

Adjourn

Being no further business the meeting was adjourned at 4:50pm

Respectfully submitted by/
Izetta Grossman, Recording Secretary

Attest:



Erick Larson, Secretary/Treasurer